

**VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE MEETING AGENDA-**

Agenda for the **Committee of the Whole** of Council of the Village of Pemberton to be held **Tuesday, March 18, 2014 at 1:00pm** in Council Chambers, 1350 Aster Street. This is meeting No. 113.

“This meeting is being recorded on audio tape for minute-taking purposes as authorized by the Village of Pemberton Audio recording of Meetings Policy dated September 14, 2010.”

Time	Item of Business	Page No.
	1. CALL TO ORDER	
	2. APPROVAL OF AGENDA	
	Recommendation: THAT the agenda be approved as presented.	
	3. Delegation – Angela Barth, Recreation Manager, SLRD – Community Centre Parcel Tax	2
	4. 2014 Draft Budget Worksheets	12
	5. ADJOURNMENT	

**SQUAMISH-LILLOOET REGIONAL DISTRICT
DRAFT 2014 Capital Budget Summary Sheet**

BUDGET YEAR **DRAFT**

BUDGET AREA

DEPARTMENT NAME

ACCOUNT NUMBER

ACCOUNT NAME:

DESCRIPTION

Program Function Area

DETAILS	PROJECT UNITS	BUDGET	BALANCE	EXPENDED	TO BE EXPENDED	TOTAL TO BE EXPENDED
Community Centre Property		\$ 7,900.00				
Fitness Centre Equipment		\$ 58,355.00				
Community Kitchen		\$ 11,000.00				
Workstations		\$ 3,000.00				
Exterior Building Repairs		\$ 18,255.00				
Interior Building Repairs		\$ 52,890.00				
Recreation Software		\$ 20,000.00				
Great Hall Divider Curtain		\$ 7,000.00				
Playscapes		\$ 15,100.00				
Budget Allowance \$193,500.00		Estimated	Estimated	Estimated	Estimated	Estimated
BUDGET LINE TOTAL	0	\$ 193,500.00	\$ -	\$ -	\$ -	\$ -

Recreation Department Staff

A. Barth / L. Flynn

This summary is a DRAFT of capital projects for 2014 for the Pemberton and District Community Centre

SQUAMISH-LILLOOET REGIONAL DISTRICT
Budget Sheet Support

BUDGET YEAR

DRAFT

BUDGET AREA

DEPARTMENT NAME

ACCOUNT NUMBER

ACCOUNT NAME:

DESCRIPTION

Program Function Area

DETAILS	QUANTITY	COST	AMOUNT
Parking Lot Completion		\$	5,000.00
Landscaping		\$	2,900.00
BUDGET LINE TOTAL		\$	7,900.00

STAFF LEAD RESPONSIBLE FOR THIS ACCOUNT: A. Watson / A. Barth

MANAGER ACCOUNTABLE TO BUDGETS A. Barth / L. Flynn

Comments:

This project is to achieve final completion of works to the PCC property that are outstanding from the grand-opening / commissioning of the structure in 2008. Work will be completed in collaboration with the Village of Pemberton to maximize cost savings. Parking lot requires remediation to address water pooling at entrance and line painting.

**SQUAMISH-LILLOOET REGIONAL DISTRICT
Budget Sheet Support**

BUDGET YEAR

DRAFT

BUDGET AREA

DEPARTMENT NAME

ACCOUNT NUMBER

ACCOUNT NAME:

DESCRIPTION

Program Function

DETAILS	QUANTITY	COST	AMOUNT
Treadmill	3	8600	\$ 25,800.00
Elliptical	2	3000	\$ 6,000.00
Stairmaster	1	4500	\$ 4,500.00
Recumbant Bike	1	3500	\$ 3,500.00
Indoor Rower	1	1200	\$ 1,200.00
Shipping			\$ 2,000.00
Sound System	1		\$ 5,365.00
Fountain	1	2400	\$ 2,400.00
Mirrors for FC & Room C			\$ 7,590.00
BUDGET LINE TOTAL			\$ 58,355.00

STAFF LEAD RESPONSIBLE FOR THIS D. Cindric / A. Watson / A. Barth

MANAGER ACCOUNTABLE TO BUDGET: A. Barth / L. Flynn

Comments:
 These monies are to enhance the fitness centre and to replace cardio equipment that is dated and due for replacement as a result of wear. Budget includes installation of a sound system which was wired during construction. This soundsystem will replace the portable radio / cd player that is currently being used. Mirrors for both the fitness centre and Room C will enhance fitness classes and safety.

**SQUAMISH-LILLOOET REGIONAL DISTRICT
Budget Sheet Support**

BUDGET YEAR

2014

DRAFT

BUDGET AREA

2106

DEPARTMENT NAME

Recreation Services

ACCOUNT NUMBER

ACCOUNT NAME:

Capital Projects - PCC

DESCRIPTION

Program Function Area

Community Centre Kitchen

DETAILS	QUANTITY	COST	AMOUNT
HVAC System for kitchen	1	11000	\$ 11,000.00
	1		\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
BUDGET LINE TOTAL			\$ 11,000.00

STAFF LEAD RESPONSIBLE FOR THIS ACCOUNT:

A Watson / A. Barth

MANAGER ACCOUNTABLE TO BUDGETS

A. Barth / L. Flynn

Comments:

This project is to complete the outstanding community kitchen items. HVAC system will bring the kitchen up to code allowing variety of use and ability to control temperature and air quality.

**SQUAMISH-LILLOOET REGIONAL DISTRICT
Budget Sheet Support**

BUDGET YEAR

DRAFT

BUDGET AREA

DEPARTMENT NAME

ACCOUNT NUMBER

ACCOUNT NAME:

DESCRIPTION

Program Function Area

DETAILS	QUANTITY	COST	AMOUNT
Work Stations	5	1000	\$ 3,000.00
front office area			
replacement of the 3 legged desk			
replacement of 40 year old desk			\$ -
replacement non functional desk			\$ -
			\$ -
BUDGET LINE TOTAL			\$ 3,000.00

STAFF LEAD RESPONSIBLE FOR THIS ACCOUNT: C Southall / A. Barth

MANAGER ACCOUNTABLE TO BUDGETS A. Barth / L. Flynn

Comments:

This project is to replace furniture that is falling apart and is damaging staff clothing, pinching fingers and requiring duct tape to hold them together. Desk tops will be used for shelving in the storage rooms.

SQUAMISH-LILLOOET REGIONAL DISTRICT
Budget Sheet Support

BUDGET YEAR

DRAFT

BUDGET AREA

DEPARTMENT NAME

ACCOUNT NUMBER

ACCOUNT NAME:

DESCRIPTION

Program Function Area

DETAILS	QUANTITY	COST	AMOUNT
Prep and staining of exterior wood		\$	11,255.00
Gutter Repairs		\$	4,000.00
Heat Trace Repair		\$	3,000.00
BUDGET LINE TOTAL		\$	18,255.00

STAFF LEAD RESPONSIBLE FOR THIS ACCOUNT: A. Watson / A. Barth

MANAGER ACCOUNTABLE TO BUDGETS A. Barth / L. Flynn

Comments:

This allocation of the budget is for exterior building work which includes sanding and staining exterior wood beams, trusses, soffits and fascia of high exposure areas. This is preventative maintenance work in order to avoid large expenditures due to complete resurfacing of all areas. Gutters require sealant to patch seams where water is leaking. Inspection of the facilities heat trace system is required as well as repair to the north west corner it is no longer operational.

SQUAMISH-LILLOOET REGIONAL DISTRICT
Budget Sheet Support

BUDGET YEAR

DRAFT

BUDGET AREA

DEPARTMENT NAME

ACCOUNT NUMBER

ACCOUNT NAME:

DESCRIPTION

Program Function Area

DETAILS	QUANTITY	COST	AMOUNT
Lights - replace surge ballasts	11	1000	\$ 1,100.00
Structural Assessment			\$ 15,000.00
Repair drywall, install protective panelling in lobby and paint walls			\$ 10,290.00
Shower Tiles	4		\$ 12,000.00
Front Desk Security Grill			\$ 9,000.00
HVAC Interface	1		\$ 5,500.00
BUDGET LINE TOTAL			\$ 52,890.00

STAFF LEAD RESPONSIBLE FOR THIS ACCOUNT: A. Watson / A. Barth

MANAGER ACCOUNTABLE TO BUDGETS A. Barth / L. Flynn

Comments:
 Interior building projects include replacement of the lobby light ballasts as they continue to fail due to manufacturers deficiency. Ballast replacement will increase the longevity of the current lighting system. Ideal scenario would be complete replacement of all wall sconces (15), but is cost prohibitive at this time. Repair, protect and paint all walls throughout the facility as this has not been done since the facility opened. Changeroom showers require retiling due to water exposure causing concern of water damage. Addition of a front office security grill required for facility bookings outside of operational hours. HVAC Interface system which will

SQUAMISH-LILLOOET REGIONAL DISTRICT
Budget Sheet Support

BUDGET YEAR 2014

DRAFT

BUDGET AREA 2106

DEPARTMENT NAME Recreation Services

ACCOUNT NUMBER

ACCOUNT NAME: Capital Projects - PCC

DESCRIPTION Recreation Software

Program Function Area Community Centre - Operational Systems

DETAILS	QUANTITY	COST	AMOUNT
Registration Software Implementation		\$	10,000.00
Hardware Upgrades		\$	5,000.00
Yearly Contract		\$	5,000.00
BUDGET LINE TOTAL		\$	20,000.00

STAFF LEAD RESPONSIBLE FOR THIS ACCOUNT: D. Cindric / A. Barth

MANAGER ACCOUNTABLE TO BUDGETS A. Barth / L. Flynn

Comments:

This cost allocation is a requirement for operations to support programming, facility rentals and manageable records for single or multiple sites. Implementation will provide convenience for customers with future online options while removing current manual processes.

SQUAMISH-LILLOOET REGIONAL DISTRICT
Budget Sheet Support

BUDGET YEAR

DRAFT

BUDGET AREA

DEPARTMENT NAME

ACCOUNT NUMBER

ACCOUNT NAME:

DESCRIPTION

Program Function Area

DETAILS	QUANTITY	COST	AMOUNT
Repair and maintenance			\$ 7,000.00
two divider curtain in great hall			
BUDGET LINE TOTAL			\$ 7,000.00

STAFF LEAD RESPONSIBLE FOR THIS ACCOUNT: A. Watson / A. Barth

MANAGER ACCOUNTABLE TO BUDGETS A. Barth / L. Flynn

Comments:

This allocation of funds is for repair and maintenance of the great hall divider curtains. The north curtain center roller is bent beyond repair and needs replacement along with the guide track that is on the wall and the secondary curtain requires standard servicing and maintenance.

**SQUAMISH-LILLOOET REGIONAL DISTRICT
Budget Sheet Support**

BUDGET YEAR

2014

DRAFT

BUDGET AREA

2106

DEPARTMENT NAME

Recreation Services

ACCOUNT NUMBER

ACCOUNT NAME:

Capital Projects - PCC-04-2014

DESCRIPTION

Outdoor Playscapes

Program Function Area

Community Centre - Playground

DETAILS	QUANTITY	COST	AMOUNT
Concrete Pad / Playscapes			\$ 12,100.00
Basketball Hoops	2	1500	\$ 3,000.00
			\$ -
BUDGET LINE TOTAL			\$ 15,100.00

STAFF LEAD RESPONSIBLE FOR THIS ACCOUNT:

A. Watson / A. Barth

MANAGER ACCOUNTABLE TO BUDGETS

A. Barth / L. Flynn

Comments:

This allocation of funds will assist with the commencement of play structures for the Pemberton Community Centre in replacement of the current structure. It is recommended that any areas within the prioritized list which come under budget could have monies reallocated to playscapes.

