

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, June 20, 2017 at 9:00 a.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1453.

IN ATTENDANCE: Mayor Mike Richman
Councillor Ted Craddock
Councillor Jennie Helmer
Councillor James Linklater
Councillor Karen Ross

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lena Martin, Manager of Finance and Administration
Tim Harris, Manager of Operations & Development Services
Jill Brooksbank, Senior Communications and Grants Coordinator
Jordan Ruddock, Senior Accountant
Shelley Termuende, Legislative Assistant

Public: 7

1. CALL TO ORDER

At 8:58 a.m. Mayor Richman called the meeting to order.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be approved as presented.

CARRIED

3. PUBLIC INFORMATION MEETING: 2016 ANNUAL REPORT

Nikki Gilmore, CAO, presented the 2016 Annual Report advising that it provides an overview of the activities of the Village for the year 2016 and establishes how the Village will be moving forward for 2017 and 2018.

Mayor Richman opened the meeting for public comment or input from the Gallery and hearing none closed the public input portion of the meeting.

Moved/Seconded

THAT the 2016 Annual Report be received for information.

CARRIED

4. RISE WITH REPORT FROM IN CAMERA (CLOSED)

a) Village of Pemberton Bursary

Council Rose with Report from the June 6th In Camera Meeting advising that Molly Rothwell was selected as the Pemberton Secondary School Village Bursary award recipient. Ms. Rothwell was selected for exceeding the criteria of Leadership and Citizenship through her participation in the school's LINK Leadership Club, her work in the Environmental Leadership Program, working to decrease the school's environmental footprint, as well as her impressive academic record.

5. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1452 – Tuesday, June 6, 2017

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1452, held Tuesday, June 6, 2017, be adopted as circulated.

CARRIED

6. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising.

7. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

There was no business arising.

8. COMMITTEE MINUTES – FOR INFORMATION

There were no minutes to be received.

9. DELEGATIONS

a) RCMP Inspector, Jeff Christie, Officer in Charge, Sea to Sky Regional Detachment and Senior Staff Sergeant Jolaine Percival, Sea to Sky Regional Detachment

Inspector Jeff Christie advised that he is on secondment for a year and is covering for Inspector Triance who is on maternity leave. Senior Staff Sergeant Jolaine Percival advised that she is assigned to the Squamish Detachment which includes covering the Whistler Detachment as well. Inspector Christie noted that Corporal Mike Hamilton, who is assigned to the Pemberton Detachment, will be presenting the yearly report in July but was unable to attend this meeting due to other duties.

Inspector Christie and SS Percival provided an overview of their goals for community policing, the importance of communication and education and the need for continued

partnerships throughout the Sea to Sky Region and cooperation and coordination with Tribal Police.

At 9:31 a.m. Inspector Jeff Christie and Senior Staff Sergeant Jolaine Percival left the meeting.

10. REPORTS

a) Office of the CAO

i. CAO Verbal Update

Soccer Fields

CAO Gilmore provided an update on options for a soccer field development at the recreation site advising that gaining an understanding of the cost for both a turf field and a grass field have been challenging. Gilmore advised that the Pemberton Valley Utilities and Services Committee (PVUS) is reviewing the addition of this new service to the recreation service and that PVUS supported a proposal to issue a Request for Quotation for the development of a new soccer field. The purpose of this is to get accurate numbers related to the costs.

Moved/Seconded

THAT staff be directed to issue a Request for Quotes for a turf or grass soccer field for the recreation site located on Pemberton Farm Road East.

CARRIED

IRONMAN Canada – Event

CAO Gilmore provided an update on the action items submitted by the Village of Pemberton to IRONMAN Canada. Gilmore reported that IRONMAN Canada was unable to accommodate the request to increase the honorarium granted to aid station volunteer groups due to limitations of the funds available through the IRONMAN Foundation, but that they are still committed to establishing a scholarship for youth, and improved marketing/promotions to include the Pemberton Valley.

CAO Gilmore further reported that Resort Municipality of Whistler (RMOW) will be creating a Regional Marketing Strategies working group which would include representatives from the RMOW, Tourism Whistler, Village of Pemberton, the Squamish-Lillooet Regional District, Lil'wat Nation, the Pemberton & District Chamber of Commerce and Tourism Pemberton. The focus will be on leveraging marketing and promotion opportunities.

Discussion was had regarding the conditions for supporting the IRONMAN Canada Whistler Triathlon and ways to further leverage the event.

Moved/Seconded

THAT IRONMAN Canada be requested to donate \$5,000.00 to the Pemberton Valley Utilities and Services Committee Pemberton & District Community Fund in lieu of an additional contribution to the community groups that run the aid stations.

CARRIED

OPPOSED: COUNCILLOR CRADDOCK

Lillooet River Early Warning System

CAO Gilmore presented a proposal from the Pemberton Valley Dyking District (PVDD) in regard to installing a Video Surveillance system as a means of facilitating improved monitoring and which will result in savings in staff time and costs.

Discussion was had regarding the PVDD budget, mandate as well as the taxation scheme.

Moved/Seconded

THAT this matter be deferred to the next Regular Council meeting scheduled on Tuesday, July 25, 2017;

AND THAT staff prepare a report outlining background on this initiative that includes information respecting role and responsibility of the Pemberton Valley Dyking District including information related to taxation.

CARRIED

ii. Lil'wat Territory Acknowledgment

Moved/Seconded

THAT the Lil'wat Nation Territory acknowledgement, as presented, be incorporated into all Village meeting agendas and minutes;

AND THAT staff be directed to include the Lil'wat Nation Territory acknowledgement on the Village of Pemberton website.

CARRIED

At 10:30 a.m. Jill Brooksbank left the Regular Council Meeting.

b) Corporate and Legislative Services Department

i. Community Enhancement Fund Request – Pemberton Creek Community Garden

Moved/Seconded

THAT the Pemberton Creek Community Garden Society's request for funding, in the amount of \$850.00, from the Community Enhancement Fund be approved.

CARRIED

c) Operations and Development Services Department

i. Squamish Lillooet Regional District Regional Growth Strategy

Moved/Seconded

THAT the Squamish Lillooet Regional District be informed that the Village of Pemberton is supportive of the proposed major SLRD Squamish-Lillooet Regional District Growth Strategy Bylaw Amendment Bylaw No. 1062, 2008, Amendment Bylaw No. 1514, 2017.

CARRIED

d) Finance and Administration Department

i. 2016 Statement of Financial Information Report

Moved/Seconded

THAT the 2016 Statement of Financial Information be approved for filing with the Ministry of Community, Sport and Cultural Development under the *Financial Information Act*.

CARRIED

e) Mayor's Report

Mayor Richman reported on the following:

- Attended the Chamber of Commerce and Rotary Golf Tournament on Thursday, June 15, 2017
- Attended the Pemberton Secondary School Grad Ceremony on June 17, 2017 and presented the 2017 Village of Pemberton Bursary to Molly Rothwell
- Mayor Richman extended his congratulations to all PSS Grade 12 graduates
- BBQ'd at Barn Dance on Saturday and congratulated the Pemberton Refugees Resettlement Group for putting on a successful fundraising event
- Expressed condolences to the Janyk family on the passing on the weekend of Andrée Janyk, Whistler Council Member and long-time community volunteer,

Mayor Richman provided reminders on the following:

- June 21, 2017 is National Aboriginal Day
- Water Main flushing will take place between June 19th – July 7th; noting that residents may see discoloured water or reduced water pressure during this time
- Upgrades to the Pemberton Airport will result in airport runway closures June 21st, 22nd and 23rd; these upgrades are made possible through a grant from the Province's BC Air Access Program.
- The Village is seeking to fill a part-time contract position for an IT specialist; please see posting on website for more details.

e) Councillor's Reports

i. Councillor Ted Craddock

Councillor Ted Craddock reported on the following:

- **Pemberton Valley Dyking District Meeting**
 - Flood Plain Mapping underway
 - Work on Pemberton Creek to begin in August 2017
 - Pemberton Valley Trails Association expressed desire to improve dykes to ride bikes on.
- Expressed concern regarding guiding companies offering private tours of Joffre Lakes Provincial Park.

ii. Councillor James Linklater

Councillor James Linklater reported on the following:

- **PVUS Meeting**
 - Discussions related to recreation services, soccer fields, Child and Youth Mental Health and Substance Use Collaborative support for a member of the recreation services staff to keep Plan Y app functioning, trails and fees.
 - Photo Opportunity with donors and sponsors supporting the Soccer Fields
- Attended the Pemberton Secondary School Grad Ceremony on June 17, 2017 and gave kudos to Mayor Richman on his speech. Expressed thanks to community for bursary and scholarships amounting to \$41,000 awarded to students.
- Attended the Lion's Club Installation meeting welcoming a new Board of Directors and recognizing current Lion's Club members.
- Attended the Rotary/Chamber Annual Golf Tournament noting that it was a very successful event.
- Acknowledged the passing of Andree Janyk noting that the soccer programs in the corridor would not be what they are today without her dedication, commitment and contribution.
- Reminded that water main flushing will be taking place and to check the Village website for updates.

iii. Councillor Karen Ross

Councillor Ross did not report.

iv. Councillor Jennie Helmer

Councillor Jennie Helmer did not report.

