

FREEDOM OF INFORMATION BYLAW

VILLAGE OF PEMBERTON BYLAW NO. 709, 2012

Fourth & Final Readings
September 18, 2012



OFFICE CONSOLIDATION: August 26, 2021

This document is an office consolidation of the Village of Pemberton Freedom of Information Bylaw No. 709, 2012 (adopted September 18, 2012) and subsequent amendments adopted by Village Council.

All persons making use of this consolidation are reminded that it has no Council sanction, that amendments have been incorporated only for convenience of reference, and that for all purposes of interpretation and application that original bylaw should be consulted.

The Village of Pemberton will, in no event, be liable or responsible for damages of any kind arising out the use of this consolidation.

This is not the official version of the Village of Pemberton Freedom of Information Bylaw No. 709, 2012, nor is it admissible in a court of law. For such purposes, official certified copies can be obtained from the Village Office or by contacting us at: admin@pemberton.ca.

Village of Pemberton

Freedom of Information Bylaw No. 709, 2012

A bylaw for the administration of the *Freedom of Information and Protection of Privacy Act*.

WHEREAS, the *Freedom of Information and Protection of Privacy Act*, RSBC 1996, c. 165 as amended, requires that a municipality to designate the Head and set any fees for services.

NOW, THEREFORE, the Council of the Village of Pemberton, in open meeting assembled, ENACTS AS FOLLOWS:

Title

1. This Bylaw may be cited for all purposes as the “Freedom of Information Bylaw, No. 709, 2012.”

Definitions and Interpretation

2. (1) The definitions contained in Part I of the *Act* shall apply to this Bylaw.
(2) In this Bylaw:

“*Act*” means the *Freedom of Information and Protection of Privacy Act*, R.S.B.C. 1996, c. 165, as amended.

“Commercial Applicant” means a person who makes a request for access to a record to obtain information for use in connection with a trade, business profession or other venture for profit;

“Coordinator” means the person designated in section 3(2) of this Bylaw as the Information and Privacy Coordinator;

“Council” means the Council of the Village of Pemberton;

“Fees and Charges Bylaw” means the Village of Pemberton Fees and Charges Bylaw No. 905, 2021, as amended or replaced from time to time. (*Amendment Bylaw No. 905, 2021*)

“Head” means the person designated under section 3(1) of this Bylaw as the Head;

“Village” means the Village of Pemberton; and

“Request” means a request under section 5 of the Act.

Administration

3. (1) The Manager of Administrative Services/Corporate Officer is designated as the Head for the purposes of the Act;
- (2) The Legislative Assistant is designated as the Information and Privacy Coordinator; *(Amendment Bylaw No. 905, 2021)* and
- (3) For the purposes of the Act, the Head and the Coordinator shall act in their respective capacities for all Council, Boards, Commissions and Committees of the Village of Pemberton.

Powers of the Coordinator

4. The Head may delegate any of the Head’s duties under the Act to the Coordinator.

Fees

5. An applicant making a request shall pay to the Village of Pemberton the fees set out in the *Fees and Charges Bylaw*. *(Amendment Bylaw No. 905, 2021)*

READ A FIRST TIME this 4th day of September, 2012.

READ A SECOND TIME this 4th day of September, 2012.

READ A THIRD TIME this 4th day of September, 2012.

ADOPTED this 18th day of September, 2012.

MAYOR

COPORATE OFFICER