



PUBLIC PARTICIPATION IN PUBLIC HEARINGS IN CONFORMANCE WITH PHYSICAL DISTANCING REQUIREMENTS

In order to minimize the spread of the COVID-19 virus, the Village of Pemberton is providing an alternative to viewing Council, Committee, and Board meetings and allow for public participation in Public Hearings. This alternative allows the Village to adhere to physical distancing requirements, follows the Minister of Public Safety's Ministerial Order M0192 (which suspends certain requirements of the *Community Charter*), and provides a way for the public to participate in Public Hearings.

Please be advised, all electronically held Council, Committee, Board Meetings, and Public Hearings are recorded. Please read the [Video Recording & Broadcasting Policy for Electronically held Council, Committee and Board Meetings](#).

VIRTUAL PARTICIPATION BY ZOOM VIDEO CONFERENCING

In the interim, the Village of Pemberton will be offering the ability to attend Public Hearings via "Zoom" video conferencing. Instructions for attending a via Zoom are provided below.

How do I join a meeting via Zoom Video Conferencing?

Please visit: <https://zoom.us/> and either sign-up for a free Zoom account or continue as a guest.

Download the [Zoom software](#) on your personal computer, or download the mobile app to your smart phone or tablet. Once you have downloaded the Zoom software you will be ready for the hearing on October 20, 2020, at 9:00 a.m.

Pre-registration is not required, however, you may be required to provide your name and email address when attending the webinar.

Webinar Link:

<https://us02web.zoom.us/j/84072097931>

Webinar ID: 840 7209 7931

How can I provide Public Comment on Zoom?

Once Mayor Richman has announced the Public Hearing is open for public comment, please do the following:

- Click on the "Raise Hand" feature in the webinar controls. This will notify Village Staff that you have raised your hand.
- Village Staff will unmute your microphone when it is your turn to provide comment.
- A prompt will appear to confirm you would like to be unmuted. Once you accept the prompt, you will have the opportunity to provide comment.
- Once your question has ended, you will be muted again.

Please be reminded that comments provided at the Public Hearing must adhere to the following:

- Clearly state for the public record your **full name and address** and whether are in favour or opposed to the Bylaw.
- Once everyone has had a chance to speak, those who wish to speak again may do so if they have new points to present.
- Restrict your remarks to matters contained in the proposed Bylaw.

Can I provide comment to Mayor & Council another way?

Please submit all public comments via email at sfraser@pemberton.ca.

I am having difficulties preparing for the meeting and learning Zoom, do you have any resources to help me?

Yes, please visit Zoom's website support page on helpful tips to prepare for the meeting:

<https://support.zoom.us/hc/en-us/categories/201146643>

ATTENDING MEETINGS IN PERSON

Unfortunately, at this time we do not allow the public to attend meetings in person. This is due to physical distancing requirements and the limited space in our Council Chambers. All Council members and Staff will also be attending the meetings electronically at this time.