

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, December 11, 2018 at 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1483.

IN ATTENDANCE: Mayor Mike Richman
Councillor Amica Antonelli
Councillor Leah Noble
Councillor Ryan Zant

REGRETS: Councillor Ted Craddock

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lena Martin, Manager of Finance & Administrative
Lisa Pedrini, Senior Planner
Gwendolyn Kennedy, Legislative Assistant

Public: 1

1. CALL TO ORDER

At 5:34 p.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the Agenda be approved as amended with the addition of Lillooet River Floodplain Mapping Report immediately after 9 (a) (i) (b).

CARRIED

3. RISE WITH REPORT FROM IN CAMERA

Train Station Public Washrooms – Frontier Street

At the In Camera meeting held earlier today Council received an update on the status of the public washroom located at the Train Station on Frontier Street. As such the following resolutions were passed:

THAT the public washrooms located at the Train Station on Frontier Street be closed until spring;

AND THAT Staff bring forward options to keeping the public washrooms open on a permanent basis as part of the 2019 budget deliberations.

Advisory Land Use and Advisory Design Review Commission Appointments

At the In Camera meeting held earlier today, Council made the following appointments:

THAT Kristina Salin, Allison Twiss, Richard Nott, and Kevin Clark be appointed to the Advisory Land Use Commission for a two-year term to expire in December 2020.

THAT Allie Shiell and Brian Dorgelo be appointed to the Advisory Design Review Commission for a two-year term to expire in December 2020.

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1482, Tuesday, November 27, 2018

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1482, held Tuesday, November 27, 2018, be adopted as circulated.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

Recommendations from Committee of the Whole Meeting No. 184 held earlier today:

Non-Medical Cannabis Retail Store Licence Referral:

The recommendation from the Committee of the Whole was amended to acknowledge the submissions from the public regarding the application.

Moved/Seconded

THAT support be given for the issuance of a Non-Medical Cannabis Retail Store Licence submitted by the Bison Group (Pemberton Hotel), located at 7423 Frontier Street, Pemberton B.C., for the following reasons:

- The subject property is compliant with the current Village Zoning Bylaw and *Non-Medical (Recreational) Cannabis Retail Policy*;
- The views of nearby residents were sought by advertising the change in the Pique Newsmagazine and notification sent and that a total of 16 letters have been received in support of the application and 7 letters have been received in opposition to the application;

- The Pemberton Hotel is an established local business with experience in the secure sale of controlled substances; and
- The proposed cannabis retail licence will provide customers with a convenient, licenced and store-front location in the Village's Town Centre.

CARRIED

OPPOSED: Councillor Antonelli

Moved/Seconded

THAT Staff work together with community partners (RCMP, Signal Hill Elementary and Pemberton Secondary Schools, Pemberton Health Clinic, Vancouver Coastal Health and Plan Y) to facilitate through Village of Pemberton mediums education on the effects of cannabis on youth.

CARRIED

7. COMMITTEE MINUTES – FOR INFORMATION

There were no minutes to be received.

8. DELEGATIONS

There were no delegations.

9. REPORTS

a) Office of the Chief Administrative Officer

i. Verbal Report

(a) Soccer Field – Pemberton Recreation Lands

Chief Administrative Officer Gilmore presented a letter from Kristen Clark, Director of Corporate and Legislative Service, Squamish-Lillooet Regional District, and provided background on the development of the second soccer field at the Pemberton Recreation Lands.

CAO Gilmore noted that discussion with Pemberton Youth Soccer Association and at Pemberton Valley Utilities and Services Committee meetings had indicated support for the choice of grass over turf for environmental and financial reasons. Ms. Gilmore advised that the Village was pursuing funding for amenities including lighting, washrooms, bleachers, etc. CAO Gilmore clarified that consultation had taken place with the primary user group, Pemberton Youth Soccer Association, and that further consultation is not being considered.

(b) Cannabis Production Facility Building Permits and Business Licences Moratorium

Chief Administrative Officer Gilmore summarized discussion that took place at the In Camera meeting held on November 27, 2018, regarding a moratorium on cannabis production facility business licences until a review is conducted on the water consumption at the Industrial Park.

(c) Lillooet River Floodplain Mapping Report

Nikki Gilmore, Chief Administrative Officer, reported that last week Council was briefed on the results and recommendations of the Lillooet River Floodplain Mapping Report ('Report') commissioned by the Pemberton Valley Dyking District. The Report's findings provide insights into the increased flood hazard which provided recommendations to support flood management in the Pemberton Valley. Staff will be reviewing the Report's data to better understand its implications. In the meantime, the Village will be working with our regional partners on emergency preparedness and to jointly pursue funding support from the Provincial and Federal Governments to advance flood mitigation in the Valley.

The report is available on our website.

Moved/Seconded

THAT Council receive the Lillooet River Floodplain Mapping Report;

AND THAT Council refer the Lillooet River Floodplain Mapping Report to Staff for review.

CARRIED

b) Finance & Administrative Services

i. 2019 – 2023 Five Year Financial Plan Schedule

Moved/Seconded

THAT the 2019 – 2023 Five Year Financial Plan Schedule be approved as presented.

CARRIED

b) Operations & Development Services

i. Squamish-Lillooet Regional District Regional Growth Strategy Amendment Bylaw No. 1562-2018 (RGS Review) – Second Reading Courtesy Referral

Lisa Pedrini, Senior Planner, presented a report highlighting the significant amendments to the Squamish-Lillooet Regional District Regional Growth Strategy following a review that has been underway since 2016.

The report appendices are available for download from the Village website.

Moved/Seconded

THAT the Squamish-Lillooet Regional District be informed that the Village of Pemberton is supportive of the proposed SLRD Regional Growth Strategy Bylaw No. 1062, 2008, Amendment Bylaw No. 1562-2018, as amended and has no further comments at this time.

CARRIED

Moved/Seconded

THAT the agenda be amended to move consideration of Council Remuneration Amendment Bylaw No. 849, 2018 to appear after agenda item 9 (b).

CARRIED

10. Bylaws for First, Second and Third Readings

a) Village of Pemberton Council Remuneration Amendment Bylaw No. 849, 2018

Moved/Seconded

THAT Village of Pemberton Council Remuneration Amendment Bylaw No. 849, 2018 receive First, Second and Third Reading.

CARRIED

Moved/Seconded

THAT a Special Council meeting be held on Thursday, December 13th at 9AM to consider Fourth and Final Reading of Council Remuneration Amendment Bylaw No. 849, 2018.

CARRIED

11. REPORTS

a) Mayor's Report

Mayor Richman extended condolences to the family of Bill Reynolds who passed away on December 5, 2018 and spoke of Mr. Reynolds' contribution to the community.

Moved/Seconded

THAT in recognition and in honour of Bill Reynolds, who contributed to the Village of Pemberton through his enthusiasm for the community, hours of volunteer work and as a founding member of the Pemberton Valley Men's Shed Society, a contribution of \$1,000 be allocated from the Community Enhancement Fund to

purchase a Park Bench, under the Village's Park Bench Dedication Program Policy, to be located in the Downtown Barn.

CARRIED

Mayor Richman reported on the following:

- The Village has been working with Sea to Sky Corridor partners to establish a regional transit system. BC Transit has supported the proposal and has forwarded it to Provincial Cabinet for review. The Village is hopeful to hear back in the near future.
- Sea to Sky Putting Children First Initiative, in partnership with SPARC BC, are developing a Child Care Strategy for Pemberton. The Child Care Strategy will include a community needs and issues assessment related to licensed child care for children 0-12 years. The purpose of this survey is to understand, from parents' and guardians' perspectives, the current and anticipated child care service needs for Pemberton.

Mayor Richman noted the following events

- Growing Great Children hosted a successful Holiday sing-a-long in the Downtown Community Barn.
- Grade 3-5 Students at Signal Hill will be holding a Winter Craft and Bake Market at Signal Hill Elementary on December 14th, 12:30-3pm.
- 2019 PSS Grads are hosting Breakfast with Santa on Saturday, December 15th at Pemberton Secondary School between 830-1130am.
- Super Ty's Toy Drive is collecting unwrapped, new toys for kids until December 14th. All items collected will be given to kids at BC Children's Hospital who are undergoing treatment as part of the Child Life Program. Drop off bins are at Signal Hill Elementary, Pemberton Brewing and Spud Valley Sports.

Mayor Richman reported on the following meetings:

- Attended the Squamish-Lillooet Regional District Board Meeting on November 28, 2018, where much of the focus was on orientation for new board members from Lillooet and from Electoral Areas A and B. There was discussion of a change to provincial funding criteria that will limit the SLRD's ability to carry out planned wildfire management. Mayor Richman advised that the Electoral Area D Director Tony Rainbow was appointed Chair and Resort Municipality of Whistler Representative Jen Ford was appointed Vice-Chair.

- Attended the first Nukw7ántwaí Intergovernmental Relations Committee since the adoption of the terms of reference. Discussion focused on the continuance of the Wellness Almanac, procuring funds for future meetings, gatherings and projects, and plans for the next gathering proposed for Samahquam.

b) Councillors' Reports

Councillor Antonelli

Councillor Antonelli reported on the following:

- Attended the Pemberton and District Public Library Board Meeting. Noted that the Oktoberfest fundraiser was a success, raising \$13,000, and that the Board is seeking at least one new member with the departure of Lisa Richardson.
- Reported on concerns raised by residents regarding the risk of vehicles leaving the highway at One Mile Lake Park and injuring Park users as well as the occupants of the vehicles. It was noted by Staff that the narrowness of the shoulder would preclude the installation of concrete roadside barriers.

Highway 99 – One Mile Lake Park

Moved/Seconded

THAT Staff correspond with the Ministry of Transportation and Infrastructure expressing concern regarding the safety hazard due to the location of Highway 99 at One Mile Lake Park and requesting that the Ministry explore all possible options to mitigate this hazard.

CARRIED

Councillor Craddock

Councillor Craddock was not in attendance.

Councillor Noble

Councillor Noble did not report.

Councillor Zant

Councillor Zant did not report.

12. BYLAWS

a) Bylaws for Adoption

- Village of Pemberton Smoking Regulation Bylaw No. 848, 2018**

Moved/Seconded

THAT Smoking Regulation Bylaw No. 848, 2018 receive Fourth and Final Reading.

CARRIED

13. CORRESPONDENCE

a) For Action

- i. Kristen Clark, Director of Legislative and Corporate Services, Squamish-Lillooet Regional District, dated December 4, 2018, advising the Village of resolutions passed at the November 28, 2018 Board meeting pertaining to the Electoral Area C and Village of Pemberton Cemetery service and requesting that the Village consider the Consent.**

Moved/Seconded

THAT Council give participating area approval by consenting, on behalf of the electors of the Village of Pemberton, to the adoption, by the Squamish-Lillooet Regional District, of proposed SLRD Bylaw 1559-2018, cited as "Electoral Area C and Village of Pemberton Cemetery Financial Contribution Service Conversion and Establishing Bylaw No. 1559-2018";

AND THAT Village of Pemberton staff notify the SLRD Board of the Village of Pemberton's consent.

CARRIED

b) For Information

- i. Honourable Selina Robinson, Minister of Municipal Affairs and Housing, dated November 15, 2018, extending congratulations to Mayor and Council on their election to local government.**
- ii. Gordon Ruth, Auditor General for local Government, dated November 29, 2018, regarding the mandate of the Auditor General.**
- iii. Leon Brass, Village of Pemberton, dated November 29, 2018, regarding the location of the recycle depot at the Industrial Park.**
- iv. Isobel Mackenzie, Seniors Advocate, Province of British Columbia, dated November 30, 2018, extending congratulations to Mayor and Council on their election to local government.**

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

- v. **Cathy Peters, BC anti-human trafficking educator, speaker and advocate, dated December 3, 2018, regarding human sex trafficking/child sex trafficking awareness campaign.**

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

14. DECISION ON LATE BUSINESS

There was no late business for discussion.

15. LATE BUSINESS

There was no late business for discussion.

16. NOTICE OF MOTION

There was no notice of motion.

17. QUESTION PERIOD

There were no questions from the gallery.

18. ADJOURNMENT

Moved/Seconded

THAT the Regular Council Meeting be adjourned.

CARRIED

At 7:08 p.m. the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer