

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

Meeting #: 1566  
Date: Tuesday, August 30, 2022, 5:30 pm  
Location: Council Chambers & Zoom Webinar  
7400 Prospect Street

COUNCILLORS: Mayor Mike Richman  
Councillor Amica Antonelli  
Councillor Ted Craddock  
Councillor Leah Noble  
Councillor Ryan Zant

STAFF: Elizabeth Tracy, Chief Administrative Officer  
Sheena Fraser, Manager, Corporate & Legislative Services  
Scott McRae, Manager, Development Services  
Gwendolyn Kennedy, Legislative Assistant

MEDIA: 1

PUBLIC: 8

*A recording of the meeting was made available to the media and public.*

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**1. CALL TO ORDER**

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

At 5:29pm Mayor Richman called the meeting to order.

**2. ADOPTION OF AGENDA**

Moved/Seconded

**THAT** Council adopts the agenda as presented.

**CARRIED**

**3. RISE WITH REPORT FROM IN CAMERA**

**4. APPROVAL OF MINUTES**

**4.1 Regular Council Meeting No. 1565, Tuesday, July 12, 2022**

Moved/Seconded

**THAT** Council approves the minutes of Regular Council Meeting No. 1565, held Tuesday, July 12, 2022 as circulated.

**CARRIED**

**5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**

**6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE**

**7. COMMITTEE MINUTES - FOR INFORMATION**

**8. DELEGATIONS**

**9. STAFF REPORTS**

**9.1 Office of the Chief Administrative Officer**

**a. Chief Administrative Officer's Verbal Report**

CAO Tracy provided the following updates:

- On July 21, 2022, the Village received correspondence from the Agricultural Land Commission (ALC) indicating that they have denied the application for non-farm use on the lands at 1641 Airport Road, informally known as Adventure Ranch, for development of an RV park on the property because the proposal did not align with farm use. The project proponents have not advised the Village if another development project will be proposed.
- The Village was successful in obtaining grant funding, in the amount of \$15,000, under the UBCM Housing Needs Report program.
- Unfortunately, the Village was not successful in our application for funding under the BC Healthy Communities Age-friendly Communities grant program to support inclusion of age-friendly principles in the Official Community Plan.
- The Daycare request for proposals has been posted with a closing date of September 24th.
- Staff are working on the request for proposals for the amenity building.
- The asphalt at the outdoor basketball court did not cure due to the heat so the fencing has not been completed. The next available date is September 12th. The post and net are currently on back order.

Moved/Seconded

**THAT** Council receives the Chief Administrative Officer's verbal report.

**CARRIED**

**10. BYLAWS**

**10.1 Bylaws for First and Second Readings**

**a. Zoning Amendment (Comprehensive Development Zone 6 - SSCS Harrow Road Affordable Housing) Bylaw No. 936, 2022**

Moved/Seconded

**THAT** the Harrow Road Affordable Housing project proponents be invited to join the panel to answer questions from Council.

**CARRIED**

At 5:51pm, after the staff presentation, the project proponents Casey Clerkson and Jessie Abraham joined the panel by Zoom webinar.

At 6pm Ms. Abraham and Mr. Clerkson left the panel.

Moved/Seconded

**THAT** Zoning Amendment (Comprehensive Development Zone 6 - SSCS Harrow Road Affordable Housing) Bylaw No. 936, 2022 be given first and second readings.

**CARRIED**

Moved/Seconded

**THAT** Council sets Monday, September 19, 2022 at 6:30 p.m. as the date and time of the Public Hearing for Zoning Amendment (Comprehensive Development Zone 6 - SSCS Harrow Road Affordable Housing) Bylaw No. 936, 2022 to be held in Village of Pemberton Council Chambers or in accordance with the Village's digital meeting policy.

