



**-REGULAR COUNCIL MEETING AGENDA-**

Meeting #: 1591  
 Date: Tuesday, December 5, 2023, 5:30 pm  
 Location: Council Chambers & Zoom Webinar  
 7400 Prospect Street

*"This meeting is being recorded as authorized by the Video Recording & Broadcasting of Open Meetings Policy.*

**Pages**

1. **CALL TO ORDER (1:00pm)**  
 In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.
2. **RECESS REGULAR MEETING**
3. **RECONVENE REGULAR MEETING**  
 In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.
4. **IN CAMERA (3:00pm)**  
**Recommendation:**  
**THAT** the meeting is closed to the public in accordance with the *Community Charter* section 90 (1) (c) employee relations, (g) litigation and (i) solicitor client privilege and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.
5. **ADOPTION OF AGENDA**  
**Recommendation:**  
**THAT** the agenda be adopted as presented.
6. **RISE WITH REPORT FROM IN CAMERA**
7. **APPROVAL OF MINUTES**
  - 7.1 **Regular Council Meeting No. 1590, Tuesday November 21, 2023** 4  
**Recommendation:**  
**THAT** the minutes of Regular Council Meeting No. 1590, held Tuesday, November 21, 2023, be adopted as circulated.
8. **BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**
9. **BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE**
10. **COMMITTEE MINUTES - FOR INFORMATION**
11. **DELEGATION**
  - 11.1 **Maude Cyr, Resident, Chair of Generation** 12
  - 11.2 **Sandi Lesueur, Chief Executive Officer, VIRTU Resorts & Residences Ltd.** 23
12. **STAFF REPORTS**
  - 12.1 **Office of the CAO**
    - 12.1.a **Chief Administrative Officer Report**  
**Recommendation:**  
**THAT** the CAO report be received for information.
  - 12.2 **Corporate and Legislative Services**

|        |  |    |
|--------|--|----|
| 12.2.a | Lower Mainland Local Government Association Resolutions for 2024<br><b>Recommendation:</b><br><b>THAT</b> Council provide direction with respect to resolution submissions to the Lower Mainland Local Government Association (LMLGA) Conference to be held May 1 – 3, 2024.   | 61 |
| 12.2.b | Corporate Officer Appointment<br><b>Recommendation:</b><br><b>Recommendation One:</b><br><br><b>THAT</b> the appointment of Elizabeth Tracy as Corporate Officer for the Village of Pemberton be rescinded effective December 5, 2023.<br><br><b>Recommendation Two:</b><br><br><b>THAT</b> Gwendolyn Kennedy be appointed as Corporate Officer for the Village of Pemberton, with all the duties and responsibilities assigned under Section 148 of the <i>Community Charter</i> and Village of Pemberton Officers Bylaw No. 683, 2011, effective December 5, 2023;<br><br><b>AND THAT</b> Gwendolyn Kennedy be added as an administrative signing authority on the Village of Pemberton TD Bank account(s), the Village of Pemberton Scotiabank account(s) and the North Shore Credit Union account(s);<br><br><b>AND THAT</b> Gwendolyn Kennedy be added as a signing authority on all authorizations from Municipal Finance Authority by the Village of Pemberton.<br><br><b>Recommendation Three:</b><br><br><b>THAT</b> the appointment of Ethan Fredeen as Deputy Corporate Officer for the Village of Pemberton be rescinded effective December 8, 2023. | 82 |
| 12.3   | <b>Operations</b>  |    |
| 12.3.a | British Columbia Air Access Program - Airport Infrastructure Funding<br><b>Recommendation:</b><br><b>THAT</b> the application to the British Columbia Air Access Program for Airport Infrastructure Funding, up to an amount of \$200,000, be supported;<br><br><b>AND THAT</b> 25%, in the amount of \$50,000, in matching funds be approved  | 85 |
| 12.4   | <b>Recreation</b>  |    |
| 13.    | <b>BYLAWS</b>  |    |
| 13.1   | <b>Triple Combination Pumper Truck Loan Authorization Bylaw No. 954, 2023</b><br><b>Recommendation:</b><br><b>THAT</b> Triple Combination Pumper Truck Loan Authorization Bylaw No. 954, 2023 be given first, second and third readings.   | 88 |
| 14.    | <b>MAYOR'S Report</b>  |    |
| 15.    | <b>COUNCILLORS' Reports</b>  |    |
| 16.    | <b>CORRESPONDENCE</b>  |    |
| 16.1   | <b>Correspondence for Action</b>   |    |
| 16.2   | <b>Correspondence for Information</b>  |    |
| 16.2.a | Patrick Weiler, MP, West Vancouver-Sunshine Coast - Sea to Sky Country, dated November 21, 2023 regarding the 2024 Constituency Youth Council  | 95 |

|        |  |    |
|--------|--|----|
| 16.2.b | Patrick Weiler, MP, West Vancouver-Sunshine Coast - Sea to Sky Country, dated November 22, 2023 regarding call for proposals under the Canada Service Corps  | 96 |
| 16.2.c | Patrick Weiler, MP, West Vancouver-Sunshine Coast - Sea to Sky Country, dated November 22, 2023 regarding National Settlement and Resettlement Funding   | 97 |
| 16.2.d | Patrick Weiler, MP, West Vancouver-Sunshine Coast - Sea to Sky Country, dated November 22, 2023 regarding Tourism Growth Program Launch  | 98 |
|        | <b>Recommendation:</b><br><b>THAT</b> the Correspondence for Information from 16.2a to 16.2d be received for information.  |    |
| 17.    | <b>DECISION ON LATE BUSINESS</b>   |    |
| 18.    | <b>LATE BUSINESS</b>   |    |
| 19.    | <b>NOTICE OF MOTION</b>  |    |
| 20.    | <b>QUESTION PERIOD</b>   | 99 |
| 21.    | <b>IN CAMERA, CONTINUED</b>  |    |
|        | <b>Recommendation:</b><br><b>THAT</b> the meeting is closed to the public in accordance with the <i>Community Charter</i> section 90 (1) (c) employee relations, (g) litigation and (i) solicitor client privilege and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public. |    |
| 22.    | <b>RISE WITH REPORT</b>  |    |
| 23.    | <b>ADJOURNMENT OF REGULAR COUNCIL MEETING</b>  |    |
|        | <b>Recommendation:</b><br><b>THAT</b> the meeting be adjourned.  |    |

**VILLAGE OF PEMBERTON**  
**-REGULAR COUNCIL MEETING MINUTES-**

Meeting #: 1590  
 Date: Tuesday, November 21, 2023, 5:30 pm  
 Location: Council Chambers & Zoom Webinar  
 7400 Prospect Street

COUNCILLORS: Mayor Mike Richman  
 Councillor Ted Craddock  
 Councillor Katrina Nightingale  
 Councillor Laura Ramsden

ELECTRONIC ATTENDANCE: Councillor Jennie Helmer

STAFF: Elizabeth Tracy, Chief Administrative Officer  
 Ethan Fredeen, Acting Manager of Corporate & Legislative Services  
 Elena Aranguren, Office Coordinator  
 Scott McRae, Manager of Development Services\*  
 Cameron Adams, Fire Chief\*  
 Lyndsey Anic, Executive Assistance\*  
 Emily White, Human Resources Coordinator\*  
 Adam Malpus, Deputy Fire Chief\*

PUBLIC: 4

MEDIA: 1

*\*Denotes partial attendance.*

*A recording of the meeting was made available to the media and public.*

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**1. CALL TO ORDER (10:30am)**

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

At 10:35am Mayor Richman called the meeting to order.

**2. IN CAMERA**

At 10:35 Council moved to In Camera.

Moved/Seconded

**THAT** the meeting is closed to the public in accordance with the *Community Charter* section 90 (1) (k) Negotiations and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

**CARRIED**

**3. RECESS REGULAR MEETING**

At 10:37am the Regular meeting was recessed.

**4. RECONVENE REGULAR MEETING (5:30pm)**

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lílwat Nation.

At 5:30pm, the Regular meeting was reconvened.

**5. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the agenda be approved as presented.

**CARRIED**

**6. RISE WITH REPORT FROM IN CAMERA**

**7. ADOPTION OF MINUTES**

**7.1 Regular Council Meeting No. 1589, Tuesday October 31, 2023**

Moved/Seconded

**THAT** the minutes of Regular Council Meeting No. 1589, held Tuesday, October 31, 2023, be adopted as circulated.

**CARRIED**

**8. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**

**9. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE**

**10. COMMITTEE MINUTES - FOR INFORMATION**

**11. DELEGATION**

**11.1 David Rossellat, Resident, Presentation on Addressing Air Pollution in Pemberton**

At 5:32pm David Rossellat, Resident, presented on addressing air pollution in Pemberton.

Discussion took place regarding the following:

- School policies regarding air pollution
- VCH approach to public communications

**12. STAFF REPORTS**

## 12.1 Office of the CAO

### a. Verbal Report

CAO Tracy announced the support from the Village's transit partners to expand the service for the Route 99 Commuter bus that services a route to and from Whistler through BC Transit. The Village could see the service expansion by late 2024 or early 2025 based on BC Transit fleet availability. Ms. Tracy thanked Mr. Sikora, Manager of Finance, for his efforts to make this agreement possible.

### a. Visitor Information Centre Sani-Dump

CAO Tracy provided an update on the letter received from Natalie Langman, Executive Director of Pemberton & District Chamber of Commerce, regarding the future of Sani-Dump and Visitor Centre.

Ms. Tracy informed Council that the sani-dump amenity would eventually be removed, and the visitor centre would need to be relocated. However, considering the importance of this amenity, with the increasing number of tourists throughout the year, the Village of Pemberton has started exploring alternatives where a new sani-dump could be placed in conjunction with current projects that could be directly linked to the Village's current sewer system.

Moved/Seconded

**THAT** the CAO Verbal Report be received for information.

**CARRIED**

### b. UBCM Community to Community Forum Grant Application

Lyndsey Anic, Executive Assistant entered the meeting at 5:45pm.

Ms. Anic presented on the UBCM Community to Community Forum Grant Application and the scope of the funding for the proposed application.

Moved/Seconded

**THAT** Council support an application to UBCM's Community to Community Grant program for funding, in an amount up \$10,000, for the development of a new Protocol Agreement with the Lílwat Nation.

**CARRIED**

Lyndsey Anic, Executive Assistant left the meeting at 6:23pm.

### c. Council Remuneration - SOFI Data 2022

Emily White, Human Resources Coordinator entered the meeting at 6:23pm.

Ms. White presented on the SOFI Data from 2022 of comparable communities' Council Remuneration.

Council held discussions around the following:

- Remuneration needs to be competitive to lost wages attending Council related business;
- Attractive to prospective candidates for future meetings;

- P50 in relation to Council Remuneration.

Further, Council expressed a strong desire to have an additional report to come back to Council in the new year to compare the standard Consumer Price Index (CPI) based increase to the P50 remuneration.

Moved/Seconded

**THAT** staff return to a future meeting with a report comparing the remuneration with the Consumer Price Index remuneration to the P50 remuneration.

**CARRIED**

## 12.2 Corporate and Legislative Services

### a. **Speíkúmtn Community Forest Spending Policy**

Ethan Fredeen, Acting Manager of Corporate and Legislative Services brought forward the Speíkúmtn Community Forest Spending Policy. Council expressed a desire for staff to remove the section stipulating the consideration of the five-year financial plan, annual budget and reserves. Staff noted that the funds received would still be required to be considered as part of the budget cycle.. Further, that the policy makes this fund distinctive as it considers allocation based upon the shared values of the Speíkúmtn Community Forest.

Moved/Seconded

**THAT** the Speíkúmtn Community Forest Spending Policy be adopted as amended removing the stipulation of the consideration of the annual budget, five year financial plan and the annual reserves.

**CARRIED**

### b. **2024 Council Meeting Schedule**

Moved/Seconded

**THAT** Council approve the revised 2024 Council Schedule as presented.

**CARRIED**

### c. **2024 Council Appointments**

Moved/Seconded

**THAT** Councillor Craddock, Helmer, and Ramsden be appointed to the 2024 Parcel Tax Review Panel.

**CARRIED**

Moved/Seconded

**THAT** Councillor Craddock be appointed Emergency Planning & Operations Committee for 2024 with Councillor Helmer appointed as the alternative.

**CARRIED**

Moved/Seconded

**THAT** Councillor Nightingale be appointed as the primary representative and Councillor Helmer be appointed as the alternative to the Cemetery Committee for 2024.

**CARRIED**

Moved/Seconded

**THAT** Mayor Richman be appointed to the Squamish-Lillooet Regional District Board for 2024 with Councillor Nightingale appointed as the alternate.

**CARRIED**

Moved/Seconded

**THAT** Mayor Richman and Councillor Ramsden be appointed to the Pemberton Valley Utilities and Services Committee for 2024.

**CARRIED**

Moved/Seconded

**THAT** Mayor Richman be appointed to the Sea to Sky Regional Hospital District Board for 2024 with Councillor Nightingale appointed as the alternate.

**CARRIED**

Moved/Seconded

**THAT** Mayor Richman be appointed to the Pemberton Lillooet Treaty Advisory Committee (PLTAC) for 2024 with Councillor Nightingale appointed as the alternate.

**CARRIED**

Moved/Seconded

**THAT** Councillor Nightingale be appointed to the Pemberton & District Library Board for 2024 with Councillor Ramsden be appointed as the alternate.

**CARRIED**

Moved/Seconded

**THAT** Councillor Craddock and Councillor Helmer be appointed to the Municipal Insurance Association of BC (MIABC) for 2024.

**CARRIED**

Moved/Seconded

**THAT** Council attends the following meetings in a liaison capacity for 2024:

- Councillor Craddock liaison for the Pemberton Valley Dyking District;
- Councillor Nightingale liaison for the Pemberton Valley Trails Association;
- Councillor Ramsden liaison for the Squamish-Lillooet Regional District Agricultural Advisory Committee;
- Councillor Craddock liaison for Tourism Pemberton; and
- Councillor Nightingale liaison for Pemberton Arts Council.

**CARRIED**

### 12.3 Development Services

#### a. **Sea to Sky Community Services - Harrow Road Affordable Housing Project - Fee waiver**

Moved/Seconded

**THAT** Council grant 100% of the fees requested for refund and waiver by Sea to Sky Community Services as part of the Harrow Road Affordable Housing project.

**CARRIED**

**12.4 Finance****12.5 Operations****12.6 Recreation****12.7 Pemberton Fire Rescue****a. Triple Combination Pumper Truck Contract Award**

Moved/Seconded

**THAT** Council award the contract for the purchase of one Triple Combination Pumper Truck, in the amount of \$776,140 (exclusive of taxes), to Fort Garry Fire Trucks in accordance with their proposal submission.

**CARRIED**

Moved/Seconded

**THAT** Council direct staff to prepare a loan authorization bylaw, for an amount not to exceed \$853,754, and facilitate the required financial borrowing process.

**CARRIED**

**b. Live Fire Training Centre Grant Application**

Moved/Seconded

**THAT** Council supports the application to the Fire Chiefs Association of British Columbia in partnership with the Office of the Fire Commissioner for grant funding, in an amount up to \$340,000 to build a live fire training facility at the Pemberton Fire Rescue training grounds.

**CARRIED**

**13. BYLAWS****14. MAYOR'S Report****14.1 New legislation to support local government housing initiatives**

Mayor Richman reported on a letter from the Honourable Ravi Kahlon, Minister of Housing, regarding new legislation that supports local government housing initiatives.

Mayor Richman highlighted the fact this legislation is going to have an impact on the Village of Pemberton, which includes both present and future neighbourhoods. Council expressed a desire to hold a Committee of the Whole on November 28<sup>th</sup>, 2023 to discuss the implications and possibilities related to affordable housing that arise with the new legislation.

**15. COUNCILLORS' Reports**

Councillor Craddock attended and reported on the following meetings:

- Pemberton Valley Dyking District (Liaison)
- MP Patrick Weiler presentation

Councillor Nightingale attended and reported on the following meetings:

- Pemberton & District Library Board

Councillor Ramsden attended and reported on the following meetings:

- Regional Economic Development Collaborative

## 16. CORRESPONDENCE

### 16.1 Correspondence for Action

- a. **Marilou Carswell, Pemberton BC, dated October 29, 2023, concerning the definition of "Natural Gas"**

Moved/Seconded

**THAT** staff be directed to respond to Ms. Carswell advising that the Village has no references to 'natural gas' on its website;

**AND THAT** in the event the Village is addressing issues related to 'natural gas' it will be referred to as 'fossil gas' in recognition of its impact on climate change.

**CARRIED**

- b. **David Mackenzie, Managing Director, Pemberton Valley Lodge, dated October 30, 2023, supporting the new rules regarding B.C.'s Short-Term Rental Accommodations Act**

Moved/Seconded

**THAT** the correspondence be received and referred to staff for response.

**CARRIED**

### 16.2 Correspondence for Information

- a. **Mitzi Dean, Minister of Children and Family Development, dated October 31, 2023, recognizing November as Adoption Awareness Month**
- b. **Heather Hachigian, Assistant Professor, Royal Roads University, dated November 2, 2023, offering a speaker series on Ownership Matters: Building Community Wealth**
- c. **Debbie Theilmann, Surrey, BC, dated November 6, 2023, concerning the BCNDP and new Police Act**

Moved/Seconded

**THAT** council receives the correspondence for information.

**CARRIED**

## 17. DECISION ON LATE BUSINESS

## 18. LATE BUSINESS

There was no late business.

## 19. NOTICE OF MOTION

There was no Notice of Motion presented.

## 20. QUESTION PERIOD

There were no questions from the public.

## 21. IN CAMERA, CONTINUED

At 8:05pm Council moved in Camera.

Moved/Seconded

**THAT** the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (k) Negotiations and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

**CARRIED**

**22. RISE WITH REPORT**

At 8:16pm Council rose without report.

**23. ADJOURNMENT OF REGULAR COUNCIL MEETING**

At 8:16pm the meeting was adjourned.

Moved/Seconded

**THAT** the meeting be adjourned.

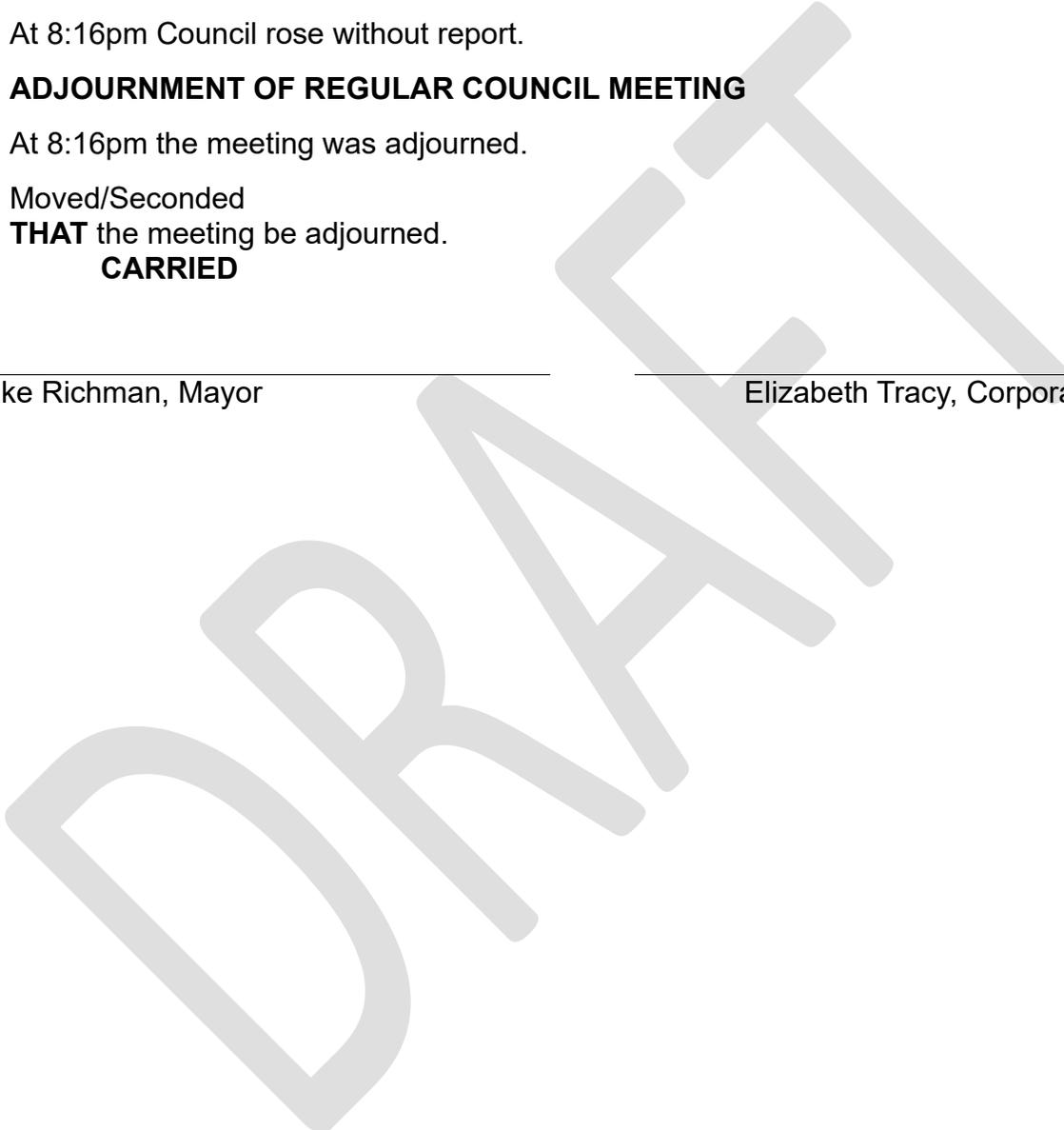
**CARRIED**

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Mike Richman, Mayor

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Elizabeth Tracy, Corporate Officer



A close-up photograph of a child's hands painting a wooden chair. The child is using a brush to apply purple paint to one of the legs. The chair's backrest is already painted with a vibrant scene of a sunset over a blue sky with white clouds. The child is wearing a yellow shirt. The background is softly blurred, showing more of the chair and the child's face in profile.

# Chair of Generation

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**Bringing hope to our  
children**

A project led by Mothers at the front  
(*Mère au front*) and citizens



## In 2050

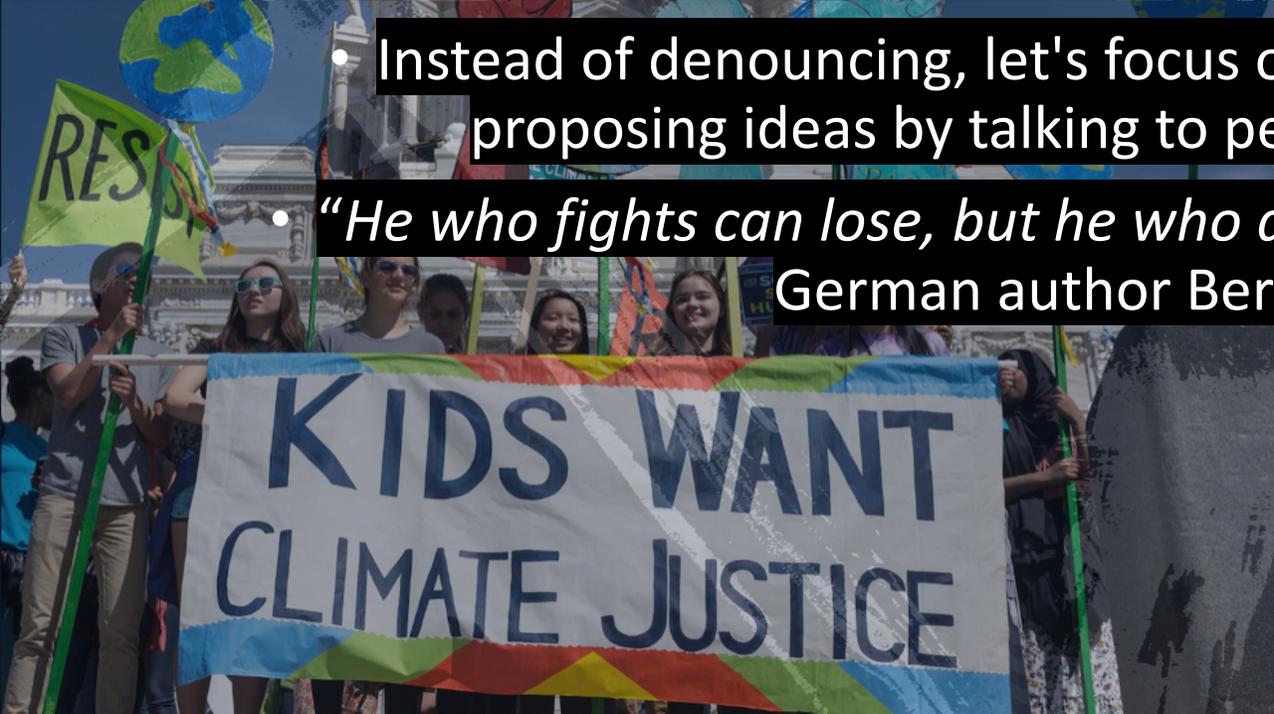
- We all have children in this room. Dramatic environmental data from scientific research has been done for the year 2050. Think about how old your child will be in 2050. My son will be 42 and my daughter will be 33.
- The vital reaction that we too often have is to put our heads in the sand or to close our ears to this reality. Instead, we must react for the future of our children.



# Together

- Instead of denouncing, let's focus on solutions by working together and proposing ideas by talking to people who can make a difference.

- *“He who fights can lose, but he who does not fight has already lost,”* famous German author Bertolt Brecht once said.





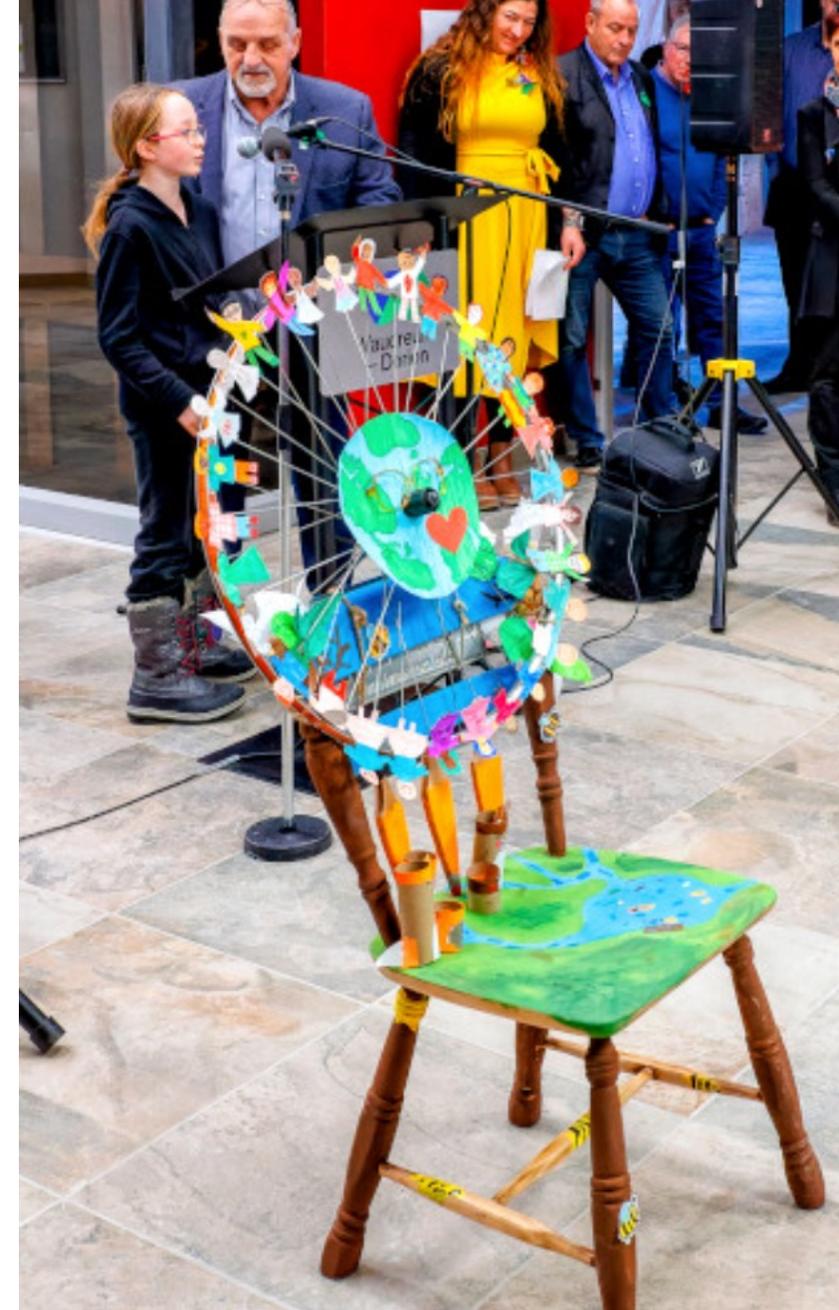
The chair of  
Generation epresent  
and carries the voice  
of children

- The Chair of generation are painted by children and placed around the tables where decisions are made.
- This concrete symbol reminds leaders that their future is shaped by the decisions made today.
- It also allows the children who make it to express their creative potential and influence the decisions and actions of adults in favor of a sustainable future.



# The Chair of Generations in municipalities

- In their municipality, town, village or district, “Parents at the front” team up with a school to transform a locally recovered chair using recycled materials.

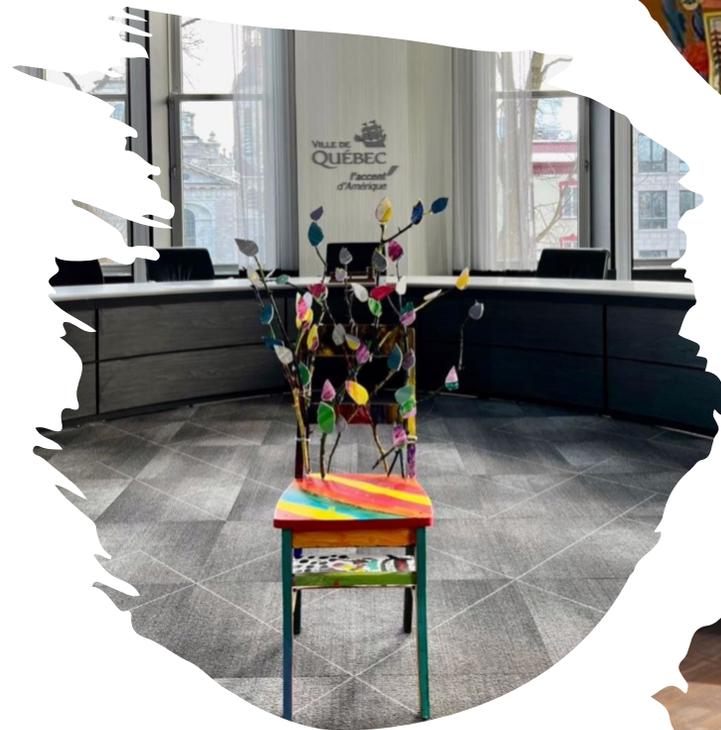


## Municipalities involved

- The Chair is offered to the Municipal Council, to be placed permanently around the table where decisions are made, so that a symbolic voice is granted to future generations.

# Expanding the project

- At the moment, there is 50 municipalities which have a Chair of Generation around the table in their municipality hall offices.
- On the sidelines of the municipal component of the project, the Mère au Front are working on to have the Chairs of Generations to find their place in several decision-making places, such as the National Assembly of Quebec, the Parliament of Ottawa, and in corporate circles.



# Inspiration

- The initiative is inspired by the city of Quebec, an idea of Clément Laberge, the chief of staff of the mayor Bruno Marchand.
- Encouraged by them, mothers and grandmothers at the front take over, with the aim of reaching elected municipal officials from all cities in Quebec and beyond.



us sommes  
Mères au front.



POUR NOS ENFANTS



## For what...

Several areas of environmental jurisdiction fall under the municipalities:

- land use planning,
- public and active transportation,
- protection of natural environments and green spaces,
- greening and the fight against heat islands,
- regulations on pesticides,
- waste management,
- etc.

The elected have countless opportunities to build a sustainable future for us, the children and generations to come.

# How can you be involved

---

- With the partnership between Stewardship Pemberton Society & parents through schools or PACs.
- Youth and children paint chairs to be presented in the Municipal Hall of Pemberton and in the SLRD office.
- Volunteer parent organized two days for September with the school, to paint the chair with student/youth during recess of class time if the teacher is involved.



# Planification in December to March



November : Think about what about an impactful art design on the chair. And PAINT 😊

Dec 5th : Maude will present the project to the Municipal Hall.

December : PAINT and prepare a text that will be use to present/explain the goal of the chair to the rest of the school.

January : Expose the chair in the hallway with a presentation note.

Write the text that will be use to present the chair to the Municipal Hall members.

Febuary : Present in official way with to the Municipal Hall during their meeting. Presentation can be recorded and filmed so the rest of the club can watch presentation.



# WELCOME TO VIRTU RESORTS & RESIDENCES



# Inspire Your Spirit

## VILLAGE OF PEMBERTON OPPORTUNITY

A NEW SUSTAINABLE CAPSTONE FOR THE FAMED SEA-TO-SKY TOURISM CORRIDOR

- HEALTH AND HEALING, PERFORMANCE SPORT, CULTURE AND A POSITIVE FUTURE WITH A PATH TO ZERO EMISSIONS -



VIRTU

Dear Council of Pemberton,

Thank you for affording VIRTU the opportunity to introduce our proposed resort development near the Village of Pemberton. My team and I look forward to your first impressions and to sharing this with the Council and community stakeholders.

Understanding your needs, plans and interest are integral to inform VIRTU plans and actions, I am eager to learn more about your goals for the future.

In the spirit of health and respect, we at VIRTU would like to explore joint economic development initiatives that serve the land and enhance the community by leveraging our business capabilities and assets. A key priority for VIRTU is aligning with local community to create something important for current and future generations. This overview provides VIRTU's ideas, team experience and considerations to align with all interested parties.

We look forward to our meeting scheduled for December 5 to review the proposal in greater detail and engage around our ideas and yours.

Sincerely,



Sandi Lesueur

Founder and CEO  
VIRTU Resorts & Residences Ltd.

[sandi.lesueur@virturesorts.com](mailto:sandi.lesueur@virturesorts.com)

604.202.1379

# 01

## INTRODUCTION

# Inspiring the spirit through wellness real estate

**The wellness real estate market size is set to grow by USD \$575.9-Billion from 2022 to 2027.**

Demand for regenerative living is an emerging trend <sup>1</sup>.

Connecting the **three elements of personal well being** – physical, mental and spiritual health – VIRTU delivers wellness through a lens of prevention backed by science and technology.

Traditional and holistic approaches combine nature, authentic local experiences, sport and sustainability.

Regional to international travellers will improve their sport performance and overall wellness in an extraordinary setting only found at VIRTU Pemberton.

<sup>1</sup> Tetchnavio 26 June  
2023

An aerial photograph showing a winding, light-colored road that curves through a dense, green forest. A turquoise river flows through the center of the road's path. The text "DEVELOPMENT HIGHLIGHTS" is overlaid in white, bold, sans-serif font across the middle of the image.

# DEVELOPMENT HIGHLIGHTS

# PROJECT OVERVIEW

VIRTU Pemberton will add vital amenities to the region by building a premier sustainable hotel with signature branded condominiums for performance sport and cultural wellness. Our efforts will support Pemberton's Community Climate Action Plan.

- Ten acres: prime mountain-view real estate
- 100 Signature investment condominiums
- 80-room resort hotel
- 30,000 sq ft performance sport and wellness pavilion
- Meeting spaces and small conference centre
- VIRTU managed and operated
- Built by PCL Construction with select VIRTU renewable energy partners
- Project managed by AMC Developments

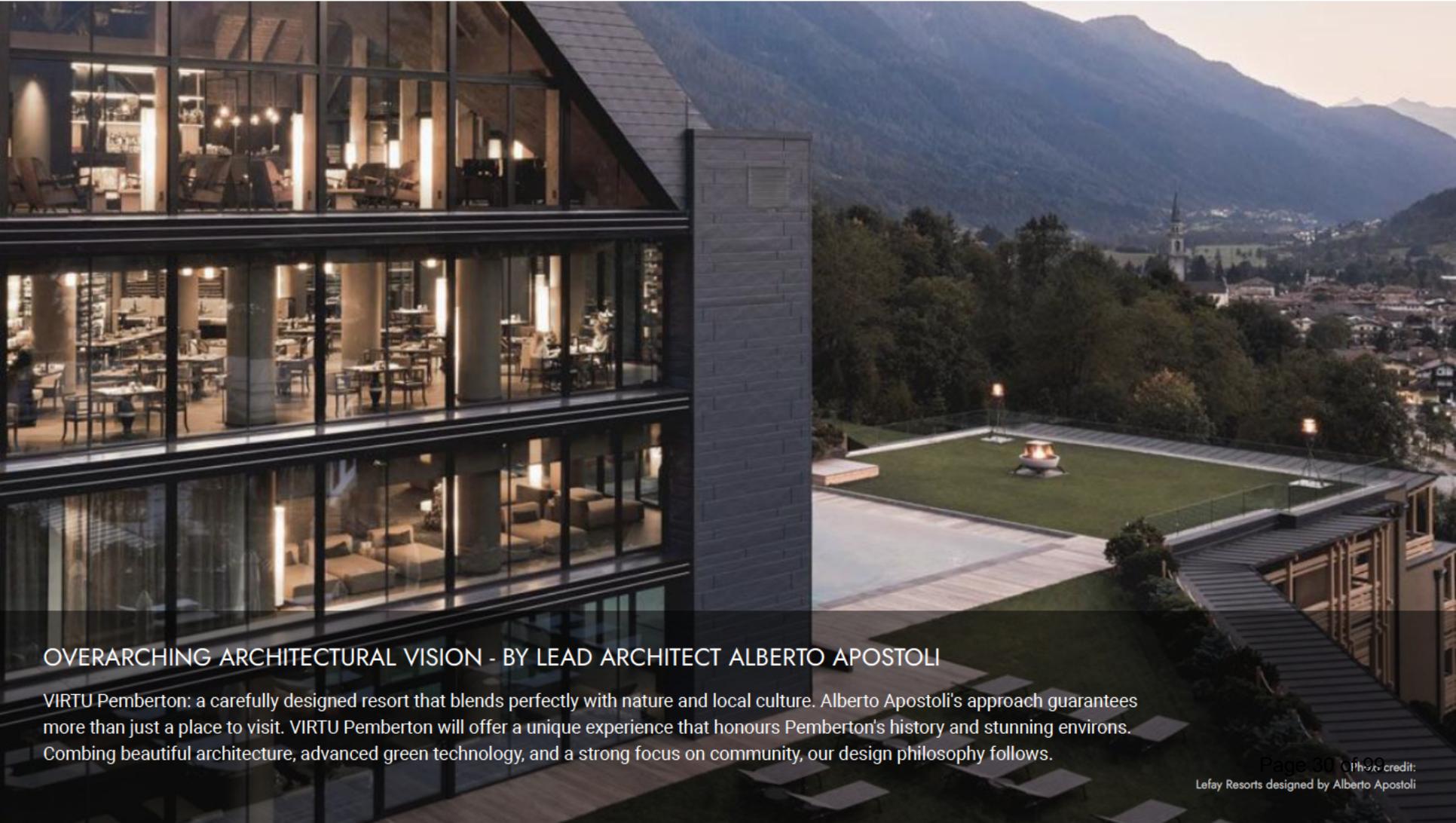
## REVENUE-GENERATING AMENITIES

- Three restaurants, lounges, juice bar and café
- Wine cellar, tasting room
- Art gallery and retail shops
- Hair salon and nail bar
- Work zone and library
- Indoor/outdoor theatre

## PURPOSE

Maximize market potential through sport-centric wellness. Maintaining Pemberton's small-town character and community plans while supporting local Indigenous and cultural experiences is vital to VIRTU.





## OVERARCHING ARCHITECTURAL VISION - BY LEAD ARCHITECT ALBERTO APOSTOLI

VIRTU Pemberton: a carefully designed resort that blends perfectly with nature and local culture. Alberto Apostoli's approach guarantees more than just a place to visit. VIRTU Pemberton will offer a unique experience that honours Pemberton's history and stunning environs. Combining beautiful architecture, advanced green technology, and a strong focus on community, our design philosophy follows.



### BLENDING WITH NATURE

The property's design will blend with the landscape, showing a commitment sustainability. VIRTU respects local architecture and deploys local trades and materials.



### ELEGANT MOUNTAIN DESIGN

The design will take inspiration from traditional mountain buildings, using materials like wood, stone, and refined finishes. Inviting and fitting designs welcome guests and local residents to experience this unique approach with quality service and style.



### SPACIOUS COMMON AREAS

VIRTU Pemberton will have large shared spaces, including a distinct entrance area with a lounge, a flexible workspace, an outdoor sky lounge, indoor/outdoor meeting places, retail, and restaurants. The highlight of the resort is the 30,000 sq ft performance sport wellness pavilion and outdoor activity areas, surrounded by beautifully grounds.

## INTERIOR DESIGN CONCEPT

Studio Apostoli's interior design concept will be influenced by the natural surroundings, reflecting local heritage, and environmental sustainability. The structure will have multiple low levels, with three levels for investment condominiums and three to four levels maximum for hotel accommodations. The design seamlessly integrates sleeping and bathing areas using custom furniture.



## UNIQUELY PERSONALIZED

Every detail of VIRTU Pemberton will be carefully designed and tailored specifically for this location. Guests will have a truly personalized experience. Decor will feature Indigenous cedar carvings, created in collaboration with local artists and Studio Apostoli's design team to reflect the Pemberton theme.



## WELLNESS OASIS

The impressive wellness area will cover 30,000 sq ft with different floors for different functions. It will include a floor for 15 treatment rooms, multiple pools with a special spa and sauna for adults, an energy-therapeutic bath called VIRTU Model, and an expansive fitness area. The interior design will have wood floors, leather furniture, and walls with natural stone. There will also be large windows to enjoy the Pemberton view and stay connected to nature while enjoying the wellness journey.



## POTENTIAL SITE LANDFORM

All necessary testing has been completed on the proposed site which is on a rock foundation.

### SLOPE

Nearby slopes offer opportunities for trails and protected natural areas. There are smaller plateaus on the hillsides suitable for clusters and individual properties.

### DIRECT ROAD ACCESS

The road from the base of the development leads directly to the proposed resort.

### ENVIRONMENT

The site has potential for geothermal energy, and there are options for managing solar, biomass, and wastewater. Environmental and archeological surveys have been conducted and are available upon request.

### RETAINED INFRASTRUCTURE

Existing and planned infrastructure is being identified for retention and integration into the current plan.

### POTENTIAL FOR GROWTH

The site's slopes, beautiful surroundings, and scenic view of Pemberton Valley offer many opportunities for development to satisfy Council requirements.

## SITE ANALYSIS

VIRTU believes this woodland site is ideal for its plans. Due to its gentle topography, natural surroundings, and scenic location there are many opportunities available to **utilize the site's natural features.**



## CHALLENGES

- High greenfield site infrastructure costs
- Limited flight access, small runway
- High initial investment costs
- Challenging weather conditions
- Environmental regulations
- Remote location
- Natural disasters
- Construction boom

## CURRENT OPPORTUNITIES

### Acquisition

VIRTU seeks to acquire 10 acres of land from a local developer for VIRTU Pemberton and its performance sport and cultural wellness resort. This would be VIRTU's inaugural location and flagship. Terms and conditions to be mutually agreed upon should VIRTU gain Indigenous community support.

### Developer Consultation

VIRTU has an expert team in place to immediately support the developer to ensure future construction is fully sustainable. VIRTU energy partners integrate unique design options so VIRTU-influenced residences on the current site can include:

- Condominiums
- Duplexes
- Single-family homes
- Housing for trades and employees

*Designed by globally award-winning architect Alberto Apostoli, VIRTU provides an exceptional wellness living experience that adheres to sustainable practices.*



### Education Consultation

Indigenous Medical Degree Program: Collaboration with UBC's College of Medicine led by Indigenous practitioners and elders to address educational and healthcare needs of Indigenous medical students. Federal government support for education and housing expenses required.

Hospitality & Tourism College: Promotes diversity and inclusivity in learning environments and is modelled after programs Thompson-Okanagan Hospitality Professional Program by TOTA.

ESL (English as a Second Language) School: Included in educational consulting plans and aims to facilitate English language learning for new immigrants and foreign workers.

Sports Academy: Part of the educational consulting initiative that focuses on sports training and development opportunities.

### Golf Academy & Clubhouse Enhancements

VIRTU hopes to collaborate with a local golf course, creating a new clubhouse for corporate events and weddings. The golf course will add a golf academy for year-round training and events, ensuring consistent revenues.





## FUTURE OPPORTUNITIES

### Performance Sports Wellness

**Location:** To drive the future of optimized health, well-being, and vitality, VIRTU proposes a bold new approach to sport wellness – working with doctors, therapists, trainers, and scientists in preventive medicine. In addition, VIRTU is open to a joint venture with the Village of Pemberton to promote these services through its recreational site at the base of the Sunstone Development.

*VIRTU is open to exploring additional funding for sporting amenities at the Pemberton recreational site. This proactive approach can enhance the proposed ice rink and swimming pool project, potentially attracting more support from Impact Investors with a goal to support community.*

**Location Option 2 for Sports Wellness Facility:** A public sports wellness facility created with the Village of Pemberton at the recreational site is another viable option. This could contribute to greater community engagement and the overall success of the Pemberton recreational site.

**Inventive Approach:** VIRTU's first-of-its-kind integrative method combines the latest advances in scientific medicine with the most effective and natural therapies from Indigenous culture and healing practices, giving special relevance to healthy and balanced nutrition. The full-time sport and wellness expert team will successfully merge these disciplines to generate scientifically proven results.



# WHAT MAKES VIRTU UNIQUE

## THE BACKSTORY

VIRTU was founded by Sandi Lesueur, a Vancouver-based wellness entrepreneur, with a vision to offer life-enriching wellness and cultural experiences in architecturally important settings with extreme-value performance sport services.

The inspiration for VIRTU came from Sandi's personal journey. In 2014, her sister was diagnosed with a painful condition that led Sandi to research anti-inflammatory plant medicine. These efforts combined with her professional work with chemists as CEO at Riversol Skin Care founded by the past President of the Canadian Dermatology Association, then with natural healers for publicly traded and private companies including Fire and Ice Athletics for the high performing professional and amateur athlete market. This began the journey of creating **VIRTU which sees wellness through a lens of prevention backed by science and technology and using non-traditional approaches.**

## A FIRST IN GLOBAL HOSPITALITY & REAL ESTATE

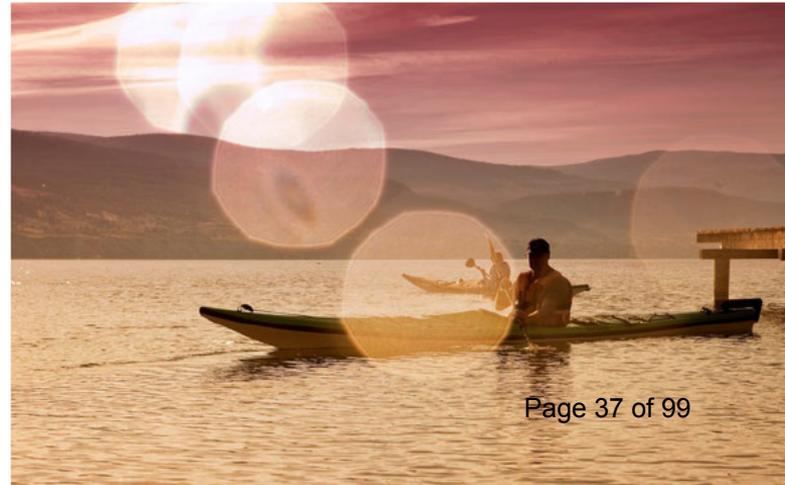
An innovative Canadian hospitality and real estate development and management corporation, **VIRTU Resorts & Residences** creates life-enhancing performance sport, wellness and authentic cultural experiences through sustainable resorts and residential properties in destinations around the world with a goal to build in Pemberton, British Columbia, working closely with the Lil'wat Nation and the local community.

## THE TIME IS NOW

This brand comes to life as Indigenous tourism and its benefits are being realized across Canada; as health and fitness are redefining travel and homelife; and as sustainability and design are becoming the foundation of modern resort-community experiences.



The goal will be accomplished with a commitment to sustainability: People, Place, Planet and Prosperity. By doing so, VIRTU aims to generate significant revenue and leave a lasting legacy for all partners and stakeholders



## EXPERTS FOR LEGACY

By inviting a diverse selection of specialists – including the Council of Pemberton and Lil'wat Nation – to participate in the resort planning process, VIRTU aims to build in line with the unique needs of the community, fostering prosperity for all involved stakeholders.

VIRTU would like to start in British Columbia with plans and opportunities to expand internationally where local culture can be supported and included in the business model. VIRTU takes a distinctive approach, steering clear of anything cookie-cutter. Instead, the focus is on creating meaningful projects that strengthen communities and enrich lives.

We do this through people and organizations that have local and global impact:

- investors and supporters who believe in E.S.G. with goals for zero emissions
- a talented local and international team with expertise in wellness, culture, architecture, renewable energy and sustainability, construction, marketing, operations, education, and sales

This way, VIRTU can have a local and global impact. In fact, VIRTU is closely aligned with the Sustainable Hospitality Alliance which will showcase VIRTU's work in B.C. to become a global standard for sustainable development excellence worldwide.





## VIRTU MISSION AND MEANS

**VIRTU's mission is to help people live better:**

- with renewed energy rooted in performance sport and cultural wellness
- reflected in sustainable architecture and design
- through travel and community rich with cultural and educational enlightenment for a lasting legacy
- maximizing environmental regeneration and financial returns

## VIRTU PILLARS

**SUSTAINABILITY:** VIRTU and its local-to-global partners in business and academia respond to global planetary challenges as an expert team.

**COMMUNITY:** VIRTU revives culture and communities on the lands we build upon, properties we operate and programming we offer residents and guests.

**WELLNESS:** VIRTU's one-of-a-kind health programs are defined by advanced medical wellness and non-traditional, Indigenous methods.

**EDUCATION:** VIRTU is committed to educating travellers, residents, and the community about the values of local culture and Indigenous teachings. This initiative aims to foster ongoing awareness and a sense of responsibility to protect and preserve the region.

**PROFIT:** From concept to commercialization, VIRTU works to enhance local partnerships to generate ongoing profit.



02

CORE TEAM

# CORE TEAM: EXPERIENCED GLOBAL LEADERS



SANDI



DANIEL



ALBERTO



CORI



PETER



PATRICIA



LUCY

## FOUNDER & CEO: SANDI LESUEUR [LinkedIn](#) »

- Global wellness executive and sustainability advocate
- Brand creator & board member of successful medical/wellness companies

## BRANDING EXPERT: DANIEL LANGER [LinkedIn](#) »

- Leading VIRTU's hospitality branding with a focus on extreme value
- Professor of Strategy & Disruption at Pepperdine University
- Founder of Equité

## CHIEF ARCHITECT: ALBERTO APOSTOLI [LinkedIn](#) »

- Recipient of 50+ awards in sustainable design and wellness
- Founder of Studio Apostoli International

## INDIGENOUS LIAISON LEAD: PROFESSOR CORI DERICKSON [LinkedIn](#) »

- Bridges relationships between VIRTU and Indigenous communities
- Advises on real estate projects for cultural diversity and inclusivity
- Represents Indigenous wellness practices and tourism experiences

## PRE-OPENING OPERATIONS: PETER FINAMORE [LinkedIn](#) »

- Renowned for leadership in new-build hospitality development
- Consistent track record of exceeding financial and service goals

## CHIEF OPERATIONS OFFICER: PATRICIA GHAMAMI [LinkedIn](#) »

- Two decades of executive hospitality experience
- Expert in global property development, guest experiences, and operational profitability

## SUSTAINABLE WELLNESS LEAD: LUCY BRIALEY [LinkedIn](#) »

- Founder of Sustainable Wellness Group
- 20 years of experience in sustainable wellness strategies
- Chair of Global Wellness Institute's Sustainable Wellness division



A globally connected team fully dedicated to shaping the future of performance sport, cultural wellness and sustainable hospitality

# CORE TEAM: EXPERIENCED GLOBAL LEADERS



SHEILA



SUZARA



HEATHER



CLAYTON



JOSEPH



TIM



JONATHAN

## GLOBAL WELLNESS OPERATIONS: SHEILA MCCANN [LinkedIn »](#)

- Decades of experience in designing and managing wellness & spa divisions for leading hotel brands worldwide
- Concept-creation including hospitality, residential and integrative care
- Recipient of Global Wellness Institute's Leading Women in Wellness award

## CHIEF FINANCIAL OFFICER: SUZARA VIRAY [LinkedIn »](#)

- 20 years of global experience with private and public companies
- Expertise in corporate finance, strategic planning, and risk management
- Diverse skill set leading large teams in wellness, real estate, and technology

## COMMUNICATIONS & PR: HEATHER KIRK [LinkedIn »](#)

- 20 years of global PR and marketing experience in sport and culinary tourism, hotels, destination marketing, consumer goods and real estate
- Leads a global network of journalists and brand leaders

## CHIEF MARKETING OFFICER: CLAYTON JAMES [LinkedIn »](#)

- Leading authority in premier hospitality launching \$20B+ in brand launches
- Successful international track record creating hotels, resorts, and restaurants
- Co-founder of Victor + James, committed to sustainability

## HOSPITALITY LICENSING LAWYER: JOSEPH LEVEY [LinkedIn »](#)

- Top-rated government relations attorney in New York
- Co-founder and Chair of Helbraun & Levey's licensing division
- Specializes in matters for the hospitality industry

## REAL ESTATE & LUXURY RESORT ASSET MANAGEMENT: TIM DICK [LinkedIn »](#)

- Cornell University graduate with 20 years of hospitality management
- Specialist in hospitality asset management and market feasibility analysis

## CANADIAN CORPORATE LAWYER: JONATHAN LOTZ [LinkedIn »](#)

- Senior lawyer and founder of Lotz & Company in Vancouver, B.C.
- VIRTU's Canadian lawyer specializing in corporate and commercial law including M&A



A globally connected team fully dedicated to shaping the future of performance sport, cultural wellness and sustainable hospitality.

