

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

**Minutes of the Regular Meeting** of Council of the Village of Pemberton held on Tuesday, April 11, 2017 at 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1447.

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**IN ATTENDANCE:** Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Karen Ross  
Councillor Jennie Helmer  
Councillor James Linklater

**STAFF IN ATTENDANCE:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Tim Harris, Manager of Operations and Development Services  
Robert Grossman, Fire Chief  
Shelley Termuende, Legislative Assistant

**Public:** **3**

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**1. CALL TO ORDER**

At 5:58 p.m. Mayor Richman called the meeting to order.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the Agenda be amended to include the appointment of an Alternate Approving Officer under Section 9.

**CARRIED**

**3. RISE WITH REPORT FROM IN CAMERA (CLOSED)**

Council did not rise with report at this time.

**4. ADOPTION OF MINUTES**

**a) Regular Council Meeting No. 1446 – Tuesday, March 21, 2017**

Moved/Seconded

**THAT** the minutes of Regular Council Meeting No. 1446, held Tuesday, March 21, 2017, be adopted as circulated.

**CARRIED**

**5. BUSINESS ARISING FROM THE REGULAR COUNCIL MEETING HELD ON MARCH 21, 2017**

- a) Pemberton and District Chamber of Commerce - Request for Appointment to Economic Development Task Force

Moved/Seconded

**THAT** Councillor Karen Ross, Nikki Gilmore, CAO and Jill Brooksbank, Senior Communications and Grant Coordinator, be appointed to the Pemberton and District Chamber of Commerce Economic Development Task Force;

**AND THAT** correspondence regarding the appointments be sent to the Pemberton and District Chamber of Commerce.

**CARRIED**

**6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING**

**Recommendations from the Committee of the Whole held Tuesday, March 21, 2017:**

- a) **1350 Aster Street – Renovation Update Presentation**

Moved/Seconded

**THAT** a thank you letter be sent to Lynda Flynn, SLRD CAO, for attending the Committee of the Whole meeting on March 21, 2017 to provide an update on the 1350 Aster Street Renovation Plans.

**CARRIED**

Moved/Seconded

**THAT** correspondence be sent to the Squamish-Lillooet Regional District (SLRD) Board advising that in discussions with the SLRD, the Village has identified its interest in the utilization of the open area that will be established under the proposed office expansion on the south side of the 1350 Aster Street building for the purposes of facilitating future fire hall expansion.

**CARRIED**

**Recommendations from the Committee of the Whole held Tuesday, April 11, 2017:**

- b) **Budget Discussions**

Moved/Seconded

**THAT** the remaining surplus, in the amount of \$6,667, from the 2016 Community Initiatives and Opportunities Fund (CIOF), be allocated to the 2017 budget for the Community to Community Forum.

**CARRIED**

Moved/Seconded

**THAT** the remaining surplus from the 2016 year-end audit findings be allocated to General Reserves.

**CARRIED**

Moved/Seconded

**THAT** the tax rate is increased cumulatively by 4% each year for three years (2017, 2018, 2019);

**AND THAT** those funds collected be allocated to General Reserves.

**CARRIED**

## **7. COMMITTEE MINUTES – FOR INFORMATION**

There were no minutes to be received.

## **8. DELEGATIONS**

### **a) Davin Peterson, Executive Director, Base Wireless Re: Fibre Optics and Grant Programs**

Mr. Peterson provided background on Base Wireless including an overview of the services they provide. As well, Mr. Peterson outlined the Backbone Project, which is a proposal for a combined fibre network that will connect municipal buildings, including the Library, and that will provide a backbone for connectivity for the Pemberton Meadows to existing wireless tower locations for higher speeds to homes and businesses in Pemberton.

Base Wireless is seeking a letter of support from the Village of Pemberton for their application to the Ministry of Innovation, Science and Technology Connect to Innovate granting program which is in place to bring high-speed internet to rural and remote communities in Canada. The correspondence is included on the agenda as item 11 (a) (iii).

[Click here for a link to the presentation.](#)

Item 11 (a) (iii), correspondence from Davin Peterson, Executive Director, Base Wireless, dated April 5, 2017 requesting a letter of support from the Village of Pemberton for application to the Connect to Innovate Program for fibre internet service delivery was brought forward for consideration by Council following the presentation.

Moved/Seconded

**THAT** a letter of support be sent to Base Wireless regarding their application to the federally funded Connect to Innovate Funding Program.

**CARRIED**

## 9. REPORTS

### a) Office of the CAO

#### i. Appointment of the CAO as Alternate Approving Officer

Moved/Seconded

**THAT** Nikki Gilmore, Chief Administrative Officer, be appointed as the Alternate Approving Officer.

**CARRIED**

#### ii. Naming of Municipal Road at the Recreation Site - Sabre Way

Moved/Seconded

**THAT** Council approve the naming of the unnamed road at the recreation site Sabre Way upon completion of the subdivision;

**AND THAT** staff be directed to bring forward a Street Naming and Addressing Bylaw.

**MOTION DEFEATED**

Moved/Seconded

**THAT** Council approve the naming of the unnamed road located at the recreation site, Sabre Way;

**AND THAT** the Den Duyf family be informed to this effect.

**CARRIED**

Moved/Seconded

**THAT** staff prepare a new Street Naming and Addressing Bylaw.

**CARRIED**

#### iii. Community to Community Forum Grant – Road to Reconciliation Workshop

Moved/Seconded

**THAT** the funding application to UBCM, in the amount of \$5,000, to host a Community to Community Forum be approved.

**CARRIED**

Moved/Seconded

**THAT** a correspondence be sent to the Winds of Change partners requesting a meeting to resolve the status of the Committee.

**CARRIED**

Moved/Seconded

**THAT** if the grant application is successful and if the Village is unable to facilitate the workshop through the funds allocated to this project, correspondence be sent to SLRD Electoral Area C Director requesting a contribution of up to \$500 to cover the shortfall.

**CARRIED**

**iv. Transit Service Agreement**

Moved/Seconded

**THAT** the Mayor and Chief Administrative Officer be authorized to execute the Pemberton Valley Annual Operating Agreement between the Village of Pemberton and BC Transit;

**AND THAT** the Mayor and Chief Administrative Officer be authorized to execute the Pemberton Valley Transit Service Agreement between the Village of Pemberton and BC Transit.

**CARRIED**

**b) Fire Department**

**i. Community Wildfire Protection Plan – Adoption**

Moved/Seconded

**THAT** the Community Wildfire Protection Plan be adopted as presented.

**CARRIED**

Moved/Seconded

**THAT** Staff be directed to identify the short and long term priorities and incorporate the recommendations into the yearly work plan subject to funding and resources being available each year.

**CARRIED**

**c) Mayor's Report**

**Mayor Richman reported on the following meetings:**

- Met with Dr. Fuller and Dr. Fisher, Pemberton Medical Clinic, regarding nursing shortages and putting pressure on Vancouver Coastal Health to communicate with local governments.
- Will be meeting with Dr. Mark Lysyshyn, North Shore – Sea to Sky, Medical Health Officer to discuss the lack of nurses at Pemberton Clinic.
  - Attended the joint Council meeting with the Resort Municipality of Whistler.

- Attended the Squamish-Lillooet Regional District Board and Resort Municipality of Whistler Council meeting at which discussion centered on transit and housing.

**Mayor Richman provided reminders on the following:**

**One Mile Lake:** This year will see some of the recommendations of the One Mile Lake Master Plan being implemented including improving drainage in the beach area, relocating the trail from the middle of the beach to the back of the former lower parking lot, closing the lower parking lot and converting it to green grass and installation of an emergency access/turnaround at the former lower parking lot. Access to the lower parking lot has been closed while this work is underway.

**BC Air Access Grant:** The Village received \$194,755 from the BC Air Access Program to undertake crack sealing repairs and line painting on the apron and to install a new road which will connect the East Taxiway and lease area to Airport Road. It is anticipated that work will begin in the spring on the crack sealing repairs/line painting (weather dependent) and the road work will take place over the summer/fall.

**Water Conditioning Project:** Work has resumed on the project and it is 90% complete. The soda ash injection system was delivered at the end of March and is now being installed. The Village will message out when the system is operational.

**Community Groups Meeting :** April 12<sup>th</sup> from 6:30 – 8: 30 pm at the Community Centre, opportunity for community groups to learn about granting programs, park use permits and to find out what other community groups have planned for the year.

**Ironman Community Outreach Session:** Hosted by Ironman, April 18<sup>th</sup> from 7:00 -9:00 pm at the Community Centre, opportunity for the public to ask questions and provide feedback to organizers.

**Easter Egg Hunt:** The Lions' annual Easter Egg hunt will take place at noon on Sunday, April 16<sup>th</sup> at Pioneer Park.

**d) Councillors Reports**

**i. Councillor James Linklater**

Councillor Linklater reported on the following items:

- Attended the Whistler Blackcomb Squamish Lil'wat Master Plan Celebration on Sunday, April 9, 2017

- There will be Library Board Meeting on Tuesday, April 18, 2017 recognizing the Friends of the Library
- On April 12, 2017 there is a Sr. Boys Basketball Dinner
- Red Devil's Alumni Fundraiser Event on April 29, 2017, at the Pemberton High School

**ii. Councillor Karen Ross**

Councillor Karen Ross did not report.

**iii. Councillor Jennie Helmer**

Councillor Jennie Helmer did not report.

**iv. Councillor Ted Craddock**

Councillor Ted Craddock reported on the following item:

- Attended the Pemberton and District Chamber of Commerce luncheon and commended Village of Pemberton staff, in particular Lisa Pedrini, Village Planner, on the Zoning and Sign Bylaw Review presentation.

## 10. BYLAWS

There were no bylaws to present.

## 11. CORRESPONDENCE

### a) For Action

- i. Email from Cindy Filipenko, dated March 20, 2017, Re: Opportunities for recognition of long time locals George and Shirley Henry**

Moved/Seconded

**THAT** correspondence be sent to Cindy Filipenko advising that the Village will take the request to recognize George and Shirley Henry under consideration.

**CARRIED**

- ii. Dave Den Duyf, President, Rotary Club of Pemberton and Graham Turner, President, Pemberton and District Chamber of Commerce, dated March 19, 2017, Re: 12<sup>th</sup> Annual Golf Tournament Fundraiser**

Moved/Seconded

**THAT** the above correspondence be received for information.

**CARRIED**

- iii. **Davin Peterson, Executive Director, Base Wireless, dated April 5, 2017 requesting a letter of support from the Village of Pemberton for application to the Connect to Innovate Program for fibre internet service delivery**

This matter was considered and supported following the presentation by Mr. Peterson under Item 8 (a).

- iv. **Ruth Simons, Howe Sound Community Forum, dated April 7, 2017, invitation to attend the Howe Sound Community Forum meeting on May 5, 2017 in Lion's Bay – 10:00 a.m. – 2:30 p.m.**

Moved/Seconded

**THAT** the above correspondence be received for information.

**CARRIED**

#### **b) For Information**

- i. **Correspondence from Leo Facio, Mayor, Harrison Hot Springs to District of Coldstream Mayor and Council, dated March 13, 2017, Re: Support regarding the Provincial Private Moorage Program**
- ii. **Myson Effa, Manager, Pemberton Gateway Village Suites, dated March 21, 2017, Re: Telus Fibre Optic Grants**
- iii. **Selena Robinson, MLA for Coquitlam-Maillardville, dated March 21, 2017, Re: Local Government Spring Newsletter**
- iv. **Steve Thomson, Minister of Forests, Lands, and Natural Resource Operations, dated March 27, 2017, in response to correspondence from the Village, SLRD, Lil'wat Nation and PVDD Re: Flood Forecasting on the Lillooet River**
- v. **Janet Naylor, dated March 30, 2017, Re: New Bridge Crossing of the Lillooet River**
- vi. **Myson Effa, Manager, Pemberton Gateway Village Suites, dated April 4, 2017, Re: Friendship Trail and Google Street Mapping**
- vii. **Brenda Williams, PVTA, Board of Directors, dated April 5, 2017, expressing support for the Friendship Trail and Bridge project.**

Moved/Seconded

**THAT** the above correspondence be received for information.

**CARRIED**



## 12. DECISION ON LATE BUSINESS

There were no late business items for consideration.

## 13. LATE BUSINESS

There were no late business items.

## 14. NOTICE OF MOTION

There was no Notice of Motions presented.

## 15. QUESTION PERIOD

Russell Mack requested that the SLRD and Lil'wat Nation be included in discussions with Pemberton doctors regarding nursing shortage.

## 16. IN CAMERA

Moved/Seconded

**THAT** pursuant to Section 90 (1) (k) Negotiations of the *Community Charter*, the Council of the Village of Pemberton serves notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

**CARRIED**

At 7:05 p.m. Council moved In-Camera.

At 7:13 p.m. Council Rose with Report.

## 17. RISE WITH REPORT

### a) Friendship Trail Bridge – Design Build Contract Award

The Friendship Trail Bridge design build contract, in the amount of \$986,474.80, was awarded to Surespan Construction Ltd.

## 18. AJOURNMENT

At 7:14 p.m. the Regular Council Meeting was adjourned.

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Mike Richman  
Mayor

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Sheena Fraser  
Corporate Officer