

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

**Minutes of the Regular Meeting** of Council of the Village of Pemberton held on Tuesday, November 17, 2020 9:00 a.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1527.

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**IN ATTENDANCE\*:** Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Leah Noble  
Councillor Amica Antonelli  
Councillor Ryan Zant

**STAFF IN ATTENDANCE\*:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Lena Martin, Manager, Finance  
Lisa Pedrini, Manager of Development Services  
Tom Csima, Manager of Operations and Projects  
Robert Grossman, Fire Chief  
Christine Burns, Manager of Recreation Services  
Joanna Rees, Planner  
Matt Rempel, Planning & GIS Technician  
Sarah Toews, Emergency Program Coordinator  
Cameron Chalmers, Contract Planner  
Gwendolyn Kennedy, Building and Planning Clerk

**PUBLIC:** 6

**MEDIA:** 1

***\*ALL COUNCIL MEMBERS AND STAFF ATTENDED ELECTRONICALLY***

***A RECORDING OF THE MEETING WAS MADE AVAILABLE TO THE PUBLIC & MEDIA***

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**1. CALL TO ORDER REGULAR MEETING**

At 9:03 a.m. Mayor Richman called the Regular Meeting to Order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the agenda be approved as presented.

**CARRIED**

### **3. ADOPTION OF MINUTES**

#### **a) Regular Council Meeting No. 1526, Tuesday, November 3, 2020**

Moved/Seconded

**THAT** the minutes of Regular Council Meeting No. 1526, held Tuesday, November 3, 2020, be adopted as circulated.

**CARRIED**

### **4. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**

There was no business arising from the previous Regular Council Meeting.

### **5. RISE WITH REPORT FROM IN CAMERA**

There was no rise with report.

### **6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE**

There is no rise with report.

### **7. COMMITTEE MINUTES - FOR INFORMATION**

None

### **8. DELEGATION**

There were no delegation presentations.

### **9. REPORTS**

#### **a) Office of the Chief Administrative Officer**

##### **i. Community Emergency Preparedness Fund – UBCM Structural Flood Grant Application**

Moved/Seconded

**THAT** Council support a funding application for an amount up to \$621,500 to UBCM's Structural Flood Mitigation funding stream for the North Arm outlet replacement, the Riverlands' culvert gate replacement and installation of a hydrometric gauge on the Green and the Miller Rivers.

**CARRIED**

**ii. Union of British Columbia Municipalities - Evacuation Route Planning Funding Stream Grant Application – Resolution revised – Verbal Report**

Emergency Management Coordinator Sarah Toews presented a verbal report explaining the need to rescind the resolution passed at Regular Council Meeting No. 1526 and to pass a new resolution correcting the funding request.

Moved/Seconded

**THAT** the following resolution passed at the Regular Meeting No. 1526, held Tuesday, November 3, 2020 be rescinded:

**THAT** Council supports an application to UBCM's Evacuation Route Planning funding stream for funding, in the amount of \$25,000, to undertake a joint project for an evacuation exercise in the Pemberton Valley and Squamish floodplain to test existing evacuation planning assumptions.

**CARRIED**

Moved/Seconded

**THAT** Council supports a joint application with the Squamish-Lillooet Regional District and District of Squamish to UBCM's Evacuation Route Planning funding stream for a \$60,000 consultant-led evacuation exercise in the Pemberton Valley and Squamish floodplain affected areas.

**CARRIED**

**iii. 2020 Strategic Priorities – Update**

Moved/Seconded

**THAT** correspondence be sent to the Honourable Katrina Chen, Minister of State for Childcare, requesting support for the Village's funding application for expansion of Pemberton Children's Centre, and requesting an opportunity to meet to discuss the Village's childcare needs.

**AND THAT** the correspondence be copied to Premier Horgan and Jordan Sturdy, MLA for West Vancouver – Sea to Sky.

**CARRIED**

Moved/Seconded

**THAT** the 2020 Strategic Priorities Update be received.

**CARRIED**

**b) Corporate & Legislative Services**

**i. Outstanding Resolutions Listing**

Moved/Seconded

**THAT** the Outstanding Resolutions Listing be received for information.

**CARRIED**

**c) Finance**

**i. Third Quarter Financial Report – July - September**

Moved/Seconded

**THAT** the Third Quarter Financial Report be received for information.

**CARRIED**

**d) Development Services**

**i. Major Development Permit (DP-083) – ‘Elevate @ Sunstone’ – Amendment**

Moved/Seconded

**THAT** Development Permit No. 083 be authorized for issuance, and the Mayor and Chief Administrative Officer be authorized to execute the Permit, subject to the successful completion of the following conditions to the satisfaction of the Manager of Development Services:

- a) Provision of a landscape bond in accordance with BCSLA standards in the amount of \$231,532.80;
- b) Registration of subdivision plans for the proposed lot-line adjustment;
- c) Execution of an easement agreement between the subject lands and proposed Lot 2 on the lot line adjustment plan registered on title to permit the encroachment of the Sierra Mechanized Earth Wall and snow dump area on the easterly neighbouring lot; and
- d) Payment of any outstanding review fees.

