

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, June 26, 2018 at 9:00 a.m.in Council Chambers, 7400 Prospect Street. This is Meeting No. 1473.

IN ATTENDANCE: Mayor Mike Richman
Councillor James Linklater
Councillor Karen Ross
Councillor Ted Craddock

ABSENT: Councillor Jennie Helmer

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Tim Harris, Manager of Operations & Development Services
Lisa Pedrini, Senior Planner
Faruq Patel, Building Inspector
Wendy Olsson, Executive Assistant
Sarah Toews, Emergency Program Coordinator
Gwendolyn Kennedy, Legislative Assistant

Public: **3**

1. CALL TO ORDER

At 9:00 a.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the Agenda be approved as circulated.
CARRIED

3. RISE WITH REPORT FROM IN CAMERA

a) Village of Pemberton Bursary Award – Recipient Announcement

Mayor Richman announced that Pemberton Secondary School graduating student Caleb Kellet was awarded the Village of Pemberton Bursary in the amount of \$2000.

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1472, Tuesday, June 12, 2018

Moved/Seconded

THAT the minutes of Regular Council Meeting No.1472 held Tuesday, June 12, 2018, be adopted as circulated.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising from the previous Regular Council Meeting.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

There was no business arising from the previous Committee of the Whole meeting.

7. COMMITTEE MINUTES – FOR INFORMATION

There are no minutes to be received.

8. DELEGATIONS

a) Carolyn McBain – Communities on the Move - BC Alliance for Healthy Living

Carolyn McBain presented an overview of the Communities on the Move initiative of the BC Alliance for Healthy Living. A call to action to the provincial government to improve mobility in small communities in British Columbia and endorsed by neighbouring communities Whistler, Squamish and Lil'wat, the program would be an opportunity for the Village to work with these and other small communities on shared priorities and to benefit from advocacy at provincial level.

Moved/Seconded

THAT the Village of Pemberton endorses the Communities on the Move declaration published on the BC Alliance for Healthy Living website and adds it name as an endorser.

CARRIED

Moved/Seconded

THAT the Village of Pemberton send a letter to the Minister of Transportation and Infrastructure encouraging the Province to implement the recommendations outlined in the Communities on the Move declaration.

CARRIED

9. REPORTS

a) Office of the Chief Administrative Officer

i. Village of Pemberton Bursary Award

Moved/Seconded

THAT Council adopt the Village Bursary Policy as presented;

AND THAT correspondence be sent to Pemberton Secondary School to advise of the changes to the program.

CARRIED

ii. Village Staff Appointments

Moved/Seconded

THAT Faruq Patel be appointed the Village of Pemberton Chief Building Official effective June 26, 2018.

CARRIED

Moved/Seconded

THAT Sarah Toews be appointed the Village of Pemberton Emergency Coordinator effective June 26, 2018.

CARRIED

Moved/Seconded

THAT Tim Harris' appointment as the Village of Pemberton Approving Officer be rescinded as of June 28th, 2018.

CARRIED

b) Corporate & Legislative Services

i. 7335 Old Mill Road – Section 57 - Notice on Title

Tim Harris, Manager of Operations & Development Services, presented a report summarizing past actions the Village has taken since 2008 for 7335 Old Mill Road to encourage the property owner to bring the building up to code. Furthermore, a recommendation was put forward that the Village place a Section 57 Notice on Title and make application to the Courts for a Demolition Order in the event that it is not possible to bring the building up to Code.

Moved/Seconded

THAT Staff be directed to proceed with a Section 57 Notice on Title on 7335 Old Mill Road, Pemberton, BC.

CARRIED

Moved/Seconded

THAT Staff be directed to make application to the Courts for a demolition order to have the building removed.

CARRIED

c) Finance

i. Municipal Finance Authority – Resolution for Borrowing

Moved/Seconded

THAT the report from the Chief Financial Officer, dated June 26th, 2018 regarding financing for the purchase of new Capital Equipment be received.

CARRIED

Moved/Seconded

THAT Council of the Village of Pemberton authorizes up to \$30,000 be borrowed, under Section 175 of the *Community Charter*, from the Municipal Finance Authority, for the purpose of an Administration Vehicle.

CARRIED

Moved/Seconded

THAT Council of the Village of Pemberton authorizes up to \$30,000 be borrowed, under Section 175 of the *Community Charter*, from the Municipal Finance Authority, for the purpose of a Bylaw Vehicle.

CARRIED

Moved/Seconded

THAT Council of the Village of Pemberton authorizes up to \$60,000 be borrowed, under Section 175 of the *Community Charter*, from the Municipal Finance Authority, for the purpose of a Fire Duty Truck.

CARRIED

Moved/Seconded

THAT Council of the Village of Pemberton authorizes up to \$12,000 be borrowed, under Section 175 of the *Community Charter*, from the Municipal Finance Authority, for the purpose of an Administration Printer.

