

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, May 2, 2017 at 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1448.

IN ATTENDANCE: Mayor Mike Richman
Councillor Ted Craddock
Councillor Karen Ross
Councillor Jennie Helmer
Councillor James Linklater

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lena Martin, Manager of Finance and Administration
Jill Brooksbank, Senior Communications and Grant Coordinator
Robert Grossman, Fire Chief
Jordan Ruddock, Senior Accountant
Shelley Termuende, Legislative Assistant

Public: 0

1. CALL TO ORDER

At 5:36 p.m. Mayor Richman called the meeting to order.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the Agenda be amended to include a Chief Administrative Officer verbal report;

AND THAT the Community Enhancement Fund request from Young Life be moved forward and presented after the Delegation.

CARRIED

3. RISE WITH REPORT FROM IN CAMERA (CLOSED)

At the In Camera Meeting held earlier in the day Council Rose with Report on the following Items:

a) Community Amenity Charge – Policy Review

At the In Camera Meeting held on May 3, 2016 staff were directed to prepare a revised draft Community Amenity Contribution Policy for consideration. This draft policy will be brought forward for Council's consideration at an upcoming Committee of the Whole meeting.

b) Recreation Site - Update

i) Capital Recreation Reserve Fund Establishment Bylaw:

At the In Camera Meeting held earlier today Council supported the establishment of a Capital Recreation Reserve Fund Establishment Bylaw and requested that it be brought forward at the evening meeting for First, Second and Third Readings.

ii) Recreation Collaboration Acknowledgement:

At the In Camera Meeting held earlier today Council fully and unanimously committed to continue to work in collaboration with our local partners Lil'wat Nation and the SLRD for the development and delivery of recreation for the benefit of the entire Pemberton Valley.

4. AMENDMENT OF THE AGENDA

Moved/Seconded

THAT the agenda be amended to add the Capital Recreation Reserve Fund Bylaw No. 816 for consideration for First, Second and Third Readings.

CARRIED

5. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1447 – Tuesday, April 11, 2017

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1447, held Tuesday, April 11, 2017, be adopted as circulated.

CARRIED

6. BUSINESS ARISING FROM THE REGULAR COUNCIL MEETING

There was no business arising from the Regular Council Meeting held on April 11, 2017.

7. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

Recommendations from the Committee of the Whole held May 2, 2017:

Moved/Seconded

THAT staff work with Vancouver Coastal Health to develop a Partnership Agreement and bring back to Council for consideration.

AND THAT priorities to be considered for the Partnership Agreement include Food Security, Active Transportation, Social Housing, Tobacco Reduction and Healthy Built Communities.

CARRIED

8. COMMITTEE MINUTES – FOR INFORMATION

There were no minutes to be received.

9. DELEGATIONS

a) Village of Pemberton 2016 Financial Audited Statements

Darcy Haw, Partner, Assurance Services
Carolyn Gillis, Manager, Assurance Services, MNP

Darcy Haw and Carolyn Gillis presented the 2016 Audited Financial Statements.

Moved/Seconded

THAT the Village of Pemberton 2016 Audited Financial Statements be received for information.

CARRIED

10. REPORTS

The report on the Community Enhancement Fund Request was brought forward as per the amended agenda.

a) Community Enhancement Funding Request – Pemberton Young Life

Moved/Seconded

THAT Council approves an allocation from the Community Enhancement Fund, in the amount of \$3000, to Young Life to purchase ten (10) bubble balls.

CARRIED

b) Office of the CAO

i. Strategic Plan Update

Moved/Seconded

THAT the 2017 Strategic Priorities be referred to the Committee of the Whole meeting for further discussion.

CARRIED

ii. Nukw7ántwaí Gathering Final Report

Moved/Seconded

THAT Council receive the Report for information;

AND THAT the Council supports in principle the recommendations in the Nukw7ántwaí Regional Gathering Report and Recommendations Report.

AND THAT staff work with the SLRD to confirm the interest and support of the Gathering Participants on the recommendations from the Gathering Report.

CARRIED

iii. Water Treatment Plant Commissioning - CAO Verbal Report:

Nikki Gilmore, CAO, provided an update on the status of the Water Treatment Plant project advising that the new system commissioning will begin next week. The Village will be providing notification to residents this week with respect to the commissioning timeline.

Moved/Seconded

THAT the Verbal CAO report be received for information.

CARRIED

c) Corporate and Legislative Services Department

i. Regular Council Meeting Resolutions and Outstanding Action Items Report

Moved/Seconded

THAT the Village not participate in the Bylaw Adjudication System established by the SLRD at this time.

CARRIED

Moved/Seconded

THAT Staff be directed to bring forward a Bylaw Notice Enforcement Bylaw in anticipation that the Village may wish to participate in the Bylaw Adjudication System in the future.

CARRIED

Moved/Seconded

THAT the following resolution passed at the Regular Council Meeting No. 1438, held Tuesday, October 18, 2016 be rescinded:

***THAT** Council revisit the possibility of delegating to the Chief Administrative Officer approval for small annual requests for donations, up to an amount of \$1,000 each year, from Community Enhancement Fund during 2017 budget discussions.*

CARRIED

Moved/Seconded

THAT the Regular Council Meeting Resolutions and Outstanding Action Items Report be received for information.

CARRIED

d) Fire Department

i. First Quarter Report

Moved/Seconded

THAT the First Quarter Report from the Fire Department be received for information.

CARRIED

e) Mayor's Report

Mayor Richman reported on the following meetings:

Squamish-Lillooet Regional District (SLRD):

- 2016 Audited Financial Statements for the SLRD approved
- 2016 Audited Financial Statements for the Regional Hospital Board approved
- Regional Growth Strategy Review Update
- Supported Base Wireless with Letter of Support for Connect to Innovate grant application
- Supported Mclvor/Demerit Temporary Use Permit

- Approved the SLRD application for Gas Tax Strategic Priorities for a new Waste Transfer Station in the Industrial Park

Met with Dr. Mark Lysyshyn, new Medical Health Officer, North Shore-Sea to Sky, regarding staffing shortages at the Pemberton Medical Centre and suggested that it would be useful for the Village to meet with VCH officials.

Invitation to Vancouver Coastal Health

Moved/Seconded

THAT Karen Olson, the Chief Operating Officer, Vancouver Coastal Health, be invited to an upcoming Committee of the Whole meeting.

CARRIED

Mayor Richman provided reminders on the following:

Have your say – Zoning and Sign Bylaw Survey: Provide your feedback on the Zoning and Sign Bylaw Survey available on the Village website. Surveys close on Wednesday, June 10, 2017.

Ironman Survey: The Village is seeking feedback regarding the Ironman Canada event. Survey closes May 3, 2017.

Pizza with the Mayor: Took place on April 27, 2017. Items raised included need for more transit, short-term accommodation, unsightliness on development sites, Pemberton Music Festival concerns, Air B&B control and revenue and after school daycare.

Emergency Preparedness Open House: Takes place this Saturday, May 6th at the Downtown Barn from 11 am – 2 pm.

PORCA Fundraiser: Takes place this Saturday, May 6th starting at 7 pm with a DJ and Silent Auction at the Legion.

Women's Institute Plant Sale: Takes place this Saturday, May 6th starting from 9am – 12pm at the Legion.

f) Councillor's Reports

i. Councillor James Linklater

Councillor James Linklater reported on the following:

- Commended the Mayor for his help with the Day of the Devil's fundraiser which raised \$25,000
- Commended staff on Zoning/Bylaw Review program that is currently underway
- Library Board meeting at which the appreciation was given to the Friends of the Library
- Commended staff on work at One Mile Lake Park
- Reminded of the Rotary Flower Basket Campaign
- Rotary and Chamber of Commerce Golf Tournament on June 15, 2017
- Attending upcoming Rotary District Conference

ii. Councillor Ted Craddock

Councillor Ted Craddock reported on the following:

- Pemberton Valley Dyking District to hold Special Annual General Meeting on May 18, 2017 to elect a new board member
- Pemberton Valley Dyking District tax rate increase of 5%
- Commended staff for clean-up efforts on Pitch-In Day
- Supported the Rotary through the "Adopt a Highway" campaign
- Attended the Community Group Meeting on Wednesday, April 12, 2017 and commended Sheena Fraser and Wendy Olsson on their presentations.

iii. Councillor Karen Ross

Councillor Karen Ross did not report.

iv. Councillor Jennie Helmer

Councillor Jennie Helmer did not report.

11. BYLAWS

a) Bylaws for First, Second and Third Readings:

i. 2017-2021 Five Year Financial Plan Bylaw No. 811, 2017

Moved/Seconded

THAT 2017-2021 Five Year Financial Plan Bylaw No. 811, 2017 receive First, Second and Third Readings.

CARRIED

ii. 2017 Tax Rates Bylaw No. 812, 2017

Moved/Seconded

THAT 2017 Tax Rate Bylaw No. 812, 2017 receive First, Second and Third Readings.

CARRIED

iii. Water Frontage Tax Amendment Bylaw No. 813, 2017

Moved/Seconded

THAT 2017 Water Frontage Bylaw No. 813, 2017 receive First, Second and Third Readings.

CARRIED

iv. Sewer Frontage Tax Amendment Bylaw No. 814, 2017

Moved/Seconded

THAT 2017 Sewer Frontage Bylaw No. 814, 2017 receive First, Second and Third Readings.

CARRIED

v. Agricultural Enhancement Advisory Commission Bylaw No. 815, 2017

Moved/Seconded

THAT Agricultural Enhancement Advisory Commission Bylaw No. 815, 2017 as amended under Section 13.a. receive First, Second and Third Readings.

CARRIED

vi. Capital Recreation Reserve Fund Establishment Bylaw

Moved/Seconded

THAT Capital Recreation Reserve Fund Establishment Bylaw No. 816,
2017 receive First, Second and Third Readings.

CARRIED

12. CORRESPONDENCE

a) For Action

- i. Krista Walden, Scholarships and Bursaries Committee, Pemberton Secondary School Re: Village of Pemberton Bursary**

Moved/Seconded

THAT Councillor Ted Craddock be appointed to the Pemberton Secondary School Scholarships and Bursaries Committee.

CARRIED

b) For Information

- i. Laurie Gourlay, Interim Director, Salish Sea Trust Re: Request to support the Salish Sea UNESCO World Heritage Site Application**
- ii. Keri-Ann Austin on behalf of District of Coldstream Re: Resolution No. 2017-77 requesting the Farm Industry Review Board to Conduct a Study**
- iii. Peter Ronald, Programs Officer, Union of British Columbia Municipalities Re: Completion of 2016 FireSmart Project (SWPI-613: Pemberton FireSmart Education and Training Project)**
- iv. LMLGA Annual Report and Resolutions**

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

13. DECISION ON LATE BUSINESS

There were no late business items for consideration.

14. LATE BUSINESS

There were no late business items.

15. NOTICE OF MOTION

There was no Notice of Motions presented.

16. QUESTION PERIOD

There were no questions from the gallery.

17. AJOURNMENT

At 7:22 p.m. the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer