

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, July 30, 2019 at 9:00 a.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1497.

IN ATTENDANCE: Mayor Mike Richman
Councillor Ted Craddock
Councillor Ryan Zant
Councillor Leah Noble
Councillor Amica Antonelli

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lisa Pedrini, Manager of Development Services
Lena Martin, Manager of Finance & Administration
Robert Grossman, Fire Chief
Tom Csima, Manager of Operations/Projects
Joanna Rees, Planner
Jill Brooksbank, Senior Communications & Grant Coordinator
Elysia Harvey, Legislative Assistant

Public: 5

Media: 0

1. CALL TO ORDER

At 9:04 a.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the Agenda be approved as amended by moving the Fire Rescue Service 2019 Second Quarter Report forward to item 9(d) in the agenda.

CARRIED

3. RISE WITH REPORT FROM IN CAMERA (CLOSED)

Council did not Rise with Report.

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1496, Tuesday, July 9, 2019

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1496, held Tuesday, July 9, 2019 be adopted as circulated.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

There was no business arising.

7. COMMITTEE MINUTES – FOR INFORMATION

Meeting Minutes, Tourism Pemberton Meeting, Wednesday May 8, 2019

Moved/Seconded

THAT the draft minutes of the Tourism Pemberton meeting held on Wednesday, May 8, 2019, be received for information.

CARRIED

8. DELEGATIONS

There were no delegation presentations.

9. REPORTS

a) Office of the Chief Administrative Officer

i. Economic Development Discussion

Discussion took place regarding the regional economic development strategy project that is being led by the Pemberton Area Economic Development Collaborative, and the need to provide consistent and interrelated feedback from stakeholders across the region. The Collaborative has been granted funding from the Province to develop an economic strategy, with a timeframe of two years to complete.

Council discussed the value of the Village working on its own Economic Development Plan that could inform a regional economic development strategy along with economic strategies already developed by other stakeholders including N'Quatqua First Nation, Lil'wat First Nation, and SLRD Area C.

An application for grant funding and Request for Proposal were identified as priorities in moving forward. In conclusion, the following resolutions were passed:

Moved/Seconded

THAT Staff prepare a draft Request for Proposal for the development of an Economic Development Strategy and bring forward at the September 10th, 2019, Committee of the Whole Meeting for the Committee's consideration and review.

CARRIED

Moved/Seconded

THAT an application be made to the Rural Dividend Fund for the development of an economic development strategy for the Village.

CARRIED

ii. Downtown Community Barn Discussion

CAO Gilmore advised that due to the ongoing Downtown Enhancement Project, events at the Downtown Community Barn have been limited for the 2019 Summer season. Use of the area for storage of materials, construction equipment, and general construction surrounding the Barn means that events had to be restricted during this time. For this reason, prior to commencement of construction, only regular, specific uses of the Barn were confirmed and communicated with the Village's Contractors; this included the Farmer's Market each Friday. Community members requesting to use the Downtown Community Barn for small events, including a memorial service for Bill Reynolds, have been recommended to utilize the other parks and community spaces available in the Village.

b) Corporate & Legislative Services

i. Community Enhancement Fund Request – Pemberton Barn Dance Sponsorship

Moved/Seconded

THAT a contribution in the form of a \$2,500 Gold Sponsorship be allocated from the Community Enhancement Fund for the 2019 Pemberton Barn Dance.

CARRIED

ii. Outstanding Resolutions

Moved/Seconded

THAT the Regular Council Meeting Outstanding Resolutions Listings Report, dated July 30, 2019, be received for information.

CARRIED

iii. Council Member Meeting Attendance – Quarterly Report

Moved/Seconded

THAT the Council Member Meeting Attendance Quarterly Report, dated July 30, 2019, be received for information.

CARRIED

c) Finance & Administration

i. 2019 Second Quarter Financial Statements

Moved/Seconded

THAT the 2019 Second Quarter Financial Statements as at June 30, 2019, be received for information.

CARRIED

d) Fire Department

i. 2019 Second Quarter Report

Moved/Seconded

THAT the 2019 Second Quarter Fire Department Report, dated July 30, 2019, be received for information.