**AND THAT** Development Permit No. 083 hereby varies Section 8.3 of the Village of Pemberton Zoning Bylaw No. 832, 2018 by reducing the required number of Visitor Parking Stalls from twelve (12) to eight (8).

**AND THAT** Development Permit No. 083 hereby varies Section 7.21 a) i) and 4.13 a) viii) of the Village of Pemberton Zoning Bylaw No. 832, 2018. to permit retaining walls above 1.2 metres in height in substantial compliance with the Elevation Site Plan Drawings prepared by Urban West Architecture, dated 2<sup>nd</sup> of October 2020. and Landscape Plan – Walls & Trees prepared by Urban West Architecture, dated 28<sup>th</sup> of October 2020.

**AND THAT** the Developer consider ways to create a family friendly connecting trail through the Strata and soften the retaining wall.

**CARRIED**

**OPPOSED: Councillor Antonelli**

**ii. Development Services Third Quarter Report – July - September**

At 10:32 a.m. CAO Gilmore left the meeting.

Moved/Seconded

**THAT** the Development Services Third Quarter Report be received for information.

**CARRIED**

At 10:39 a.m. CAO Gilmore returned to the meeting.

**e) Operations Department**

**i. Operations Department Third Quarter Report – July - September**

Moved/Seconded

**THAT** the Operations Department Third Quarter Report be received for information.

**CARRIED**

At 10:49 a.m. the Regular Meeting was recessed.

At 10:57 a.m. the Regular Meeting was reconvened.

**f) Recreation Services Department**

**i. Recreation Services Department Third Quarter Report – July - September**

Moved/Seconded

**THAT** the Recreation Services Department Third Quarter Report be received for information.

**CARRIED**

**g) Pemberton Fire Rescue Department**

**I. Pemberton Fire Rescue Third Quarter Report – July - September**

Moved/Seconded

**THAT** the Pemberton Fire Rescue Department Third Quarter Report be received for information.

**CARRIED**

## **11. BYLAWS**

### **a) Bylaw for Adoption**

#### **i. Village of Pemberton Development Procedures Bylaw No. 887, 2020**

Moved/Seconded

**THAT** Development Procedures Bylaw No. 887, 2020 receive Fourth and Final Readings.

**CARRIED**

### **b) Bylaw for First, Second, Third and Fourth (Adoption) Readings**

#### **i. Village of Pemberton 2020-2024 Five Year Financial Plan Amendment Bylaw No. 891, 2020**

Moved/Seconded

**THAT** Village of Pemberton 2020-2024 Five Year Financial Plan Amendment Bylaw No. 891, 2020 receive First, Second, Third, and Fourth and Final readings.

**CARRIED**

## **12. MAYOR'S Report**

Mayor Richman thanked the Royal Canadian Legion – Pemberton Branch 201 for providing a live-streamed virtual Remembrance Day service that allowed us to be part of this importance ceremony while respecting COVID-19 distancing protocols.

Mayor Richman reported on meetings with Vancouver Coastal Health, the Honourable Adrian Dix, Minister of Health, the Honourable Mike Farnworth, Minister of Public Safety and Solicitor General, the Honourable Selina Robinson, Minister of Municipal Affairs and Housing, and Dr. Bonnie Henry, at which discussion took place respecting the new Provincial Health Orders (PHO). Several municipalities on the call brought up the need for advance notice to local governments of public health orders and the challenges of COVID fatigue. As well, those in attendance sought clarification regarding permission to travel for sports and asked if the current PHO measures would last longer than two weeks.

Mayor Richman reported on meetings with Patrick Weiler, MP for West Vancouver – Sunshine Coast – Sea to Sky Country, and local Mayors, during which discussion touched on universal broadband funding, local COVID-19 exposures, infrastructure grants, and a new safe injection site planned for Squamish.

Mayor Richman thanked the Public Works crew in handling the early snow fall and keeping the roads clear, reminded drivers to drive with caution in winter conditions, and reminded residents that winter parking regulations are now in effect.

Mayor Richman also reported on:

- Discussions with Innergex, Surf Pemberton, and Canoe-Kayak BC regarding enhancing the use of the Rutherford kayak surf facility;
- Conversation with Natalie Szewczyk from WorkBC regarding online training for early childhood educators;
- Discussion with local doctors regarding COVID-19 testing currently being done in a tent;
- Upcoming information session on landslides and wildfires in Pemberton and a workshop on emergency preparedness. Further information is available from the library.

Mayor Richman noted that although the Village is not able to mandate the use of masks in public spaces, however, all are encouraged to wear masks to protect themselves and others. As of November 9, 2020, masks are mandatory in all Village facilities.

Mayor Richman advised that he had received an email, which had been sent to various agencies, from a local resident respecting the closure of the Nairn Falls Provincial Park Parking Lot and requesting that the lot be opened and offering services to keep the lot cleared during the winter months so that locals and visitors alike may use the area. Mayor Richman sought Council's support in sending a letter to BC Parks requesting consideration in opening the Park gates.

### **BC Parks – Nairn Falls Provincial Park – Winter Operations**

Moved/Seconded

**THAT** correspondence be sent to BC Parks, requesting the gate to Nairn Falls Provincial Park be open during winter months for safety reasons and to encourage residents to take part in outdoor activities that can be accomplished safely while respecting COVID-19 distancing recommendations;

**AND THAT** Jordan Sturdy, MLA for West Vancouver – Sea to Sky, be copied on the correspondence.

**CARRIED**

## **13. COUNCILLOR'S Report**

### **Councillor Craddock**

**Council Craddock reported on the following:**

- Pemberton Valley Dyking District AGM
- School District 93 Public Information Session regarding the proposed new school to be built on Stage 2 of the Tiyata development.

**Councillor Noble** did not report.

**Councillor Zant** did not report.

**Councillor Antonelli** did not report.

#### **14. CORRESPONDENCE**

##### **a) For Action**

- i. Correspondence from Shannon Story, Executive Director, Lower Mainland Local Government Association, dated November 11, 2020, extending an invitation to Mayor and Councillors to attend the virtual CIVX event to be held November 23<sup>rd</sup> to November 25<sup>th</sup>, from 11:30 a.m. to 2:45 p.m.**

Moved/Seconded

**THAT** the correspondence be received.

**CARRIED**

##### **b) For Information**

- i. Correspondence from Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated October 29, 2020, relaying details of the Rapid Housing Initiative to help address urgent housing needs of vulnerable Canadians.**
- ii. Correspondence from Cory Heavener, Provincial Director of Child Welfare, and Renaa Bacy, Provincial Director of Adoption, Ministry of Children and Family Development, dated November 2, 2020, regarding Adoption Awareness month.**
- iii. Correspondence from Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated October 29, 2020, announcing the Universal Broadband Fund which will help connect 98% of Canadian households to high-speed internet by 2026.**
- iv. Correspondence from Kaye Krishna, Deputy Minister, Ministry of Municipal Affairs and Housing, dated November 9, 2020, in response to meetings held at the Union of British Columbia Municipalities meetings in September.**
- v. Correspondence from Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated November 10, 2020, regarding funding opportunities available under the Rural and Northern Capacity Fund launched by Food Banks Canada.**



- vi. **Correspondence from Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated November 10, 2020, as a reminder of the second intake of the CleanBC Communities Fund, a cost-sharing program for infrastructure projects that will focus on the management of renewable energy, access to clean-energy transportation, improved efficiency of buildings and the generation of clean energy.**
  
- vii. **Correspondence from Peter Ronald, Programs Officer, Union of British Columbia Municipalities/ Local Government Program Services, dated November 10, 2020, advising that funding has been approved for the Asset Management Plan & Long-Term Financial Modeling project under the 2020 Asset Management Planning Grant Program.**

Moved/Seconded

**THAT** the correspondence be received.

**CARRIED**

## **15. DECISION ON LATE BUSINESS**

## **16. LATE BUSINESS**

## **17. NOTICE OF MOTION**

There was no Notice of Motion.

## **18. QUESTION PERIOD**

Dan Falloon, Pique Newsmagazine, requested clarification regarding the following issues:

- The funding application for the North Arm outlet replacement, the Riverlands' culvert gate, and installation of hydrometric gauges on the Green and Miller Rivers;
- Property tax revenue collected to date; and
- Sought clarity on the effective date of the water rate increase established through an agreement between the Village and Lil'wat Nation for the water service at the Industrial Park.

At 11:52 a.m. the Regular meeting was recessed.

At 12:04 p.m. the Regular Meeting was reconvened.

## 19. IN CAMERA

Moved/Seconded

**THAT** the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (k) Negotiations, (g) Litigation or potential litigation, (l) Municipal Objectives and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

**CARRIED**

## 20. MOVE IN CAMERA

At 12:04 p.m. Council moved In Camera.

## 21. RISE FROM IN CAMERA

At 1:36 p.m. Council rose from In Camera with report.

Council Rose with Report on the following resolution passed at the In Camera Meeting No. 1521, held Tuesday, September 1, 2020:

### **Transit Cost Sharing Agreement:**

**THAT** the Mayor and Chief Administrative Officer be authorized to sign the Transit Cost Sharing Agreement between the Squamish-Lillooet Regional District, Lil'wat Nation and the Village of Pemberton as presented to Council on September 1, 2020.

## 22. ADJOURNMENT OF REGULAR COUNCIL MEETING

Moved/Seconded

**THAT** the Regular Council Meeting be adjourned.

**CARRIED**

At 1:37p.m. the Regular Council Meeting was adjourned.

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Mike Richman  
Mayor

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Sheena Fraser  
Corporate Officer