

**VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE MEETING MINUTES-**

Minutes for the **Committee of the Whole** of Council of the Village of Pemberton held Tuesday, December 8, 2020, at **3:00 p.m.** in Council Chamber, 7400 Prospect Street. This is Meeting No. 209.

ATTENDING: Mayor Mike Richman
Councilor Ted Craddock
Councilor Leah Noble
Councilor Amica Antonelli

REGRETS: Councilor Ryan Zant

STAFF: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lisa Pedrini, Manager of Development Services
Cameron Chalmers, Contract Planner
Gwendolyn Kennedy, Legislative Assistant

PUBLIC: 7

MEDIA: 1

Please Note: This meeting was held electronically, and all members of Council, Staff and Public attended through electronic means. A recording of the meeting was made available to the public & media.

1. CALL TO ORDER

At 3:01 p.m. Mayor Richman called the October 6, 2020, Committee of Whole meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

a) Committee of the Whole Meeting No. 208, Tuesday, October 6, 2020

Moved/Seconded

THAT the minutes of Committee of the Whole Meeting No. 208, held Tuesday, October 6, 2020, be adopted as amended.

CARRIED

4. HILLSIDE DEVELOPMENT AND RETAINING WALLS

Cameron Chalmers, the Village's Contract Planner, presented a report summarizing current issues regarding soil retention facing residential lot owners at Sunstone and The Ridge. Mr. Chalmers noted that the need for retention on steep lots may conflict with the Hillside Development Design Guidelines and the Village's current zoning regulations regarding retaining wall siting and height that were adopted after subdivision of these lots. Mr. Chalmers emphasized that these issues will not be a concern in future subdivisions as lot grading and retention will be addressed earlier in the approvals process.

Currently, Zoning Bylaw 832, 2018 prohibits the construction of a single retaining wall higher than 1.2 m in but permits the use of multiple retaining walls spaced not less than 0.6 m apart. These provisions are a change from the previous zoning bylaw that stipulated only that walls exceeding 2.4 m in height would require design and review by a registered professional.

Two property owners applied for variances to the Board of Variance, to permit construction of retaining walls that were constructed without a variance provided that exceed the current height limit. In both cases, the Board ruled that the variance requests did not constitute a minor variance and as such consideration to approve the variance was outside the scope of the Board.

Mr. Chalmers presented a request to the Committee of the Whole that Staff be directed to initiate a Zoning Bylaw amendment process to amend the retaining wall provisions.

Moved/Seconded

THAT the Committee of the Whole recommend to Council that Staff be directed to undertake a review and amendment process to the Village of Pemberton Zoning Bylaw No. 832, 2018 to address retaining wall height provisions.

CARRIED

5. PEMBERTON AND DISTRICT INITIATIVE FUND – COMMUNITY GROUP 2020 REPORTS AND FUTURE FUNDING REQUESTS - DISCUSSION

The Committee of the Whole reviewed applications received from various community groups for funding through the newly established Pemberton and District Community Fund (PDIF) which is facilitated through local service area bylaws established by the Squamish-Lillooet Regional District (SLRD).

Applicants for funding presented at the Pemberton Valley Utilities and Services (PVUS) Committee meeting held on Thursday, December 3, 2020 at which several members of Council were also in attendance. As the PVUS Committee wished to receive feedback from Village Council respecting the funding requests the SLRD Staff report was provided for review that set out the terms and conditions of the PDIF

program and included the 2020 yearly report from those organizations that received funds as well as applications for new funding going forward.

The Committee considered the funding requests and provided the following recommendations to Council to be forwarded to the PVUS Committee for consideration in January.

Arts, Culture and Recreation Funding Stream:

Moved/Seconded

THAT the Committee of the Whole recommend to Council that the PVUS Committee be advised that the following requests for funding under the Pemberton and District Initiative Fund, Arts, Culture and Recreation funding stream are supported by Council in the following amounts:

Wellness Almanac	\$12,000
Pemberton Canoe Club	\$5,500
Pemberton Arts and Culture Council	\$8,000
Pemberton Off Road Cycling Association	\$4,740
Pemberton BMX Society	\$5,500
Pemberton Fire Works Display	\$5,000
Spud Valley Nordic Association	\$3,000
Pemberton Cemetery Committee	\$5,000

CARRIED

Nairn Falls Provincial Park Parking Lot Winter Maintenance:

Moved/Seconded

THAT the Committee of the Whole recommend to Council that the line item identified in the Tourism Pemberton 2021 budget for funding for snow clearing and maintenance at Nairn Falls Provincial Park parking lot, be considered as a separate initiative under either the Pemberton and District Initiative Fund, Arts, Culture and Recreation funding stream or the Economic Development stream;

AND THAT the funds allocated to this activity be up to an amount of \$5,500 with any unexpended funds returned to the Pemberton and District Initiative Fund.

CARRIED

Moved/Seconded

THAT the Committee of the Whole recommend to Council that the PVUS Committee be advised that the following requests for funding under the Pemberton and District Initiative Fund, Economic Development Service funding stream are supported by Council in the following amounts:

Pemberton and District Chamber of Commerce	\$27,500
Tourism Pemberton	\$16,000
Pemberton Farmers Market	\$ 6,000

CARRIED

5. ADJOURNMENT

Moved/Seconded

THAT the Committee of Whole be adjourned at 4:10 p.m.

CARRIED

Mike Richman
Mayor

Sheena Fraser
Corporate Officer