

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, November 21, 2017 at 9:00 a.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1460.

IN ATTENDANCE: Mayor Mike Richman
Councillor Ted Craddock
Councillor James Linklater
Councillor Karen Ross
Jennie Helmer

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lisa Pedrini, Senior Planner
Elysia Harvey, Legislative Assistant

Public: 5

1. CALL TO ORDER

At 8:30 a.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the agenda be approved as presented.
CARRIED

3. IN CAMERA

Moved/Seconded
THAT pursuant to Section 90 (1) (k) Negotiations of the Community Charter, the Council of the Village of Pemberton serves notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.
CARRIED

At 8:30 a.m. Council moved In Camera.

At 8:52 a.m. Council did not rise with report and the Regular Council Meeting was reconvened.

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1459 – Tuesday, November 7, 2017

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1459, held Tuesday, November 7, 2017, be adopted as circulated.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising from the previous regular council meeting.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

There was no business arising from Committee of the Whole

7. COMMITTEE MINUTES – FOR INFORMATION

There were no minutes to be received.

8. DELEGATIONS

- a) Lisa Trotter, Senior Regional Transit Manager and Levi Megenbir, Senior Transit Planner from BC Transit presented the Sea to Sky Corridor Regional Transit Study Report. Future objectives for regional transit service were conveyed based on service levels, funding models, market demand, and governance models. The objective of the study was to identify potential transit demand in the Sea to Sky Corridor and what it would look like in terms of design. The study identified regional transit as a high priority both regionally and provincially. Discussion took place with respect to cost sharing possibilities, funding models and governance.
- b) Tanya Richman, Co-Chair, Child and Youth Mental Health & Substance Use Collaborative (CYMH-SU) acknowledged the Village's support of the CYMH-SU initiative and presented the Pemberton and Area Suicide Intervention Toolkits. Three types of Suicide Intervention Toolkits have been developed - one for professionals, one for caregivers and parents, and one for youth. These toolkits are a resource to help people support friends or family who are attempting or considering suicide.

Ms. Richman advised that the funding for the Collaborative initiative across the province concludes December 31, 2017 despite the work local governments did to lobby the provincial government to continue funding. The Pemberton Collaborative has committed to continue meeting as a group with an aim to ensure collaboration between agencies continues.

Moved/Seconded

THAT follow up correspondence be sent to the Honourable Adrian Dix, Minister of Health, the Honourable Judy Darcy, Minister of Mental Health and Addictions and the Honourable Katrine Conroy Minister of Children & Family Development

to express the importance of continued funding beyond December 31, 2017 for the work that the Pemberton Child and Youth Mental Health and Substance Use Collaborative has been doing in Pemberton and for Collaboratives across the Province.

CARRIED

Moved/Seconded

THAT correspondence be sent to the SLRD, Lil'wat Nation, RCMP, BC Ambulance Service, Pemberton Secondary School, Signal Hill Elementary School, Pemberton Medical Centre, the Pemberton Doctors Office and Doctors of BC requesting a letter of support for the Village of Pemberton's request to the Minister of Health, Minister of Mental Health and Addictions and Minister of Children and Family Development to continue funding beyond December 31, 2017 for the Child and Youth Mental Health and Substance Use Collaborative initiative.

CARRIED

9. REPORTS

a) Finance and Administration Department

i. 2018 – 2022 Five Year Financial Plan Timeline

Moved/Seconded

THAT the Five Year Financial Plan and Tax Rates Bylaws' timeline be approved as presented.

CARRIED

b) Operations and Development Services Department

i. Development Variance Permit Application No. 119 (1350 Aster Street)

Moved/Seconded

THAT the Development Variance Permit Application No. 119 (1350 Aster Street) be approved.

CARRIED

**OPPOSED: Councillor Craddock &
Councillor Linklater**

Moved/Seconded

THAT a review of parking requirements set out in the Official Community Plan (OCP) be considered.

CARRIED

A request was made that Council consider moving forward item 10 (a) (i) Zoning Amendment Bylaw (BC Hydro Field Office/Works Yard) Bylaw No. 821, 2017, to accommodate the representatives from BC Hydro present at the meeting.

Moved/Seconded

THAT Second Reading of Zoning Amendment (BC Hydro Field Office/Works Yard) Bylaw No. 821, 2017 be brought forward for consideration.

CARRIED

ii. Zoning Amendment (BC Hydro Field Office/Works Yard) Bylaw No. 821, 2017 – Second Reading

Moved/Seconded

THAT Zoning Bylaw No. 466, 2001, Amendment (BC Hydro Field Office/Works Yard) Bylaw No. 821, 2017 as amended be given Second Reading.

CARRIED

Moved/Seconded

THAT a Public Hearing for Village of Pemberton Zoning Bylaw No. 466, 2001, Amendment (BC Hydro Field Office/Works Yard) Bylaw No. 821, 2017 be scheduled for 7 PM Tuesday, December 5th, 2017, at Council Chambers.

CARRIED

At 10:45 a.m. the Regular Council Meeting was recessed.

At 10:55 a.m. the Regular Council Meeting was reconvened.

c) Mayor's Report

Mayor Richman reported on the following:

- Attended a transit partnership meeting with the CAO where attendees considered cost sharing options, fare increases, revenue generation, park and ride options, and potential short-term transit solutions.
- Discussions are continuing with internet providers Shaw and TELUS for solutions to the internet connectivity issues in Pemberton.
- Attended the Vancouver Coastal Health Congress meeting with other local government representatives, health-related community groups, and Staff.
- The Village has issued a November update for the Water Conditioning Project. Visit www.pemberton.ca to view.
- STATS Canada is currently conducting public consultation for their upcoming 2021 Census Program. Before each census, Statistics Canada initiates an extensive consultation program that allows data users and interested parties across Canada to share their views on how they use census data and the type of information they believe should be available from the census. Take the Census Survey at www.statcan.gc.ca
- It's Customer Appreciation Week at the Pemberton & District Community Centre, take advantage of select free programming between November 20th-26th. Visit www.slrd.bc.ca for details

- Buy Local and support the BC Buy Local Week initiative November 27 – December 3, 2017. Discover Pemberton-based businesses and celebrate their contribution to our economy and community. Visit www.bcbuylocal.com for details

UPCOMING EVENTS

- Boomerang Bags will be hosting a Sewing Circle on November 22nd at the Pemberton Community Centre between 6pm-9pm
- Hosted by Growing Great Children, a Holiday Sing Along with Ira Pettle will be taking place at the Downtown Community Barn on December 1st at 4pm.
- The 2017 Christmas Bazaar is being hosted by the Pemberton Children's Centre at Pemberton Secondary School on Saturday, December 2nd.
- The next SLRD meeting will be taking place this Wednesday and Thursday, November 22nd and 23rd.

d) Councillors' Reports

i. Councillor Ted Craddock

Councillor Craddock reported on the following:

- Attended the Pemberton Valley Dyking District (PVDD) meeting;
- Attended the Pemberton Tourism meeting where representatives from BC Parks and Forests, Lands and Natural Resource Operations & Rural Development (FLNRO), Sea to Sky Recreation District, provided information on visitor statistics to local recreation sites and tourist destinations such as Joffre Lakes Provincial Park, Meager Creek area, and keyhole hot springs.

Moved/Seconded

THAT Staff extend an invitation to an upcoming meeting of Council be extended to representatives from BC Parks and the FLNRO Sea to Sky Recreation District to discuss backcountry tourism in our area and future impacts to our area.

CARRIED

MEETING EXTENSION

Moved/Seconded

THAT pursuant to section 32 of the Village of Pemberton Council Procedure Bylaw No. 788, 2015 the Regular Meeting be extended to continue beyond three hours.

CARRIED

ii. Councillor James Linklater

Councillor Linklater reported on the following:

- Attended the Winterfest Committee meeting;

- Recognized the Pemberton Fire Department for their efforts on the road closure on Sunday November 19th, 2017.
- Noted that horses are posing a traffic safety concern.

iii. Councillor Karen Ross

Councillor Ross did not report

iv. Councillor Jennie Helmer

Councillor Helmer did not report.

