

# **Job Description**

## **Swim Instructor**

Location: Pemberton & District Community Centre/One Mile Lake, Pemberton Casual/Seasonal position; hours to be determined and subject to Instructor availability

## **Summary:**

The Swim Instructor responsibilities include providing supervision and swim instruction in a controlled and safe atmosphere for children ranging from 3 – 12 years old.

## **Responsibilities:**

- Lead, supervise, and engage with participants in swim related activities
- Maintain a controlled environment and ensure children follow code of conduct
- Follow policies and procedures relating to supervision of children
- Maintain a controlled environment and encourage co-operation, problem solving and conflict resolution
- Clean and tidy the space being used to ensure a safe environment
- Complete regular perimeter checks
- Communicates proactively with guardians regarding children's participation
- Assist with program planning, and ensure the development of safe, fun, and ageappropriate activities
- Perform other related duties as required

## Skills and Experience:

- Knowledge of aquatic related policy and procedures
- Ability to build rapport with participants, guardians and co-workers
- Experience with program leadership and instruction/coaching of children
- Some knowledge and ability of how to deal with childhood issues such as bullying
- Maturity to work independently, use sound judgement, and make confident decisions relating to water safety, policies, and procedures
- Previous experience working with children with complex needs an asset

## **Requirements and Certificates:**

- Emergency First Aid and CPR Certificate
- Fully certified and qualified Lifeguard / Swim Instructor with:
  - National Lifeguard Certification (Waterfront an asset)
  - Water Safety Instructor Certification (Life Saving Instructor Certification preferred)
  - Standard First Aid and CPR-C
- Responsible Adult Course or Key Elements of School Aged Children an asset.

Vulnerable Sector Check:
The scope of this role includes being a point of contact for the public including youth and vulnerable persons. A Vulnerable Sector Check will be required for anyone hired into this position.