



Job Description

Village of **PEMBERTON**

Skilled Workhand

Reports to: Assistant Manager of Operations

Full-time, Permanent position; 40 hours per week, 7:30-16:00 Monday through Friday.

Description:

Reporting to the Assistant Manager of Operations, the Skilled Workhand is responsible for tasks relating to the maintenance of Village amenities and infrastructure including carpentry, building, and construction. In winter, the successful candidate will be heavily involved in the Village snow and ice removal operations. Activities related to this position are often strenuous in nature and require an individual who is physically fit and safety conscious.

Primary Duties:

- Repair, install and construct bridges, boardwalks, stairs, bus shelters, signage, fencing, lighting, picnic tables, benches, etc.
- Perform small renovations to Village offices and carry out minor repairs to municipal buildings including basic electrical and lighting adjustments.
- Operation of company vehicles and equipment including snowplow, dump truck, loader, backhoe, excavator, tractor and skidsteer.
- Conduct inspections, basic repairs and servicing of Village equipment and vehicles.
- Snow-clearing on Village streets and sidewalks.
- Build forms and pour concrete to repair catch basins, culverts, curbs, and sidewalks.
- Assist in the upkeep of parks, trails, and public spaces.
- Assists with inspection, servicing and repairs to water distribution and wastewater treatment systems.
- Maintain courteous and positive public relations with the community and co-workers.
- Identify hazards and perform corrective measures, and/or report hazards to Supervisor.
- Perform other duties as assigned.

Skills and Requirements:

- Ability to work both independently and as a member of team.
- Comfortable operating heavy duty equipment.
- Trades certification in carpentry and working knowledge of building codes an asset.
- Training and experience working in confined spaces and working at heights an asset.
- Strong knowledge of the Pemberton area preferred.
- Valid Class 5 B.C. Driver's License with Air Brakes Endorsement.

Emergency Operations Responsibilities:

All persons employed by the Village of Pemberton will be required to assist the Village in providing emergency services upon activation of our Emergency Action Centre. Duties assigned during an emergency may differ from regular duties.

The Equipment Operator position is part of the Collective Agreement between the Village of Pemberton and Canadian Union of Public Employees, Local 2010.