

## Site Alteration Permit Application Checklist: More than 100 m<sup>3</sup> of Material

	Complete or NA	Notes
<b>Detailed plans, data, and specifications for the proposed site, prepared by registered professional of a scale not more than 1:1000 showing the contour of the ground and shall contain the following information:</b>		
Location from which materials are to be removed		
Location of the site to which materials will be deposited		
General description and volume of soil and other materials		
All features including buildings, structures, tree cover, roads, bridges and natural water courses		
Land use and designations, Agricultural Land Reserve (ALR), zoning, floodplain areas, environmentally sensitive areas, First Nations reserve lands		
The proposed slopes which will be maintained upon completion of the site alterations		
The proposed methods to control erosion of the banks of the site alteration areas		
The proposed methods of drainage control during the site alterations		
The proposed methods to control noise and dust		
The proposed methods and locations of access to the site during site alterations		
The proposed grading and rehabilitation plan for the site during and upon completion of the proposed site alterations and copies of any remediation requirements of the Agricultural Land Commission (ALC)		
The proposed location of buffers and tree cover, and the location and grade width of berms as may be required		
The proposed schedule for the deposit or removal of materials, including the amounts to be removed or deposited on a monthly basis		
The proposed routes to and from the site		
<b>Tree management plan prepared by a registered professional arborist, identifying removal and protection areas within the site and the rationale for removing trees</b>		
<b>Traffic management plan</b> , identifying a description of the frequency of vehicles, signage, placement of safety control devices, and other traffic control that would minimize the disturbance created		
Copies of all other necessary approvals and permits from federal and provincial authorities required by statute or regulation in connection with the proposed site alteration		
If the proposed site alteration takes place on ALR land, all activities must be consistent with regulations set out in the BC Agricultural Land Commission Act [SBC 2002], Agricultural Land Reserve General		



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<p>Regulation, and Agricultural Land Reserve Use Regulation, as they exist at the time of application. In the event the ALR regulations contradict those of the Village bylaws, the ALR regulations shall prevail. Please ask Village Staff for more information or questions about the ALR and its regulations.</p>		
<p><b>A site reclamation plan including an Invasive Species Management Plan, prepared by a registered professional and attached to the permit.</b></p>		
<p><b>Any other documents or information required by the Manager.</b></p>		