

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

**Minutes of the Regular Meeting** of Council of the Village of Pemberton held on Tuesday, May 16, 2017 at 9:00 a.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1450.

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**IN ATTENDANCE:** Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Jennie Helmer  
Councillor James Linklater

**ABSENT:** Councillor Karen Ross

**STAFF IN ATTENDANCE:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Tim Harris, Manager of Operations & Development Services  
Jill Brooksbank, Senior Communications and Grant Coordinator  
Shelley Termuende, Legislative Assistant

**Public:** 6

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**1. CALL TO ORDER**

At 9:02 a.m. Mayor Richman called the May 16, 2017 Regular Council Meeting to order.

**2. APPROVAL OF AGENDA**

Moved/Seconded  
**THAT** the Agenda be approved as presented.  
**CARRIED**

**3. RISE WITH REPORT FROM IN CAMERA (CLOSED)**

There was no business arising from In Camera.

**4. ADOPTION OF MINUTES**

**a) Regular Council Meeting No. 1448 – Tuesday, May 2, 2017**

Moved/Seconded  
**THAT** the minutes of Regular Council Meeting No. 1448, held Tuesday, May 2, 2017, be adopted as circulated.  
**CARRIED**

**b) Special Council Meeting No. 1449 – Tuesday, May 4, 2017**

Moved/Seconded

**THAT** the minutes of Special Council Meeting No. 1449, held Tuesday, May 4, 2017, be adopted as circulated.

**CARRIED**

**5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**

There was no business arising.

**6. COMMITTEE MINUTES – FOR INFORMATION**

There were no minutes to be received.

**7. DELEGATIONS**

**a) Signal Hill Elementary School – Grade 1 and 2 Classes  
Community Enhancement Fund – Buddy Bench Project**

Moved/Seconded

**THAT** a contribution from the Community Enhancement Fund, in the amount of \$803.00, be provided to Signal Hill Elementary School for the purchase of two (2) Buddy Benches.

**CARRIED**

**b) Child and Youth Mental Health and Substance Use Collaborative  
(CYMHSUC) – Pemberton Local Action Team**

**Nancy Lee, Project Coordinator, Pemberton LAT;**

**Kathleen Collins, Co-Chair, Pemberton LAT; Team Leader, Child and Youth Mental Health MCFD;**

**Tanya Richman, Co-Chair, Pemberton LAT; Counsellor/Therapist,  
Xet'ólacw Community School.**

Nancy Lee, Kathleen Collins, and Tanya Richman provided an overview of the Child and Youth Mental Health and Substance Use Collaborative and the initiatives being met through the Pemberton Local Action Team.

A presentation was provided on the Plan-Y web based application, designed to provide mental and physical health resources to youth in the Pemberton Valley region including 24 hour crisis lines, 911 direct dial and local event and volunteer listings. The service is anonymous and tracks traffic but not IP addresses or link clicks.

The CYMHSUC Pemberton Local Action Team expressed thanks to Village Council for supporting the initiative to lobby the Province to continue funding the Child and Youth Mental Health and Substance Use Collaboratives throughout British Columbia beyond 2017.

[Click here for a link to the presentation.](#)

## 8. IN CAMERA

Moved/Seconded

**THAT** pursuant to Section 90 (1) (k) Negotiations of the Community Charter, the Council of the Village of Pemberton serve notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

**CARRIED**

At 9:36 a.m. Council moved In Camera.

At 9:53 a.m. Council Rose without Report.

## 9. REPORTS

### a) Office of the CAO

#### i. First Quarter 2017 Public Works Project Updates

Moved/Seconded

**THAT** staff be directed to discuss with the Ministry of Transportation and Infrastructure options for safety protection along the highway above the new beach area at One Mile Lake Park.

**CARRIED**

Moved/Seconded

**THAT** the First Quarter 2017 Public Works Project Updates Report, dated May 16, 2017, be received.

**CARRIED**

#### ii. Gas Tax Strategic Priorities Fund Application

Moved/Seconded

**THAT** the Village of Pemberton support the application to the Gas Tax Strategic Priorities Fund, up to an amount of \$5,400,000, for 'Improving Community Resiliency through Vital Downtown Infrastructure Rehabilitation' be supported.

**CARRIED**

### **iii. IRONMAN Canada Survey Results**

Moved/Seconded

**THAT** an invitation be sent to representatives of IRONMAN Canada and MLA Sturdy to attend a meeting with Council to discuss the following issues:

- Marketing and promotion opportunities for the Pemberton Valley
- Cycling safety from Whistler to the end of the Meadows Road in the Pemberton Valley.

**CARRIED**

Moved/Seconded

**THAT** a copy of the invitation be sent to the Pemberton & District Chamber of Commerce, Tourism Pemberton, Resort Municipality of Whistler, Squamish-Lillooet Regional District and Lil'wat Nation.

**CARRIED**

Moved/Seconded

**THAT** Council receive the report and survey summary, dated May 16, 2017, as information;

**AND THAT** Council directs staff to share the survey results Resort Municipality of Whistler, Squamish-Lillooet Regional District, Lil'wat Nation, MLA Sturdy and IRONMAN Canada, Pemberton & District Chamber of Commerce and Tourism Pemberton.

**CARRIED**

### **b) Corporate and Legislative Services Department**

#### **i. Bylaw Enforcement Policy**

Moved/Seconded

**THAT** the Bylaw Enforcement Policy, dated May 16, 2017, be adopted as presented.

**CARRIED**

### **c) Operations and Development Services**

#### **i. Development Services Quarterly Report: January - March, 2017**

Moved/Seconded

**THAT** the 2017 First Quarter Development Services Report, dated May 16, 2017, be received for information.

**CARRIED**

#### **d) Mayor's Report**

##### **Mayor Richman reported on the following meetings:**

- Met with the Vancouver Coastal Health Director of Acute Services and the Nurse Manager regarding current conditions at the Pemberton Medical Centre in regard to staffing shortages.
- Met with Dr. Nick Fuller regarding security protocols at the Pemberton Health Centre.
- Met with Lil'wat Chief Dean Nelson regarding Nukw7ántwał Gathering Final Report initiatives and recommendations.
- Met with the CAO and representatives from TELUS regarding Fibre Optics for installation throughout the Village of Pemberton, and Industrial Park and possible expansion to include Lil'wat and SLRD.

##### **Mayor Richman provided reminders on the following:**

- Notice of caution as it is bear season and a mother bear and her cubs have been spending time at Signal Hill Elementary School playgrounds.
- Keyhole Hot Springs are closed due to aggressive bears in the area.

#### **e) Councillor's Reports**

##### **i. Councillor Ted Craddock**

Councillor Ted Craddock reported on the following:

- Provided reminder that the Pemberton Valley Dyking District (PVDD) is holding a Special General Meeting on May 18, 2017 at the PVDD office at 6:30 p.m. to elect a new board member.

##### **ii. Councillor Karen Ross**

Councillor Karen Ross was absent.

##### **iii. Councillor Jennie Helmer**

Councillor Jennie Helmer did not report.

##### **iv. Councillor James Linklater**

Councillor James Linklater did not report.

## 11. BYLAWS

### a) Bylaws for First, Second and Third Readings:

#### i. Airport Establishment, Operations and Fees Bylaw No. 817, 2017

Moved/Seconded

**THAT** Airport Establishment, Operations and Fees Bylaw No. 817, 2017 receive First, Second and Third Readings.

**CARRIED**

## 12. CORRESPONDENCE

### a) For Action

#### i. Lynda Flynn, Chief Administrative Officer, Squamish-Lillooet Regional District (SLRD), dated May 11, 2017, Re: Request for Letter of Support: General Strategic Priorities Fund Gas Tax Grant for the SLRD Pemberton Transfer Station

Moved/Seconded

**THAT** a letter of support for the SLRD application to the General Strategic Priorities Fund for SLRD-Pemberton Transfer Station upgrades be provided from the Village of Pemberton.

**CARRIED**

### b) For Information

#### i. Union of British Columbia Municipalities, dated May 2, 2017, Re: 2017/2018 (Spring) Regional Community to Community Forum – Funding Approval

#### ii. Clayton J.D. Pecknold, Chair, PRIMECorp Board of Directors, dated May 3, 2017, Re: PRIMECorp Annual Report Highlights

#### iii. Krista Walden, President, Pemberton Red Devils Alumni Association, dated May 5, 2017, Re: Day of the Devils' fundraising campaign

Moved/Seconded

**THAT** the above correspondence be received for information.

**CARRIED**

- iv. **Carrie Charron, Vice President, Pemberton Farmer's Institute, dated May 8, 2017, Re: Pemberton Music Festival Agriculture Infrastructure Funding Requirements**

Moved/Seconded

**THAT** the above correspondence be received for information.

**CARRIED**

- v. **Sarah Stewart, Secretary, Pemberton Farmer's Institute (PFI) dated May 8, 2017 Re: PFI position on the renewal of IRONMAN event**

Moved/Seconded

**THAT** correspondence from the Pemberton Farmer's Institute regarding the renewal of the IRONMAN event, be shared with the Resort Municipality of Whistler and IRONMAN.

**CARRIED**

### **13. DECISION ON LATE BUSINESS**

There was no late business for consideration.

### **14. LATE BUSINESS**

### **15. NOTICE OF MOTION**

There were no Notices of Motion presented for consideration.

### **16. QUESTION PERIOD**

Julie Kelly – SLRD Area C/Chamber of Commerce

Ms. Kelly sought clarification on Fibre Optic installation locations throughout the Pemberton Valley and asked questions related to the IRONMAN survey and proposed meeting between the Village and IRONMAN representatives.

### **17. IN CAMERA**

Moved/Seconded

**THAT** pursuant to Section 90 (1) (c) Employee Relations; (k) Negotiations; (i) Legal Opinion and (l) Municipal Objectives of the Community Charter, the Council of the Village of Pemberton serve notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

**CARRIED**

At 11:44 a.m. Council moved In Camera.

At 12:35 p.m. Council Rose with Report.

## 18. RISE WITH REPORT

### a) **SLRD Fire Rescue Department Service Agreement**

Council authorized the Mayor and Chief Administrative Officer to execute the SLRD Fire Rescue Department Service Agreement on behalf of the Village of Pemberton.

### b) **exp. Eagle Drive Rockfall Assessment Report**

Council authorized the release to the public the exp. Eagle Drive Rockfall Assessment Report, dated October 20, 2014, upon written request.

## 19. AJOURNMENT

At 12:35 p.m. the Regular Council Meeting was adjourned.



Mike Richman  
Mayor



Sheena Fraser  
Corporate Officer