

Date: Tuesday, July 12, 2022

To: Elizabeth Tracy, Chief Administrative Officer

From: Christine Burns, Manager of Recreation Services

Subject: Recreation Service 2022 Second Quarter Report

PURPOSE

The purpose of this report is to provide Council with an update on the second quarter activities of the Pemberton and District Recreation Services Department.

BACKGROUND

Quarterly reports are provided throughout the year to keep Council informed of Recreation Service projects and activities.

DISCUSSION & COMMENTS

This report provides an overview of second quarter activities undertaken by the department of Recreation Services from April 1 to June 30, 2022.

To create operational efficiencies, Staff established biannual seasonal programming for the past two years based on Fall/Winter Registration in August and Spring/Summer Registration in March of each year. Operationally this is proving to create program planning efficiencies and consistency in registration for community members.

Planning for spring and summer programs took place in the first quarter, leading to the publication of the Recreation Guide online on Monday March 7, 2022. Second quarter was spent implementing spring programs and planning for summer.

Operationally, Recreation has relied on Public Health Orders to determine the community recreation programming that can be offered and how it may be delivered. In the first quarter of 2022 the Province announced multiple updates to the Gatherings and Events Order, each requiring Recreation Services to modify Pemberton and District Community Centre (PDCC) operations.

On Friday April 8, 2022, the mask order and POV requirements were lifted. Removal of restrictions required PDCC to coordinate additional staff to open the doors fully. Coordination of staff and adjustment of operating procedures fell into place for new operations on Tuesday April 19, 2022. At this time doors were opened full and booking timeslots for fitness centre use were no longer required.

Spring Programming 2022

Spring program registration began Monday March 14, 2022, through Perfectmind, the online booking system. Registration remains open for each program until 72 hours prior to the program starting, unless otherwise stated.

1. Children's Spring Programs:

Children's programs continued to run at full capacity. Where waitlists occurred, efforts were made to accommodate all by hiring new staff.

2. Group Fitness Classes:

Second quarter saw no Public Health Order (PHO) restrictions for the first quarter since 2020. A total of 120 value-added fitness classes were offered between April and June with 983 unique registrants, up from 594 in the first quarter. At the same time there were 8 registered fitness programs with 172 unique registrants.

3. Senior's Programs (average attendance/class)

Online programming for seniors continued to be offered throughout the spring months. Attendance was consistent when compared to the previous year, as shown below:

Programs	April – June 2021	April – June 2022
Strength Training	4	7
Chair Yoga	6	6

Men's Shed participation paused with the PHO modifications in December 2021 and resumed after January 18, 2022. The Pemberton Stitchers returned to the REC for their weekly sewing. Planning for more programming continued as guidelines were modified.

4. Youth Programming

Participation at The REC continued to fluctuate throughout the second quarter with a modest increase in participation. Efforts to engage youth continued throughout the spring with Staff offering more activities during operating hours. Average participant numbers are shown below:

The REC (average participant use)	April - June 2022
Wednesday (drop-in Volleyball)	13
Thursday	3
Friday	17
Saturday	5

In efforts to reach more youth, in June Staff partnered with the Pemberton Public Library to offer laser tag in the Library (18 participants) and movie in the Library (11 participants).

Staff borrowed bubble balls from YoungLife and hosted an evening of bubble soccer that brought out 25 youth. Unfortunately, dodgeball with the RCMP was not as popular as anticipated and attracted no youth participants.

5. Adult Drop-In Sports

Adult drop-in sports continued in the second quarter with pickleball and badminton. Volleyball was added into the rotation of sports for adults and youth and was well attended by both groups.

6. Special Events

With the PHO restrictions lifted, Staff presented a report to Committee of the Whole at Meeting No. 228 seeking support for a new path forward for Canada Day celebrations. With limited time, resources, and finances to plan, the decision was made to move forward with an event that celebrates community on Canada Day. Coordination of this event took 3 staff approximately 70 hours each in the second quarter.

Fitness Centre Use

A total of 6733 unique fitness centre scans were made between April 1 and June 30, 2022, an increase of 1,647 over the first quarter.

Modifications to fitness centre operations continued into the second quarter. The below time blocks for fitness centre use were maintained until the mask order and vaccination requirements were lifted and staffing confirmed for operations. The doors of the facility were permanently opened for operations on April 19, 2022, at which time the time blocks were removed.

Fitness Blocks (Monday)	Fitness Blocks (Tuesday to Friday)
	6am – 7am
	8am – 9am
9am – 10am	9am – 10am
10am – 11am	10am – 11am
11am – 12pm	11am – 12pm
2pm – 3pm	2pm – 3pm
3pm – 4pm	3pm – 4pm
4pm – 5pm	4pm – 5pm
5pm – 6pm	5pm – 6pm
6pm – 7pm	6pm – 7pm
7pm – 8pm	7pm – 8pm

Below is a breakdown of the number of memberships sold in the second quarter in comparison to the second quarter of 2021. Sales have increased consistently across the membership options. A pass promotion held on June 4, 2022 for National Health and Fitness Day contributed to the 46% increase in the sale of 3 month passes for this quarter:

Pass Types	April – June 2021	April – June 2022
1 Month Adult	80	109
1 Month Senior/Student	11	65
10x Shower	0	17
10x Adult	94	151
10x Senior/Student	25	53
10x Pass External Trainer	0	1
3 Month Adult	36	55
3 Month Student/Senior	8	25
6 Month Adult	2	4
6 Month Student/Senior	0	23
1 Year Adult	2	3
1 Year Student/Senior	0	0
Total	258	506

Facility Maintenance Update

The following maintenance work was undertaken in the first quarter:

- Start-up of irrigation systems at PDCC.
- Spray Park:
 - Caulked gaps in spray park concrete pad.
 - Opened the park for May long weekend. Ongoing work at the spray park includes working with ParkWorks (waterplay) to adjust system to reduce water consumption in cannons and quoting for replacement/refurbishing of cannons because of leaks in hardware.
- Completed Nature Play Park comprehensive annual inspection:
 - ParkWorks to address issues found upon completion of inspection.
 - Warrantied items necessary to bring the playground up to standard will be provided
- Gates Lake Park: weekly site visits and washroom and pavilion clean ups underway.
- Pemberton Meadows Field:
 - Two porta potties on site
 - Broken aluminum bleacher has been repaired and is now once again safe for use
 - Installed new dog waste bag dispenser
 - Old, discarded trailers removed as of June 17th by the School District
 - Plans in motion to remove old wooden bleachers and damaged soccer net at rear of property
- Youth and Senior Centre “the Rec” ductless air conditioning and heat pump installed and operational. Will serve as main source of heat in colder months and provide cooling during summer with a significant savings in operation expenses due to the heat pump being 3x more efficient than baseboard heat.
- Developed Safe Work Procedure for Handling and Disposal of Biological Hazardous Infectious Materials.
- PDCC and Rec annual fire prevention work was completed, and the building is up to standard.

- Created and implemented new cleaning checklist for cleaners to monitor and improve upon work.
- Removed tree grate on buildings eastern side and replaced with pavers for safety and aesthetics.
- Drafted sports fields FAQ and worked with Village and contractor to permit PYSA to access Meadows Fields.
- Created draft sports field inspection form for managing our sports fields.
- Completed quarterly HVAC inspection with HAAKON quoting for geo-loop pump repair/replacement for system longevity.
- HAAKON completed heat exchanger flush on geothermal system which cleaned the loops and exchangers of fouling from water and machining. Will extend life and push back replacement of system units.
- Worked with HAAKON to return airflow to commercial kitchen.
- Library and South PDCC entrance door automation project was completed June 30, 2022.
- Copper phone lines at PDCC were upgraded to fibre for security/fire.
- Elevator program installed for operations to stop on all floors to accommodate new procedures in which all patrons are to check in at the front desk prior to accessing the facility.

