

**VILLAGE OF PEMBERTON  
-COMMITTEE OF THE WHOLE MEETING MINUTES-**

**Minutes** for the **Committee of the Whole** of Council of the Village of Pemberton held Monday, March 2, 2020, at 9:00 a.m. in Council Chamber, 7400 Prospect Street. This is Meeting No. 203.

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**ATTENDING:** Mayor Mike Richman  
Councilor Ted Craddock  
Councilor Leah Noble  
Councilor Amica Antonelli  
Councilor Ryan Zant

**STAFF:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Lena Martin, Manager of Finance & Administration  
Elysia Harvey, Legislative Assistant  
Robert Grossman, Fire Chief

**PUBLIC:** 0

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**1. CALL TO ORDER**

At 9:00 a.m. Mayor Richman called the March 2, 2020, Committee of Whole meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

**2. APPROVAL OF AGENDA**

Moved/Seconded  
**THAT** the agenda be approved as circulated.  
**CARRIED**

**3. IN CAMERA**

Moved/Seconded  
**THAT** the meeting is closed to the public in accordance with the *Community Charter* Sections 90 (1) (c) Employee Relations that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.  
**CARRIED**

At 9:05 a.m. the Committee moved In Camera.

At 9:38 a.m. the open portion of the meeting convened.

**4. ADOPTION OF MINUTES**

**a) Committee of the Whole Meeting No. 202, Tuesday, February 25, 2020**

Moved/Seconded

**THAT** the minutes of Committee of the Whole Meeting No. 202, held Tuesday, February 25, 2020, be adopted as circulated.

**CARRIED**

**5. BUDGET SESSION 2: 2020 OPERATING, CAPITAL & PROJECT BUDGETS REVISED**

Lena Martin, Manager of Finance and Administrative Services, presented the Revised 2020 draft Operating, Capital & Projects Budgets, continued from the February 25<sup>th</sup> Meeting, for review.

**Fire Department**

- \$10,000 for rope rescue low bank training be included in Operations training allowance
- The proposed Reserve allocation of \$314,004 be reduced by the value of the Capital and New Projects (\$68,532)

**Overview of 2020 Budget & Capital Projects Amendments**

- Update Full Time Emergency Coordinator to half year (starting July 2020)
- Dog park – removed from budget
- Update FT Bylaw Administration Clerk to Part Time Bylaw half year (starting July 2020)
- Official Community Plan Review Phase I - Operational expenses 2019 including RFP with Contracts starting 2021
- Staff will bring back options for borrowing for the Well No. 4 construction project and the ratio for staff costs to budget including benefits.

At 10:50 a.m. the Committee of the Whole moved back In Camera.

At 10:58 a.m. the Committee rose without report.

**6. ADJOURNMENT**

Moved/Seconded

**THAT** the Committee of Whole be adjourned at 10:58 a.m.

**CARRIED**

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Mike Richman  
Mayor

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Sheena Fraser  
Corporate Officer