

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, March 7, 2017 at 5:30 p.m. **in Council Chambers, 7400 Prospect Street.** This is Meeting No. 1445.

IN ATTENDANCE: Mayor Mike Richman
Councillor Ted Craddock
Councillor Karen Ross
Councillor Jennie Helmer
Councillor James Linklater

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Tim Harris, Manager of Operations and Development Services
Robert Grossman, Fire Chief
Lisa Pedrini, Village Planner
Shelley Termuende, Legislative Assistant
Rachael Low, Protective Services Coordinator

Public: 6

1. CALL TO ORDER

At 6:37 p.m. Mayor Richman called the meeting to order.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the Agenda be approved as presented.
CARRIED

3. RISE WITH REPORT FROM IN CAMERA (CLOSED)

At the Regular In Camera Council Meeting No. 1445 held Tuesday, March 7, 2017 Council Rose with Report on the following item:

Airport Lease

Council rose with report that the Chief Administrative Officer has been authorized to negotiate a lease agreement with Ian Porter for a lease lot at the Pemberton Airport to facilitate the development of a private hangar. As well, staff have been directed to arrange for the appropriate advertising to issue notice of the Village's intent to dispose of land through a lease agreement.

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1444 – Tuesday, February 21, 2017

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1444, held Tuesday, February 21, 2017, be adopted as circulated.

CARRIED

5. BUSINESS ARISING FROM THE REGULAR COUNCIL MEETING

There was no business arising from this meeting.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

Recommendation from the Committee of the Whole:

Moved/Seconded

THAT the 2017 budget review schedule be revised by holding Budget Session No. 3 on April 11, 2017, introducing the 2017 Tax Rates Bylaw and Five Year Financial Plan Bylaw on May 2, 2017 and holding a Special Council Meeting on Thursday, May 4th at 8:30 a.m. to consider adoption of the Tax Rates and Five Year Financial Plan Bylaws.

CARRIED

7. COMMITTEE MINUTES – FOR INFORMATION

There were no minutes to be received.

8. DELEGATIONS

There were no delegations scheduled for this meeting.

9. REPORTS

a) Office of the CAO

i. Agricultural Land Commission Meeting – Agricultural Enhancements

Moved/Seconded

THAT the Agricultural Land Commission Meeting Update regarding Pemberton Music Festival Agricultural Enhancements information report be received.

CARRIED

ii. Building Bridges Workshop

Moved/Seconded

THAT up to \$3,720 be allocated from Council and Staff training budgets shared on a per person basis to host two joint Building Bridges through Understanding the Village workshops with the Squamish Lillooet Regional District on May 26, 2017 and September 22, 2017.

CARRIED

b) Corporate and Legislative Services

i. Community Enhancement Funding Request, Sea to Sky Clean Air Society for Bike to Work Week.

Moved/Seconded

THAT funding from the Community Enhancement Fund, in the amount of \$1,000, be provided to the Sea to Sky Clean Air Society for Bike to Work Week activities.

CARRIED

Moved/Seconded

THAT the Sea to Sky Air Quality Society be made aware of the SLRD Recreation Commission Fund Grant Program and suggest that an application be made to this grant program for future Bike to Work Week programming.

CARRIED

Moved/Seconded

THAT May 29 – June 4th be proclaimed Bike to Work & School Week in the Village of Pemberton.

CARRIED

The Mayor read the following Proclamation:

WHEREAS *Bike to Work & School Week helps build more vibrant, green, healthier communities in which to live and work by encouraging residents to cycle to work (or school) during the event, with the objective that participants will continue to commute by bicycle on a regular basis.*

AND WHEREAS, *Bike to Work & School Week a provincial, non-profit society, community based organization that recognizes riding a bike to work instead of commuting via car promotes healthy lifestyles and prevention of health issues through regular exercise.*

AND WHEREAS, *Bike to Work & School Week is coordinated by the Sea to Sky Clean Air Society in Pemberton, Whistler and Squamish who recognize commuting to work is a significant cause of carbon emissions*

in the Sea to Sky air shed and choosing to cycle instead, even occasionally, can have dramatic results.

NOW THEREFORE BE IT RESOLVED THAT the Village of Pemberton declares the week of May 29 – June 4, 2017 as “Bike to Work & School Week” in the Village of Pemberton and invites citizens in our region to register and participate in the event.

c) Operations & Development Services

i. Development Services 2016 Annual Report

Moved/Seconded

THAT the Development Services 2016 Annual Report be received.

CARRIED

d) Pemberton Fire Rescue

i. Pemberton Fire Rescue 2016 Annual Report

Moved/Seconded

THAT the Pemberton Fire Rescue 2016 Annual Report be received.

CARRIED

ii. Emergency Preparedness Program 2016 Annual Report

Moved/Seconded

THAT the Emergency Preparedness Program 2016 Annual Report be received.