## DR. SHEILA PETERS, INDIGENOUS MEDICAL LEAD

A Métis academic emergency room and family physician with ties to Treaty 4 and 5, Dr. Peters is VIRTU's Chief Medical Lead. She brings to her position experience as a professor at the University of Manitoba, Primary Care Advisor for Keewatinohk Inniniw Minoayawin Inc (KIM) and expertise in Indigenous medical education as Creator of Soaring Eagle Medical Teachings (SEMT). Dr. Peter's is aligned with international Indigenous wellness practitioners with knowledge of establishing medical programs for Indigenous communities.

The fifth of six children born to a Ukrainian father and an Indigenous mother, Dr. Sheila Peters grew up in a small town. Passionate about her heritage, Dr. Peters is grounded in the importance of family at home, at work and in the community. Much of her career, including 25 years in the HSC Emergency Department, has been focused on building connections - with patients, mentors, students and colleagues.

***"As women in medicine, we heal. I love seeing that light in my patients, but it isn't just about our patients. We heal in our teams and other relationships too."***



# 03

## CONTRIBUTION TO PEMBERTON

## VIRTU'S POSITIVE ECONOMIC AND SOCIAL IMPACT

- Boost housing, tourism, education and employment
- Employee and community housing with public amenities
- Build community engagement through dynamic event and activity programming
- Generate tax revenue
- Support Lil'wat Nation, local farmers, and Indigenous tourism
- Sustainable sport and wellness legacy project
- Ensure recreation site is properly funded and maintained for public use
- Reduce passenger vehicles by collaborating with Pemberton to host electric transportation to increase access and minimize emissions

The plan will also reassess the best use of the site given the current market conditions. The focus will be on creating housing options that are responsive to market demands, with an **emphasis on ground-oriented forms**, including initial investment property phases. Additionally, the best location for employee housing will be paramount.

Efforts will be made to **restore ecological systems**. To promote sustainability, energy systems that reduce greenhouse gas emissions, save on energy costs, and utilize wastewater for freshwater conservation will be employed.

**Supporting Pemberton's sustainable development into a thriving, rural community with a net zero goal**

# VISION FOR PEMBERTON

VIRTU supports a sustainable, performance sport and wellness-centric future in Pemberton to:

- **prioritize well-being** of both residents and visitors by enhancing current active-living recreational offerings year round
- serving as a **beacon of environmental stewardship built for the future**
- further **athleticism, community enrichment and education**, through VIRTU's sport medicine facility, proposed Indigenous medical degree program, sports academy, ESL and hospitality school
- promote **sustainability through renewable energy** systems that reduce greenhouse gas emissions, save costs, and utilize wastewater for freshwater conservation while **restoring ecological systems**
- **protect the territory**, educate on local culture, and support partnerships for Indigenous experiences in a rural area
- incorporate nature based on a sustainable business with **long term plans on water conservation**

Our comprehensive plan considers the site, opportunities and constraints, as well as local policies and regulations, ecological conditions, and environmental values. We will work in line with the Village of Pemberton and Lil'wat Nation plans.



The Pemberton developer looks to attract real estate investment and provide amenities throughout the year. VIRTU is pleased to be considered as a hospitality development alliance and suggests options for:

**Resort | Real Estate | Sport & Cultural Wellness | Educational Facility**

In all scenarios, VIRTU aims to promote wellness and culture based on models that prioritize environmental, social, and governance (ESG) factors.

# 04

## SUSTAINABILITY PLANS

## OUR APPROACH TO SUSTAINABILITY

The sustainable objectives of VIRTU will focus on impactful and innovative technologies with a goal for net-positive hospitality and real estate.

The site provides optimum exposure for:

- **Photovoltaic Solar Panels** - can be installed hillside below the resort's viewpoint to ensure the solar energy is captured but not seen.
- **Geothermal / Waste-Water Energy Transfer Systems** - will provide the full source energy of a district scale thermal energy network. Heating, cooling and domestic hot water from a reliable, locally sourced, thermal energy. To be proposed as a case study for remote communities looking to shift to a sustainable future.
- **EV charging stations and electric transportation** - for guests and Pemberton residents to and from the resort including the surrounding areas to limit vehicles.
- **Passive Solar Design** – Architecture will be modelled to incorporate elements of passive solar design using green building materials. From the design and direction of roof apertures to glazing positioning and the design of the tight building envelope, each area of the structure will be analyzed to ensure high energy savings.
- **RNG Biodigester** - on site to support utilization of Pemberton's green waste and supplement energy production locally. Will provide backup to district thermal network.
- **Water Conservation** - rainwater harvesting, greywater recycling,
- **Recycling measures** - include composting, waste segregation, reducing single use plastics, guest education.
- **Voluntourism** - encourage guests to volunteer in community endeavors to protect the environment and help others in exchange for special hotel perks.

## WE ARE AT A PIVOTAL MOMENT FOR CLIMATE ACTION



The daily operation goal of VIRTU in Pemberton will be to remove fossil fuels entirely and ultimately **run on 100 percent on electric power from the on-site solar panels and off-site renewable energy.**





## INVESTOR & GUEST ACCOUNTABILITY & TRANSPARENCY

**FuturePlus** is a sustainability management and reporting platform that gives VIRTU and its investors the ability to understand, measure, evidence, improve and report on sustainability and social impact. In addition, VIRTU works with multiple local agencies including **GreenStep**, **Green Key Global** and **CAGBC's** Zero Carbon Building Standard to provide accountability and transparency to achieve low to zero carbon objectives.

## GOVERNMENT REBATES, GRANTS & EDUCATION PARTICIPATION

Government rebates and grants are available to offset the capital costs and assist with the ROI. Research into government participation with educational offerings to be explored.

Review funding opportunities and Energy Purchase Programs from various energy companies that will enhance the financial viability of the project. VIRTU has reviewed the best organizations to work with that are most profitable and match our ethos.

Zero Carbon initiatives are expected to reduce operating costs by as much as 40%

## WELLNESS TOURISM NEXT WAVE: INDIGENOUS TRAVEL

Culturally specific travel is on trend per The Global Wellness Institute. A new critique of wellness calls for authenticity. **Indigenous travel and going to the cultural source for wellness is on the rise.** VIRTU's cultural plan collaborates with local Indigenous communities and offers culturally rich travel experiences in the spirit of genuine wellness. This approach aligns with the growing interest in nature and respect for its original caretakers. Creating opportunities for people to learn about and experience these cultures can be beneficial and enriching experience for both travelers and Indigenous communities.

### Home of the Birthing Rock

The Pemberton Valley lies in the unceded traditional territory of the Lil'wat First Nation, who have resided for thousands of years. Near Sunstone, is a sacred site where a rock carving of a woman giving birth was uncovered. Oral history says that women used to climb up Mount Mackenzie to the sculpted rock to have their babies. Such cultural experiences, especially with ties to humanity are compelling educational narratives.

### Tourism and Cultural Preservation

Many rural areas, including Pemberton, possess unique cultural, historical, and natural assets. Thoughtful development can attract tourists, generating revenue while preserving the area's cultural heritage and environment.

”

*“Interest in Indigenous tourism has never been higher,” notes Keith Henry, the CEO of the Indigenous Tourism Association of Canada, which counts 1,900 Indigenous-owned travel businesses nationally.”*



05

NEXT STEPS



## NEXT STEPS FOLLOWING PRESENTATION TO COUNCIL FOR A SEAMLESS PROGRESSION

### **Engaging Key Stakeholders**

Share this proposal and presentation with other community stakeholders and key decision-makers as their insights and support are integral to the success of this development.

### **Provide Feedback**

We value all input to refine and tailor our approach and shared plans.

### **Follow-Up Meeting**

Schedule follow-up meeting with council members or relevant committees to delve deeper into specific aspects of the project.

### **Legal and Zoning Compliance**

Verify and ensure the project aligns with local zoning regulations and legal requirements. Work closely with council to address any compliance issues and make necessary adjustments if needed.

### **Community Engagement**

Organize public forums, workshops, or presentations to engage residents. Gathering input from the community is essential for building support and addressing any concerns raised by local stakeholders.

### **Concept Acceptance**

Once we've gathered feedback, we can move forward with our investors for commitments and formalized intentions.

## FUNDING MODEL

VIRTU has interest from Impact Investors for the Pemberton project, contingent on confirmation of land and zoning approvals.

VIRTU has access to ESG funding for hospitality real estate developments that align with the global industry's growing emphasis on planetary and social responsibility. Our funding provides flexibility, risk mitigation, and access to diverse sources, giving VIRTU and our development partners a competitive edge in an evolving market.

Our opportunity and approach looks to secure the initial 20% preferably from investors with local interest. The remaining amount will come from a recognized capital group with access to private investors, family funds, hedge funds and private equity or high-net worth individuals interested in sustainable real estate with a giveback to community.



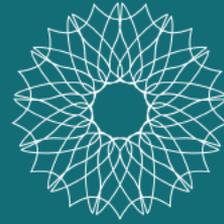
# Strategic Partnerships



AMC PROJECT DEVELOPMENT  
AMC PROJECT MANAGEMENT



VIRTU HOPES TO ADD AS OUR FUTURE PARTNER



# VIRTU

THE WORLD'S FIRST PERFORMANCE-SPORT AND CULTURAL  
WELLNESS RESORT & REAL ESTATE DESTINATION

**IN PEMBERTON, BRITISH COLUMBIA**

VIRTU Resorts & Residences Ltd.™  
1055 W. Hastings Street, Suite 300  
Vancouver, British Columbia, Canada V6E 2E9

Suzara Viray - Chief Financial Officer - [REDACTED]

Sandi Lesueur - Founder & Chief Executive Officer - [REDACTED]

ADDENDUM

06

# Development highlights

- Acquisition of 10-acres with local Pemberton developer
- Unique sport & cultural wellness resort and investment condominium development
- Unmatched amenities to attract buyers looking for an active lifestyle
- Access to experts in sustainability, architecture, operations, wellness, culture and education
- Maximum revenue potential for all phases of residences given the proximity to a wellness resort
- Expertise in hospitality and international brand marketing
- Cultural experiences both onsite and offsite with collaboration of Lil'wat Nation
- Support from world leading **Sustainable Hospitality Alliance**
- Extensive media coverage as the VIRTU Flagship Location established through our in-house communications and PR team with global outreach
- Access to Whistler Blackcomb Resort and its 3 million annual visitors, with international exposure to high-net worth audience bringing money into Pemberton
- Community access to all amenities

# VIRTU RESORTS & RESIDENCES EXPERIENCE

## Luxury Accommodations

Hotel guest rooms will feature:

- Natural and organic design with earth tones
- Stone and wooden finishes, recycled materials
- Luxurious rooms with Smart technology
- Spacious room sizes range from 450 to 800 sq ft
- In-room steam showers
- Modern mobile design to incorporate changeable areas for dining, working, or exercising
- Select rooms have private courtyards
- Carbon offset programs that will be monitored daily and provide guest rewards
- Natural ventilation with each room featuring a private balcony with indoor/outdoor fireplaces
- Eco-friendly materials and sustainable amenities including linens, robes and toiletries
- Luxurious large bathrooms with soaker tubs
- Energy-efficient lighting and appliances
- One, two, and three-bedroom options
- Rates range from CDN \$800 to \$3,000 per night



## Wellness Pavilion

A highlight of the project is the 30,000 sq. ft Wellness Pavilion, which includes a separate adult-only spa, pool, and dedicated elevators. Key elements include:

- Designed by Alberto Apostoli featuring multiple indoor/outdoor pools, up to 15 treatment rooms, fitness center with a variety of classes, floatation therapy pods, cryotherapy, saunas, hydrotherapy cold and hot water therapies, PRP therapy, concussion management, Hyperbaric Oxygen Therapy, Virtual Reality Training, Genetic Testing and Analysis, Biometric Tracking, Advanced Imaging, Vibration Therapy, Neurofeedback Training
- Yoga studio with multi-class design
- Relaxation and meditation areas
- Sports Medicine Clinic staffed with nutritionists, chiropractors, massage therapists, physiotherapists, psychologists, staffed and operated by licensed professionals
- Exclusive pain relief products and nutritional supplements
- Licensed Cosmetic Medical Clinic (leased space by Dermapure)
- Smoothie and juice bar
- Full-service unisex hair and nail salon
- Athletic retail area

## Meeting, Entertainment, and Common Spaces

- Sculptured gardens
- Separate elevators for the wellness treatment area (also used for robotic delivery services of food & amenities)
- Indoor /outdoor pool and hot tub with a swim-up bar
- Art installations and a pop-up gallery
- Orpheum-style venue for live performances
- Soundproof business and small conference facilities
- 24-hour creative biophilic workspace



## Culinary Excellence

VIRTU aims to offer an exceptional dining experience while emphasizing sustainability, health-conscious choices, and the use of locally sourced ingredients. Multiple farm-to-table restaurants will spill onto outdoor terraces, offering ample dining spaces. There will be a 4,000 sq. ft signature restaurant and an additional dining facility with a retractable rooftop lounge and a unique stargazing area.

### Additional attributes:

- Wine cellar and retail store adjacent to the main restaurant
- Private chef services
- Casual dining options including pick-up, take-out, grab-and-go, coffee/juice bar
- Private cooking classes
- 24 hour access to food and beverage
- Catering to dietary restrictions
- Seasonal offerings
- Outdoor dining events
- Picnic baskets
- Customized wellness menus
- Food truck catering for community events
- Culinary garden & organic options
- Local cuisine
- Special occasion menus

## Amenities

- JOBY Aviation landing pad for all-electric aircraft
- Enhanced security
- Private self-parking with electric vehicle charging station
- Access to VIRTU resort spa services and amenities
- A host of medical and clinical treatments will be available in the privacy of a residence, ranging from a relaxing massage to a guided class on the terrace

## Services

- A dedicated, full-time team includes a VIRTU residential manager, concierge, maintenance, housekeeping and security. Multilingual with a high staff-to-guest ratio
- 24-hour room service
- Recreation and outdoor activity programming
- Entertainment and events
- Electric transportation services
- Private dining and catering
- Technology and connectivity
- Nightly turndown and full daily housekeeping services upon request
- Unique onsite and offsite events



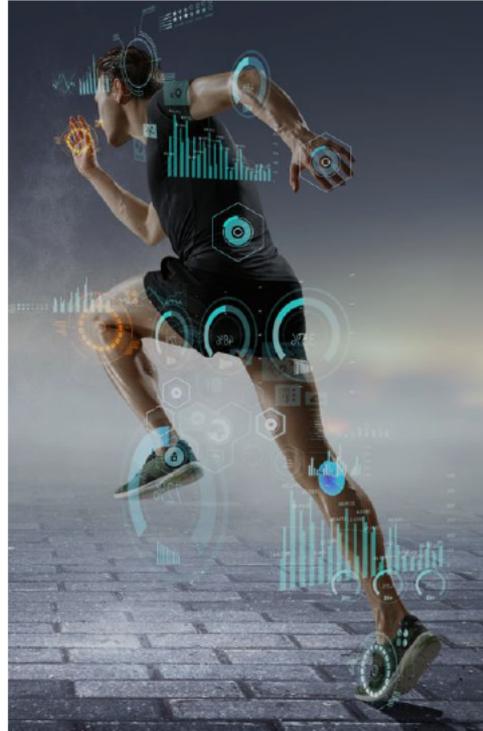
## Property Management

Residence owners benefit from VIRTU's management services and split of revenue from room rental. The control of this development component will ensure a consistent level of service and appearance throughout the development and provide a steady flow of revenue through the management fees associated with each area. As the VIRTU community grows, the property management functions within the development will become a key element of the overall business model. Property management functions at VIRTU will entail overseeing and managing the on-site accommodation (hotel, investment condominiums, golf Clubhouse, and Sunstone private residences (if desired) as well as strata and leasing for retail/commercial areas.

