



Box 100 | 7400 Prospect Street  
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## SITE ALTERATION APPLICATION

Permit No.: \_\_\_\_\_ Fee : \$ \_\_\_\_\_  
**As per Bylaw 822, 2017** Deposit : \$ \_\_\_\_\_

Before a permit is issued, the applicant shall have first obtained all permits (Development Permit, Development Variance Permit, Temporary Use Permit, etc.) or other Permits and permissions as established and required by the Village and any other authority having jurisdiction.

**Development Permit** (i.e. DP/DVP/TUP) &/or Building Permit No: \_\_\_\_\_

### SITE

Civic Address: \_\_\_\_\_ Legal Description: \_\_\_\_\_  
 PID: \_\_\_\_\_ Lot: \_\_\_\_\_  
 District Lot (DL): \_\_\_\_\_ Plan: \_\_\_\_\_

Property is located within the Agricultural Land Reserve

### OWNER(S)

Owner Name(s): \_\_\_\_\_ Home: \_\_\_\_\_  
 \_\_\_\_\_ Work: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ Cell: \_\_\_\_\_  
 \_\_\_\_\_ Email: \_\_\_\_\_

### CONTRACTOR

Contractor Name: \_\_\_\_\_ Work: \_\_\_\_\_  
 Address: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Business Licence # \_\_\_\_\_ Email: \_\_\_\_\_

### DETAILS (As per section 10) \*PLEASE ATTACH A SCOPE OF WORK ON A SEPARATE PAGE

Attach a site plan showing location of trees, soil & other materials.

Tree Removal/Quantity \_\_\_\_\_  Tree management Plan Prepared by a registered professional arborist

Soil Deposit/Removal Quantity \_\_\_\_\_

How will trees, soil & other materials be disposed of? \_\_\_\_\_

(Please include a letter of authorization from the registered property owner if material to be relocated to another property)

Detail plans, data & specifications prepared by a Registered Professional, liability insurance if required

Riparian Area applicable?

### ACKNOWLEDGEMENT

\_\_\_\_ **initial** The permit holder is at all times responsible for compliance with the provisions of this Bylaw and any other applicable enactment and for any claim, demand, damage, loss, costs, expense, fees or fine that may arise from site alterations

\_\_\_\_ **initial** The permit holder shall save harmless, indemnify and keep indemnified the Village, its elected officials, officers, employees, and contractors from any claims, demands, damages, losses, costs, expenses, fees, fines, actions, proceedings whatsoever brought by persons arising from the issuance of a permit under this Bylaw with respect to the site alterations authorized under a permit

**X** \_\_\_\_\_ *Owner or Authorized Agent Signature* \_\_\_\_\_ *Date*

**X** \_\_\_\_\_ *Manager of Development Services* \_\_\_\_\_ *Date*

Personal information you provide on this form is collected pursuant to section 26 of the *Freedom of Information and Protection of Privacy Act* and will only be used for the purpose of processing the Site Alteration Permit. Your personal information will not be released except in accordance with the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of your personal information may be referred to Sheena Fraser, Manager of Corporate & Legislative Services ([sfraser@pemberton.ca](mailto:sfraser@pemberton.ca) or 604-894-6135).