CARRIED

a) Mayor’s Report

Mayor Richman reported on the following meetings:

- Chamber of Commerce Annual General Meeting: Mayor Richman extended his congratulations to Graham Turner who is the new President and Julie Kelly who is the new Vice President.
- Transit Open House
- Special SLRD Board Meeting – Budget Discussions: Announced that the SLRD has received \$100,000 from the Rural Dividend Fund for the Friendship Trail.
- Pemberton Valley Utilities and Services Committee Meeting – Budget discussions continued.

- Community 2 Community Gathering: Thanked Jill Brooksbank and Jeanette Nadon for coordinating the Gathering and Sheldon Tetreault for facilitating. Mayor Richman spoke about the extraordinary energy in the room and thanked everyone for attending.

Mayor Richman provided reminders on the following:

- The Village's final Budget information session will be taking place on Tuesday, April 11th at 2pm. Please note, this is a new time/date as previously advertised.
- The Pemberton Music Festival is assembling a list to connect local suppliers, vendors and employees with the festival. Please visit www.pemberton.ca for link to the Supplier's Questionnaire form.
- The Pemberton Valley Trails Association will be holding their AGM on Wednesday, March 8th at 7pm at the Community Centre. For details visit www.pembertontrails.com
- The Stewardship Pemberton Lip Sync Battle on March 10th at the Black Squirrel. For information visit www.stewardshippemberton.com
- Save the Date for the Day of the Devil's fundraiser on Saturday, April 29th. The event includes a golf tournament, dinner/casino and silent auction and a performance from Pemberton's own Dakota Pearl.

a) Councillors Reports

i) Councillor James Linklater

Councillor James Linklater reported on the following meetings:

- Library Board Meeting: Discussions arose regarding lack of internet service in Pemberton and planning for the annual Wine and Cheese Fundraising Event.
- Tourism Pemberton AGM: the current Board of Directors was reconfirmed for 2017 and discussion took place regarding TripAdvisor listings.
- Pemberton Valley Utilities and Service Committee (PVUS): Grant-in-Aid to Pemberton Secondary School Senior Girls Basketball team to attend the Provincials in Duncan was supported.
- Community 2 Community Forum.

ii) Councillor Ted Craddock

Councillor Ted Craddock reported on the following meetings:

- Chamber of Commerce Luncheon
- Community 2 Community Forum

iii) Councillor Karen Ross

Councillor Karen Ross reminded those present that the Chamber of Commerce is hosting an Apres on Friday, March 10th from 4:30 pm - 7:00 at the Pemberton Hotel Prospect Pub with guest speaker MLA Jordan Sturdy.

iv) Councillor Jennie Helmer

Councillor Helmer did not report.

10. BYLAWS

a) Fourth Reading and Adoption:

iii. Village of Pemberton Special Events Amendment (Application and Fine Structure) Bylaw No. 810, 2017.

Moved/Seconded

THAT Special Event Amendment (Application and Fine Structure) Bylaw No. 810, 2017 be given Fourth and Final Readings.

CARRIED

11. CORRESPONDENCE

a) For Action

i. Myson Effa, Manager, Pemberton Gateway Village Suites Hotel, regarding Trip Advisor.

Moved/Seconded

THAT the correspondence be received.

CARRIED

ii. Brenda McLeod, Chair, Pemberton Valley Dyking District Regarding Meeting Request with the Village of Pemberton Council.

Moved/Seconded

THAT an invitation be sent to the Pemberton Valley Dyking District Board of Trustees to attend an upcoming Committee of the Whole Meeting.

CARRIED

- iii. **Richard Megeney, Pemberton Valley Men's Shed Society, dated February 27, 2017, requesting a letter of support.**

Moved/Seconded

THAT the correspondence and request be referred to Staff for review;

AND THAT staff arrange a meeting with representatives of the Pemberton Valley Men's Shed Society to discuss the Men's Shed initiative.

CARRIED

b) For Information

- i. **Jim Garlick, Mayor, District of Coldstream Regarding Support for Provincial Private Moorage Program.**
- ii. **Board Members of the Pemberton BMX Society regarding gratitude for continued support for the BMX facility and society.**
- iii. **Cathy Peters, private citizen, regarding Human Trafficking and Child Exploitation awareness.**

Moved/Seconded

THAT Council receive the above correspondence for information.

CARRIED

10. DECISION ON LATE BUSINESS

Moved/Seconded

THAT the email from Derek Walton, Pemberton Valley Men's Shed, dated March 6, 2017, requesting a letter of support for the Healing Fund Grant application be added as a Late Item.

CARRIED

11. LATE BUSINESS

- i. **Letter of Support for Pemberton Valley Men's Shed Society Healing Fund Application.**

Moved/Seconded

THAT the Village provide a letter of support to the Pemberton Valley Men's Shed Society to accompany their application to the United Church "Healing Fund" Grant program.

CARRIED

12. NOTICE OF MOTION

There was no Notice of Motions presented.

13. QUESTION PERIOD

There were no questions from the Gallery.

14. AJOURNMENT

At 8:18 p.m. the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer