

VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, July 25, 2017 at 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1455.

IN ATTENDANCE: Mayor Mike Richman
Councillor Ted Craddock
Councillor Jennie Helmer
Councillor James Linklater
Councillor Karen Ross

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lena Martin, Manager of Finance and Administration
Tim Harris, Manager of Operations & Development Services
Robert Grossman, Fire Chief
Jill Brooksbank, Senior Communications and Grants Coordinator
Lisa Pedrini, Village Planner
Shelley Termuende, Legislative Assistant

Public: 5

1. CALL TO ORDER

At 5:31 p.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be amended to remove item 8: RCMP delegation, and add as item 18: In-Camera under section 90(1) (c) Labour Relations and (g) Litigation.

CARRIED

3. RISE WITH REPORT FROM IN CAMERA (CLOSED)

There was no business arising from In-Camera.

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1453 – Tuesday, June 20, 2017

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1453, held Tuesday, June 20, 2017, be adopted as circulated.

CARRIED

b) Special Council Meeting No. 1454 – Tuesday, June 27, 2017

Moved/Seconded

THAT the minutes of Special Council Meeting No. 1454, held Tuesday, June 27, 2017, be adopted as circulated.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

a) IRONMAN Canada – Whistler Event – Follow Up

Mayor Richman advised that an IRONMAN Canada operational meeting has been scheduled for Thursday, July 27, 2017 to discuss bike course options for 2018 and beyond Mayor Richman advised that he and the CAO will be in attendance.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

There was no business arising.

7. COMMITTEE MINUTES – FOR INFORMATION

There were no minutes to be received.

8. REPORTS

a) Office of the CAO

i. Lillooet Early Warning System – Pemberton Valley Dyking District - Camera Upgrade Request

Moved/Seconded

THAT The Village of Pemberton will support a commitment of the Village's quarter share up to \$3,550 for the initial cost to purchase and install a camera at the Lillooet River Early Warning System location conditional on the support of all partnering jurisdictions;

AND THAT the Village of Pemberton will not contribute to the ongoing costs associated with operations, monitoring and maintenance, including vandalism, relating to the Lillooet River Early Warning System.

CARRIED

Moved/Seconded

THAT Correspondence be sent from the Chief Administrative Officer to the Pemberton Valley Dyking District suggesting that the area map for taxation be reviewed to include all properties in the current Benchlands subdivision as well as those proposed in future development of the Benchlands neighbourhood.

CARRIED

ii. Rural Dividend Grant Application - Partnership Proposal

Moved/Seconded

THAT the funding application in partnership with BC Passive House, Equilibrium Consulting and FPInnovations to the Rural Dividend Fund for up to \$500,000 under the Partnership Funding Stream be supported.

CARRIED

b) Corporate and Legislative Services Department

i. Corporate Outstanding Resolutions

One Mile Lake Park Highway Safety Protection – Meeting No. 1450, May 16, 2017

Moved/Seconded

THAT discussion with respect to safety protection along the highway above the One Mile Lake Park Beach be added to the UBCM Ministry of Transportation and Infrastructure Minister Meeting Brief.

CARRIED

Tourism in the Corridor – Meeting No. 1452, June 6, 2017

Moved/Seconded

THAT a letter of support be requested from Lil'wat Nation respecting the Village's concerns related to increased tourism in the corridor to include in the UBCM Ministry of Jobs, Tourism and Skills Training and Ministry of Forest, Lands and Natural Resource Operations Minister Meetings.

CARRIED

Moved/Seconded

THAT Lil'wat Nation be invited to be a signatory on a joint letter with the SLRD and the Village of Pemberton requesting that the Province take responsibility to mitigate the impacts and consequences of increased tourism in the area.

CARRIED

Moved/Seconded
THAT Council receive the report for information.
CARRIED

c) Operations and Development Services Department

i. Operations Quarterly Report – April – June, 2017

Moved/Seconded
THAT the Operations Second Quarter Report be received..
CARRIED

ii. Development Services Quarterly Report – April – June, 2017

Moved/Seconded
THAT the Development Services Second Quarter Report be received.
CARRIED

d) Finance and Administration Department

i. Financial Quarterly Reports – Second Quarter

Moved/Seconded
THAT the Second Quarter Financial Statements be received.
CARRIED

e) Fire Department

i. Fire Department Quarterly Report – April – June, 2017

Moved/Seconded
THAT the Second Quarter Fire Department Report be received for information.
CARRIED

f) Mayor's Report

Mayor Richman reported on the following:

- Thanked the Pemberton Community Centre for their efforts in hosting this year's Canada Day celebrations
- Thanked Mark Hunter, Pemberton Taxi, for his years of service and for extending his contract to August 31st so transit services between the Village and Mount Currie may continue.
- Welcomed the competitors of the Canadian Paragliding Nationals taking in Pemberton July 22nd-29th
- Expressed gratitude to the Den Duyf family and to community partners regarding the completion of Transfer of Recreation Lands

- Reminded residents that the IRONMAN race will be held on Sunday, July 30th and that road closures will be in place and are posted on the Village website.

e) Councillor's Reports

i. Councillor Ted Craddock

Councillor Ted Craddock reported on the following meetings:

- **Pemberton Valley Dyking District**
 - Pemberton Creek gravel removal completed
 - PVDD meetings now include regularly updated budgets and a Q & A session

Councillor Ted Craddock attended the following events:

- Attended Andree Janyk's Celebration of Life
- Attended the Village of Pemberton Short Term Rental Community Engagement Session on July 18, 2017 at the Pemberton Community Centre

ii. Councillor James Linklater

Councillor James Linklater reported on the following meetings:

- **PVUS Meeting**
 - Recreation Commission Grant in Aid was approved to support Kolton Goochey, who has been named to the Canadian U18 Dragon Boat Team and will represent Canada at the 2017 World Nations Dragon Boat Championships this summer in France.
- **Library Board Meeting**
 - Users of the library and revenues have increased
 - Looking to reinvigorate the Friends of the Library fundraising program that may include an Octoberfest event

Councillor James Linklater reported on the following:

- Expressed thanks to Dr. Anthony Ho Chen for his years of service and congratulated him on his retirement.
- Expressed thanks to the Rotary and Village of Pemberton for their work revitalizing the Teen Dock at One Mile Lake Park

iii. Councillor Karen Ross

Councillor Karen Ross did not report.

iv. Councillor Jennie Helmer

Councillor Jennie Helmer did not report.

11. BYLAWS

a) Bylaws for First, Second and Third Readings

i. Street Naming and Civic Addressing Bylaw No. 819, 2017

Moved/Seconded

THAT Street Naming and Civic Addressing Bylaw No. 819 receive First, Second and Third Readings.

CARRIED

ii. Sewer Rates Amendment Bylaw No. 820, 2017

Moved/Seconded

THAT Sewer Rates Amendment Bylaw No. 820 receive First, Second and Third Readings.

CARRIED

iii. Zoning Amendment (BC Hydro Field Office) Bylaw No. 821, 2017

At 8:21 p.m. Councillor Helmer left the meeting.

Moved/Seconded

THAT Zoning Amendment (BC Hydro Field Office) Bylaw No. 821, 2017 receive First Reading.

AND THAT Second Reading of Zoning Bylaw No. 466, 2001, Amendment (BC Hydro Field Office) Bylaw No. 821, 2017 not be considered until the Applicant:

- Holds a public information session or staff supported online engagement strategy seeking public sentiment on the proposed development, at their own expense, and forwards the consultation results to the Village Planner;
- Submits a Development Permit/Development Variance Application outlining refined detail with respect to the form and character of the proposed Field Office and the nature of its parking requirement variance request;
- Agrees to enter into a Land Use Agreement and works with staff to develop a Draft Covenant that outlines negotiated Community Amenity Contributions before Third Reading.

CARRIED

12. MEETING EXTENSION

Moved/Seconded

THAT pursuant to section 32 of the Village of Pemberton Council Procedure Bylaw No. 788, 2015 the Regular Meeting be extended to continue beyond three hours.

CARRIED

13. CORRESPONDENCE

a) For Action

- i. **Karen Tomlinson, Commodore, Pemberton Canoe Association, dated July 15, 2017 Re: Increase Staffing for Maintenance and Bylaw at One Mile Lake during Summer Months**

Moved/Seconded

THAT correspondence from Karen Tomlinson, Commodore, Pemberton Canoe Association, be received for information.

CARRIED

- ii. **Sylvia Shanoss, dated July 16, 2017, Regarding Forest Monitoring and Protection**

Moved/Seconded

THAT Correspondence be sent to Ms. Shanoss advising that this matter is being brought forward to meetings with Ministers at the Union of British Columbia Conference in September and requesting permission to include the correspondence in the Minister Briefs.

CARRIED

- iii. **Andrew Elliott, Coast Mountain Cannabis, dated July 17, 2017 requesting Letter of Support from the Village of Pemberton**

Moved/Seconded

THAT correspondence be sent to Mr. Elliott advising him to request a Comfort Letter from the Village of Pemberton.

CARRIED

b) For Information

- i. **Cathy Peters, dated June 16, 2017 Re: Best Practices for Combating Sexual Exploitation and Human Trafficking**
- ii. **Mayor Jonathan X. Coté, City of New Westminster dated July 6, 2017 Re: Support for UBCM Resolutions**

- iii. **Molly Rothwell, dated July 6, 2017 Re: Thank you letter for Pemberton Secondary Bursary**
- iv. **James Nosella, dated July 10, 2017 Re: Increasing Bait Car and Stuff program to local trailheads and recreation spots**

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

14. DECISION ON LATE BUSINESS

There was no late business for consideration.

15. LATE BUSINESS

16. NOTICE OF MOTION

There was no Notice of Motion presented for consideration.

17. QUESTION PERIOD

Jenna Markovic – Village of Pemberton

Ms. Markovic sought clarification on the Pemberton Valley Dyking District taxation area and on the jurisdiction and project scope and timelines in regard to the installation of safety barriers above the One Mile Lake Park Beach.

Joel Barde - Pique Newsmagazine

Mr. Barde clarification on Council's decision with regard to the request for a letter of support for Coast Mountain Cannabis Inc.

18. IN CAMERA

Moved/Seconded

THAT pursuant to Section 90 (1) (c) Employee Relations and (g) Litigation of the *Community Charter*, the Council of the Village of Pemberton serve notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

At 8:50 p.m. Council moved In Camera.

At 9:01 p.m. Council Rose with Report.

19. RISE WITH REPORT

Council did not rise with report.

20. AJOURNMENT

At 9:02 p.m. the Regular Council Meeting was adjourned.



Mike Richman
Mayor



Sheena Fraser
Corporate Officer