



CULVERT INSTALLATION PERMIT – FORM J

For application approval, take the following steps:

1. Complete form.
2. Consult with Public Works Manager to determine size, material, length etc. This may require a site visit by Public Works.
3. Install culvert and headwalls according to specifications in Culvert Policy and arrange for inspection and final approval by Public Works Manager. At least 24 hours' notice is required to arrange the inspection.

Building Permit No.: _____ Fee: \$ _____

SITE

Civic Address: _____ Legal Description: _____
 PID: _____ Lot: _____
 District Lot (DL): _____ Plan: _____

OWNER(S)

Owner Name(s): _____ Home: _____
 _____ Work: _____
 Mailing Address: _____ Cell: _____
 _____ Email: _____

SPECIFICATIONS

Proposed Length of Culvert: _____
 Material Type of Culvert: _____

FOR OFFICE USE

Size of Culvert: _____	Headwalls Required?
Approved By: _____	<input type="checkbox"/> YES <input type="checkbox"/> NO
Inspection Date: _____	Headwalls Installation OK?
	<input type="checkbox"/> YES <input type="checkbox"/> NO
Final Approval? <input type="checkbox"/> YES <input type="checkbox"/> NO	

ACKNOWLEDGMENT

X _____
Owner Signature or Authorized Agent Signature *Date*

X _____
Public Works Signature *Date*