

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, June 30, 2020 at 9:00 a.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1518.

IN ATTENDANCE*: Mayor Mike Richman
Councillor Ted Craddock
Councillor Leah Noble
Councillor Amica Antonelli
Councillor Ryan Zant

STAFF IN ATTENDANCE*: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lisa Pedrini, Manager of Development Services
Tom Csima, Manager of Operations/Projects
Cameron Chalmers, Contract Planner
David Ward, Assistant Operations Manager
Elysia Harvey, Legislative Assistant

PUBLIC: 0

MEDIA: 0

****ALL COUNCIL MEMBERS AND STAFF ATTENDED ELECTRONICALLY***

A RECORDING OF THE MEETING WAS MADE AVAILABLE TO THE PUBLIC & MEDIA

1. CALL TO ORDER REGULAR MEETING

At 9:01 a.m. Mayor Richman called the Regular Meeting to Order

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1517, Tuesday, June 16, 2020

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1517, held Tuesday, June 16, 2020, be adopted as circulated.

CARRIED

4. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising from the previous Regular Council Meeting.

5. RISE WITH REPORT

There was no rise with report.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE

There was no business arising from the Committee of the Whole.

7. COMMITTEE MINUTES - FOR INFORMATION

There were no committee minutes for information.

8. DELEGATIONS

There were no delegation presentations.

9. REPORTS

a) Office of the Chief Administrative Officer

i. BC Transit - Verbal Update

CAO Gilmore debriefed Council on a recent BC Transit meeting where options for offsetting operating costs for local governments were discussed. Smaller municipalities that do not have the ability to reduce service as a way of cost savings may benefit from BC Transit's "lease fee holiday", which will suspend lease fees on buses between the months of July-December, or by working with BC Transit to establish cost saving opportunities within their Annual Operating Agreement (AOA). In addition, the Federal and Provincial governments have proposed \$1.45 billion in funding, some of which will go towards municipal transit costs.

Moved/Seconded

THAT the CAO verbal report regarding BC Transit be received.

CARRIED

ii. Friendship Trail - B.C. Active Transportation Infrastructure Grants – Verbal Update

CAO Gilmore advised that the recent application for funding to the B.C. Active Transportation Infrastructure stream had been denied. Staff are currently exploring other grant application options to facilitate extension of the Friendship Trail on Pemberton Farm Road East and advised that a report would be brought back to Council shortly.

Council discussed various options for improving safety and road conditions along Pemberton Farm Road East which might be explored in the interim.

Additionally, CAO Gilmore advised that a grant application to ICBC was approved to facilitate installation of a speed reader device on Pemberton Farm Road East. The device keeps track of traffic counts, tracks vehicle speed and can be relocated if needed.

Moved/Seconded

THAT the CAO's verbal report regarding B.C. Active Transportation Infrastructure Grants be received.

CARRIED

b) Corporate & Legislative Services

i. Open Meeting without Public Present Resolution

Moved/Seconded

WHEREAS Ministerial Order 192, issued June 17, 2020, requires that local governments make 'best efforts' to meet the legislative requirements to hold open meetings that enable the public to participate in person;

AND WHEREAS if a local government is not able to accommodate having the public attend in person at an open meeting because they are unable to meet the Public Health Officers recommendations and physical distancing and gathering requirements, the local government must pass a resolution providing a rationale for the continued need to meet without the public physically present;

AND WHEREAS the Village of Pemberton Council Chambers is small and physical distancing requirements cannot be met in a way that will enable Council, Staff and the public to safely attend all Village council, committee, commission or board meetings;

AND WHEREAS the Village has explored alternative meeting space options and found limited suitable alternatives, and as the pandemic has dramatically reduced available financial resources, any potentially suitable options would require an undesirable re-allocation of resources away from essential services and in Council's view would be too costly for the Village's taxpayers;

AND WHEREAS the Village has been utilizing the ZOOM Webinar program to hold all meetings of the Village, including council, committee, commissions, public hearings and board meetings, which has enabled Council, Staff and the public to attend and participate as required;

AND WHEREAS the electronic meeting format has been positively received by the public and successfully resulted in a greater opportunity for the public to attend and participate through the regular question period format and public input format that resembles the standard in-person meeting format;

THEREFORE LET IT BE RESOLVED:

THAT given the Village of Pemberton is unable to accommodate the public attending in person at council, committee, commission and board meetings due to the small size of the council chambers and the costs associated with renting another location, the Village of Pemberton will continue to hold all open meetings (council, committee, commission, public hearings and board) via electronic means for the duration authorized under Ministerial Order 192, as long as the Public Health Officer recommendations and requirements stay in place or until an alternative location which is cost effective and can safely accommodate Council, Staff and the public can be arranged.

AND THAT Staff continue exploring options for resuming in person council meetings and bring back some options for Council's review in the Fall.

CARRIED

Agenda Order of Proceedings:

Moved/Seconded

THAT the agenda Order of Proceedings and Business be amended by moving consideration of bylaw readings to follow staff reports for the July Regular Council meetings;

AND THAT Staff be directed to prepare a Council Procedure Bylaw Amendment respecting this change

CARRIED

c) Development Services

i. Draft Community Amenity Contribution Policy

Moved/Seconded

THAT Staff prepare a draft companion list of desired Community Amenity Contributions and bring back to a future Council meeting for discussion.

CARRIED

Moved/Seconded

THAT Council Support the Draft Policy that establishes guidelines for negotiating Community Amenity Contributions (CACs) on a case by case basis and direct Staff to seek input from the development industry, on the understanding that going forward the Village will use a combination of negotiations and amenity zoning where most applicable.

CARRIED

d) Operations Department

i. 2019 Drinking Water System Annual Report

Moved/Seconded

THAT the 2019 Drinking Water System Annual Report be received.

CARRIED

e) MAYOR'S Report

Mayor Richman reported on the following meetings:

- Minister of Municipal Affairs & Housing Selina Robinson to discuss the new Ministerial Orders and to coordinate a new format for future meetings that will facilitate smaller group meetings with similar municipalities.
- MLA Jordan Sturdy and MP Patrick Weiler to discuss the Canada Emergency Response Benefit (CERB) vs. the Canada Emergency Wage Subsidy Benefit (CEWS), both of which have been extended until the end of August.
- Mayor's Task Force for COVID-19 Response & Relief meeting on June 18th; the committee exchanged introductions and discussed developing the format and strategic principals of future meetings.
- Squamish-Lillooet Regional District (SLRD) Board meeting on June 24th; items on the agenda included:
 - Completion of Bralorne Sewer Project;
 - Transfer Station Alternative Approval Process (AAP);

- Whistler Olympic Park campsites & accompanying bylaw;
- Britannia Beach Oceanfront Development & compliance with affordable housing allowances;
- Tiger Bay (formerly Taiching) development application;
- Approval to fast track applications submitted to the Liquor & Cannabis Control Branch for businesses to expand their liquor licence area;
- Sea to Sky Regional Hospital District Board Meeting on June 24th; agenda items included:
 - Budget;
 - Support for some Vancouver Coastal Health budget recommendations;
 - Engagement with health foundations & community partners to seek input on budget decisions.
- Pemberton Valley Emergency Management Committee meeting; agenda items included:
 - Northwest Hydraulics report;
 - Results of seismic study on Lillooet River sediment are expected next week;
 - Successful grant application obtained by Lil'wat Nation for dyke upgrades;
 - Build up of Birkenhead River sediment;
 - Installation of more flow gauges in other rivers within the Pemberton Valley.

f) COUNCILLORS' Reports

Councillor Craddock

Councillor Craddock thanked Staff for the One Mile Lake boardwalk repairs for the safety of all users.

Councillor Noble

Councillor Noble thanked Staff for removing the plants outside the IDA pharmacy which were reducing visibility and commented on the new taxi service, Mountain View, now available in Pemberton.

Councillor Zant

Councillor Zant commented on the impressive representation of members on the Mayor's Task Force and thanked Staff for coordinating the first meeting.

Councillor Antonelli did not report.

10. BYLAWS

There were no bylaws for reading or adoption.

11. CORRESPONDENCE

a) For Action

- i. **Justin Penney, Village of Pemberton, dated June 16, 2020, regarding parking for residents and commercial property owners of Expedition Station.**

Moved/Seconded

THAT correspondence be referred to Staff for response.

CARRIED

- ii. **Rya Letham and Polek Rybczynski, Village of Pemberton, dated June 24, 2020, concerning installation of 5G telecommunications technology in Pemberton.**

Moved/Seconded

THAT the correspondence be referred to Staff for response.

CARRIED

- iii. **Laura Jones, Executive Vice President, and Samantha Howard, Senior Director of BC, Canadian Federation of Independent Business (CFIB), dated June 19, 2020, seeking support for small business recovery through the “#SmallBusinessEveryDay” campaign.**

Moved/Seconded

THAT the correspondence be forwarded to the Pemberton & District Chamber of Commerce and the Mayor’s Task Force for COVID-19 Response and Relief Committee.

CARRIED

b) For Information

- i. **Dudley Coulter, BC Craft Farmers Co-op, dated June 13, 2020, seeking support for a proposal to Federal & Provincial governments – Creating Opportunity for BC’s Craft Cannabis Sector and Supporting the Economic Recovery.**
- ii. **Sherry Ridout, Citizens for Safe Technology, dated June 14, 2020, providing information on 5G telecommunications technology & impacts on communities.**

- iii. **Susie Dain-Owens, Land and Resource Specialist, Ministry of Forests, Lands, Natural Resource Operations & Rural Development, dated June 16, 2020, providing final results for the online public survey for the Meager & Keyhole Hotsprings Visitor Use Management Project.**
- iv. **Andy Meeker, Pemberton Base Manager, Blackcomb Helicopters, dated June 23, 2020, expressing appreciation for the Village's assistance in establishing the Hydro Training Facility at the Pemberton Regional Airport.**
- v. **Maja Tait, President, Union of BC Municipalities (UBCM), dated June 19, 2020, providing the Province's response to the resolution submitted by Village of Pemberton Council in 2019.**

Moved/Seconded

THAT the above correspondence be received for information
CARRIED

12. DECISION ON LATE BUSINESS

13. LATE BUSINESS

There was no late business for consideration.

14. NOTICE OF MOTION

15. QUESTION PERIOD

There were no members of public in attendance.

16. IN CAMERA

Moved/Seconded

THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (I) that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

CARRIED

17. RECESS

At 10:48 a.m. the meeting was recessed.

18. RECONVENE

At 11:00 a.m. the meeting was reconvened and Council moved In Camera.

19. MOVE IN CAMERA

At 11:00 a.m. Council moved In Camera

20. RISE FROM IN CAMERA

At 12:12 p.m. Council rose from In Camera without report.

21. ADJOURNMENT OF REGULAR COUNCIL MEETING

Moved/Seconded

THAT the Regular Council Meeting be adjourned.

CARRIED

At 12:13 p.m. the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer