

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, June 25, 2019 at 9:00 a.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1495.

IN ATTENDANCE: Mayor Mike Richman
Councillor Ted Craddock
Councillor Ryan Zant
Councillor Leah Noble
Councillor Amica Antonelli

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lisa Pedrini, Manager of Development Services
Cameron Chalmers, Planning Consultant
Jill Brooksbank, Senior Communications & Grants Coordinator
Elysia Harvey, Legislative Assistant
Joanna Rees, Planner

Public: 4

Media: 1

1. CALL TO ORDER

At 9:03 a.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the Agenda be approved as amended by adjusting the order and bringing the Pemberton Child Care Needs Assessment Strategy presentation forward to item 8 as a Delegation.

CARRIED

3. RISE WITH REPORT FROM IN CAMERA (CLOSED)

Council rose with report from the May 28, 2019 In-Camera Meeting No. 1493 and advised that the 2019 Village of Pemberton Bursary Award recipient was Kolton Goochey.

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1494, Tuesday, June 11, 2019

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1494, held Tuesday, June 11, 2019 be adopted as circulated.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

There was no business arising.

7. COMMITTEE MINUTES – FOR INFORMATION

There were no Committee Minutes.

8. DELEGATIONS

Pemberton Child Care Needs Assessment and Strategy: 2019-2023 – Lisa McIntosh, Child Care Resource and Referral Coordinator, Sea to Sky Community Services.

Ms. McIntosh presented the April 2019 report, prepared by SPARC BC, which assessed the needs and strategic direction for child care delivery in Pemberton. Some of the most prominent challenges in Pemberton as well as other communities are securing funding for additional or expansion of current facilities and retaining qualified staff. Ms. McIntosh also noted that there is a need for more government-funded initiatives to support privately-owned daycares.

Recommendations of the report included constructing purpose-built child care facilities at elementary schools as well as collaborating with local developers to incorporate child care facilities in their development plans. Discussion took place regarding how the Village could support this initiative through advocacy and the following resolution was passed:

Moved/Seconded

THAT Staff submit a request to meet with the Minister of Children and Family Development at the 2019 UBCM Convention and prepare a briefing note for review at the next Regular Council Meeting.

CARRIED

9. REPORTS

Council passed the following resolution to amend the order of reports:

Moved/Seconded

THAT the Development Services reports on Major Development Permit Application No. 081 (Mount Currie View Mobile Home Park) and the Variance to Road Standards (Sunstone Ridge Developments) be brought forward on the agenda as the first items for reports.

CARRIED

a) Development Services

i. Major Development Permit Application No. 081 Mount Currie View Mobile Home Park – 7390 Highway 99

Cameron Chalmers, Planning Consultant, and Lisa Pedrini, Manager of Development Services presented the report and highlighted key points for Council's consideration. Ms. Pedrini presented two letters of support for the proposed development permit received from Village residents:

Annie Gaudette, 9-7450 Prospect Street, dated June 21, 2019.

Jason Tarbet, 7450 Prospect Street, dated June 21, 2019.

Moved/Seconded

THAT the Development Permit Application No. 081 - Mount Currie View Mobile Home Park (Appendix G) be authorized for issuance subject to the following conditions:

1. That a landscape security in the form of a letter of credit or other means satisfactory to the Village of Pemberton in amount of 120% the estimated landscaping cost as determined by a registered BCSLA Landscape Architect;
2. That revised Engineering details to address the recommendations made in the ISL Design Review Letter dated May 23, 2019 are submitted to Village Engineer's satisfaction;
3. That the Fire Chief's comments with respect to an additional fire hydrant, minimum dimensions for fire truck turnaround and emergency access be addressed to Staff's satisfaction; and
4. That all fees related to cost-recovery for consultant and Staff time spent on processing the application are paid in full.

CARRIED

OPPOSED: Councillor Antonelli

**ii. Variance to Road Standards (Development Variance Permit No. 123)
Subdivision and Development Control Bylaw No. 677, 2012
Sunstone Ridge Developments**

Moved/Seconded

THAT Council issue Development Variance Permit No. 123 to establish alternate hillside road standards for Road C (Seven O’Clock Drive), Sunstone Ridge.

CARRIED

b) Office of the CAO

i. Tourism Pemberton Meeting

Jill Brooksbank, Senior Communications & Grants Coordinator, reported on the June 19th Tourism Pemberton meeting she attended on behalf of the Village. At the meeting Ms. Brooksbank provided comments on the 2019 Joffre Lakes Action and Management Plan prepared by BC Parks, the progress of the Downtown Enhancement Plan project, and recommended that the 2019 Tourism Economic Impact Study be presented at a future Village Council meeting.

ii. Lower Mainland Local Government Association Resolutions – Verbal Update on Request for Non-Treaty First Nations’ Eligibility for Emergency Preparedness Grant Funding

In light of information recently received, CAO Gilmore requested Council’s confirmation to withdraw the resolution submitted to the Lower Mainland Local Government Association due to Non-Treaty First Nations newly being included in the funding eligibility.

Moved/Seconded

THAT the resolution regarding Non-Treaty First Nations’ eligibility for Provincial Emergency Preparedness grant funding be withdrawn.

CARRIED

c) Finance

i. Municipal Financing Association (MFA) Equipment Financing – Public Works Truck

Moved/Seconded

THAT Council receives this report from the Chief Financial Officer, dated June 25th, 2019 regarding financing for the purchase of new Capital Equipment;

AND THAT Council of the Village of Pemberton authorizes up to \$30,000 be borrowed, under Section 175 of the *Community Charter*, from the Municipal Finance Authority, for the purpose of a Public Works Truck;

AND THAT the loan(s) be repaid within five (5) years, with no rights of renewal.

CARRIED

d) MAYOR'S Report

Mayor Richman reported on the following meetings and events:

- Presented the Village of Pemberton Bursary Award to Kolton Goochey at Pemberton Secondary School's 2019 graduation ceremony.
- Attended the Pemberton Valley Utilities and Services Committee Meeting with Councillor Zant, where some of the following topics were discussed:
 - the Pemberton Aerothon was granted one-time funding, in the amount of \$2,000, from the Pemberton & District Grant-in-Aid Fund;
 - funding request from Stewardship Pemberton for financial assistance to support the cost of the use of the Community Kitchen for canning workshops;
 - plans for an outdoor basketball court to be located next to the elementary school hockey court are in progress;
 - recreation fees and charges bylaw review;
 - the establishment of a new service areas to provide funding for local community groups
- Met with WedgeWoods developer to discuss initiatives to maintain affordability of the WedgeWoods housing development, including transportation allowance (car-shares), rental and sale cost controls, and consideration of childcare facilities.

Mayor Richman reported on the following upcoming events:

- Join Village Staff for a coffee and a muffin at RONA on Thursday, June 27 from 8:30 am to 10:30 pm to learn about the Village's plans to implement the Energy Step Code in Pemberton. A draft of our new Building Bylaw will be available for viewing, and Staff will be on hand for questions.
- The Spud Run and Canada Day Celebrations will be taking place on July 1st. Registration for the Spud Run is at 8am, and the parade begins at 10am. This year the parade will be starting at Pemberton Secondary School. A community celebration will take place at the Pemberton & District Community Centre from 11am to 2pm.
- On Sunday, July 28th, Pemberton Children's Centre will be hosting Duckies for Daycare. Try your duck at winning a 5-day Whistler Blackcomb EDGE Card, a 5-day Whistler Bike Park Pass and more in our first annual duck race. Buy your entries to the draw online at <http://bit.ly/duckiesfordaycare>

then come and cheer your ducks along as they race to see who will win our amazing prizes.

Mayor Richman reported on the following:

- Concord Pacific Dragon Boat Festival took place on June 22 and 23rd. Pemberton was well represented by the Pemberton Laoyam Eagles who took Gold in the Junior Grand Final, the Pemberton Laoyam Falcons who finished 5th in the Junior B Finals and the Bald Eagles who gave it their all.
- Congratulations to Pemberton BMX on their contributions towards Race for Life. All funds raised at PBMX go to BC Children's Hospital. Fundraising continues until September 15th. Pemberton BMX will be hosting another fundraising event, a screening of Return to Earth on July 8th. Proceeds will be split 50/50 between PBMX track improvements & The Race for Life.
- Downtown Enhancement Project: Thank you to the businesses and residents who endured the 8 hour water disruption on Sunday to accommodate the tie in, into our new water infrastructure. We are starting to see the progress, with the completion of the pave drain on Frontier Street and some of the curb and gutter on Frontier and Prospect Streets. Next shift, the Contractor will be focusing on curb and gutter for Frontier Street. Parking will be relocated to the north side of Frontier in front of AG Foods. Frontier Street will be closed from Aster Street to the South letdown at the AG Mall.

e) COUNCILLORS' Reports

Councillor Zant

Councillor Zant reported on the following:

- Attended the Cemetery Committee meeting; funding sources to facilitate new fencing, landscaping, possible expansion of parking and the driveway continue to be considered.
- Advised that the Legion is undertaking fundraising for the Cenotaph Renovation Project.

Councillor Craddock

Councillor Craddock reported on the following:

- Attended the Pemberton Valley Dyking District meeting where discussions took place regarding the flood mitigation planning project and funding support.
- Attended the Whistler Blackcomb Foundation's appreciation and update event at the Squamish Lil'wat Cultural Centre.
- Attended the grand opening of the Whistler Blackcomb Foundation Sea to Sky Community Hospice in Squamish on June 24th

- Noted that visitor numbers to Joffre Lakes Park continue to be a safety concern with traffic lined up to enter the park and numerous vehicles parked unsafely along the highway this past weekend.

Councillor Antonelli

Councillor Antonelli reported that she attended the Rural Wildlife Fund Run for Nature event at One Mile Lake Park on June 9th, and attended the Wellness Bursary Committee meeting. As a result of the impressive list of Bursary applicants the Committee determined to award all five applicants with a Bursary and thanks to the support of SLRD Electoral Area C Director Russell Mack the Committee was pleased to confirm support to the following students:

Pemberton Secondary School:

- Ella Macdonald
- Kolton Goochey
- Kate Brosseau

Xet'olacw Community School:

- Samantha Joe
- Mallory Ritchie

Councillor Noble

Councillor Noble commented that the graduation ceremony at Pemberton Secondary School was a success and noted that Whistler Animals Galore (WAG) will be setting up an animal wellness clinic today in Mount Currie to provide low-cost veterinary care to those in need.

10. BYLAWS

There were no bylaws for reading or adoption.

11. CORRESPONDENCE

a) For Action

- Carla Jack, Ministry of Forests, Lands, Natural Resource Operations, and Rural Development, dated May 25, 2019, inviting comments on proposed name changes for the Lillooet River and Lillooet Lake.**

Moved/Seconded

THAT Staff submit comments to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development indicating Council's full support of the proposed name changes for the Lillooet River and Lillooet Lake.

CARRIED

- ii. **Leala Selina, SLRD Electoral Area C, dated June 6, 2019, expressing safety concerns due to the speed limit along Highway 99.**
- iii. **Chris Brown, SLRD Electoral Area C, dated June 19, 2019, expressing safety concerns due to the speed limit along Highway 99.**

Moved/Seconded

THAT the Village send correspondence to MLA Jordan Sturdy to follow up on what considerations have been made with respect to speed limit reductions along highway 99 in the Pemberton area.

AND THAT a response be provided to Ms. Selina and Mr. Brown in this regard.

CARRIED

b) For Information

- i. **Lynn Embury-Williams, Executive Director, Wood WORKS! BC, dated June 1, 2019, inviting nominations for the 2019 Community Recognition Awards.**
- ii. **Shannon Story, Executive Director, Lower Mainland Local Government Association, dated June 14, 2019, providing the Final 2019 Lower Mainland LGA Resolutions Disposition submitted to UBCM.**

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

12. DECISION ON LATE BUSINESS

There was no late business for consideration.

13. LATE BUSINESS

There was no late business.

14. NOTICE OF MOTION

There was no notice of motion.

15. QUESTION PERIOD

There were no questions from the Gallery.

16. RECESS

At 10:40 a.m. Mayor Richman called a recess of the Regular Council meeting.

At 10:52 a.m. the Regular Council meeting was reconvened and Council moved In Camera.

17. IN CAMERA

THAT pursuant to Section 90 (1) (c) Employee/Labour Relations, (g) Litigation and (k) Negotiations of the *Community Charter*, the Council of the Village of Pemberton serves notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

At 12:40 p.m. Council Rose from In Camera but did not Rise with Report.

At 12:40 p.m. the Regular Council Meeting was recessed.

At 1:12 p.m. the Regular Council Meeting was reconvened and Council moved back into In Camera.

18. RISE WITH REPORT FROM IN CAMERA

At 1:12 p.m. Council rose with report on the following:

UBCM Community Emergency Preparedness Grant Fund – Memorandum of Understanding between the Pemberton Valley Dyking District, Squamish-Lillooet Regional District and the Village of Pemberton

The Mayor and CAO were authorized to execute the Memorandum of Understanding between the Pemberton Valley Dyking District, the Squamish-Lillooet Regional District and the Village of Pemberton respecting the UBCM Community Emergency Preparedness Grant Funding Flood Risk Assessment, Flood Mapping and Flood Mitigation Planning Project subject to a minor amendment to section 8 of the MOU.

19. ADJOURNMENT OF REGULAR COUNCIL MEETING

Moved/Seconded

THAT the Regular Council Meeting be adjourned.

CARRIED

At 1:13 p.m. the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer