

Village Of Pemberton Routinely Available Records

The records listed are available to the public without an FOI request. The list may be amended from time to time. If you have any questions, please contact Corporate & Legislative Services.

Subject Heading	Department
A	
Accounts Payable - General Information	Finance
Accounts Receivable - General Information	Finance
Organization Charts	Corporate & Legislative Services
Advertising - Statutory Notices for Public Hearings, DVP, etc.	Corporate & Legislative Services
Advertising - Other	Corporate & Legislative Services
Agendas - Advisory Committees, Boards and Commissions of Council	Corporate & Legislative Services
Agendas - Council, Special Committees, etc. - Open Meetings	Corporate & Legislative Services
Assessment Roll/Information – The public is to contact BC Assessment directly	Finance
B	
Board of Variance - Minutes and Agendas	Development Services
Budgets - General Information	Finance
Budgets – Annual	Finance
Budgets – Capital	Finance
Budgets - Operating – Final	Finance
Budgets - Yearly Financial Report	Finance
Building Permits (including Plumbing, Heating & Electrical, Occupancy) - General Information	Development Services
Building Regulations and General Information	Development Services
Burning Permits	Fire
Bylaws	Corporate & Legislative Services
C	
Circulars, Directives, Orders	Corporate & Legislative Services
Claims - General Information	Corporate & Legislative Services
Collective Agreements - Final	Human Resources
Committees, Commissions, Boards - Agendas/Minutes (ADRC/ALUC/Board of Variance)	Development Services
Council - Financial Disclosure Forms	Corporate & Legislative Services
Council - Indemnities/Remuneration	Finance
Council Meetings - Minutes/Agendas/Reports - Open Meetings	Corporate & Legislative Services
Council Resolutions - Open Meetings	Corporate & Legislative Services
Court of Revision - Elections - Agendas/Minutes	Corporate & Legislative Services
Court of Revision - Frontage Tax - Agendas/Minutes	Corporate & Legislative Services
D	
Demographic Data	Development Services

Subject Heading	Department
Design Guidelines	Development Services
Development - Individual Area Plans	Development Services
Development Cost Charges	Development Services
Development Guidelines	Development Services
Development Permits & Development Variance Permits	Development Services
E	
Easements/Rights of Way/Encroachments/Restrictive Covenants	Corporate & Legislative Services
Elections - Campaign Financing Disclosure Forms	Corporate & Legislative Services
Elections - Nomination Papers	Corporate & Legislative Services
Elections - Results	Corporate & Legislative Services
Electrical Permits/Certificates - see Building Permits	Building
Employee Classification	Human Resources
Expense Accounts - Council/Staff	Finance
Expense Claims - Council/Staff	Finance
F	
Filming Permits	
Financial Disclosure Forms - Council	Corporate & Legislative Services
Financial Statements	Finance
Fire Inspection Reports	Fire
G	
Geographic Information System (GIS) - Database and Mapping Information	Operations
Grants from the City - General Information	Finance
Grants to the City - General Information	Finance
H	
Heritage Inventory	Development Services
Heritage Revitalization Agreements	Development Services
I	
Inventories - Heritage	Development Services
J	
Job Descriptions	Human Resources
K	
L	
Licenses - General Information	Corporate & Legislative Services
Liquor Licenses	Corporate & Legislative Services
M	
Minutes - Advisory Committees, Boards and Commission of Council	Corporate & Legislative Services
Minutes - Council, Special Committees, etc., - Open Meetings	Corporate & Legislative Services
Mission Statement	Office of the CAO
N	
News/Media Releases	Office of the CAO
Newsletter - City	Office of the CAO

Subject Heading	Department
Nomination Papers - Elections	Corporate & Legislative Services
O	
Occupancy Permits - See Building Permits	Building
Official Community Plan (OCP)	Development Services
Operating Budgets - see Budgets	Finance
Organization Reviews/Audits	Office of the CAO
P	
Parade and Banner Permits	Corporate & Legislative Services
Parking Permits	Corporate & Legislative Services
Permits - All Types	Corporate
Pesticide Use Permits	Corporate & Legislative Services
Proclamations	Corporate & Legislative Services
Property Taxes	Finance
Public Hearings - Minutes/Agendas/Notices	Development Services
Q	
R	
Recreation Programs - General Information	Recreation
Remuneration - Council	Finance
Remuneration - Staff	Human Resources
Reports - Annual	Corporate & Legislative Services
Reports - Financial	Finance
Reports and Statistics	Corporate & Legislative Services
Reports to Council - Open Meetings	Corporate & Legislative Services
Rezoning - General Information	Development Services
Rezoning - Individual Case Files	Development Services
Rezoning - Notifications	Development Services
Rights of Way, Easements	Corporate & Legislative Services
S	
Salaries - Employees	Human Resources
Sign Permits	Development Services
Signing Authorities - List	Finance
Signs - Inspections	Development Services
Special Events/Occasion Permits	Office of the CAO
Speeches	Corporate & Legislative Services
Staff Reports - Open Meeting	Corporate
Street Use Permits	Corporate & Legislative Services
Street Vendor Permits	Corporate & Legislative Services
Survey Certificates	Corporate & Legislative Services
T	
Tax Exemptions	Finance
Taxation Assessments - General	Finance
Taxes Paid	Finance
Tenders	Finance

Subject Heading	Department
Training and Development - General Information	Human Resources
Travel Allowances and Expenses	Human Resources
Tree Cutting Permits	Development Services
U	
V	
Variance Permits - see Development and Development Variance Permits	Development Services
W	
Wages - Staff	Human Resources
Works and Services Agreement	Operations
X, Y, Z	
Zoning and Rezoning - General Information & Regulations	Development Services
Zoning and Rezoning - Public Hearing Notices/ Agendas/Notes/Reports to council/Letters of Support or Objections	Development Services