Village of Pemberton							
2014 Final Budget							
as at March 18, 2014							
Administrative and Financial Services							
Service Mandate:							
			2013	2013	2013 YTD	2014 Estimated	Comments
			Budget	Budget Amend	Actual	Budget	
Revenues:							
	Grant revenues		25,000	25,000	12,500	7,500	SLRD/Lii'Wat WOC
	Other revenues				5,402		
	Transfer from DCCs						
	Transfer from other services		7,500	7,500			
	Transfer from reserves						
Total revenues			32,500	32,501	17,902	7,500	
Operating Expenses:							
01-10-8000-6000	Admin - Salaries		579,560	587,560	615,603	640,245	
01-10-8000-6002	Admin - Benefits		98,525	98,525	96,763	108,842	
01-10-8000-6019	Admin - Travel & Accomodations		20,000	14,000	16,067	20,000	
01-10-8000-6004	Admin - Interest & Bank Charges		5,000	5,000	5,179	5,000	
01-10-8000-6005	Admin - Advertising		21,500	21,500	21,395	25,000	
01-10-8000-6006	Admin - Insurance		19,000	19,000	18,736	19,000	Incl SLRD Insurance
01-10-8000-6007	Admin - Photocopier		1,600	1,600	1,302	1,600	
01-10-8000-6008	Admin - Postage		4,000	8,000	8,795	9,000	
01-10-8000-6009	Admin - Supplies		16,000	16,000	11,988	16,000	
01-10-8000-6010	Admin - Sundry		4,000	4,000	5,090	4,000	
01-10-8000-6011	Admin - Telephone		16,000	16,000	10,196	12,000	
01-10-8000-6012	Admin - Hydro		24,000	24,000	17,727	24,000	Incl SLRD Hydro
01-10-8000-6014	Admin - IT/Software		38,400	38,400	25,653	35,000	
01-10-8000-6016	Admin - Community School Expense		23,000	23,000	23,870	14,000	
01-10-8000-6003	Admin - Membership & Professional Fees		4,080	4,580	4,345	5,000	
01-10-8000-6020	Admin - Training		24,000	24,000	13,243	24,000	
01-10-8000-6150	Admin - Communication, Consultation & Special Events		2,000	3,500	5,273	6,500	Includes Cultural Roundtable
01-10-8000-6525	Admin - Lease Interest		5,614	5,614	8,398	10,229	
01-10-8000-6527	Admin - Lease Principal		19,304	19,304	16,705	35,981	
01-10-8100-6101	Admin - Accounting & Legal		80,000	80,000	59,700	80,000	
01-10-8100-6103	Admin - Contract & Consultant Labour		42,800	50,800	14,568	50,800	
01-10-8200-0000	Admin - Maintenance Expense		44,000	44,000	46,054	44,000	
01-10-8000-6015	Admin - Elections		8,000	0	0	30,000	
01-10-8600-6450	Admin - Promotions/Community Enhancement		25,000	25,000	15,420	25,000	
01-10-8000-6021	Admin - Economic Development Expense		30,000	30,000	30,000	30,000	
01-10-8600-6542	Public Transit		33,000	33,000	55,094	48,000	
Total Operating Expenses			1,188,383	1,196,383	1,147,162	1,323,197	

Village of Pemberton							
2014 Final Budget							
as at March 18, 2014							
Administrative and Financial Services							
Key Priorities:							
	001105	Community Centre Parcel Tax Expenditures	200,000	184,800	173,954	184,800	
	001032	Records Management	15,000	7,000	13,000	13,000	
	001005	Winds of Change	12,500		12,500	12,500	
	See projects summary						
Total Key Priorities			227,500	191,800	199,454	210,300	
Reserve Objectives:							
Total Reserve Objectives						0	
Recommended Total:			1,415,883	1,388,183	1,346,616	1,533,497	
Surplus/(Deficit)						-1,525,997	
Optional Objectives:							
Total Optional Objectives						0	

Village of Pemberton									
2014 Final Budget									
as at March 18, 2014									
<u>Governance Services</u>									
Service Mandate: Council									
					2013	2013	2013 YTD	2014 Estimated	Comments
					Budget	Budget Amend.	Actual	Budget	
Revenues:									
		Grant revenues							
		Transfer from/to other services							
		Transfer from reserves							
Total revenues			0	0	0	0			
Operating Expenses:									
	01-15-8000-0000	Governance Expenses - Conferences, Supplies and Meals	5,000	5,000	2,956	5,000			
	01-15-8000-6000	Governance Remuneration	77,418	77,418	74,685	54,912			
	01-15-8000-6002	Governance Benefits	800	800	0	800			
	01-15-8000-6003	Governance Expenses - Travel & Accomodation	15,000	15,000	9,770	10,000			
	01-15-8000-6005	Governance Expenses - Advertising	500	1,000	449	800			
	01-15-8000-6006	Governance Expenses - Insurance	500	500	500	500			
	01-15-8000-6011	Governance Expenses - Telephone & IT	4,000	3,500	2,061	2,500	included iPad plans		
	01-15-8000-6014	Governance Expenses - IT/Computer Allowance	0	0	0	0			
Total Operating Expenses			103,218	103,218	90,422	74,512			
Key Priorities:									
Total Key Priorities							0		
Recommended Total:			103,218	103,218	90,422	74,512			
Surplus/(Deficit)			-103,218	-103,218	-90,422	-74,512			
Optional Objectives:									
Total Optional Objectives						0			
Reserve Objectives:									
Total Reserve Objectives						0			

Village of Pemberton						
2014 Final Budget						
as at March 18, 2014						
Fire Services						
Service Mandate:						
		2013	2013	2013 YTD	2014 Estimated	Comments
		Budget	Budget Amend	Actual	Budget	
Revenues:						
01-20-6500-1425	SLRD Contributions - Fire Protection	147,210	147,210	136,024	126,377	
01-20-6500-1427	SLRD Contributions - Rescue Service	51,560	51,560	51,560	53,107	
	Other Revenue			475		
	Transfer from taxation & general revenues					
	Grant revenues			1,421		
	Transfer from DCCs					
	Transfer from other services					
	Transfer from reserves					
Total revenues		198,770	198,770	189,480	179,484	
Rescue Operating Expenses:						
01-20-8000-0000	F/D - Rescue Vehicle Admin. Expense	51,560	51,560	45,745	53,107	
Total Rescue Operating Expenses:		51,560	51,560	45,745	53,107	
Fire Operating Expenses:						
01-20-8000-6001	F/D - Honorarium & Wages	185,485	175,485	192,306	189,195	
01-20-8000-6002	F/D - Other Personnel Expenses	5,100	20,700	20,099	20,000	
01-20-8000-6003	F/D - Travel & Training	19,000	19,000	16,789	19,380	
01-20-8000-6005	F/D - Advertising	1,000	1,000	392	1,020	
01-20-8000-6006	F/D - Insurance	17,000	17,000	16,008	17,340	
01-20-8000-6009	F/D - Stations (Fees & Supplies)	23,000	23,000	22,749	23,460	
01-20-8000-6010	F/D - Sundry	6,000	7,000	6,838	8,000	includes fireworks
01-20-8000-6011	F/D - Telephone	10,000	10,000	8,793	8,320	
01-20-8000-6012	F/D - Hydro	8,000	8,000	7,744	8,160	
01-20-8000-6016	F/D - Rental Fees	16,717	16,717	16,717	17,051	
01-20-8000-6019	F/D - Membership and Professional Fees	500	700	606	510	
01-20-8200-0000	F/D - Operations (Equip. & Bldg.)	65,622	65,622	60,079	54,136	
01-20-8200-6128	F/D - Fuel	15,300	8,500	11,564	15,606	
01-20-8400-6454	F/D - Emergency Management	7,000	7,000	3,471	5,000	
01-20-8900-0925	Fire - Debt Servicing Interest Expense	10,411	10,411	10,411	10,411	
01-20-8900-6527	Fire - Debt Servicing Principal	19,573	19,573	19,573	19,573	
Total Fire Operating Expenses:		409,708	409,708	414,140	417,162	
Total Operating Expenses		461,268	461,268	459,885	470,269	2%
Key Priorities:						
Total Key Priorities		0	0	0	0	
Reserve Objectives:						
Total Reserve Objectives		0	0	0	0	
Recommended Total:		461,268	461,268	459,885	470,269	
Surplus/(Deficit)		-262,498	-262,498	-270,405	-290,785	
Optional Objectives:						
Total Optional Objectives					0	

Village of Pemberton							
2014 Final Budget							
as at March 18, 2014							
Development Services							
Service Mandate:							
		2013	2013	2013 YTD	2014 Estimated	Comments	
		Budget	Budget Amend	Actual	Budget		
Revenues:							
01-25-6800-1470	Fines Gro p Op Admin & Insp. Fees	0	0	0	0		
01-25-6800-1471	Fines Dog Ticketing Fees	1,500	1,500	465	500		
01-25-6800-1474	Fines - Other Bylaw Enforcement Fines	1,500	1,500	5,914	3,000		
01-25-8400-1500	Development Service Application Fees	35,000	35,000	64,414	35,000		
01-25-6900-1501	Licenses Building Permit	30,000	30,000	25,599	30,000		
01-25-6900-1502	Licenses Dog	4,000	4,000	5,020	4,000		
01-25-6900-1503	Licenses Business License	35,000	35,000	44,844	35,000		
	Grant revenues	10,270	10,270	6,728			
	Other Revenue	90,000	90,000	70,404			
	Transfer from other services	5,000	5,000	0			
	Transfer from DCCs						
	Transfer from reserves						
Total revenues		212,270	212,270	223,388	107,500		
Operating Expenses:							
01-25-8000-0000	Development - Admin	6,500	6,500	5,152	6,500	Bldg code, crown grant appl; air quality	
01-25-8000-6000	Development - Salaries	224,070	239,070	252,654	244,070		
01-25-8000-6002	Development - Benefits	38,092	38,092	39,119	41,492	incl passes	
01-25-8000-6003	Development - Travel & Accomodation	4,000	4,000	2,285	4,000		
01-25-8000-6005	Development - Advertising	5,000	5,000	3,664	5,000		
01-25-8000-6011	Development - Telephone	3,000	2,300	2,100	2,100		
01-25-8000-6019	Development - Membership & Professional Fees	1,500	1,500	1,507	1,700		
01-25-8100-6101	Development - Legal	20,000	20,000	11,454	15,000		
01-25-8100-6577	Development - Engineering	10,000	35,000	38,269	15,000		
01-25-8100-6103	Development - Contractors				34,000	R. Nicolas; One Mile; GIS	
01-25-8400-6173	Development - Recoverable Development Expenses	35,000	35,000	35,884	35,000		
01-25-8200-6128	Development - Fuel	250	1,450	1,564	1,700		
01-25-8200-6552	Development - Vehicle	4,000	3,500	3,569	4,000		
01-25-8500-6131	Development - Bylaw Enforcement	25,000	10,000	7,808	6,000	Includes WAG \$5K	
Total Operating Expenses		376,412	401,412	405,029	415,562		
Key Priorities:							
Development Services:							
001091	Recreation Facilities Plan See projects summary	36,000		25,380	45,000	Consulting, consultation, geotech; survey only	
Total Key Priorities		36,000	0	25,380	45,000		
Recommended Total:		412,412		430,409	460,562		
Surplus/(Deficit)					-353,062		
Optional Objectives:							
Reserve Objectives:							
Total Reserve Objectives					0		