**CARRIED**

Moved/Seconded

**THAT** the following obligations be completed as prerequisites to adoption of Zoning Amendment (Comprehensive Development Zone 6 - SSCS Harrow Road Affordable Housing) Bylaw No. 936, 2022:

- i. that the Applicant prepare and submit in a registrable form the discharge of Restrictive Covenant 24620;
- ii. that the Applicant prepare a revised Flood Hazard Management Study to establish the Flood Construction Elevation (FCL) and any necessary flood mitigation measures, and prepare and submit an amended Flood Hazard Restrictive Covenant in a registerable form to the satisfaction of the Village;
- iii. that the Owner prepare and submit to the satisfaction of the Village a new Statutory Right of Way and accompanying survey plan for the Village's pump station infrastructure; and
- iv. that the Owner enter into a Housing Agreement, by bylaw pursuant to section 483 of the *Local Government Act*.

**CARRIED**

## 10.2 Bylaws for Adoption

- a. **Village of Pemberton Business Licence Bylaw No. 855, 2019, Amendment (Special Event Vendors) Bylaw No. 934, 2022**

Moved/Seconded

**THAT** Village of Pemberton Business Licence Bylaw no. 855, 2019, Amendment (Special Event Vendors) Bylaw No. 934, 2022 be adopted.

**CARRIED**

**b. Village of Pemberton Fees and Charges Bylaw No. 905, 2021, Amendment (Business Licence Fees) Bylaw No. 935, 2022**

Moved/Seconded

**THAT** Village of Pemberton Fees and Charges Bylaw No. 905, 2021, Amendment (Business Licence Fees) Bylaw No. 935, 2022 be adopted.

**CARRIED**

**11. MAYOR'S Report**

Mayor Richman welcomed staff and Councillors back after the summer break and reported on the following meetings:

- Regular ministry meetings and conference calls with Lower Mainland mayors.
- Spelkúmtn Community Forest Interim Board meeting. The new administrator, Andrea Blaikie, was present.
- Pemberton Valley Emergency Management Committee meeting. Project updates were provided.
- RCMP provided an update noting that the summer has been busy but manageable.

Mayor Richman observed that this summer has been busy but more manageable than last summer when tourism had a bigger impact on the community and on popular tourist destinations. Many popular activities have returned, including the Slow Food Cycle Sunday. Still to come are the Art Hop, Barn Dance, and Lions Golf Tournament.

Mayor Richman acknowledged the work of Public Works staff and commended them on the landscaping and gardening, the work on the channel at One Mile Lake that has made a noticeable difference to the water temperature, and projects including the basketball court, the bike skills park, and the second soccer field at Den Duyf Park.

Mayor Richman advised councillors that the new transfer station at the Industrial Park is taking shape.

Mayor Richman noted that he is looking forward to the remaining two months with the current Council.

**12. COUNCILLORS' Reports**

Councillor Craddock reported on the following events:

- Volunteered at the Slow Food Cycle Sunday and counted over 3,000 participants. Councillor Craddock heard only positive comments. It was a wonderful day.
- Attended the Spelkúmtn Community Forest Interim Board meeting.
- Attended the Community Wildfire Resiliency Plan Committee meeting.
- Attended two meetings of the Pemberton Valley Dyking District.

Councillor Zant reported on the following events:

- Attended the Pemberton and District Public Library Board meeting. New doors have been installed.
- Attended the Pemberton Valley Utilities and Services Committee meeting.

Councillor Zant extended sincere thanks to the fire crews who have been working tirelessly over the summer.

Councillor Noble expressed how pleased she has been to see so many events this summer and that she is looking forward to completion of the outdoor basketball court.

### 13. CORRESPONDENCE

#### 13.1 Correspondence for Action

- a. Melany Helmer, Director of Strategic Initiatives, Squamish-Lillooet Regional District, dated July 27, 2022, presenting for Council approval, Pemberton Refuse Disposal Local Service Conversion & Establishment By-law No. 568, 1994, Amendment Bylaw No. 1780-2022.**

Moved/Seconded

**THAT** Council give participating area approval by consenting on behalf of the electors of the Village of Pemberton, to the adoption, by the Squamish-Lillooet Regional District, of proposed SLRD Bylaw No. 1780-2022, cited as the "Pemberton Refuse Disposal Local Service Conversion & Establishment By-law No. 568, 1994, Amendment Bylaw No. 1780-2022.

**CARRIED**

- b. Correspondence regarding the LiveShare development proposed for 7340 Crabapple Court**
  - a. Deborah and Richard Dube, Village residents, dated August 7, 2022, expressing concerns regarding the LiveShare development proposed for 7340 Crabapple Court.**
  - b. Eve Gallant, Village resident, dated August 8, 2022, expressing concerns regarding the LiveShare development proposed for 7340 Crabapple Court.**
  - c. Brenda Williams, Village resident, dated August 8, 2022, expressing concerns regarding the LiveShare development proposed for 7340 Crabapple Court.**
  - d. Danya and Greg Konrad, Village resident, dated August 10, 2022, expressing concerns regarding the LiveShare development proposed for 7340 Crabapple Court.**

- e. **Gordon Pilling, Village resident and president of Orion strata council, dated August 10, 2022, expressing concerns regarding the LiveShare development proposed for 7340 Crabapple Court.**
- f. **Siobhan Pilling, Village resident, dated August 10, 2022, expressing concerns regarding the LiveShare development proposed for 7340 Crabapple Court.**
- g. **Dan Elgar, Village resident, dated August 17, 2022 expressing concerns regarding the LiveShare development proposed for 7340 Crabapple Court.**
- h. **John Adams, Village resident, dated August 20, 2022 expressing concerns regarding the LiveShare development proposed for 7340 Crabapple Court.**
- i. **M.J. Mullin, Village resident, dated August 20, 2022, expressing concerns regarding the LiveShare development proposed for 7340 Crabapple Court.**

Moved/Seconded

**THAT** Council refers the correspondence from the residents who have provided comment respecting the LiveShare development proposed for 7340 Crabapple Court to staff for incorporation into the development proposal review process.

**CARRIED**

Moved/Seconded

**THAT** any new correspondence received by the Village regarding the LiveShare development proposal for 7340 Crabapple Court be referred to directly to staff for inclusion in the development proposal review process and presented to Council at the time the application is brought forward for Council consideration.

**CARRIED**

### **13.2 Correspondence for Information**

- a. **Patrick Weiler, Member of Parliament, West Vancouver-Sunshine Coast-Sea to Sky Country, dated July 20, 2022, announcing that the Government of Canada is accepting applications for new projects through the Small Projects Stream of the Natural Infrastructure Fund.**
- b. **Brenda Lasnier, Village resident, dated July 20, 2022, in support of the proposed Harrow Road affordable housing project.**
- c. **Tyler Brown, Chair, Regional District of Nanaimo, dated July 22, 2022, seeking support for the Regional District of Nanaimo's UBCM resolution urging UBCM to work with the Ministry of Municipal Affairs and local governments in a collective endeavour to modernize the *Local Government Act*.**

Moved/Seconded

**THAT** Council receives the correspondence items a, b, and c for information.

**CARRIED**

- d. **Patrick Weiler, Member of Parliament, West Vancouver-Sunshine Coast-Sea to Sky Country, dated August 3, 2022, announcing the launch of public consultations that will inform the design and implementation of Permanent Public Transit funding in Canada.**

Moved/Seconded

**THAT** Council receives the correspondence from Patrick Weiler for information.

**CARRIED**

**14. DECISION ON LATE BUSINESS**

**15. LATE BUSINESS**

**16. NOTICE OF MOTION**

**17. QUESTION PERIOD**

There were no questions from the gallery.

**18. IN CAMERA**

Council did not move in camera.

**19. RISE WITH REPORT**

**20. ADJOURNMENT OF REGULAR COUNCIL MEETING**

Moved/Seconded

**THAT** the meeting be adjourned.

**CARRIED**

At 6:31pm the meeting was adjourned.

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Mike Richman, Mayor

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Sheena Fraser, Corporate Officer