10. BYLAWS

a) Bylaws for Second Reading

i. Zoning Amendment (BC Hydro Field Office/Works Yard) Bylaw No. 821, 2017 – Second Reading

Consideration of this matter took place earlier in the meeting. Please see notes above.

11. CORRESPONDENCE

a) For Action

i. Simon Croak, dated November 4, 2017, providing feedback on BC Hydro's public information session on October 26th 2017 regarding BC Hydro's re-zoning application and field office construction.

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

ii. Kristyn Zakall, dated November 16, 2017, requesting addition to Street Name Listing.

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

b) For Information

i. Katrine Conroy, Minister of Children and Family Development, dated November 3, 2017, declaring November as Adoption Awareness Month and drawing attention to adoption resources available in British Columbia

including the Adoptive Families Association of British Columbia (AFABC) and the *Adopt BC Kids* website.

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

- ii. **Bruce Ralston, Minister of Jobs, Trade and Technology, dated November 6, 2017, encouraging participation and nominations for the 2018 Open for Business Awards (OFB).**

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

12. DECISION ON LATE BUSINESS

There was no late business for consideration

13. LATE BUSINESS

14. NOTICE OF MOTION

There was no Notice of Motion presented for consideration.

15. QUESTION PERIOD

No questions were presented.

At 11:50 a.m. the Regular Council meeting was recessed.

At 12:02 p.m. the Regular Council meeting was reconvened.

16. IN CAMERA

Moved/Seconded

THAT pursuant to Section 90 (1) (a) Human Resources, (e) Acquisition, Disposition or Expropriation of Land, (k) Negotiations of the Community Charter, the Council of the Village of Pemberton serves notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

At 12:02 p.m. Council moved In Camera.

At 12:50 p.m. Council Rose with Report.

17. RISE WITH REPORT

Council Rose with Report on the Following:

Commission Appointments:

Board of Variance Appointments:

Niki Vanker, Drew Meredith and Alan Leblanc were re-appointed to the Board of Variance for a three (3) year term to expire in December 2020.

Advisory Land Use Commission:

Amica Antonelli, Heather Rogers, Sarah Allen & Bob Adams were appointed to the Advisory Land Use Commission for a two year term to expire in December 2019.

Advisory Design Review Commission:

Carolyn McBain, Annie Oja & Lisa Ames were appointed to the Advisory Design Review Commission for a two year term to expire in December 2019.

Lil'wat Fire Service Agreement:

The Fire Service Agreement between the Village of Pemberton and Lil'wat Nation was approved and signed by the Mayor and Chief Administrative Officer.

Pemberton Airport Due Diligence Study

Council approved entering into a Memorandum of Understanding with 3BP Solutions to undertake a Due Diligence Study to explore the current commercial development potential of the Pemberton Airport.

At 1:00 p.m. the Regular Council Meeting was recessed to accommodate the Committee of the Whole meeting.

At 1:27 p.m. the Regular Council Meeting was reconvened.

18. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

Recommendations from the Committee of the Whole:

a. Community Initiative and Opportunity Fund

Moved/Seconded

THAT correspondence be sent to the Squamish-Lillooet Regional District Board requesting that a Service Establishment Bylaw be considered to facilitate

funding for the Visitors Information Centre operated by the Pemberton & District Chamber of Commerce.

CARRIED

b. Communications Policy – Update

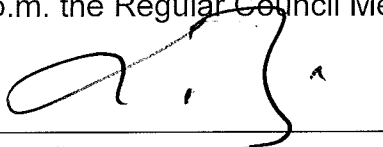
Moved/Seconded

THAT the Communications Policy, as amended, be approved.

CARRIED

19. ADJOURNMENT

At 1:27 p.m. the Regular Council Meeting was adjourned.



Mike Richman
Mayor



Sheena Fraser
Corporate Officer