

## Swim Instructor

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Temporary position, Part-time  
Reports to: Recreation Programmer

### **Definition:**

The Swim Instructors role is to engage and interact with children and youth aged 3 to 12, provide safety supervision, and swim instruction in a controlled and safe atmosphere. The role will foster development socially, emotionally, physically, and educationally.

The Village of Pemberton is hoping to offer swim lessons at One Mile Lake for a four-week period between July and August 2022. We're open to discussing specific hours and program availability with potential candidates.

### **Major Duties:**

- Engages and interacts with children
- Maintains controlled environment and ensures children follow code of conduct.
- Encourage co-operation and problem solving.
- Plan for activities in advance and is prepared for when children arrive.
- Assists with program ideas and creation as well as development of programming.
- Encourage children to work through their conflicts, ensure appropriate language, calmness and a fair outcome.
- Communicates proactively with parents/guardians about children's participation.
- Cleans and tidies the program space to ensure a safe environment.
- Performs other related duties as required.

### **Minimum Qualifications:**

- Grade 12 diploma
- Knowledge of aquatic-related policy and procedures, water safety and first aid.
- Ability to communicate effectively with children of all ages.
- Works independently and in a team setting.
- Ability to deal with childhood issues such as sharing, bullying, teasing, lying – calmly and tactfully.
- Strong interpersonal and public relations skills.
- Demonstrates effective conflict resolution skills.
- Demonstrates leadership ability.
- Ability to be firm, but kind at the same time.
- Ability to establish and maintain effective working relationships with program participants, volunteers, recreation staff and the public.
- Working knowledge and effective skills related to integrating participants with disabilities.
- Ability to coordinate, play and interact in a variety of creative and sports related activities.
- Physical coordination and stamina necessary to carry out the duties of the position.
- Satisfactory vulnerable sector check.
- Previous experience coaching children is an asset.

**Required Licenses, Certificates and Registration:**

- Emergency First Aid Certificate and CPR-C Certificate.
- Fully certified and qualified Lifeguard / Swim Instructor with:
  - National Lifeguard Certification (Waterfront an asset)
  - Water Safety Instructor Certification (Life Saving Instructor Certification preferred)
  - Standard First Aid and CPR-C
- Responsible Adult Course or Key Elements of School Aged Children an asset.