## Technology

The proprietary VIRTU App controls touchless entry, lights, temperature, television, radio, blinds and other room features such as virtual concierge, security and signature-free room service. A combination of voice and control panels for lighting, climate, and do not disturb accessible from the bedside and the door. Motion-sensitive controls • Bluetooth-enabled door locks • Robotic hospitality services • Smart energy management and predictive maintenance • Smart reserved parking • Virtual and augmented reality to provide guests with immersive experiences • Energy efficiency • Intelligent appliances • Home office integration • Digital concierge services • Wellness and fitness tech • Biometric security • Smart mirrors • Home health monitoring • Voice assistants • Parcel delivery solutions • Privacy and security measures.

**NOTE:** The plan also considers the strategic placement of employee housing to enhance community integration. Possible site for consideration is Phase 2 that is already serviced and could be used to facilitate sub-trades.



**Date:** Tuesday, December 5, 2023

**To:** Elizabeth Tracy, Chief Administrative Officer

**From:** Ethan Fredeen, Deputy Corporate Officer

**Subject:** Lower Mainland Local Government Association Call for Resolutions

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**PURPOSE**

The purpose of this report is to review the resolution submission process for the Lower Mainland Local Government Association Annual Meeting to be held in-person from May 1 - 3, in Whistler.

**BACKGROUND**

The Lower Mainland Local Government Association (LMLGA) is one of five area associations of the Union of British Columbia Municipalities (UBCM). The role of local Area Associations is to act as a conduit between membership of the Association and UBCM policy development. The LMLGA consists of 33 local governments from Pemberton to Hope and three Regional Districts (Squamish-Lillooet Regional District, Metro Vancouver, and Fraser Valley Regional District).

Each year the LMLGA Executive issues a call for resolutions to be considered at the Annual Meeting, held in May. If a resolution from a member municipality of a local Area Association is endorsed by the Association, it is automatically submitted to UBCM for consideration at the Annual Meeting held in September.

The UBCM Resolution Process is as follows:

1. Members submit resolutions to their Area Association for consideration/debate and endorsement.
2. The Area Association submits resolutions endorsed at their Annual Convention to UBCM.
3. The UBCM Resolutions Committee reviews the resolutions for submission to its Convention in September and provides comments if required.
4. Resolutions endorsed at the UBCM Convention are submitted to the appropriate level of government for response.
5. UBCM will forward the response to the resolution sponsor (local government) for review.

To date the Village of Pemberton has submitted resolutions to LMLGA respecting the following subjects for debate:

| <b>Year</b> | <b>Resolution Title</b>   | <b>LMLGA Reso #<br/>&amp; Outcome</b>  | <b>UBCM Reso #<br/>&amp; Outcome</b>   |
|-------------|---|--|--|
| 2022        | <b>Crown Land Application Wait Times</b>  | Not Submitted to LMGLA   | NR52 – ENDORSED  |
| 2022        | <b>Reimbursement for Highway Rescue Services Outside Municipal Boundaries</b>                       | R3 – ENDORSED  | EB40 – ENDORSED  |
| 2022        | <b>Cost of Policing in Small Communities</b>  | R2 – ENDORSED  | NR33 – ENDORSED  |
| 2021        | <b>Funding Support to manage Post COVID-19 Pandemic Tourism</b>                                     | R9 ENDORSED  | EB23 ENDORSED  |
| 2021        | <b>Clarifying Criteria of MCFD New Spaces Fund for Child Care (Joint with District of Squamish)</b> | R26 ENDORSED   | NR50 NOT CONSIDERED Automatic Referral to UBCM Executive   |
| 2021        | <b>Consideration of Change of Provincial Name, Coast of Arms and Flag</b>                           | R28 DEFEATED   |  |
| 2020        | <b>Regional Geo-Hazards</b>   | R35<br>Due to conference cancellation all resolutions were forwarded to UBCM | EB13 ENDORSED<br>Following Resolutions Committee scrutiny, the resolution was reassigned and referred to other resolutions respecting dikes. |
| 2020        | <b>Provincial Funding for Dike Upgrades</b>   | R36<br>Due to conference cancellation all resolutions were forwarded to UBCM | EB14 ENDORSED<br>Following Resolutions Committee scrutiny, the resolution was reassigned and referred to other resolutions respecting dikes. |
| 2019        | <b>Funding for BC Parks Management</b>  | R18 ENDORSED   | B45 ENDORSED   |
| 2019        | <b>Request for First Nations participation on Commissions</b>                                       | R20 ENDORSED   | B193.1 NOT CONSIDERED Automatic Referral to Executive  |
| 2019        | <b>Request for First Nations eligibility for emergency preparedness grant funding through UBCM</b>  | R29 Endorsed   | Resolution Withdrawn   |
| 2018        | <b>Backcountry Tourism</b>  | R13 ENDORSED   | B72 ENDORSED   |

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| 2018 | Implementation of the <i>Cannabis Act</i> | R26<br>ENDORSED<br>as amended by<br>UBCM | C10<br>NOT ENDORSED<br>As similar resolutions<br>were submitted by other<br>local governments. |
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*B – Considered as a Block, C – Not Admitted for Debate, EB-Endorse Block, NR – No Recommendation,*

The detailed resolutions, the outcome and the provincial response when included in the UBCM resolution database are provided in **Appendix A**.

**DISCUSSION & COMMENTS**

As a reminder, a resolution should answer the following three (3) questions:

1. What is the problem?
2. What is causing the problem?
3. What is the best way to solve the problem?

Further a resolution must:

- Include a separate backgrounder providing context to the resolution.
- Be relevant to other local governments within the Lower Mainland Local Government Association.
- Have at least one “whereas” clause that is one sentence.

As noted above, one criterion for submission to the local area association is that the issue be relevant to other local governments within the association. A second criterion is that the topic is not one that has been considered previously at LMLGA or UBCM. In this regard, upon being provided resolution topics/ideas, Staff will review the UBCM resolution database to determine if the item has been a matter of debate and/or endorsed or not endorsed at previous conferences.

Should Council determine it wishes to submit a resolution for consideration this year, the next step is to provide direction to Staff with respect resolution topics. Staff will then research, prepare a background report and develop a resolution for Council to consider at either the January 23<sup>rd</sup> or February 13<sup>th</sup> Regular Council Meetings.

Finally, for clarity there is no obligation or expectation that a local government will submit a resolution for consideration every year.

**COMMUNICATIONS**

There are no communications considerations at this time.

**LEGAL CONSIDERATIONS**

There are no legal, legislative or regulatory considerations at this time.

**IMPACT ON BUDGET & STAFFING**

The research and preparation of draft resolutions for consideration by Council for submission to the LMLGA is a component of the day-to-day operations of Corporate & Legislative Services.

**INTERDEPARTMENTAL IMPACT & APPROVAL**

There is no interdepartmental impact or approval required.

**COMMUNITY CLIMATE ACTION PLAN**

This matter has no impact on the Community Climate Action Plan strategies.

**IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS**

A review of this initiative has no impact on other jurisdictions.

**ALTERNATIVE OPTIONS**

There are no alternative options for consideration.

**RECOMMENDATIONS**

**THAT** Council provide direction with respect to resolution submissions to the Lowel Mainland Local Government Association (LMLGA) Conference to be held May 1 – 3, 2024.

**ATTACHMENTS:**

**Appendix A:** LMLGA-UBCM Resolutions Submitted by the Village of Pemberton

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| Submitted by:    | Ethan Fredeen, Deputy Corporate Officer       |
| CAO Approval by: | Elizabeth Tracy, Chief Administrative Officer |

LMLGA AND UBCM RESOLUTIONS SUBMITTED BY THE VILLAGE OF PEMBERTON

| Year | Resolution   | LMLGA Response         | UBCM Response   |
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| 2023 | <p><b>Statutory Farm Tax Exemption</b></p> <p><b>WHEREAS</b> farmland plays a vital role in supporting local food production, promoting agricultural sustainability, and preserving green spaces within municipalities;</p> <p><b>WHEREAS</b> farmland located within municipal boundaries faces unique challenges and pressures, such as increased property values, limited space, and proximity to urban development, which can hinder its viability and continuity as productive agricultural land;</p> <p><b>WHEREAS</b> equitable tax treatment of farmland, regardless of its location within a municipality, would promote fairness among farmers and reduce barriers to agricultural activity within urbanized areas:</p> <p><b>THEREFORE, BE IT RESOLVED</b> that the Union of BC Municipalities requests the Province extend the Statutory Farm Tax Exemption provided to rural area farms to farms located within municipal boundaries.</p> <p>Submitted Directly to UBCM</p> <p><b>UBCM Resolutions Committee recommendation:</b> No Recommendation</p> <p><b>UBCM Resolutions Committee comments:</b></p> <p>The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to extend the tax exemptions and assessed value methodology provided to rural area farms to farms located within municipal boundaries. However, the Committee notes that the membership endorsed 2018-B105 which sought taxation reform measures to prioritize and promote the use of Agricultural Land Reserve lands for primary ‘farm uses’.</p> <p>The Committee also advises that the UBCM Executive considered, but did not endorse, referred resolution 2008- B101 which urged the provincial government to increase the tax benefit for those who are using their land for agriculture.</p> | Not Submitted to LMLGA | NR72 – ENDORSED |

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|      | <p>The Committee also notes that the membership endorsed resolution 2003-B20 on Farm Classification that questioned the extent of exemptions provided and the eligibility of some properties for tax exemptions citing the strain this can put on other property classes.</p> <p><b>Provincial Response</b></p> <p>No response provided yet.</p>  |                        |                 |
| 2022 | <p><b>Crown Land Application Wait Times</b></p> <p>Whereas municipal use of crown land is often essential to the provision of important municipal services;</p> <p>And whereas the lengthy application process for nominal rent tenures and sponsored crown grants impacts municipalities' ability to provide these services;</p> <p>Therefore, be it resolved that UBCM request that the Province increase funding to reduce application wait times and improve the application process for sponsored crown grants and nominal rent tenures.</p> <p><b>UBCM Resolutions Committee comments:</b></p> <p>The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to increase funding to reduce application wait times and improve the application process for sponsored crown grants and nominal rent tenures.</p> <p>However, the Committee notes that the membership has supported 2003-A2 which asked that where local governments require title to provincial Crown lands for public use, those lands be transferred to the requesting local government by way of Free Crown Grant.</p> <p><b><u>PROVINCIAL REPONSE:</u> Ministry of Forests:</b></p> <p>Crown land tenure application processing is designed to be timely and occur generally within 140 business days from application acceptance to tenure offer. Nominal rent tenures with foregone rent above Treasury Board established thresholds require</p> | Not submitted to LMLGA | NR52 – ENDORSED |

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|      | <p>additional process steps as outside ministries are required for financial support and approvals.</p> <p>Sponsored Crown grants require Cabinet approval as the Province is permanently transferring an asset for no financial return. In the past three years significant work has been completed to standardize the Crown land application process and improve application processing time.</p> <p>Additional resource requests have also been approved and application processing time should improve in future as a result. As sponsored Crown grants are fee simple transfers from the Province to private owners, significant consultation is conducted with Indigenous Nations who in many cases are hesitant to support the alienation of lands within their traditional territories.</p>   |                  |                    |
| 2022 | <p><b>Reimbursement for Highway Rescue Services Outside Municipal Boundaries</b></p> <p><b>WHEREAS</b> many small community volunteer fire departments and societies provide vital highway rescue services for vehicle crashes that occur on provincial highways;</p> <p><b>AND WHEREAS</b> reimbursement of costs under the current model leaves fire departments and local governments to absorb a significant part of the cost of providing the service;</p> <p><b>THEREFORE BE IT RESOLVED THAT</b> UBCM request the Province revise the funding model to ensure that fire departments and societies are reimbursed for all highway rescue incidents to which they attend outside the municipal boundaries;</p> <p><b>AND BE IT FURTHER RESOLVED THAT</b> UBCM request the Province to consider permitting fire departments to be reimbursed by the Insurance Corporation of British Columbia for highway rescue services <i>at a rate determined by Emergency Management BC in consultation with the Office of the Fire Commissioner of British Columbia (clause amended by UBCM).</i></p> <p><b>UBCM Resolution Committee Comments:</b></p> <p>The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions calling on the provincial government to provide funding for road rescue and vehicle extrication, including 2020-EB9, 2019-B9, 2018- B5, 2015-B17, 2014-B15, 2013-B8, 2011-B4, 2011-B5, 2010-B6, 2009-B28, 2009-B69, 2009-B88, 2007-B10.</p> | R3 -<br>ENDORSED | EB40 –<br>ENDORSED |

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| <p>The Committee notes that some of these endorsed resolutions specifically identify ICBC in their request for compensating local governments and fire departments for highway rescue services (2013-B8, 2011-B5 and 2009- B88). While endorsed resolution 2015-B17 notes that ICBC does not contribute funding towards any vehicle accident response costs.</p> <p>In response to endorsed resolutions 2019-B9 and 2020-EB9, the Province indicated that it is committed to developing a sustainable funding model. The Province, as part of its response to endorsed resolution 2020-EB9, also noted ongoing work by the Fire Chiefs Association of BC to develop a funding and governance model for Road Rescue. This work has included a funding opportunity, launched in November 2020, that provided successful applicants with up to \$50,000 for equipment purchases and training expenses.</p> <p>The Committee also notes that the membership has consistently endorsed resolutions requesting provincial and/or federal assistance with the provision of emergency services, including 2020-SR1, 2019-B11, 2018-B95, 2018-B107, 2017-B86, 2016-B56, 2015-B7, 2015-B77, 2015-B78, 2014-B50, 2014-B76, 2013-A1, 2013-B44.</p> <p>Referred to 2022 EB41 submitted by Barriere and RR7 submitted by Chase.</p> <p><b><u>PROVINCIAL REPOSE:</u> Ministry of Public Safety and Solicitor General</b></p> <p>Emergency Management BC (EMBC) has prioritized road rescue and is working with local governments, fire departments, societies, and other partners involved in road rescue.</p> <p>EMBC staff have reviewed the current road rescue governance and funding model in British Columbia and are undertaking a cross-jurisdictional review of road rescue to be completed by early 2023. This work will guide the Province in discussions with road rescue partners, including governance and funding models. Work to date has included consultation with the Office of the Fire Commissioner, the Fire Chiefs’ Association of BC, as well as a survey of all road rescue service providers in British Columbia along with other selected jurisdictions across Canada and the United States.</p> <p>ICBC does not collect premiums, either through Basic or Optional insurance, to cover charges for highway rescue. Fire department services are currently funded through various forms of taxations, paid by residents of B.C.</p> |  |  |
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| 2022 | <p><b>Cost of Policing in Small Communities</b></p> <p><b>WHEREAS</b> the current funding model for RCMP services results in an immense financial burden for small municipalities when their population grows above 5,000;</p> <p><b>AND WHEREAS</b> a large proportion of RCMP time and budget goes to policing provincial highways that either run through or beside small communities;</p> <p><b>THEREFORE BE IT RESOLVED THAT</b> UBCM request that the Provincial government develop a more transitional funding model for RCMP services for small communities that would see incremental adjustments as a community grows beyond 5,000 and then beyond 10, 000 and finally over 15,000 residents;</p> <p><b>AND BE IT FURTHER RESOLVED THAT</b> the Union of British Columbia Municipalities be involved in the development of the policy.</p> <p><b>UBCM Resolutions Committee Comments:</b></p> <p>The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to develop a more transitional funding model for RCMP services for small communities that would see incremental adjustments as a community grows beyond 5,000, 10,000 and 15,000 residents. Nor has the membership considered the request that UBCM be involved in the development of the policy.</p> <p>However, the Committee notes that the UBCM membership has endorsed resolutions 2020-EB5 and 2016-B75, both of which requested a review of the police funding model for local governments nearing the 5,000-population threshold in order to establish an incremental increase or graduated annual increase in policing costs. The Committee also notes that the UBCM Executive endorsed with an amendment, referred resolution 2020-NR7 which asked the provincial government to review the current model of funding RCMP police services, with the intent to make police services more affordable for contract partners, including local governments.</p> <p>As part of the ongoing Police Act review, the Province has created the Local Government Policing Modernization Roundtable as a forum for local governments to share their experience and knowledge and bring forward matters of interest or concerns respecting policing modernization, the Special Committee on Reforming the Police Act's</p> | R2 -<br>ENDORSED | NR33 –<br>ENDORSED |

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|  | <p>recommendations and other public safety priorities. Cost pressures related to policing, including the police funding framework, will be examined as part of the Roundtable’s work.</p> <p>Similar resolution submitted from Lake Country NR32.</p> <p><b><u>PROVINCIAL REPONSE: Ministry of Public Safety and Solicitor General</u></b></p> <p>Government is aware of, and addressing concerns from, municipalities with respect to the significant cost difference for residents moving from the Police Tax to full municipal responsibility for policing costs when their census population exceeds 5,000 persons.</p> <p>Currently, ministry staff proactively monitor annual population estimates, in the years prior to a Canada Census, with the aim of identifying municipalities with potential to approach or cross this threshold years in advance. Staff engage with these municipalities to share information and to encourage their proactive planning and setting aside of funds for the eventual assumption of responsibility for policing.</p> <p>For municipalities which have emerged since the 2016 census, the ministry has assisted municipalities in their transition to assuming full policing responsibilities by adopting a phased-in resources for their respective new RCMP Municipal Police Units.</p> <p>On April 28, 2022, the Special Committee on Reforming the Police Act released its report and recommendations, including reviewing the funding model, considering local needs, health and social supports, and geography of the service delivery area. One of the recommendations in the Special Committee’s report is to explore options to phase in or incrementally increase the municipal share of policing costs.</p> <p>The ministry has carefully reviewed and analyzed the report and will take a phased approach in responding to the recommendations and will also undertake broader engagement to meaningfully address the Special Committee’s recommendations.</p> <p>Beginning in May 2022, the ministry’s Policing and Security Branch and UBCM have been co-chairing the Local Government Policing Modernization Roundtable. This forum analyzes and discusses the report recommendations that impact local governments. The branch will continue to meet regularly with the roundtable. Extensive consultation with stakeholders, including municipalities through UBCM, will be essential when contemplating any policy or legislative reform.</p> |  |  |
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| <p>2021</p> | <p><b>Funding Support to manage Post COVID-19 Pandemic Tourism</b></p> <p><b>WHEREAS</b> in the summer of 2020, in response to the COVID-19 pandemic, the Province moved to Phase 3 of BC’s Restart Plan which resulted in Destination BC focusing on encouraging residents to Explore BC as a way to promote domestic tourism;</p> <p><b>AND WHEREAS</b> the Explore BC campaign has been so successful that unprecedented numbers of residents and visitors have sought ways to experience the Province’s natural environment and these numbers are expected to continue beyond the active pandemic phase;</p> <p><b>THEREFORE BE IT RESOLVED THAT</b> UBCM request that the Provincial government provide funding to the provincial ministries responsible for managing parks, crown lands, and recreation sites and to local governments to assist in establishing sustainable tourism policies and programs to ensure that visitor use of lands and natural resources is done in a manner that protects the natural environment in perpetuity.</p> <p><b>REPONSE: Ministry of Environment and Climate Change Strategy</b></p> <p>BC Parks has observed significant increases in public demand for recreation and access to protected areas for camping and day use; demand which has increased during the COVID-19 pandemic proving the value and importance of these natural spaces to British Columbians. For several years, BC Parks has been working in collaboration with key partners, including Indigenous Nations, to develop visitor use management strategies in areas experiencing the highest use.</p> <p>In 2020, BC Parks piloted a free day use pass in six provincial parks where public use was becoming unmanageable and impacting park values. This pilot continued successfully in five parks within the Seato-Sky area during summer 2021 with a Park Ambassador Program in place to welcome visitors and check passes in four of the parks. In addition to free day pass reservations, BC Parks employs camping reservations to provide fair and equitable access to high demand camping opportunities, and to manage camping levels in sensitive backcountry areas such as Garibaldi Park, Joffre Lakes Park and Mount Assiniboine Provincial Park.</p> <p>BC Parks is working collaboratively with our recreation partners to deliver consistent public messaging that promotes responsible recreation and shared stewardship of parks. This includes enhanced digital communications through bcparks.ca and social media channels, as well as in-park messaging through improved signage and outreach</p> | <p>R9<br/>ENDORSED</p> | <p>EB23<br/>ENDORSED</p> |
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| <p>programs such as the Discover Parks Ambassadors. BC Parks is also proud to be a founding partner in the recently launched Camper’s Code campaign, a cross-sector initiative aimed at inspiring a culture of respectful and responsible camping in BC and beyond.</p> <p>To respond to the growing public demand for recreational opportunities, and to alleviate pressure in high use areas, the Province recently committed \$21.5M in new capital funding over three years to invest in enhancing our park facilities, creating new camping opportunities, developing new trails, and investing in renewing existing facilities that are being impacted by high levels of use. Further to this, \$6 million in new infrastructure maintenance funding will be invested over the next 3 years in all regions of the province on high-use trail and facility improvement projects. To further expand opportunities for outdoor recreation, BC Parks is also investing an additional \$5 million per year for land acquisitions. The Province regularly adds land to the parks and protected areas system through the acquisition of private 2 land and partnerships with conservation groups, individual donors, the BC Parks Foundation and supporters.</p> <p>The Province continues to invest funding and resources into the management of recreation opportunities on public lands outside of BC Parks. Since the beginning of the pandemic in March 2020, Recreation Sites and Trails in the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNR) has implemented over \$5M in additional direct spending on sites and trails through economic recovery programs including the Forest Employment Program, Stronger BC and the Community Economic Recovery Infrastructure Program.</p> <p>Recreation Sites and Trails and FLNR continue to work collaboratively with Indigenous communities, local governments, and partner organizations to effectively manage increased use levels. Notable projects include the Visitor Use Management pilot projects in the Sea to Sky District, enhanced visitor use data collection province wide and the implementation of a new mountain bike trail management standard for the province.</p> <p><b>RESPONSE: Ministry of Tourism, Arts and Culture</b></p> <p>The Ministry of Tourism, Arts, Culture and Sport (TACS) also recognizes the significant increase in visitor demand for recreational opportunities and access to B.C.’s natural spaces and the impact that has on the natural environment. TACS coordinates activities between Destination British Columbia (DBC) and Government ministries and the local area to help mitigate concerns in areas experiencing high visitor use.</p> |  |  |
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| <p>The Strategic Framework for Tourism in British Columbia sets out a clear direction to foster year-round sustainable tourism growth and provide world-class tourism experiences while preserving and protecting our natural environment. The Framework aims to guide and manage tourism growth, preserve the environment, and celebrate Indigenous culture, while inspiring travellers to visit all regions of the province.</p> <p>For several years, the Ministry of Tourism, Arts, Culture and Sport (TACS) and DBC, have been working in partnership with the Regional Destination Management Organizations (RDMOs), First Nations, provincial government agencies, tourism partners and local communities to facilitate the coordinated planning and implementation of several local area destination development plans across the province. These grass roots plans identify key actions to support the sustainable growth of tourism to ensure tourism contributes to the livelihoods of residents and enhances and protects the natural and cultural assets that make B.C such a desirable place to visit.</p> <p>As part of Government’s StrongerBC plan, TACS invested \$53M in tourism related infrastructure projects in 2020. These investments were made through the Community Economic Recovery Infrastructure Program Destination Development stream (\$20M), the Tourism Dependant Communities Fund (\$19.4M) and the Targeted Regional Tourism Development Initiatives Fund (\$13.6M). Many of these projects were targeted at enhancement, rejuvenation and creation of infrastructure and services in outdoor recreational spaces as a tool to help offset the impacts of high visitation.</p> <p>Furthermore, Destination BC’s approach to sustainable visitor management has been twofold: Long term planning with private and public sectors partners, through Destination Development &amp; Management planning work; and marketing lesser-known attractions &amp; destinations with capacity to 24 disperse visitation and spending around B.C. Managing visitor capacity and flow to minimize negative experiences associated with capacity challenges is a key objective of Destination BC’s Destination Management plan. Destination BC is developing ways to deliver and utilize real-time personalized content, situation relevant messaging, and offers to travellers to help manage visitor flow and dispersion, including the dissemination of timely and relevant information through Visitor Centres across the province.</p> <p>In terms of marketing, Destination BC has responded to capacity challenges by adjusting promotional messaging through its owned, earned and paid channels to support geographic and seasonal dispersion of visitors away from busy areas and/or times of year. This includes stopping the promotion of ‘hot spots’ that are consistently challenged with capacity issues. Destination BC works closely with tourism industry partners (BC</p> |  |  |
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|      | Parks, Regional and City Destination Marketing Organisations, activity sectors, communities, tourism industry businesses) to identify areas of the province, and times of the year, where there is both available tourism product and capacity for visitors.  |                 |   |
| 2021 | <p><b>Consideration of Change of Provincial Name, Coat of Arms and Flag</b></p> <p><b>WHEREAS</b> the name of British Columbia is representative of only a brief period and limited part of the history of this Province and completely fails to acknowledge either the First Nations history and culture, or the multi-cultural heritage of the settlers;</p> <p><b>AND WHEREAS</b> the adoption of a more inclusive and historically relevant name would better reflect the diverse population of our Province, and could be considered a reconciliatory action, in consultation with local First Nations;</p> <p><b>THEREFORE BE IT RESOLVED</b> that UBCM request that the Provincial government consider changing the name of British Columbia to a name that better represents the First Nations and multi-cultural residents of the land;</p> <p><b>AND BE IT FURHTER RESOLVED</b> that UBCM request that the Provincial government consider changing the coat of arms and the flag of the Province to symbols that better reflect the Province’s Indigenous heritage and the multi-cultural nature of our population.</p> | R28<br>DEFEATED |   |
| 2021 | <p>(Joint with Squamish)</p> <p><b>Clarifying Criteria of MCFD New Spaces Fund for Child Care</b></p> <p><b>WHEREAS</b> the Province of BC has committed to supporting universal childcare and launched the New Spaces Fund to create thousands of new childcare spaces across BC;</p> <p><b>AND WHEREAS</b> many rural and remote communities in BC face higher-than-average construction costs, including additional hazard mitigation and flood construction level requirements, also face a high unmet community demand for safe, affordable, and licensed childcare facilities:</p> <p><b>THEREFORE BE IT RESOLVED THAT</b> UBCM request that the Minister of State for Child Care work with the Ministry of Children and Family Development to define</p>   | R26<br>ENDORSED | NR50<br>NOT CONSIDERED<br>Automatic Referral to<br>UBCM Executive |

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|      | <p>exceptional circumstances within the New Spaces Funding criteria to include consideration of the impacts of the following:</p> <ul style="list-style-type: none"> <li>• Demonstrated high need for more child care spaces</li> <li>• Flood and other hazard mitigation construction costs</li> <li>• Higher than average land, labour and construction costs</li> <li>• Limited availability of public lands fit for child care use</li> <li>• Low commercial vacancy rates</li> <li>• High cost of commercial spaces to enable the approval of applications that exceed the current \$40,000 per space threshold</li> </ul> <p><b><u>PROVINCIAL RESPONSE:</u></b></p> <p>None noted on the UBCM website.</p>  |  |   |
| 2020 | <p><b>Regional Geo-Hazards (EB13)</b></p> <p><b>WHEREAS</b> the landscape of many rugged outdoor areas of BC face exposure to multiple hazards with potential for natural disaster, such as forest fires, landslides and flooding which impact residents as well as the traveling public;</p> <p><b>AND WHEREAS</b> the majority of Provincial funding that is available is for response-related activities after an event has occurred;</p> <p><b>THEREFORE BE IT RESOLVED</b> that UBCM request that the Province be requested to allocate funding to support more pro-active measures for risk management of regional geohazards through the establishment of consistent and regular monitoring.</p> <p><b><u>PROVINCIAL RESPONSE:</u></b></p> <p><b>Ministry of Forestry, Lands, Natural Resource Operations and Rural Development</b></p> <p>The Province does undertake broad-scale proactive monitoring to address several geohazards, including through the provincial forest fire and river forecasting programs. For example, the River Forecast Centre monitors and forecasts flooding based on data from over 300 sites in BC to inform flood advisories at regional scales.</p> <p>The Province has funded the Community Emergency Preparedness Fund CEPF, which includes a Structural Flood Mitigation component with eligibility for installation of</p> | <p>EB13<br/>Due to COVID-19 Pandemic the LMLGA Conference was cancelled. Resolutions were not debated or endorsed but sent directly to UBCM.</p> | <p>EB13<br/><b>ENDORSED:</b><br/>following Resolutions Committee scrutiny the resolution was reassigned and referred to other resolutions respecting dikes.</p> |

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|      | <p>hydrometric stations to improve river forecasting and flood response e.g., monitoring equipment.</p> <p>The Province will continue to work with the federal government to develop new and expanded application-based mitigation funding programs that can fund the installation of hazard monitoring networks, particularly where this is identified as the most effective approach to reducing disaster risk for a community.</p> <p>Emergency Management BC EMBC encourages local authorities and First Nations to work collaboratively in a regional approach to shared installation, operations and maintenance of monitoring networks. Leveraging partnerships with educational institutions and private resource companies may also help reduce operating costs for regional hazard monitoring systems.</p> <p>The province has generally supported authorizations, where required, to enable monitoring installations.</p> <p>The Province may also carry out more local monitoring for specific research purposes, or to help protect provincially-owned infrastructure e.g., highways from landslides, erosion, or other geohazards. Geological, hydrological and other natural hazard monitoring that may be required at a local level to supplement existing provincial programs falls within local government jurisdiction and responsibility, for the purpose of local emergency preparedness and response. Funding support for these initiatives may be available through EMBC and other programs.</p> <p>FLNRORD, EMBC and other agencies within the province are willing to work with local governments to advise and address matters of local importance where feasible.</p> |  |   |
| 2020 | <p><b>Provincial Funding for Dike Upgrades (EB14)</b></p> <p><b>WHEREAS</b> the Diking infrastructure is crucial to flood mitigation for the protection of residents and the general public;</p> <p><b>AND WHEREAS</b> the Provincial government will only allocate funding for dike upgrades which meet high-cost seismic standards;</p> <p><b>AND WHEREAS</b> neglecting dike upgrades while trying to facilitate designs that are to seismic standards could leave residents vulnerable to flooding disasters and exposed to massive and inevitable response costs in the interim;</p>  | <p>EB14<br/>Due to<br/>COVID-19<br/>Pandemic the<br/>LMLGA<br/>Conference<br/>was<br/>cancelled.<br/>Resolutions<br/>were not<br/>debated or</p> | <p>EB14<br/>ENDORSED<br/>Following Resolutions<br/>Committee scrutiny<br/>the resolution was<br/>reassigned and<br/>referred to other<br/>resolutions respecting<br/>dikes.</p> |

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|             | <p><b>THEREFORE BE IT RESOLVED</b> that UBCM request that the Provincial government consider applications for funding for dike upgrades which may not meet seismic standards, but would allow for essential and cost-effective minor upgrades.</p> <p><b><u>PROVINCIAL RESPONSE:</u></b></p> <p><b>Minister of Public Safety and Solicitor General</b></p> <p>The Province remains committed to investing in disaster risk reduction, including flood protection infrastructure in partnership with local authorities and First Nations.</p> <p>Mitigation funding programs require applicants to meet applicable provincial legislation, regulations and guidelines such as the Dike Maintenance Act to reduce unintended consequences to public safety, environmental, cultural, and other values. This commitment is core to current and future funding programs.</p> <p>Seismic Design Guidelines help to ensure continued flood protection in the Lower Mainland, even after a damaging earthquake. Emergency Management BC has no authority through its funding programs to alter the requirements of, or influence, a Dike Maintenance Act approval decision.</p> <p>It should be noted that the Seismic Design Guidelines apply to new and major upgrades to high consequence dikes. As such, some minor upgrades may be funded without triggering Seismic Design Guideline requirements.</p> <p>Emergency Management BC encourages communities to work with qualified professionals and regulatory staff at the Ministry of Forests, Lands, Natural Resource Operations and Rural Development to incorporate permitting requirements early in the mitigation funding application process.</p> | <p>endorsed but sent directly to UBCM.</p> |                         |
| <p>2019</p> | <p><b>Funding for BC Parks Management</b></p> <p><b>WHEREAS</b> the negative impacts to lower mainland Provincial parks and Crown Land recreation areas continue to occur due to increasing tourism and limited funding;</p> <p><b>THEREFORE BE IT RESOLVED</b> that that the Province be requested to allocate additional funding to managing BC Parks, specifically Joffre Lakes Provincial Park, and Crown Land recreation areas in the Sea to Sky Corridor and Lower Mainland.</p>   | <p>R18<br/>ENDORSED</p>                    | <p>B45<br/>ENDORSED</p> |

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| <p><b><u>PROVINCIAL REPOSE:</u> Ministry of Environment and Climate Change Strategy</b></p> <p>Addressing the visitor use at Joffre Lakes Park is a complex situation, involving multiple land managers. Therefore, BC Parks has developed an integrated, multi-agency approach using the Visitor Use Management Framework model developed in the United States.</p> <p>In collaboration with the Lilwat Nation and NQuatqua, Ministry of Transportation, and the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, BC Parks has developed an Action Plan for Joffre Lakes Park, which contains management strategies for the 2019 season. We are working on developing a long-term management strategy which will guide management decisions for the coming years.</p> <p>The key strategies in the Action Plan implemented in 2019 include: parking lot expansion, implementation of a shuttle bus service, emergency phone service installation, introduction of a First Nation Park Stewards pilot project with the First Nations, inclusion of the backcountry campground on the reservation system, park facility maintenance increases, and delivery of compliance and enforcement strategies through a Compliance Action Plan.</p> <p>In 2019, BC Parks invested over 242,000 in additional support to Joffre Lakes Park, in addition to the pre-existing yearly budget. This investment was dispersed to the following priorities: 100,000 to expand the parking lot, 25,000 on an emergency phone system, 33,900 to support the First Nations Park Stewards project, 10,270 for increased facility cleaning, 27,000 on traffic management, and 15,000 for installation of a heli-pad to support Search and Rescue response. We have also funded a 7-month Senior Ranger position within the park for an investment of 30,800.</p> <p>BC Parks is actively working on a long-term strategy for Joffre Lakes Park and is also a member of the Sea to Sky Visitor Use Management Project by the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, to address increasing recreation pressures in the overall corridor.</p> <p>BC Parks will continue to engage with the public, stakeholders, and the local First Nations on strategies that will help us achieve our desired condition for the park and ensure our environmental and cultural values are protected, and the park is safe for visitors to recreate in.</p> |  |  |
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| <p>2019</p> | <p><b>Request for First Nations participation on Commissions</b></p> <p><b>WHEREAS</b> the Village of Pemberton, in partnership with the regional district, other local governments, and First Nations in the Sea to Sky area are working collaboratively to develop a regional transit commission to establish a regional transit system to connect Mt. Currie to Metro Vancouver;</p> <p><b>AND WHEREAS</b> the current provincial transit commission model does not allow for representation from First Nations which does not allow for an equal representation or an equitable decision making platform process;</p> <p><b>THEREFORE BE IT RESOLVED THAT</b> the Province of British Columbia amend the legislation respecting the representation on commissions to include First Nations.</p>                          | <p>R20<br/>ENDORSED</p> | <p>B193.1<br/>NOT CONSIDERED<br/>Automatic Referral to<br/>UBCM Executive</p> |
| <p>2019</p> | <p><b>Request for First Nations eligibility for emergency preparedness grant funding through UBCM</b></p> <p><b>WHEREAS</b> the Village of Pemberton, in partnership with the regional district, and First Nation in the Pemberton Area are working collaboratively on emergency preparedness and response initiatives;</p> <p><b>AND WHEREAS</b> in order to identify and prepare response and put in place mitigation measures, significant costs are associated with the work;</p> <p><b>AND WHEREAS</b> UBCM offers grant funding through the Community Emergency Preparedness Fund for such initiatives that are available to local governments, but not to First Nations;</p> <p><b>THEREFORE BE IT RESOLVED THAT</b> UBCM [or the Province of BC or both] amend the eligible applicants to include First Nations.</p> | <p>R29<br/>ENDORSED</p> | <p>The resolution is not noted in the UBCM Resolution Book</p>                |
| <p>2018</p> | <p><b>Backcountry Tourism</b></p> <p><b>WHEREAS</b> the rapidly increasing popularity of adventure tourism is having adverse impacts to the natural environment, such as increased human/wildlife conflicts, the closures of popular destinations to unmanageable volume, garbage, and an increased risk of wildfire in remote areas.</p>  | <p>R13<br/>ENDORSED</p> | <p>B72<br/>ENDORSED</p>   |

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| <p><b>THEREFORE BE IT RESOLVED</b> that the Province be requested to match the investment made in their Tourism Marketing with a commensurate investment in infrastructure, maintenance, enforcement, and staffing to assist in mitigating the resulting challenges of increased visitor volumes at local Provincial parks and other backcountry areas.</p> <p><b>THEREFORE BE IT FURTHER RESOLVED</b> that a trail booking and reservation system fee structure be developed to mitigate day-to-day impacts to the natural environment.</p> <p><b><u>PROVINCIAL RESPONSE:</u> Ministry of Tourism, Arts and Culture</b></p> <p>Government is supporting the adventure tourism sector through a cross-ministry working group and ongoing engagement with the Adventure Tourism Coalition of 19 sector associations representing nature-based experiences across the province.</p> <p>Government is also supporting the strategic development of tourism through the Destination Development Planning program being led by Destination BC. This initiative, currently in the second year of a three-year program, will result in the creation of 10-year tourism development plans for 20 distinct areas across the province.</p> <p>Partner ministries are also investing in infrastructure to support outdoor recreation and adventure tourism. BC Parks has operational and campsite expansion budgets that include projects and facilities in backcountry areas.</p> <p>An additional 1 million has been approved for 2018-19 for backcountry facility investment. Recreations Sites and Trails RST in the Ministry of Forests, Lands, Natural Resource Operations and Rural Development manages trails and facilities on Crown land outside of parks, and has an estimated budget of 11 million for 2018-19. This includes 650,000 in funding to support maintenance, 1.4 million capital investment in new and renovated infrastructure, and 1.8 million as part of a campsite expansion project.</p> <p>Where use levels and demand warrant, BC Parks and RST are implementing reservation systems for high demand recreation sites, particularly on the coast. Rather than consider reservations and fees for trails, RST is piloting work on implementation of a comprehensive Visitor Use Management Framework to better guide decisions on approvals, management and investment in recreation infrastructure.</p> |  |  |
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| <p>2018</p> | <p><b>Implementation of the Cannabis Act (C10)</b></p> <p><b>WHEREAS</b> there has been a lack of communication to local governments regarding how the proposed Cannabis Act, once implemented, will directly impact local government’s resources such as bylaw enforcement, policing costs, fire services, public health, licensing, and municipal planning.</p> <p><b>AND WHEREAS</b> in order to offset costs, local governments need to be included in the distribution of tax revenues that will be generated as a result of legalization of Cannabis through the proposed Cannabis Act.</p> <p><b>THEREFORE BE IT RESOLVED</b> that the Provincial government be requested to consider a <b>at least</b> 50/50 tax share with local government.</p> <p><b>AND BE IT FURTHER RESOLVED</b> that Federal and Provincial governments engage in direct consultation with local governments to form a tax distribution framework.</p> | <p>R26<br/>ENDORSED<br/>As amended<br/>by LMLGA</p> | <p>C10<br/>NOT ENDORSED<br/>As similar resolutions<br/>were submitted by<br/>other local<br/>governments.</p> |
|-------------|---|---|---|

**Date:** Tuesday, December 5, 2023

**To:** Elizabeth Tracy, Chief Administrative Officer

**From:** Ethan Fredeen, Deputy Corporate Officer

**Subject:** Corporate Officer Appointment

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**PURPOSE**

For Council to rescind the appointment of the Deputy Corporate Officer and for the Village's current Corporate Officer.

**BACKGROUND**

Section 146 of the *Community Charter* requires that a Council “must, by bylaw, establish officer positions in relation to the powers, duties and functions under sections 148 (corporate officer) and 149 (financial officer)” and “may, by bylaw, establish other officer positions” such as the Chief Administrative Officer.

Section 148 of the *Community Charter* is provided below for information:

**Corporate officer**

**148** One of the municipal officer positions must be assigned the responsibility of corporate administration, which includes the following powers, duties and functions:

- (a) ensuring that accurate minutes of the meetings of the council and council committees are prepared and that the minutes, bylaws and other records of the business of the council and council committees are maintained and kept safe;
- (b) ensuring that access is provided to records of the council and council committees, as required by law or authorized by the council;
- (c) administering oaths and taking affirmations, affidavits and declarations required to be taken under this Act or any other Act relating to municipalities;
- (d) certifying copies of bylaws and other documents, as required or requested;
- (e) accepting, on behalf of the council or municipality, notices and documents that are required or permitted to be given to, served on, filed with or otherwise provided to the council or municipality;
- (f) keeping the corporate seal, if any, and having it affixed to documents as required.

During the June 20<sup>th</sup>, 2023 Regular Council Meeting, a report was delivered to Council requesting to rescind Sheena Fraser's appointment as the Corporate Officer and to appoint Ms. Elizabeth Tracy as the Corporate Officer effective June 30<sup>th</sup>, 2023. Additionally, Mr. Ethan Fredeen assumed the role of Acting Manager of Corporate and Legislative Services while the Village sought out for candidates to fill the role in a full time and permanent capacity.

## **DISCUSSION & COMMENTS**

During the Regular Council Meeting on June 20, 2023, a report was presented, to rescind Ms. Sheena Fraser's appointment as Corporate Officer, effective upon her retirement on June 30, 2023. To temporarily fulfill this role, Ms. Elizabeth Tracy was appointed as the Corporate Officer while the Village actively sought a replacement for the position of Manager of Corporate and Legislative Services. Meanwhile, Ethan Fredeen, the Deputy Corporate Officer, assumed the role of Acting Manager during the search for a permanent replacement.

On December 4, 2023, the Village of Pemberton welcomed Gwendolyn Kennedy back to Corporate and Legislative Services as the department's manager. Gwendolyn had previously served the Village as a Legislative Assistant. With her return, it became necessary to rescind the appointment of Ms. Elizabeth Tracy as the Corporate Officer.

Additionally, in late September, the Deputy Corporate Officer tendered his resignation, citing an opportunity closer to his home community. His last day with the Village of Pemberton will be on December 8, 2023. The Village currently has the role posted with the hopes to find someone to fill the role in the near future.

## **COMMUNICATIONS**

No communication will be required at this time.

## **LEGAL CONSIDERATIONS**

The appointment of a Corporate Officer meets with the intent of s. 148 of the Community Charter.

## **IMPACT ON BUDGET & STAFFING**

There is no impact to staffing or budget at this time.

## **INTERDEPARTMENTAL IMPACT & APPROVAL**

There is no interdepartmental impact.

## **COMMUNITY CLIMATE ACTION PLAN**

This initiative is not applicable to the CCAP strategies.

## **IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS**

The appointment of the Corporate Officer for the Village of Pemberton has no impacts on other jurisdictions.

## **ALTERNATIVE OPTIONS**

There are no alternative options for consideration.

**RECOMMENDATIONS**

**Recommendation One:**

**THAT** the appointment of Elizabeth Tracy as Corporate Officer for the Village of Pemberton be rescinded effective December 5, 2023.

**Recommendation Two:**

**THAT** Gwendolyn Kennedy be appointed as Corporate Officer for the Village of Pemberton, with all the duties and responsibilities assigned under Section 148 of the *Community Charter* and Village of Pemberton Officers Bylaw No. 683, 2011, effective December 5, 2023;

**AND THAT** Gwendolyn Kennedy be added as an administrative signing authority on the Village of Pemberton TD Bank account(s), the Village of Pemberton Scotiabank account(s) and the North Shore Credit Union account(s);

**AND THAT** Gwendolyn Kennedy be added as a signing authority on all authorizations from Municipal Finance Authority by the Village of Pemberton.

**Recommendation Three:**

**THAT** the appointment of Ethan Fredeen as Deputy Corporate Officer for the Village of Pemberton be rescinded effective December 8, 2023.

**ATTACHMENTS:**

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| Submitted by:    | Ethan Fredeen, Deputy Corporate Officer       |
| CAO Approval by: | Elizabeth Tracy, Chief Administrative Officer |

**Date:** Tuesday, December 5, 2023  
**To:** Elizabeth Tracy, Chief Administrative Officer  
**From:** Sachindra Wijayabandara, Project Engineer  
**Subject:** British Columbia Air Access Program - Airport Infrastructure Funding

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### **PURPOSE**

The purpose of this report is to request a Council resolution to support the British Columbia Air Access Program application for Airport Infrastructure Funding (up to \$200,000) and to request a resolution in support of a 25% matching contribution (up to \$50,000) towards the project.

### **BACKGROUND**

The British Columbia Air Access Program (BCAAP) is a program to assist airports with funding capital infrastructure projects that:

- 1) help maintain safe and reliable airport facilities; and/or
- 2) will result in a significant, incremental economic benefit. BCAAP is a capital cost-sharing program administered by the BC Ministry of Transportation and Infrastructure.

Presently, the Pemberton Regional Airport (CYPS) needs rehabilitation work, with runway resurfacing as a top priority the tarmac's current condition is riddled with large cracks, some measuring 10 cm wide. Cracks create an uneven surface and disrupt visual painted markings, which present safety hazards to aircrafts. Leaving cracks unchecked enables moisture to permeate the asphalt, leading to further degradation.

The airport is under the Village's purview and as such it is responsible for all maintenance and repair work. Crack sealing was last done in 2016 to repair cracks along the runway, east taxiway and main apron in front of the Blackcomb Helicopters facility. This project also included line painting. According to Asphalt Magazine, "*depending on the climate, the materials used, the pavement conditions and the technique used, crack sealing will last three to eight years*". <http://asphaltmagazine.com/preventing-and-repairing-potholes-and-pavement-cracks/>

The BCAAP offers up to 75% of project costs to cover such repairs, which must be completed within a year of receiving the funding.

### **DISCUSSION & COMMENTS**

Maintaining the integrity of the runway is vitally important to the current airport users and tenants, as well as commercial operators, primarily catering to tourists and the film industry clients, and visiting pilots who in turn contribute to the economic wellbeing of our community. Search and rescue, wildfire and forestry, and medevac operations, which enhance the overall

safety and security of our community, also rely on this infrastructure being adequately maintained.

Securing the Airport Infrastructure Grant funding will enable the Village to cover most of the costs associated with repairing this important infrastructure, which will increase the lifetime of the runway and ensure safe operation by all users.

Eligibility to apply to this grant program requires a resolution from Council supporting the proposed activities and committing to manage the grant in accordance with BCAAP's requirements. The grant application is due December 22, 2023. All grant deliverables must be met, and funds spent within a year of receiving the funding.

#### Strategic Priorities & Objectives:

Facilitating the upkeep and maintaining the Village's infrastructure including the Pemberton Regional Airport supports the following Strategic Priorities and Objectives as set by Council for 2023 – 2026:

**Plan & Manage Growth:** Create a community where residents thrive and businesses prosper

- *Establish a viable maintenance plan for infrastructure, assets and amenities to meet community needs.*

Facilitating the regular maintenance at the Airport is important to ensuring the asset and the infrastructure is kept in good condition to support the airport businesses and ensure safety is maintained for all users. As noted, the cost to do this work is considerable and the Village does not have the financial resources or budget to facilitate the crack sealing repairs and line painting unless supported through grant funding.

**Be Prepared:** Improve the safety of the community through disaster mitigation and recovery support.

- Increase community safety to keep pace with growth and climate change impacts

The airport is a base for emergency services activities including medevacs and air ambulance, forest fire and search and rescue response. Ensuring the runway, taxiways and apron area are in good condition allows all types of aircraft to safely arrive and depart from the airport in support of emergency activities and response.

#### COMMUNICATIONS

There are no communications requirements related to applying for the airport infrastructure grant.

#### LEGAL CONSIDERATIONS

There are no legal, legislative, or regulatory considerations at this time. Should the Village receive the funding the proposed repairs will help to mitigate risk related to accidents and damage to aircrafts, subsequently reducing the potential for legal action.

**IMPACT ON BUDGET & STAFFING**

As only 75% of project costs are covered, the Village must contribute the remaining 25% or up to \$50,000. This report and oversight of the crack sealing repair project will be facilitated by the Operations & Projects department and if grant funding is successful will be incorporated into the 2024 Operations workplan.

**PROJECT EXPENDITURE ESTIMATE:       \$200,000**  
**VOP CONTRIBUTION (25%);               UP TO \$50,000**

The Village’s contribution will need to be incorporated into the 2024 budget deliberations and allocated to the airport budget. If the grant is not secured, the airport budget will be adjusted, and the contribution removed.

**COMMUNITY CLIMATE ACTION PLAN**

This project is not applicable to the CCAP strategies.

**INTERDEPARTMENTAL IMPACT & APPROVAL**

There are no interdepartmental impacts and approvals for consideration at this time. As noted in the budgetary impacts section of this report, the Finance department will be made aware during budget deliberations.

**ALTERNATIVE OPTIONS**

There are no alternative options for consideration.

**RECOMMENDATIONS**

**THAT** the application to the British Columbia Air Access Program for Airport Infrastructure Funding, up to an amount of \$200,000, be supported;

**AND THAT** 25%, in the amount of \$50,000, in matching funds be approved

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| Prepared by:      | Sachindra Wijayabandara, Project Engineer      |
| Manager Approval: | Tom Csimas, Manager of Operations and Projects |
| CAO Approval by:  | Elizabeth Tracy, Chief Administrative Officer  |

**Date: Tuesday, December 5, 2023**

**To: Elizabeth Tracy, Chief Administrative Officer**

**From: Ethan Fredeen, Deputy Corporate Officer**

**Subject: Triple Combination Pumper Truck Loan Authorization Bylaw No. 954, 2023**

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**PURPOSE**

The purpose of this report is to present to Council the Triple Combination Pumper Truck Loan Authorization Bylaw No. 954, 2023 for First, Second and Third Readings (Appendix A).

**BACKGROUND**

At the Regular Council Meeting No. 1590, held Tuesday, November 21, 2023, Fire Chief Adams presented a report requesting approval for the purchase of a new Triple Combination Pumper Truck to replace Engine One which is due for retirement in 2025 as it has reached its maximum number of years of service.

As noted in the report, the Fire Underwriters Survey (FUS) establishes insurance gradings for North America which in turn determines the annual fire insurance rates for area residents. A component of establishing this grading is consideration of the age of apparatus being used by the Fire Department. In this regard, Engine 10 will be twenty (30) years old in 2025 and as per the FUS Grading determination this may result in an increase on insurance rates for area residents.

The Fire Department issued a Request for Proposal and reviewed all submissions over the summer and presented a recommendation to Council on November 21, 2023 and the following two resolutions were passed:

*Moved/Seconded*

***THAT*** Council award the contract for the purchase of one Triple Combination Pumper Truck, in the amount of \$776,140 (exclusive of taxes), to Fort Garry Fire Trucks in accordance with their proposal submission.

**CARRIED**

*Moved/Seconded*

***THAT*** Council direct staff to prepare a loan authorization bylaw, for an amount not to exceed \$853,754, and facilitate the required financial borrowing process.

**CARRIED**

With the acceptance of the winning bid the Village now must move forward to secure the funds through long term borrowing to cover the costs of the purchase.

## **DISCUSSION & COMMENTS**

Council has received and accepted a quote, in the amount of \$776,140.00 exclusive of taxes, plus 10% contingency, for a total authorization of up to \$853,754.00, for the purchase of the Triple Combination Pumper Truck from Fort Garry Trucks.

The Municipal Finance Authority (MFA) often funds new issues by issuing a 10-year bond, locking in a fixed interest rate for ten years. As clients may borrow for up to thirty years, loans longer than ten years are typically refinanced every five years, following the initial ten years.

Please note that while new issues are generally for a 10-year term, the MFA will evaluate how best to finance each Issue based on market conditions, the requests received, and with their overall portfolio in mind, as they consider future refinancing risk.

Following are the current market rates, available for analytical purposes only.

### INDICATIVE LENDING RATE

|            |       |
|------------|-------|
| 5 years*   | 4.30% |
| 10 years** | 4.55% |
| 15 years   | 4.81% |
| 20 years   | 4.77% |
| 25 years   | 4.77% |
| 30 years   | 4.77% |

\*Loans with a term of five years will generally receive this rate.

\*\*Loans with terms of ten years or longer will generally receive this rate for the first ten years.

Typically, at the end of ten years, the relending rate will be reset at the current market rate for a period to be determined at that point (likely five years).

With these indicative lending rates considered, estimated annual debt payments are \$70,298 on a 20-year term, assuming borrowing of up to \$853,754 at the above rate. This is estimated to be comprised of a \$29,574 estimated annual principal payment and estimated semi-annual interest payments of \$20,362.

Loan requests with terms greater than ten (10) years will receive this lending rate for the first ten (10) years of their loan and at the end of ten (10) years; the relending rate will be reset at the current MFA market rate for a period to be determined at that point (likely five (5) years).

Principal repayments will occur annually, commencing one (1) year after funds are received. Associated with each principal payment is an "actuarial adjustment" which is a 'non-cash

*reduction* of the loan balance. Actuarials are the expected earning that the MFA anticipates it will realize on each principal repayment.

**Impact to Taxpayers**

As an illustrative example, estimated impact on a \$1,000,000 home on a municipal ratepayer, before realizing impact of future tax rates and market assessments would be up to \$38.24 per year.

As an illustrative example, estimated impact on a \$1,000,000 commercial property on a municipal ratepayer, before realizing impact of future tax rates and market assessments would be up to \$86.04 per year.

Future borrowing impact on Village of Pemberton taxpayers may be reduced should a portion of this apparatus be funded through reserves, a decision to be determined at upcoming budget meetings, and the annual contribution from SLRD and Lil'wat partners will further impact this and will be included as part of the annual budget and 5 year plan.

**Alternative Approval Process**

In order to borrow funds over a period longer than five (5) years, Municipalities are required to seek approval of the electorate through an Alternative Approval Process (AAP) or assent of the electorate by Referendum. Both processes provide the electors an opportunity to indicate whether Council may or may not proceed with the borrowing bylaw. In this instance, Council has directed Staff to initiate an AAP.

An AAP establishes an Elector Response Form (ERF), which may be picked up at the Village Office or downloaded from the Village website, which an elector may sign if they are in opposition of the bylaw. The number of responses required to oppose the bylaw is calculated as 10% of the eligible voters within the Municipality as reported in the most current Census. An APP is much less expensive to facilitate.

It is recommended that for the purposes of the Triple Combination Pumper Truck Loan Authorization the Village seeks the approval of the electorate through the AAP process.

**Proposed schedule to meet MFA Spring Debenture In-Take**

The table below outlines the applicable sections of the *Community Charter (CC)* and/or *Local Government Act (LGA)* which establishes the overall processes to undertake long-term borrowing with the Municipal Finance Authority (MFA) through an Alternate Approval Process:

| Description of Activity  | Section                              | Estimated Timelines  |
|--|--------------------------------------|--|
| 1. Municipal Loan Authorization Bylaw – initial three readings   | <i>Community Charter</i> Section 179 | December 5, 2023<br>(Regular Council Meeting)                    |
| 2. Submission to Ministry of Community Services (MCS) for review and approval by Inspector of Municipalities | <i>Community Charter</i> Section 179 | December 6, 2023<br>(Anticipate 6 – 8 Weeks)<br>January 17, 2024 |

|  |   |   |
|--|---|---|
| 3. After receipt of approval from Inspector, carry out AAP <ul style="list-style-type: none"> <li>• Report to Council to establish AAP date</li> <li>• Place ads in paper</li> <li>• Have response forms available at Village Office and on the website</li> </ul> | <i>Community Charter</i><br>Section 94  | January 23 <sup>rd</sup> , 2024<br><br>January 25 <sup>th</sup> and February 1 <sup>st</sup><br><br>February 2 <sup>nd</sup> , 2024 |
| Process runs for a least 30 days from day after the last advertisement (March 2 <sup>nd</sup> , 2024)  |   |   |
| 4. Receive results from AAP process and adoption of loan authorization bylaw   |   | March 5 <sup>th</sup> , 2024<br>(Regular Council Meeting)   |
| One Month Quashing Period ( <i>LGA</i> Section 262)<br>(April 5 <sup>th</sup> , 2024)  |   |   |
| 5. Application to MCS for a Certificate of Approval  | <i>LGA</i><br>Section 1022              | April 6 <sup>th</sup> , 2024<br>(anticipate 7-10 days)  |
| 6. Municipal Security Issuing Resolution passed (sent to the Regional District)  | <i>Community Charter</i><br>Section 122 | April 30 <sup>th</sup> , 2024<br>(Regular Council Meeting based on current meeting schedule)  |
| 7. Regional District to prepare and issue Security Issuing Bylaw (all reading done in one meeting)   | <i>Community Charter</i><br>Section 182 | May 22 <sup>nd</sup> , 2024<br>(SLRD Board Meeting based on current meeting schedule)   |
| 10 day quashing period   |   |   |
| 8. Regional District to seek Inspector of Municipalities' Certificate of Approval  |   | May 23 <sup>rd</sup> , 2024   |
|  |   |   |
| Information to MFA for Fall Debenture and Issuance of Funds  |   |   |

It is recommended that for the purposes of the Triple Combination Pumper Truck Loan Authorization the Village seeks the approval of the electorate through the AAP process.

At this time, the Village is undertaking step one (1) of the process, which requires Council to give three readings to the Loan Authorization Bylaw. Once Readings have been received Staff will forward the Bylaw to the Ministry for approval and proceed as per the timeline shown above. It is anticipated that this schedule will enable the Village to meet the deadline for the MFA Spring Debenture intake; however, in the event that the spring intake is missed the Village would be entitled to secure interim borrowing under this bylaw to bridge the gap until the Fall Debenture intake.

## **COMMUNICATIONS**

Upon receipt of approval from the Ministry as shown in section 3 of the timeline above the Village will be required to issue a notice that it will hold an AAP. As per Section 94 of the *Community Charter*, this notice will be issued once each week for 2 (two) consecutive weeks in the local newspaper as well as through the ENews, the Village Website and Facebook Page.

## **LEGAL CONSIDERATIONS**

There are no legal considerations at this time.

## **IMPACT ON BUDGET & STAFFING**

As noted above, the borrowing has been included in the Five Year Financial Plan and can be accommodated.

It is estimated that the cost to undertake an Alternative Approval Process will be \$2,000 to cover the costs associated with administering the AAP and advertising as per the requirements of the *Community Charter*.

The SLRD has provided support to the Village of Pemberton to proceed with the purchase of the Triple Combination Pumper Apparatus Chassis as discussed in the Fire Service Committee meeting November 2nd, 2023.

## **INTERDEPARTMENTAL IMPACT & APPROVAL**

As the Loan Authorization and Impact to the Taxpayers the Manager of Finance has been required to review the report.

## **COMMUNITY CLIMATE ACTION PLAN**

The Purchase of a new Triple Combination Pumper Truck will result in the retirement of Engine 10 that does not meet current emissions management requirements. As a result, this initiative will help the Village achieve its goal to reduce territorial GHG emissions by 50% below 2007 levels by 2030.

## **IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS**

Borrowing funds to facilitate the purchase of the Triple Combination Pumper Truck will impact the service areas of Electoral Area C of the SLRD. The acquisition of the new truck will ensure that the Pemberton Fire Rescue is able to maintain and improve upon its current level of service to the Village and those areas within the Fire Service District. It will also ensure that insurance rates remain affordable.

The truck will serve all communities involved as part of the Village of Pemberton Fire and Rescue Service.

**ALTERNATIVE OPTIONS**

There are no alternative options for consideration.

**RECOMMENDATIONS**

**THAT** Triple Combination Pumper Truck Loan Authorization Bylaw No. 954, 2023 be given first, second and third readings.

**ATTACHMENTS:**

**Appendix A:** Triple Combination Pumper Truck Loan Authorization Bylaw No. 954, 2023

|                  |   |
|------------------|---|
| Prepared by:     | Ethan Fredeen, Deputy Corporate Officer       |
| CAO Approval by: | Elizabeth Tracy, Chief Administrative Officer |

**VILLAGE OF PEMBERTON**

**BYLAW No. 954, 2023**

**Triple Combination Pumper Truck Loan Authorization Bylaw**

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Being a By-law to authorize the borrowing of the cost of purchasing one (1) new Triple Combination Pumper Truck.

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**WHEREAS** it is deemed necessary to improve fire protection servicing within the Village of Pemberton;

**AND WHEREAS** the estimated cost of purchasing a Triple Combination Pumper Truck (new fire truck) including expenses incidental thereto is the sum of \$853,754 of which \$853,754 is the amount of debt created by this bylaw;

**NOW THEREFORE**, the Council of the Village of Pemberton in open meeting assembled enacts as follows:

1. The Council is hereby empowered and authorized to undertake and carry out, or cause to be carried out the purchase of the fire truck in accordance with the quote from Fort Garry Fire Trucks on file in the municipal office and to do all things necessary in connection therewith for the benefit of the properties with the Village of Pemberton and without limiting the generality of the foregoing:
  - a) To borrow upon the credit of the Municipality a sum not exceeding \$853,754.
2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is twenty(20) years.
3. This bylaw may be cited as "Triple Combination Pumper Truck Loan Authorization Bylaw No. 954, 2023".

**READ A FIRST TIME** this 5th day of December, 2023.

**READ A SECOND TIME** this 5th day of December, 2023.

**READ A THIRD TIME** this 5th day of December, 2023.

**APPROVED BY THE INSPECTOR OF MUNICIPALITIES** this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**APPROVAL OF THE ELECTORS RECEIVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

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Mike Richman  
Mayor

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Gwendolyn Kennedy  
Corporate Officer



HOUSE OF COMMONS  
CHAMBRE DES COMMUNES  
CANADA

*Patrick Weiler*

Member of Parliament  
West Vancouver-Sunshine Coast-Sea to Sky Country

November 20, 2023

Dear Friends & Neighbours,

We are now accepting applications for the 2024 West Vancouver-Sunshine Coast-Sea to Sky Country Constituency Youth Council (CYC)!

The CYC is a valuable opportunity for youth aged 15 to 21 to engage in the political process and get involved in our community. This is a non-partisan group of youth that gather to discuss and take action on political issues that are of relevance to their generation. The CYC provides valuable input to help guide MP Patrick Weiler and the federal government in addressing these issues, and is a unique opportunity for youth to get involved in politics.

The typical time commitment involved in being part of the CYC is 1-2 monthly meetings for a total of approximately 2 hours per month for the 2024 term, starting in January and ending in December. These meetings are a mixture of virtual and in-person.

Projects undertaken by past CYCs have ranged from food drives, hosting public forums, sending out community surveys, writing ministerial letters and mock bills, and arranging MP visits to schools. Past councils have been focused on tackling important issues such as climate change, gender equality, youth employment, transit accessibility, and civic education.

Apply now to join the CYC using this form: <https://forms.gle/Ynioshh4QeJbK2rN9>

Deadline for application: Wednesday, December 20 2023, 11:59pm

If you have any questions, please do not hesitate to reach out to our office.

Sincerely,



Patrick Weiler, MP  
*West Vancouver-Sunshine Coast-Sea to Sky Country*

*Constituency* *Ottawa*

6367 Bruce Street Suite 282, Confederation Building

West Vancouver 229 Wellington Street, Ottawa

British Columbia V7W 2G5 Ontario K1A 0A6

Tel.: 604-913-2660 | Fax.: 604-913-2664 Tel.: 613-947-4617 | Fax.: 613-847-4620



HOUSE OF COMMONS  
CHAMBRE DES COMMUNES  
CANADA

*Patrick Weiler*

Member of Parliament  
West Vancouver-Sunshine Coast-Sea to Sky Country

November 22, 2023

Dear Friends & Neighbours,

When young people are learning, working and succeeding, our communities from coast to coast to coast benefit. That is why the Government of Canada continues to invest heavily in youth through its comprehensive array of youth programming to provide skills training, job placement and service opportunities.

**The Government of Canada recently launched the 2023 call for proposals under the Canada Service Corps (CSC) Program.** Through the call, successful organizations will receive funding to create, promote and facilitate access to meaningful volunteer service opportunities for young people ages 12 to 30. This includes creating flexible or full-time volunteer service placements, as well as micro-grants that allow youth to design, develop and lead their own service projects. With this funding, CSC will aim to create approximately 36,000 service opportunities for youth.

Eligible organizations include non-profit and for-profit organizations (provided the activity is not intended to generate profit), research organizations and institutes, Indigenous organizations (such as band councils, tribal councils, and self-government entities), and municipal, provincial, and territorial entities, including institutions, agencies, crown corporations and public health/educational institutions.

This funding will allow successful organizations to provide youth with access to volunteer service opportunities that otherwise might not be possible. CSC funds may be used for eligible overhead costs, materials and supplies, training and development costs, as well as other costs associated with supporting youth in participating and completing their service opportunities, such as mentoring, coaching, mental health supports, dependent care, transportation and accommodations. Through programs like CSC, the Government of Canada continues to focus on reaching youth from diverse backgrounds. Projects funded through CSC will target a minimum of 50% of participants who identify as either Indigenous youth or under-served youth, or both.

**The 2023 CSC call for proposals is open for a 10-week period between October 12 and December 19, 2023. [To apply and for more information, please see this page.](#)** If you have any questions, please reach out to our office. We are happy to support your application in any way that we can.

Sincerely,



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November 22, 2023

Dear Friends & Neighbours,

The Government of Canada is committed to ensuring that eligible newcomers have the support and services they need to succeed in fully integrating into and contributing both to the Canadian economy and to their new communities.

This week, the Honourable Marc Miller, Minister of Immigration, Refugees and Citizenship, launched the national settlement and resettlement funding call for proposals to fund hundreds of settlement and resettlement service provider organizations across Canada, outside of Quebec, who provide critical services to newcomers. The funding agreements are for a period of five years.

This year’s call for proposals highlights key areas of settlement and resettlement services, including investments to support truth and reconciliation objectives, to provide a Francophone integration pathway for French-speaking newcomers outside Quebec, and enhancing programming and funding organizations that serve racialized communities, 2SLGBTQI+ and other underrepresented people. It will also build on recent lessons and advancements by leveraging technology and partnerships to deliver services more efficiently while maintaining high quality support for clients.

Service provider organizations play a pivotal role in welcoming newcomers, including refugees, in communities across the country. They provide newcomers with the tools, resources and information they need to succeed in their new lives in Canada. This includes language training, help finding a job, and building connections with established immigrants, Canadians and Indigenous Peoples. These supports and services help newcomers integrate and build a successful life in Canada, while also helping employers, schools and other organizations build welcoming communities.

**For more information on eligibility and how to apply for the call for proposals, [please visit this website](#). The deadline is January 31, 2024.** If you have any questions, please reach out to our office. We are happy to support your application in any way that we can.

Sincerely,



Patrick Weiler, MP  
*West Vancouver-Sunshine Coast-Sea to Sky Country*

*Constituency Ottawa*

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November 22, 2023

Dear Friends & Neighbours,

Tourism is a cornerstone of Canada’s economy. The tourism sector creates opportunities in communities across this country, supporting almost two million jobs and contributing some \$38 billion to Canada’s GDP in 2022. After suffering some of its worst years in history, Canadian tourism is poised to grow significantly; experts predict that its contribution to our economy will continue to increase substantially. The ambitious Federal Tourism Growth Strategy targets a 40% increase of tourism sector’s contribution to Canada’s GDP by the end of the decade. That is why the Government of Canada is working to help Canadian tourism grow and bring more visitors to our shores.

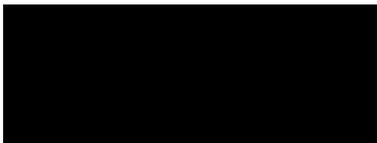
This week, the Honourable Soraya Martinez Ferrada, Minister of Tourism and Minister responsible for the Economic Development Agency of Canada for the Regions of Quebec, launched the new Tourism Growth Program (TGP). With \$108 million in federal funding, this program will invest in Indigenous and non-Indigenous communities, small businesses, and not-for-profits, helping them grow and positioning Canada as a destination of choice.

[Canada’s seven regional development agencies](#) will deliver the program’s funding directly to businesses and other organizations over the next three years, supporting projects to help more domestic and international visitors discover all that Canada has to offer. The projects will also align with the new [Federal Tourism Growth Strategy](#)—supporting sustainable tourism, outdoor experiences, Indigenous tourism, seasonal expansion, and tourism in rural and remote areas—with the goal of diversifying regional economies and spurring economic growth.

Promoting Indigenous tourism is an important part of the Tourism Growth Program, with 15% of funds reserved for it. Indigenous tourism creates jobs and opportunities in communities across the country, which is why the Government of Canada is working with First Nations, Inuit and Métis to encourage its growth. Indigenous tourism also sets Canada apart as a tourism destination for visitors from around the world. Most importantly, Indigenous tourism plays an important role in accelerating self-determination for communities and advancing reconciliation.

[For more information on the application process in British Columbia, including upcoming information sessions, and to apply through PacifiCan please see this webpage.](#) If you have any questions, please reach out to our office. We are happy to support your application in any way that we can.

Sincerely,



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## OPEN QUESTION PERIOD POLICY

**THAT** the following guidelines for the Open Question Period held at the conclusion of the Regular Council Meetings:

- 1) The Open Question Period will commence after the adjournment of the Regular Council Meeting;
- 2) A maximum of 15 minutes for the questions from the Press and Public will be permitted, subject to curtailment at the discretion of the Chair if other business necessitates;
- 3) Only questions directly related to business discussed during the Council Meeting are allowed;
- 4) Questions may be asked of any Council Member;
- 5) Questions must be truly questions and not statements of opinions or policy by the questioner;
- 6) Not more than two (2) separate subjects per questioner will be allowed;
- 7) Questions from each member of the attending Press will be allowed preference prior to proceeding to the public;
- 8) The Chair will recognize the questioner and will direct questions to the Councillor whom he/she feels is best able to reply;
- 9) More than one Councillor may reply if he/she feels there is something to contribute.

*Approved by Council at Meeting No. 920  
Held November 2, 1999*

*Amended by Council at Meeting No. 1405  
Held September 15, 2015*