11. BYLAWS

a) Bylaws for Fourth and Final Readings:

i. Filming Bylaw No. 818, 2017

Moved/Seconded

THAT Filming Bylaw No. 818, 2017 receive Fourth and Final Readings.

CARRIED

12. REPORTS

a) Corporate and Legislative Services

i. Filming Policy, ADMIN – 023, 2017 - Adoption

Moved/Seconded

THAT the Filming Policy, ADM – 023, 2017 be adopted as presented.

CARRIED

13. CORRESPONDENCE

a) For Information

- i. Braedon Smith, dated June 6, 2017 Re: Pemberton Music Festival**
- ii. Paul Flanagan, Executive Director, Tax Policy Branch, Ministry of Finance dated June 6, 2017 Re: Taxing of Short Term Accommodations**
- iii. Signal Hill Elementary School dated June 8, 2017 Re: Expression of Thanks for Support for Buddy Benches project through Community Enhancement Funding**
- iv. Cathy Peters, dated June 12, 2017, Letter to Minister Jody Wilson-Raybould and Assistant Jessica Prince Re: Human Trafficking and Sex Industry**

Moved/Seconded

THAT the correspondence items one and four be received for information.

CARRIED

- ii. Paul Flanagan, Executive Director, Tax Policy Branch, Ministry of Finance dated June 6, 2017 Re: Taxing of Short Term Accommodations**

Concern was raised with regard to the impact of removing the PST exemption will have on legitimate BnBs in the Village of Pemberton and additional methods of regulating short term rentals.

Moved/Seconded

THAT the correspondence from Paul Flanagan, Executive Director, Tax Policy Branch, Ministry of Finance, dated June 6, 2017, be received for information.

CARRIED

iii. Signal Hill Elementary School dated June 8, 2017 Re: Expression of Thanks for Support for Buddy Benches project through Community Enhancement Funding

Mayor and Council thanked the students of Signal Hill Elementary School for their letters and staff updated Council on the status of the Buddy Bench installation.

Moved/Seconded

THAT the correspondence from Signal Hill Elementary School be received for information.

CARRIED

14. DECISION ON LATE BUSINESS

Moved/Seconded

THAT under late business, email correspondence from Stewardship Pemberton, dated June 15, 2017 regarding: the Department of Fisheries program funding cuts, specifically to the Resource Restoration Unit, Stream-to-See, Education Coordinator and Technical Support programs be brought forward for discussion.

CARRIED

15. LATE BUSINESS

a) Email correspondence from Stewardship Pemberton, dated June 15, 2017, regarding Department of Fisheries Program funding cuts.

It was noted that since this email was received the Department of Fisheries has restored the funding.

Moved/Seconded

THAT Correspondence be sent to Prime Minister Justin Trudeau and the Honourable Dominic Leblanc, Minister of Fisheries, Oceans and the Canadian Coast Guard, expressing the Village's gratitude for restoring the funding to support valuable programming.

CARRIED

16. NOTICE OF MOTION

There were no Notices of Motion presented for consideration.

17. QUESTION PERIOD

Dan Falloon, Pique Newsmagazine

Mr. Falloon sought clarification on the timelines for implementing the Soda Ash Conditioning System and the status of the disbursement of funds from the Pemberton Music Festival Community Fund and Agricultural Enhancement Fund.

At 10:49 a.m. the Regular Meeting was recessed.

At 10:56 a.m. the Regular Meeting was reconvened.

18. IN CAMERA

Moved/Seconded

THAT pursuant to Section 90 (1) (c) Labour or Other Employee Relations, (e) Acquisition and Disposition of Land and (k) Negotiations of the Community Charter, the Council of the Village of Pemberton serve notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

At 10:56 a.m. Council moved In Camera.

At 12:58 p.m. Council rose without report and recessed the Regular Meeting.

At 1:33 p.m. the Regular Meeting was reconvened and Council moved back In Camera.

At 2:10 p.m. Council rose without report.

19. RISE WITH REPORT

Council did not rise with report.

20. AJOURNMENT

At 2:10 p.m. the Regular Council Meeting was adjourned.



Mike Richman
Mayor



Sheena Fraser
Corporate Officer