

## Site Alteration Permit Application Checklist: More than 100 m<sup>3</sup> of Material

Document	Complete or NA	Notes
<b>Detailed plans, data and specifications for the proposed site, prepared by registered professional of a scale not more than 1:1000 showing the contour of the ground and shall contain the following information:</b>		
Location from which materials are to be removed, in the case of their being deposited;		
Location of the site to which materials will be deposited, in the case of their being removed;		
General description and volume of soil and other materials;		
<b>Tree management plan prepared by a registered professional arborist, identifying removal and protection areas within the site and the rationale for removing trees;</b>		
All features including buildings, structures, tree cover, roads, bridges and natural water courses;		
Land use and designations, such as ALR, zoning, floodplain areas, environmentally sensitive areas, First Nations reserve lands;		
The proposed slopes which will be maintained upon completion of the site alterations;		
The proposed methods to control erosion of the banks of the site alteration areas;		
The proposed methods of drainage control during the site alterations;		
The proposed methods to control noise and dust;		
The proposed methods and locations of access to the site during site alterations;		
The proposed grading and rehabilitation plan for the site during and upon completion of the proposed site alterations and copies of any remediation requirements of the ALC		
The proposed location of buffers and tree cover, and the location and grade width of berms as may be required;		
The proposed schedule for the deposit or removal of materials, including the amounts to be removed or deposited on a monthly basis;		
The proposed routes to and from the site;		
<b>A traffic management plan, which would include but not be limited to a description of the frequency of vehicles, signage, placement of safety control devices, and other traffic control that would minimize the disturbance created;</b>		
Copies of all other necessary approvals and permits from federal and provincial authorities required by statute or regulation in connection with the proposed site alteration;		
If the proposed site alteration takes place on ALR land, information on the past and proposed farming activity, if applicable, the relationship of the soil deposit or removal to existing or proposed farming activity on the land, impact to the agricultural capability of the land, and a report, prepared by a registered professional agrologist, identifying the positive benefit to agriculture of the proposed soil deposit or removal;		
<b>A site reclamation plan including an Invasive Species Management Plan, prepared by a registered professional and incorporated into the permit.</b>		
<b>Any other documents or information required by the Manager.</b>		