

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, February 2, 2021 at 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1531.

IN ATTENDANCE*: Mayor Mike Richman
Councillor Ted Craddock
Councillor Leah Noble
Councillor Ryan Zant
Councillor Amica Antonelli

STAFF IN ATTENDANCE*: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lisa Pedrini, Manager of Development Services
Tom Csima, Manager of Operations and Projects
Robert Grossman, Fire Chief
Christine Burns, Manager of Recreation Services
Vinka Hutchinson, Communications & Grant Coordinator
Gwendolyn Kennedy, Legislative Assistant

PUBLIC: 7

MEDIA: 1

****ALL COUNCIL MEMBERS AND STAFF ATTENDED ELECTRONICALLY***

A RECORDING OF THE MEETING WAS MADE AVAILABLE TO THE PUBLIC & MEDIA

1. CALL TO ORDER REGULAR MEETING

At 5:30 p.m. Mayor Richman called the Regular Meeting to Order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1530, Tuesday, January 12, 2021

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1530, held Tuesday, January 12, 2021 be adopted as circulated.

CARRIED

4. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising from the previous Regular Council Meeting.

5. RISE WITH REPORT FROM IN CAMERA

Council Rose with Report from the In Camera Meeting held earlier today, regarding the following items:

a) Airport Lease – Insurance Requirements

At the In Camera Meeting No. 1529, held December 8, 2020, Council passed a resolution regarding the Insurance requirements in the Airport Lease Agreement, with the following provisions:

- i. The requirement for Environmental Impairment Liability Insurance for Gradual Pollution and Sudden and Accidental is to be removed from the draft lease agreement for non-commercial operations and private hangars used for recreation purposes and from the CYPs Hangars lease agreement.
- ii. Sudden and Accidental Pollution Insurance is not required for the following leases: Pemberton Soaring Centre, Copperdome and a private Lease holder
- iii. The Village will implement regular inspections of lease properties and should fuel storage be facilitated by a non-commercial operator or in a private hangar Sudden and Accidental Insurance will be required.

b) Airport Lease – Snow Clearing Obligations

At that same meeting, Council confirmed that the current Airport snow clearing policy respecting the runway and taxiways will remain in place and directed Staff to advise tenants.

c) Bylaw Enforcement Officer Position

At the In Camera Meeting held earlier today Council supported the establishment of a two-year term Bylaw Enforcement Officer position for 2021 and 2022, the cost of which will be covered by the COVID-19 Safe Restart Grant for Local Government provided by the Provincial Government.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE

There was no business arising.

7. COMMITTEE MINUTES - FOR INFORMATION

There were no Committee minutes for receipt.

8. DELEGATION

Kevin Clark joined the meeting at 5:34 p.m.

a) Kevin Clark, Operations Manager, Pemberton Valley Dyking District

Mr. Clark presented information regarding the Pemberton Valley Dyking District's requests for Council support on two issues: their status as an improvement district; and the provincial Seismic Design Guidelines for Dikes that prevent the Pemberton Valley Dyking District (PVDD) from upgrading the Miller Lillooet Dike.

Mr. Clark explained that, since 2006, the PVDD has been constrained in its ability to fund its projects and operations by the Province's decision to prevent improvement districts from accessing infrastructure grants. The PVDD has a unique role that is best served by the improvement district structure. Thus, the PVDD is requesting Village support for their request to be permitted to apply for grant funding.

The second initiative concerns the need for upgrades a 1.4 km low section of the Miller Lillooet Dike as it currently is at risk of overtopping during a 1 in 50 flood event. The project has been stalled as it is unable to meet the 2014 seismic guidelines due primarily to increased cost. The upgrades are essential to the protection of a densely populated area of Pemberton in the event of a 50-year flood. The PVDD is requesting Village support for relaxation of the seismic guidelines.

Moved/Seconded

THAT Staff prepare a letter for Mayor Richman's signature expressing the Village's support for the Pemberton Valley Dyking District's request that the Province allow the Pemberton Valley Dyking District to enter the competitive funding stream offered by the federal and provincial governments;

AND THAT Staff prepare a letter for Mayor Richman's signature expressing the Village's support of the Pemberton Valley Dyking District's request for relaxation of the Seismic Design Guidelines so that urgently needed upgrades to the Miller Lillooet Dike may be completed.

CARRIED

9. REPORTS

Vinka Hutchinson, Communications and Grants Coordinator, joined the meeting at 5:50 p.m.

a) Office of the Chief Administrative Officer

i. COVID-19 Resilience Infrastructure Stream Application – One Mile Lake Park Infrastructure Upgrades

Moved/Seconded

THAT the Village of Pemberton apply to the COVID-19 Resilience Infrastructure Stream for grant funding, up to an amount of \$614,550, for the infrastructure upgrades to One Mile Lake Park.

CARRIED

Ms. Hutchinson left the meeting at 5:55 p.m.

Christine Burns, Manager of Recreation Services, joined the meeting at 5:56 p.m.

b) Recreation Services Department

i. Recreation Services 2020 Fourth Quarter Report

Moved/Seconded

THAT the Recreation Services Department 2020 Fourth Quarter report be received.

CARRIED

Ms. Burns left the meeting at 6:08 p.m.

c) Corporate & Legislative Services

i. Regular Council Meeting Outstanding Resolutions Listing - Update

Fougberg Park Development Proposal – Rescinding of Resolution:

Moved/Seconded:

THAT the following resolution passed at Regular Council Meeting No. 1486, held Tuesday, February 5, 2019, be rescinded:

THAT Staff be directed to proceed with the development of the Fougberg Park Parking Lot in conjunction with the Downtown Enhancement Project subject to a positive hydrogeologist report;

AND THAT Staff secure construction of the Fougberg Park Parking Lot with RONA by way of a formal Agreement.

CARRIED

Moved/Seconded

THAT the Regular Council Meeting Outstanding Resolutions Listing Update be received.

CARRIED

Lisa Pedrini, Manager of Development Services, joined the meeting at 6:09 p.m.

d) Development Services

i. Development Services 2020 Fourth Quarter Report

Moved/Seconded

THAT the Development Services 2020 Fourth Quarter report be received.

CARRIED

Ms. Pedrini left the meeting at 6:17 p.m.

Tom Csimá, Manager of Operations/Projects, joined the meeting at 6:18 p.m.

e) Operations Department

i. Operations 2020 Fourth Quarter Report

Moved/Seconded

THAT the Operations Department 2020 Fourth Quarter report be received.

CARRIED

Mr. Csimá left the meeting at 6:39 p.m.

Robert Grossman, Fire Chief, joined the meeting at 6:40 p.m.

f) Pemberton Fire Rescue Department

i. Pemberton Fire Rescue 2020 Fourth Quarter Report

Moved/Seconded

THAT the Pemberton Fire Rescue Department 2020 Fourth Quarter report be received.

CARRIED

Fire Chief Grossman left the meeting at 6:49 p.m.

11. BYLAWS

There were no bylaws for consideration.

12. MAYOR'S Report

Mayor Richman reported on the following meetings and events:

- Pemberton Valley Utilities and Services Meeting, January 14th, with Councillor Zant:
 - review of budgets with discussion regarding demand for Pemberton Television;
 - review of Pemberton & District Initiative Fund (PDIF) 2021 funding intake, with decision to support funding requests submitted from a number of community groups and specifically to fund Tourism Pemberton, in the amount of \$20,000, with a one-year agreement only, and not including funding of snow clearing at Nairn Falls Parking lot;
 - discussion regarding extension of the Clover Road trail was deferred.
- Met with Denny Schranz and discussed drainage, snow clearing at Nairn Falls, and access to Rock Garden section of the Sea to Sky Trail.
- Telephone conversation with Vice-President of Operations for ScotiaBank. Discussion was unproductive as the ScotiaBank Vice-President was unwilling to reconsider the Pemberton branch closure and Mayor Richman declined to discuss the transition process. There will be a Town Hall meeting on February 9th at which ScotiaBank intends to focus discussion on the transition.
- Squamish-Lillooet Regional District Board Meeting, January 27th:
 - The Board extended their condolences to the family of Graham Haywood;
 - Application to the 2021 WildSafeBC Program for a WildSafe Coordinator position was approved;
 - Establishment of a cost centre for Lillooet Agriculture and Food Society was approved;
 - Pemberton & District Initiative Fund recommendations from Pemberton Valley Utilities and Services (PVUS) Committee were approved;
 - Transfer Station borrowing bylaw was approved;
 - Short-term vacation rental zoning bylaw amendment was given second reading and a Public Hearing schedule. The Amendment will, establish a temporary use permit process for short-term vacation rentals, along with other requirements such as a good neighbour agreement;
 - The Mt. Currie Landslide Monitoring Update was received. Some work has been delayed. Receiver sites have been identified and equipment has been received;
 - The Feed the Need Foodbank campaign was a success and funds will be provided to the Lillooet Friendship Centre Society;

- The Annual Review of Board Policy 5.3, Workplace Bullying and Harassment Policy and Procedures, was received;
- The requested extension for environmental assessment for Garibaldi at Squamish was granted and includes a condition that a major Regional Growth Strategy amendment will be required;
- Village's requests for letters of support were approved;
- Squamish-Lillooet Regional District Committee of the Whole Meeting, January 28th:
 - Budget discussions continued, with the largest increase seen in general government; however the impact to the Village will be minimal.
- Mayor's teleconference with Minister Osborne and President of UBCM Brian Frenkel during which discussion focused on COVID-19;
- Meetings with Sea to Sky Mayors and Chairs, Jordan Sturdy, MLA, West Vancouver-Sea to Sky, and Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, where discussion focused on managing the anticipated influx of visitors to the area in the spring;
- Met with Ms. Walker on Thursday to discuss the story walk at One Mile Lake and the Friendship Trail;
- Will participate as a panelist in a discussion with the Honourable Catherine McKenna, Minister of Infrastructure and Communities, and Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country;
- The Lower Mainland Local Government Association will be offering some informative sessions during the 2021 Conference and AGM;

Mayor Richman reminded listeners of the following items:

- The Pemberton Community Centre is currently closed. The Centre will resume regular programming on Monday, February 8th. Check VOP website for further information.
- Have Your Say on Affordable Housing by completing the survey at haveyoursay.pemberton.ca and go into a draw to win a \$25 gift certificate to a Pemberton Business of your choice.
- Winter Parking Regulations are in effect. Check signs for details.
- The Public Budget Info Session will take place on Tuesday, March 16th at 9am. Visit pemberton.ca for more details.

COVID-19 Pandemic:

Mayor Richman spoke of the COVID-19 pandemic, noting that the recent spike in cases in Whistler has brought a sense of alarm to area residents. Mayor Richman acknowledged that residents are feeling COVID fatigue and that many would like more information than is available. Mayor Richman asked residents to remain strong, continue to support each other, follow the recommendations, avoid the temptation to assign blame and most importantly stay calm.

Mayor Richman observed that a new salt product is in use on Ministry of Transportation and Infrastructure roads and he requested that staff provide information on this product.

12. COUNCILLORS Reports

Councillor Craddock reported on the following:

- Attended the Pemberton Valley Dyking District monthly Board meeting where current projects and issues were reviewed.

Councillor Zant reported on the following:

- Attended the Pemberton & District Public Library AGM. Board member Maude Ash resigned and Cindy Filipenko was appointed to replace her on the Board. Discussion focused on the recent audit, with concerns raised regarding the cost and the staff time that the audit required. Mayor Richman suggested that discussion regarding the audit be initiated during consideration of the library budget at the upcoming Pemberton Valley & Utilities Committee budget meeting.

Councillor Noble did not report.

Councillor Antonelli did not report.

13. CORRESPONDENCE

a) For Action

- i. **Correspondence from Diamond Isinger, Provincial Commissioner (BC), Girl Guides of Canada, dated January 12, 2021, requesting support for Guiding Lights Across BC – February 22, 2021 by lighting up outdoor landmarks, bridges, buildings and other illuminated locations in blue lights.**

Moved/Seconded

THAT the correspondence from Diamond Isinger be received and filed.

CARRIED

- ii. **Correspondence from Lindsay Corey, Village resident, dated January 20, 2021, describing an attack by an off-leash dog and requesting additional bylaw presence, more signage, and more fenced off-leash dog parks.**
- iii. **Correspondence from Heather Pierre, Village resident, dated January 21, 2021, regarding the need for more bylaw enforcement, education, and enclosed dog parks to address the issue of off leash dogs.**
- iv. **Correspondence from Aurora Warren, Village resident, dated January 21, 2021, expressing concern regarding off-leash dogs and expressing support for additional bylaw enforcement.**
- v. **Correspondence from Marnie Martin, Village resident, dated January 21, 2021, expressing concern regarding off-leash dogs, and requesting additional bylaw presence and fencing of the off-leash dog park.**
- vi. **Correspondence from Nicole Brink, Village resident, dated January 21, 2021, calling for improved enforcement of the Village's leash bylaw and the addition of a fence at the dg park in the wake of the recent dog attack.**
- vii. **Correspondence from Matthew Olfert, Village resident, dated January 21, 2021, expressing concern regarding uncontrolled dogs and requesting additional signage, another bylaw officer working weekends, and a dog pound.**

Moved/Seconded

THAT Staff be directed to respond to those who submitted correspondence regarding the need for additional bylaw enforcement and requesting fencing of the off-leash dog park, informing them that these items have been discussed by Council during budget deliberations.

CARRIED

- viii. **Correspondence from Shannon Storey, Executive Director, Lower Mainland Local Government Association, dated January 27, 2021, calling for resolutions to be considered at the 2021 virtual convention and calling for nominations for executive positions that will be elected at the virtual AGM.**

Moved/Seconded

THAT the Call for Resolutions be referred to the next Committee of the Whole for discussion.

CARRIED

b) For Information

- i. Copy of correspondence from Mayor John Dooley, City of Nelson, to Minister of Health Adrian Dix, dated January 8, 2021, requesting consideration of priority vaccination for essential critical infrastructure municipal employees.**
- ii. Copy of correspondence from Mayor Linda Buchanan, City of North Vancouver, to Minister of Environment and Climate Change Strategy, George Heyman, dated January 11, 2021, requesting the implementation of a Province-wide ban on anticoagulant rodenticides.**
- iii. Correspondence from Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky, dated January 29, 2021, announcing the launch of the Highly Affected Sectors Credit Availability Program.**

Moved/Seconded

THAT the correspondence be received.

CARRIED

- iv. Correspondence from Lee Edwards, Sunstone property owner, dated January 26, 2021, expressing opposition to the granting of a variance to permit the retaining wall on the neighbouring property, and opposing the elimination of restrictions on retaining wall height.**

Moved/Seconded

THAT the correspondence from Ms. Edwards be forwarded to Staff for consideration during review of zoning bylaw retaining wall provisions.

CARRIED

15. DECISION ON LATE BUSINESS

There was no late business for consideration.

16. LATE BUSINESS

17. NOTICE OF MOTION

There was no Notice of Motion.

18. QUESTION PERIOD

Dan Falloon, Pique Newsmagazine, requested the name of the Vice-President of Operations at ScotiaBank and asked for more details regarding the recent audit of Pemberton & District Public Library.

19. IN CAMERA

Moved/Seconded

THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (c) Employee Relations, and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

CARRIED

At 7:45 p.m. Council moved In Camera.

20. RISE FROM IN CAMERA

At 7:46 p.m. Council rose from In Camera and did not report.

21. ADJOURNMENT OF REGULAR COUNCIL MEETING

Moved/Seconded

THAT the Regular Council Meeting be adjourned.

CARRIED

At 7:47 p.m. the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer