

**VILLAGE OF PEMBERTON  
-COMMITTEE OF THE WHOLE MEETING MINUTES-**

**Minutes** for the **Committee of the Whole** of Council of the Village of Pemberton held Tuesday, September 10, 2019 at 1:00 p.m. in Council Chamber, 7400 Prospect Street. This is Meeting No. 195.

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**ATTENDING:** Mayor Mike Richman  
Councilor Ryan Zant  
Councilor Ted Craddock  
Councilor Leah Noble  
Councilor Amica Antonelli

**STAFF:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Jill Brooksbank, Senior Communications & Grant Coordinator  
Anne Burt, Bylaw Enforcement Officer  
Elysia Harvey, Legislative Assistant

**PUBLIC:** 0

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**1. CALL TO ORDER**

At 1:10 p.m. Mayor Richman called the September 10, 2019 Committee of Whole meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

**2. APPROVAL OF AGENDA**

Moved/Seconded  
**THAT** the agenda be approved as circulated.  
**CARRIED**

**3. ADOPTION OF MINUTES**

**a) Committee of the Whole Meeting No. 194, Tuesday, July 30, 2019**

Moved/Seconded  
**THAT** the minutes of Committee of the Whole Meeting No. 194, held Tuesday, July 30, 2019, be adopted as circulated.  
**CARRIED**

**4. DELEGATIONS**

There were no Delegation presentations.

## **5. ECONOMIC DEVELOPMENT STRATEGY AND ACTION PLAN – REQUEST FOR PROPOSAL REVIEW**

Jill Brooksbank, Senior Communications & Grant Coordinator, presented the draft Request for Proposal (RFP) for the Committee's consideration and advised that a grant application for funding to facilitate this initiative has been submitted in addition to the funds allocated in the 2019 budget.

Discussion took place respecting the list of key deliverables outlined in the RFP, including prioritizing point (e) (identifying the regions assets and competitive advantages) and de-emphasis of point (b) (review and analyze existing demographic and socio-economic data).

It was noted that further comments and ideas would be deliberated as part of the consultation period with the successful proponent of the RFP.

Staff will prepare an updated RFP for issuance.

## **6. ANIMAL CONTROL BYLAW REVIEW AND DRAFT AGGRESSIVE DOG DESIGNATION POLICY**

Sheena Fraser, Manager of Corporate & Legislative Services, provided the Committee with the results of Staff's review of the Animal Control Bylaw, revision of the Bylaw Enforcement Policy, and draft Aggressive Dog Designation Policy.

The Committee had no concerns related to the proposed Aggressive Dog Designation Policy and Procedure or the amendments to the Bylaw Enforcement Policy.

The Committee indicated that it would be beneficial to add a definition of "minor injury" to the Bylaw. Some concerns were voiced around the dangerous dog provisions within the Village's Bylaw, particularly the Village's role in regulating dangerous dogs within the community.

The Committee asked that Staff do more research and further review of the Animal Control Bylaw and Aggressive Dog Policy with respect to these comments, and passed the following resolution:

Moved/Seconded

**THAT** Staff review the dangerous dog provisions and provide a "minor injury" definition to the Bylaw.

**CARRIED**

## **7. ADJOURNMENT**

Moved/Seconded

**THAT** the Committee of Whole be adjourned at 2:07 p.m.  
**CARRIED**

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Mike Richman  
Mayor

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Sheena Fraser  
Corporate Officer