Indoor Facility Use

The second quarter of 2022 saw continued use of PDCC by local organizations. Regular use continued with the following organizations:

- École de Vallee (SD93) continued with in-class learning utilizing Room A, the Studio and the Great Hall on Monday, Wednesday, and Friday during school hours.
- Gymnastics continued full programming on Tuesday and Thursday in the Great Hall.
- Pemberton Dance Academy in Room B and Great Hall C or Studio, Monday through Saturday.
- JiuJitsu in 1/3 of Great Hall on Monday and Friday.

The table below shows the number of facility use agreements in place for Q2 at PDCC, the number of sessions held in each space, and the total number of hours the facility was in use by external users:

Facility – Pemberton and District Community Centre	Facility Agreements/Park Use Permits (PUPs)	# of Sessions	Hours of Use
Studio	1	59	377.50
Kitchen	8	11	41
Room B	6	6	17.50
Room D	4	5	16
Great Hall (C)	15	92	559.75
Great Hall (B)	13	71	468
Great Hall (A)	14	86	573.50
Youth Centre	16	81	471.50
Totals	77	411	2,514.75

Parks and Fields

There was a steady increase of requests for field use during the second quarter. Park use permits were issued for the following outdoor spaces:

Facility	Facility Agreements/Park Use Permits (PUPs)	# of Sessions	Hours of Use
The Barn	6	10	68.50
Den Duyf Park	3	27	92
One Mile Lake Park	6	251	842.50
Gates Lake Park	2	2	7
Community Lawn	2	2	2
Lot 12-Skate Park	2	2	12
Meadows Field	4	76	189.50
Signal Hill	1	27	108
Pioneer Park	1	2	14
Rozsypalek Park	1	1	3
Totals	28	400	1,338.50

Recreation Projects

Negotiations with SD#48 to place the proposed basketball court on Signal Hill Elementary School property continued in the second quarter. BC Hydro was engaged to determine if placement in their right of way (ROW) would be feasible or if an alternate location be proposed. A location between Portage Road and the school parking lot was chosen to avoid the BC Hydro ROW. A local construction company, Murphy Construction, has offered to provide project management services. Final decisions on location and contractors were made during the second quarter work anticipated to begin in Q3.

COMMUNICATIONS

Recreation Services coordinates with the Communications and Grant Coordinator to ensure that information is communicated to residents through the Village eNEWS, Facebook and other social medium platforms, ensuring that the public is well informed of updates related to Pemberton and District Community Centre programs and services.

LEGAL CONSIDERATIONS

There are no legal, legislative, or regulatory considerations.

IMPACT ON BUDGET & STAFFING

The Recreation Services Department operates on the Squamish-Lillooet Regional District (SLRD) Board approved annual budget, reserves, grants, and on a cost recovery basis as per the SLRD Recreation Service Fees and Charges Bylaw No. 1718-2021 as approved at the SLRD Board of Directors meeting on June 23, 2021.

Unexpected impacts to budget and staffing related to the COVID-19 pandemic declined in the second quarter. Recreation anticipates returning to pre-pandemic operations with the ongoing recruitment of casual staff and contractors to meet operational requirements.

INTERDEPARTMENTAL IMPACT & APPROVAL

The Recreation Service Department works with all Village Departments. No interdepartmental impacts or approvals are required.

COMMUNITY CLIMATE ACTION PLAN

This report has no impact on the Community Climate Action Plan strategies.

IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS

Collaborative efforts between neighboring jurisdictions including Whistler, Squamish, Sea to Sky School District No. 48 and Francophone School District No. 93 as well as local community groups continues to occur to ensure consistent practices for continual operations of parks, playgrounds, spray parks and recreation facilities and programs. This has included increased communication between recreation departments of each organization to ensure consistency through the Sea to Sky Corridor for members of each community.

ALTERNATIVE OPTIONS

There are no alternative options for consideration.

RECOMMENDATIONS

THAT Council receives the Recreation Services 2022 Second Quarter Report for information.

Submitted by:	Christine Burns, Manager of Recreation Services
CAO Approval by:	Elizabeth Tracy, Chief Administrative Officer