CARRIED

e) Development Services

i. Cannabis Retail Licence Request – Hemptation Cannabis

Moved/Seconded

THAT the issuance of a Cannabis Retail Licence for Hemptation Cannabis, located at #109 – 7433 Frontier Street, Pemberton B.C., be supported for the following reasons:

- The subject property is compliant with the current Village Zoning Bylaw and the Village's *Non-Medical (Recreational) Cannabis Retail Policy*;
- The views of nearby residents were sought by sending notification to all addresses within 100 m of the proposed location and advertising the change in the Pique Newsmagazine, and one letter of non-support was received;
- The proposed cannabis retail licence will provide customers with a convenient, licenced and store-front location in the Village's Town Centre

CARRIED

ii. 2019 Second Quarter Report

Moved/Seconded

THAT the 2019 Second Quarter Development Services Report, dated July 30, 2019, be received for information.

CARRIED

f) Operations & Projects

i. 2019 Second Quarter Report

Moved/Seconded

THAT the 2019 Second Quarter Operations & Projects Report, dated July 30, 2019, be received for information.

CARRIED

g) Recreation

i. 2019 Second Quarter Report

Moved/Seconded

THAT the 2019 Second Quarter Recreation Report, dated July 30, 2019, be received for information.

CARRIED

At 10:40 a.m. the Regular Meeting was recessed.

At 10:45 a.m. the Regular Meeting was reconvened.

e) MAYOR'S Report

Mayor Richman reported on the following meetings and initiatives:

Attended the Squamish-Lillooet Regional District Board Meetings on July 24th and 25th, which included the following topics:

- Consideration of the Wedgewoods Area in the Regional Growth Strategy;
- A Temporary Use Permit application received from Tiger Bay to sell fireworks, which was not approved;
- Consideration of a grant application to conduct a business study on Lillooet River sediment;
- Potential impacts of a new parking lot on the local Grizzly Bear population at Joffre Lakes Provincial park;
- An application from the Pemberton Wildlife Association for a Permissive Tax Exemption for the Gun Range was supported;
- Consideration of an application to construct a Workforce Camp at Britannia Beach.

Mayor Richman reported on the following upcoming and current events in the community:

- Downtown Enhancement Update: the crews will be off for six days after today and will return on August 6th. Frontier Street South will be opened in entirety for the long weekend. Once crews return on August 6th, they will be focusing their efforts on completing the northern portion of Frontier Street South (Frontier Street South at Birch). This work will include installing the second detention pond and pouring curb/gutter and sidewalks on the east side;
- Construction of the Friendship Trail bridge off-ramp connecting to the trail has commenced and is anticipated to be completed mid-September. Expect traffic delays on Highway 99 at the Lillooet River Bridge as equipment and materials are mobilized to the site. Please remain attentive and follow the directions of the traffic control personnel;
- Congratulations to the Pemberton Canoe Association and the members of the flatwater paddling team for their successes at the Provincial Championships and best of luck at the Nationals in Regina in August;
- Tickets are being sold for the “Bard in the Hall” event taking place on August 3rd at the Pemberton and District Community Centre. This is a fundraiser for the Pemberton Farmers Market.
- Several inquiries have been received about the installation of bike racks at the commuter parking lot next to the Visitors Centre;
- Lil’wat Council elections were held last week where Chief Nelson was re-elected.

Moved/Seconded

THAT a letter be sent from the Village congratulating the newly-elected Lil’wat Nation Council and re-elected Chief Nelson.

CARRIED

- Council will be on break for the month of August, reconvening in September.
- Village Staff have been working hard on all projects and doing a great job of managing public relations.

f) COUNCILLORS’ Reports

Councillor Craddock

Councillor Craddock reported that he attended the Pemberton Valley Dyking District Meeting where the following was discussed:

- Provincial support for sediment removal
- Installation of flap gates or slide gate installed on the North Arm Channel
- Replacement of flap gates & culverts on the Arn Canal;
- Pemberton Search and Rescue boat launch/water access near the Waste Water Treatment Plant

Councillor Noble

Councillor Noble reported that she attended the Pemberton Valley Multi-Stakeholder Meeting on July 16 and reported that Innergex continues to monitor seismic activity on Mount Currie.

Councillor Zant

Councillor Zant reported on the following:

- Discussed funding options for flood mitigation
- Reported that Tourism Pemberton is happy that the Slow Food Cycle is moving forward.

Councillor Antonelli

Councillor Antonelli reported on the following:

- Attended the Library Board meeting;
- Attended the Pemberton Valley Multi-Stakeholder Meeting on July 16..

10. BYLAWS

a) Bylaw for Adoption

i. Village of Pemberton Building Bylaw No. 867, 2019

Moved/Seconded

THAT the Village of Pemberton Building Bylaw No. 867, 2019, be given fourth and final reading.

CARRIED

11. CORRESPONDENCE

i. George Iwama, President and Vice-Chancellor, Quest University Canada, dated July 5, 2019, requesting funding support for the erection of a new sign on Highway 99.

Moved/Seconded

THAT the correspondence from Quest University Canada, dated July 5, 2019, be received for information.

CARRIED

ii. Mark Mendonca, Grimms Gourmet & Deli Ltd., dated July 4, 2019, regarding impact of the Village's Downtown Enhancement Project.

Moved/Seconded

THAT the correspondence be referred back to Staff for response.

CARRIED

- iii. **Councillor Colin Linger, Vice-President, Lower Stl'atl'imx Tribal Council Board of Directors, dated July 22, 2019, inviting participation and sponsorship of Sixth Annual Golf Tournament at the Meadows Golf Course September 13, 2019.**

Moved/Seconded

THAT the Village support the 6th Annual Lower Stl'atl'imx Tribal Council Charity Golf Tournament on September 13, 2019, with a \$500 Special Hole Sponsorship;

AND THAT the funding for the Special Hole Sponsorship be allocated from the Community Enhancement Fund.

CARRIED

b) For Information

- i. **Hon. Katrine Conroy, Minister of Children and Family Development, and Hon. Katrina Chen, Minister of State for Child Care, dated July 15, 2019, advising of increased funding support through the Childcare BC New Spaces Fund.**
- ii. **Lorraine Michetti, Mayor, Village of Pouce Coupe, dated July 19, 2019, supporting restoration of Provincial funding for libraries.**
- iii. **Dean McKerracher, Mayor, District of Elkford, dated July 24, 2019, supporting restoration of Provincial funding for libraries.**

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

12. DECISION ON LATE BUSINESS

There was no late business for consideration.

13. LATE BUSINESS

There was no late business.

14. NOTICE OF MOTION

There was no notice of motion.

15. QUESTION PERIOD

There were no questions from the Gallery.

At 11:56 a.m. Mayor Richman called for a motion to extend the Regular Meeting beyond three hours.

Moved/Seconded

THAT the Regular Council Meeting be extended beyond three hours.

CARRIED

16. RECESS

At 11:56 a.m. the Regular Council meeting was recessed.

At 12:17 p.m. the Regular Council meeting was reconvened.

17. IN CAMERA

Moved/Seconded

THAT pursuant to Section 90 (1) (c) Employee/Labour Relations, (g) Litigation and (k) Negotiations of the *Community Charter*, the Council of the Village of Pemberton serves notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

At 12:17 p.m. Council moved In Camera.

At 12:59 p.m. Council Rose from In Camera but did not Rise with Report.

At 12:59 p.m. the Regular Council Meeting was recessed.

At 1:41 p.m. the Regular Council Meeting was reconvened and Council moved back into In Camera.

18. RISE WITH REPORT FROM IN CAMERA

At 1:53 p.m. Council rose with report on the following:

Mayor Richman rose with report on the following:

- The Chief Administrative Officer's contract was renewed for a further five-year term
- Staff have been instructed to seek an estimated change for a work order change respecting paving on Prospect Street south (from Aster to the end of Prospect Street).

16. ADJOURNMENT OF REGULAR COUNCIL MEETING

Moved/Seconded
THAT the Regular Council Meeting be adjourned.
CARRIED

At 1:54 p.m. the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer