

**VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE MEETING MINUTES-
MEETING MINUTES**

Minutes for the **Committee of the Whole** of Council of the Village of Pemberton held Tuesday, May 2, 2017 at 1:00 p.m., at Council Chambers, 7400 Prospect Street. This is meeting No. 161.

ATTENDING: Mayor Mike Richman
Councillor James Linklater
Councillor Karen Ross
Councillor Ted Craddock
Councillor Jennie Helmer

STAFF: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Shelley Termuende, Legislative Assistant
Jill Brooksbank, Senior Communications and Grant Coordinator*

*Partial Attendance

PUBLIC: 4

1. CALL TO ORDER

At 1:02 p.m. Mayor Richman called the May 2, 2017, Committee of Whole Meeting to order.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be approved as presented.

CARRIED

3. APPROVAL OF THE MINUTES

a) Committee of the Whole No. 160 – Tuesday, April 11, 2017

Moved/Seconded

THAT the minutes of Committee of the Whole Meeting No. 160, held Tuesday, April 11, 2017 be adopted as circulated.

CARRIED

4. DELEGATIONS

a) **Mark Lysyshyn, Medical Health Officer and Claire Gram, Population, Health Policy and Projects Lead – Healthy Communities Project**

Mark Lysyshyn and Claire Gram provided an overview of health indicators in the Sea to Sky Region, the role of Vancouver Coastal Health in Health Promotion and the Healthy Communities mandate from the Provincial Government.

Dr. Lysyshyn spoke about the Healthy Communities Partnership initiative and noting that the District of Squamish signed an Agreement in 2015 and the Resort Municipality of Whistler endorsed the Agreement in April this year. Through an Agreement each community can set their priorities which have included healthy built communities, tobacco reduction, social consecutiveness, physical activity, road safety and active transportation along with healthy eating and food.

Discussion took place regarding the nature of a potential Partnership Agreement between the Village of Pemberton and Vancouver Coastal Health as well as the possibility to hold a Sea to Sky Regional Health Congress similar to what is done on the North Shore.

[Click here for a link to the presentation](#)

Moved/Seconded

THAT the Committee of the Whole recommend to Council that staff work with Vancouver Coastal Health to develop a Partnership Agreement and bring back to Council for consideration.

AND THAT priorities to be considered for the Partnership Agreement include Food Security, Active Transportation, Social Housing, Tobacco Reduction and Healthy Built Communities.

CARRIED

b) **Martin Littlejohn, Executive Director, Western Canada Mountain Bike Tourism Association**

2016 Mountain Bike Economic Impact Study – Pemberton Valley

Martin Littlejohn thanked Council for their support in providing funding to expand the scope of the 2016 Mountain Bike Study update to include the Pemberton Valley.

Mr. Littlejohn presented the results of the Study that took place in July and August of 2016 and which included usage, net promoter scores and the types of users on the trail.

[Click here for a link to the presentation](#)

It was agreed that the report will be shared with the Chamber of Commerce, Tourism Pemberton and the Pemberton Valley Trails Association.

Mayor Richman thanked Mr. Littlejohn for the work that was done on the study as the information provided will help to inform discussions related to economic and trails development within the Pemberton Valley.

5. DRAFT AIRPORT ESTABLISHMENT, OPERATIONS AND FEES BYLAW – Review and Discussion

Sheena Fraser, Manager of Corporate and Legislative Services, introduced a new draft Airport Establishment, Operations and Fees Bylaw for review and comment from the Committee.

Ms. Fraser noted that staff would like to add into the draft bylaw under the Airport Managers duties and responsibilities the ability to levy fines in the circumstance of unauthorized activity or works at the airport and add a fine structure.

Ms. Fraser noted that the new draft bylaw also includes clarity related to the role of the Airport Manager, updates several definitions, and implements a small tie-down fee increase.

Moved/Seconded

THAT the Committee of the Whole supports the Airport Establishment, Operations and Fees Bylaw as amended to include the ability for the Airport Manager to levy fines and the establishment of a fine structure;

AND THAT the draft bylaw be brought forward to the next Regular Council Meeting.

CARRIED

6. COMMITTEE OF THE WHOLE OUTSTANDING RESOLUTIONS – Review

Nikki Gilmore, CAO, reviewed the outstanding resolutions and sought direction with respect to next steps.

A review of the items resulted in agreement that consideration of a proposed Nuisance Bylaw continue to be on hold to a future meeting and that Affordable Housing be considered in the Strategic Priorities discussion to take place at the

Regular Meeting later in the day.

Moved/Seconded

THAT the First Nation Traditional Territory Acknowledgement initiative be brought forward to the next Committee of the Whole.

CARRIED

Moved/Seconded

THAT the report on outstanding Committee of the Whole resolutions be received.

CARRIED

7. ADJOURNMENT

The Committee of the Whole Meeting was adjourned at 3:03 p.m.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer