

Wildfire Mitigation Specialist

Reports to: FireSmart Coordinator

Full-time, Temporary position (up to July 2023 with potential for extension, subject to Grant Funding)

Summary:

The Village of Pemberton Fire Rescue Department is in search of a highly skilled and energetic individual for the temporary position of **Wildfire Mitigation Specialist**. Pemberton Fire Rescue Services supports a safe community and enhances the quality of life for the citizens by responding to emergencies to help minimize injuries and loss of life or damage to property. Pemberton Fire Rescue Services also helps to prevent fires and other emergencies through public education and inspections to ensure properties meet fire regulations and other safety requirements.

Reporting to the FireSmart Coordinator, the Wildfire Mitigation Specialist is responsible for the facilitation of the FireSmart Home Partners Program and other related activities within the program boundaries. The position will ensure that homeowners can access detailed home assessments to reduce their wildfire risk.

Responsibilities:

- Work collaboratively with the FireSmart Coordinator to deliver the FireSmart Home Partners Home Assessment Program and the FireSmart Canada Neighbourhood Recognition Program.
- Schedule and deliver awareness campaigns and public education activities on the FireSmart Home Partners and the FireSmart Canada Neighbourhood Recognition Program.
- Support Community FireSmart Committees in their effort to gain recognition.
- Schedule FireSmart Home Assessments for completion under the FireSmart Home Partner's Program.
- Schedule and Complete FireSmart Neighbourhood Hazard Assessments to interested neighbourhoods throughout your region of designation.
- Based on hazard assessment, provide FireSmart recommendations to homeowners that reduce the wildfire hazards on their properties.
- Complete documentation, edits, and follow-up for the FireSmart Home Partners Program and FireSmart Neighbourhood Assessments in a timely manner.
- Support the implementation of a FireSmart Rebate Program in your area of designation.
- Establish and maintain resource contact lists on a regular basis to assist residents to FireSmart their communities and properties.
- Coordinate your FireSmart local program with the Provincial Home Partners Coordinator in a timely manner.
- Gear maintenance including daily inspections, cleaning, and general maintenance.
- General yard work including moving firewood, removal of combustible debris, materials, fences, or plants.
- Vegetation management including pruning and brushing, chipping.
- Attend training or workshops related to FireSmart.
- Other duties as assigned.

Skills and Experience:

- Grade 12.
- Valid Class 5 Driver's License and be proficient in towing a trailer.
- High level of fitness.
- Knowledge of safe work policies related to equipment, tools and work procedures.
- Ability to understand and effectively carry out oral and written instructions with minimal supervision.
- Able to work effectively and co-operatively within a diverse team to achieve group and organizational goals.
- Demonstrated professionalism and ability to communicate with tact and diplomacy with the public.
- Maintain excellent physical condition and stamina to perform heavy manual outdoor work.
- Ability to be flexible regarding ongoing changes in responsibilities, assignments, and corporate structures.
- Able to work long hours, including weekends.
- Knowledge of wildfire behaviour and wildfire management principles.
- Knowledge of the FireSmart Home Partners Program and the FireSmart Canada Neighbourhood Recognition Program.
- General knowledge and awareness of emergency management, planning, forestry, landscaping, and building construction principles.
- Ability to work with and provide education to the public in both one-on-one and group settings.
- Ability to make professional group presentations.
- Ability to work independently within a collaborative teamwork approach.
- Proficient in written communication skills and ability to use information technologies (computers, mobile devices, etc.), including familiarity with presentation development tools, education programs, and social media applications.
- Successful completion of the S100 Fire Suppression or SPP-WFF1 course
- Local FireSmart Representative Certification.

Preferred Qualifications:

- Wildfire Mitigation Specialist designation or willing to attain.
- Ability to write detailed and technical reports.
- Ability to effectively deliver education and outreach materials to a variety of audiences.
- Proficient in operating a truck and trailer (including backing and forward operations).
- Experience in the use of brush and chainsaws, ladders, hand tools and other motorized equipment.
- Knowledge and experience in creating safe work zones in traffic with the use of cones and signage.
- FireSmart knowledge and experience.
- Experience and/or education in wildfire management.

Emergency Operations Responsibilities:

All persons employed by the Village of Pemberton will be required to assist the Village in providing emergency services. Duties assigned during an emergency may differ from regular duties.

Interested? Please submit your cover letter and resume to gstauber@pemberton.ca

We thank all candidates in advance for their interest, however only those being considered will be contacted.