CARRIED

Moved/Seconded

THAT Council of the Village of Pemberton authorizes up to \$150,000 be borrowed, under Section 175 of the *Community Charter*, from the Municipal Finance Authority, for the purpose of a Backhoe.

CARRIED

Moved/Seconded

THAT the loan(s) be repaid within five (5) years, with no rights of renewal.

CARRIED

d) Operations & Development Services

i. Development Permit Application (DPA-013) – Elevate @ Sunstone Major DP, Sunstone Ridge, Parcel Lot 5

Moved/Seconded

THAT Development Permit Application (DPA-013) be authorized for issuance, and the Mayor and Chief Administrative Officer be authorized to execute the Permit.

CARRIED

Moved/Seconded

THAT issuance of Development Permit Application (DPA-013) be subject to provision of landscape bonding in the amount of \$337,536;

AND THAT Development Permit Application (DPA-013) hereby varies Section 508(1) of the Village of Pemberton Zoning Bylaw No. 466 by reducing the required number of Visitor Parking Stalls from 13 to 7.

CARRIED

e) Mayor's Report

Mayor Richman reported on the following:

- Extended thanks to Tim Harris, Manager of Operations & Development Services, for his hard work during his years at the Village. It was a pleasure to work with Mr. Harris and Council and Staff are sorry to see him go.
- Noted that although water levels have dropped significantly since yesterday and the threat of flooding has diminished, a high stream advisory is still in effect for the Lillooet River. Please exercise caution along river banks.
- Announced that the Village is recruiting for a Planning and GIS technician. Details are available on the Village's website at www.pemberton.ca.
- Reminded all present that the Public Hearing for Zoning Bylaw 832, 2018 will take place tonight at 7pm at the Pemberton & District Community Centre.
- Announced that this year's Canada Day celebrations will include a Spud Run, Parade and Celebration at the Pemberton & District Community Centre. Details may be found on the SLRD website at www.slrd.bc.ca.
- Acknowledged the efforts of our First Responders and high school students who organized and participated in the Mock Crash outside of Pemberton Secondary School on June 13th. The exercise was meant to address the dire

consequences of impaired driving and start a conversation on strategies to prevent impaired driving. Students reported that the display was impactful.

- Noted that the Village will be releasing its 2017 Annual Report later this week. The Annual Report is a great way to gauge the Village's progress on corporate priorities established by Council and provides information on capital projects, municipal initiatives and programs, funding applications and includes the Village's audited financial statements. It will be available on the Village's website at www.pemberton.ca later this week.
- Extended congratulations to the Laoyam Eagles for winning the gold medal in the Junior A Final at the Concord Pacific Dragon Boat Festival at False Creek on the weekend.
- Attended the 2018 Graduation Ceremony at Pemberton Secondary School and awarded the Village of Pemberton Bursary. Noted that there was tremendous community involvement and a total of \$46,000 in bursaries was awarded.
- Attended Meet the Mayor day at Pemberton Children's Centre on Thursday.
- Will attend Squamish-Lillooet Regional District Board meetings on Wednesday and Thursday this week. The Area C Zoning Bylaw will be reviewed at the Committee of the Whole Meeting on Thursday.

f) Councillor Reports

i. Councillor Craddock

Councillor Craddock reported on the following:

- Attended the Squamish-Lillooet Regional District Regional Growth Strategy meeting.
- Attended the Pemberton Valley Dyking District (PVDD) meeting.
- Advised that the new horse trail along the Arn Canal between Poplar Street and Highway 99 has been completed and thanked the Backcountry Horsemen Group for their dedication in establishing this trail.

ii. Councillor Linklater

Councillor Linklater reported on the following:

- Wished everyone a happy and safe Canada Day.
- Recognized Mayor Richman for his speech at the Pemberton Secondary School 2018 Graduation Ceremony on Saturday.
- Recognized the Laoyam Eagles Junior Team for their performance at the Concord Pacific Dragon Boat Festival and noted that it is a young team with only one member retiring at the end of this season.

- Extended congratulations to Village employees, Sarah Toews and Faruq Patel in their appointments as Emergency Coordinator and Chief Building Official.
- Attended the Pemberton Youth Soccer Association season-end party where the announcement of the new soccer field was received with applause.
- Attended Tourism Pemberton Board meeting with Jill Brooksbank, Village of Pemberton Senior Communications & Grant Coordinator.
- Acknowledged Mr. Harris and thanked him for his time with the Village.

10. BYLAWS

There were no Bylaws for consideration.

11. CORRESPONDENCE

a) For Action

- Mark Mendonca, Tourism Pemberton, dated June 21, 2018, thanking the Village for funding provided under the Community Initiative & Opportunity Fund and requesting additional funding.**

Moved/Seconded

THAT correspondence be sent to Tourism Pemberton advising that the Village is unable to provide sponsorship funding for Slow Food Cycle due to the Community Initiative and Opportunity Fund Policy restrictions;

AND THAT an invitation to meet be extended to the Tourism Pemberton Board members to discuss future funding.

CARRIED

- MP Goldsmith-Jones, West Vancouver - Sunshine Coast - Sea to Sky Country, dated June 20, 2018, regarding funding applications under the National Housing Co-Investment Fund.**

Moved/Seconded

THAT Council direct staff to review the funding program criteria.

CARRIED

b) For Information

- i. **Jonathan X. Coté, Mayor, City of New Westminster, dated June 7, 2018, requesting support for New Westminster's resolution, Changes to Strata Property Act, to be presented at the UBCM Convention in September.**

Moved/Seconded

THAT correspondence be sent to New Westminster Mayor and Council in support of their resolution, Changes to the Strata Property Act, to be presented at the UBCM Convention in September

CARRIED

OPPOSED: Councillor Ross

- ii. **Janet Naylor, received June 13, 2018, regarding public use of CN Rail bridge over Lillooet River.**

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

- iii. **Matt Herman, Executive Lead, Ministry Health, dated June 12, 2018, presenting a revised letter from the Honourable Adrian Dix, Minister of Health, regarding the British Columbia Farmers' Market Nutrition Coupon Program.**

Moved/Seconded

THAT the above correspondence be received for information

CARRIED

12. DECISION ON LATE BUSINESS

There was no late business for consideration.

13. LATE BUSINESS

There was no late business for consideration.

14. NOTICE OF MOTION

There was no notice of motion for consideration.

15. QUESTION PERIOD

Joel Barde of Pique Newsmagazine requested clarification regarding the motivation for the Tourism Pemberton funding request.

At 11:15 a.m. the Regular Meeting was recessed.

At 11:31 a.m. the Regular Meeting was reconvened.

16. IN CAMERA

Moved/Seconded

THAT pursuant to Section 90 (1) (c) employee relations, (g) litigation, (k) negotiations, (l) municipal objectives of the *Community Charter*, the Council of the Village of Pemberton serve notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

At 11:31 a.m. Council moved In Camera.

At 12:11 p.m. Council Rose without Report and the Regular Meeting was Recessed.

At 8:48 p.m. the Regular Meeting was Reconvened.

21. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

The following recommendations from the Committee of the Whole meeting held earlier in the day were brought forward for Council's consideration:

UBCM Minister Meetings Topics

- Infrastructure Improvements to Pemberton Creek Bridge
- Road Safety Improvements for Bike Tourism
- Impacts of increased tourism in the Pemberton area
- Farm Status Exemption for properties within a municipality
- Mount Currie Mountain Rock Avalanche Risk Mitigation

Moved/Seconded

THAT the UBCM briefs be accepted as presented.

CARRIED

Moved/Seconded

THAT a request for a meeting be submitted to the Premier's Office on the topics of Impacts of Increased Tourism in the Pemberton Area and Mount Currie Mountain Rock Avalanche Risk Mitigation.

CARRIED

Moved/Seconded

THAT a request for a meeting be submitted to the Minister of Tourism, Arts and Culture on the topic of Impacts of Increased Tourism in the Pemberton Area.

CARRIED

Moved/Seconded

THAT the Squamish-Lillooet Regional District and Lil'wat Nation be invited to attend the any Minister meetings granted on the topic of the Mount Currie Mountain Rock Avalanche Risk Mitigation.

CARRIED

Moved/Seconded

THAT a letter of support be requested from Lil'wat Nation and Squamish-Lillooet Regional District to accompany the Village's brief respecting the Mount Currie Mountain Rock Avalanche Risk Mitigation.

CARRIED

22. BYLAWS

a) Zoning Bylaw No. 832, 2018 – Amendment for Consideration

Moved/Seconded

THAT section 15.1.3 of proposed Village of Pemberton Bylaw No. 832, 2018 be amended by adding the following wording as a condition of use for the Town Centre Commercial (C-1) zone:

15.1.3 (d) Automotive Service Shop: The Automobile Service Shop use is permitted only on the lot legally described as Lot 1, DL 203, LLD, Plan KAP58517. PID: 023-665-131 at the time of adoption of this bylaw.

15.1.3 (d) "Equipment Sales, Servicing, Rental and Repair Shop: The Equipment Servicing, Rental and Repair Shop use is only permitted on lots legally described as Lot 7, Block 2, DL 203, LLD, Plan 1624. PID: 011-506-504 at the time of adoption of this Bylaw.

CARRIED

Moved/Seconded

THAT Staff be directed to prepare options for further public engagement on Zoning Bylaw No. 832, 2018 and defer Third Reading of the Bylaw until public consultation has been completed.

MOTION DEFEATED

23. ADJOURNMENT

Moved/Seconded

THAT the Regular Council meeting be adjourned 9:05 p.m.

CARRIED

Mike Richman
Mayor

Sheena Fraser
Corporate Officer

This is to certify that these minutes are a true and correct copy of the Village of Pemberton Regular Council Meeting Minutes for Tuesday, June 26, 2018.

**Sheena Fraser
Manager of Corporate & Legislative Services
(Corporate Officer)**