

Deputy Fire Chief – Training and Fire Prevention

Location: Fire Hall, Pemberton
Full-time, Permanent position

Application deadline; September 15, 2022 with interviews planned for September 20, 2022.

Summary:

Responsible for development, implementation and forward planning of internal training for career and paid-on-call Firefighters as well as public education programs for fire prevention in the community. The Deputy Chief supports the Chief and paid-on-call Firefighters to maintain a productive and healthy work environment.

Responsibilities:

- Responds to emergency fire, rescue and medical calls and perform the duties of a Deputy Chief and/or Incident Commander at incidents
- Coordinates with the Fire Chief to ensure the optimum utilization of paid-on call Firefighters and resources through selection, hiring, training and development
- Assists with fire investigations for determining cause and origin, completing all reporting information
- Assists with the preparation of department budgets and reports
- Provides support to all members of the Department
- Participates or develops the development and maintenance of Fire Department Standard Operational Guidelines
- Maintains accurate training records and incident call records

Training:

- Develops and maintains all necessary training programs, proficiency requirements and occupational health and safety programs for the Department
- Ensures all training meets requirements of the NFPA Standards, the BC Provincial Fire Service Minimum Training Standards, Office of the Fire Commissioners Playbook and WorkSafeBC legislation
- Develops lesson plans for training and coordinates practice and training sessions
- Ensures that training and assessment for each member of the department is in alignment with the identified level of service as per the Fire Department Establishment Bylaw No. 807, 2016
- Maintains current membership in the Training Officers Association and keeps abreast of the latest methods of training in the use and application of fire fighting, rescue, and medical equipment and material.

Fire Prevention:

- Develops and implements effective public education and public relations programs relating to fire prevention as well as fire and life safety within the community
- Attends and facilitates community events, such as open houses and school tours
- Assists with a regular system of inspections for the purposes of fire prevention, in compliance with statutory requirements
- Participates in routine inspections of commercial, residential, institutional, and industrial buildings and premises to ensure adequate standards are maintained, issue notices or orders to rectify deficiencies
- Other duties as assigned

Skills and Experience:

- Minimum 10 years active service in a Fire Department, Career or paid-on-call department or combination of both. Minimum of five (5) years at a Senior Fire Command level
- NFPA 1001 - Firefighter I & II
- NFPA 1021 – Fire Officer Level I
- NFPA 1041 – Fire Service Instructors Level I
- Incident Command System Level 200 (ICS200)
- Certified as Medical First Responder Level 3 with AED and Spinal Endorsement
- Hazardous Materials Operations Certification
- Thorough knowledge of principles, practices and techniques related to combating, extinguishing and preventing fires, rescue work and dangerous goods incidents
- Thorough knowledge of all Federal and Provincial Acts, codes and municipal by-laws relative to the activities of the Fire Service
- Extensive knowledge of goals, objectives, mission, vision, and values of the Pemberton Fire Rescue; extensive knowledge of effective techniques and methods to control and manage. Working with people, the public, and groups
- Extensive knowledge of effective operation of department; policies and procedures, skill in methods and techniques of firefighting, fire suppression and control. Ability to create effective working relationships with members, ability to communicate effectively both verbally and in writing
- Extensive knowledge of apparatus and equipment operations with ability to trouble shoot problems. Knowledge of fire pumps and firefighter equipment with the ability to train others
- Trained for and prepared for all Pemberton Fire Rescue response incidents including Fire Suppression, Wildland Fire Fighting, Technical Rescue, Medical aid, HAZMAT, Auto Extrication, and other Public assists
- Demonstrated emotionally intelligent leader with excellent communication skills
- Ability to lead and plan departmental activities and to motivate personnel
- Prior experience training and instructing within the Fire Service
- Thorough knowledge of the principles and practices involved in training personnel
- Ability to react quickly and remain calm under duress and strain
- Valid BC Drivers License Class 5 with Air Endorsement

- Proficient in the use of computers and databases related to administration of Fire Services
- Physically fit, able to fulfill all physical job demands of firefighting
- Must live within 5 kilometers of Fire Hall to respond to incidents in an efficient manner
- Satisfactory Drivers Abstract and Criminal Record Check

Vulnerable Sector Check:

The scope of this role includes being a point of contact for the public including youth and vulnerable persons. A Vulnerable Sector Check will be required for anyone hired into this position.

Emergency Operations Responsibilities:

All persons employed by the Village of Pemberton will be required to assist the Village in providing emergency services. Duties assigned during an emergency may differ from regular duties.