

PUBLIC PARTICIPATION IN OPEN MEETINGS

The Village of Pemberton is providing an electronic alternative to live attendance at Council, Committee, and Board meetings. As authorized under [Village of Pemberton Council Procedure Bylaw](#), Council members, staff, and members of the public may attend an open meeting in person or by electronic means through a Zoom webinar, unless the Mayor has determined that the meeting will be held solely by electronic means.

All council, committee, and board meetings are recorded as per the [Video Recording & Broadcasting of Open Meetings Policy](#).

ATTENDING A MEETING IN PERSON

Members of the public are welcome to attend an open meeting that includes an in-person component by joining the meeting in Council Chambers located at 7400 Prospect Street (in the White Building). Please check the agenda prior to the meeting to confirm that in-person attendance is offered for the meeting you wish to attend.

ATTENDING A MEETING ZOOM VIDEO CONFERENCING

Instructions for attending a meeting via Zoom are provided below:

How do I join a meeting via Zoom Video Conferencing?

Please visit: <https://zoom.us/> and either sign-up for a free Zoom account or continue as a guest. Download the [Zoom software](#) on your personal computer or download the mobile app to your smart phone or tablet. Once you have downloaded the Zoom software you will be ready for the meeting. Pre-registration is not required. However, you may be required to provide your name and email address when attending the webinar.

Please click the link in the calendar to join the meeting.

How can I provide Public Comment on Zoom?

An open question period is available at the end of each regular council meeting. **Committee of the whole meetings, special council meetings, and board meetings do not include an open question period.** Opportunities for public input are also available when development variance permits are presented.

May I ask a question or comment on matters discussed at a Committee of the Whole meeting?

Of course! Please submit all public comments via email to admin@pemberton.ca

I am having difficulties preparing for the meeting and learning Zoom. Do you have any resources to help me?

Yes, please visit Zoom's website support page on helpful tips to prepare for the meeting: <https://support.zoom.us/hc/en-us/categories/201146643>

VIEWING MEETINGS ONLINE

Recordings of meetings held after March 31, 2020 may be accessed from the online [Calendar](#). Meeting agendas and minutes are available on the [Village website](#).