Village of Pemberton						
2014 Final Budget						
as at March 18, 2014						
<u>Public Works & Parks</u>						
Service Mandate:						
		2013	2013	2013 YTD	2014 Estimated	Comments
		Budget	Budget Amend	Actual	Budget	
Revenues:						
	Grant revenues	957,612	957,612	43,438	35,000	BMX Park
	Long-term debt	0	0			
	Other Revenue	379,975	379,975	24,779	12,000	BMX Park; Asset Mang.
	Transfer from DCCs	0	0			
	Transfer from other services	25,000	25,000			
	Transfer from reserves	0	0			
Total revenues		1,362,587	1,362,587	68,217	47,000	
Operating Expenses:						
01-30-8000-0000	Works - Administration	1,000	2,500	809	1,500	
01-30-8000-6000	Works - Salaries	422,146	432,146	425,773	397,106	
01-30-8000-6002	Works - Benefits	63,322	63,322	51,506	67,508	
01-30-8000-6003	Works - Travel & Accomodation	2,000	2,000	352	1,000	
01-30-8000-6005	Works - Advertising	1,500	1,500	1,180	1,500	
01-30-8000-6006	Works - Insurance	16,000	16,000	15,145	15,000	
01-30-8000-6011	Works - Telephone	3,000	3,000	3,694	4,000	
01-30-8000-6012	Works - Hydro	16,000	16,000	19,499	25,000	
01-30-8000-6019	Works - Memberships and Professional Fees	200	200	310	400	
01-30-8000-6184	Works - Labour Relations Expense	5,000	5,000	0	5,000	May need to increase
01-30-8000-6525	Works - Lease Interest	5,263	5,263	4,795	5,263	
01-30-8000-6527	Works - Lease Principal	39,900	39,900	56,138	75,228	
01-30-8100-6102	Works - Engineering Consulting	10,000	4,000	1,546	14,500	Eagle Drive & General
01-30-8200-0000	Works - Building (Maint. & Supplies)	30,000	30,000	24,390	30,000	
New	Works - Tools	0	0	0	10,000	
01-30-8200-6128	Works - Fuel & Oil	51,300	51,300	39,195	45,000	
01-30-8200-6552	Works - Equipment	32,000	32,000	46,676	45,000	
01-30-8200-6556	Works - Road Maintenance	55,000	55,000	28,770	55,000	
01-30-8200-6557	Works - Trail Maintenance	5,000	5,000	638	5,000	Lot 12
000301	Snow Clearing	45,000	45,000	19,125	45,000	
001007	Tucking (Fill & Snow)	40,000	40,000	0	40,000	
01-35-8000-6006	Parks - Insurance	3,600	3,600	3,572	4,800	
01-35-8000-6012	Parks - Hydro	2,000	2,000	5,514	3,000	
01-35-8300-0000	Parks - Expenses	46,000	34,500	30,625	35,000	
01-35-8300-6128	Parks - Fuel	2,500	2,500	1,840	2,500	
Total Operating Expenses		897,731	891,731	781,089	933,305	
Key Priorities:						
001015	Asset Management Plan	16,000	16,000		24,000	Complete Phase 1; Phase 2
001077	BMX Track Upgrades	77,975	77,975	42,746	43,000	
001065	Disc Golf	8,770	8,770	6,918	1,852	
	See projects summary					
Total Key Priorities		102,745	102,745	49,664	68,852	

Village of Pemberton						
2014 Final Budget						
as at March 18, 2014						
Public Works & Parks						
Reserve Objectives:						
Total Reserve Objectives		0	0	0	0	
Recommended Total:		1,000,476	994,476	830,753	1,002,157	
Surplus/(Deficit)					-955,157	
Optional Objectives:						
Total Optional Objectives					0	

Village of Pemberton						
2014 Final Budget						
as at March 18, 2014						
Sewer Services						
Service Mandate:						
		Falls under Public Works and Parks Services				
		2013	2013	2013 YTD	2014 Estimated	Comments
		Budget	Budget Amend	Actual	Budget	
Revenues:						
05-45-6100-1325	Sewer - Village User Rates	655,000	655,000	671,407	670,000	
05-45-6100-1326	Sewer - Frontage Taxes	271,583	271,583	268,509	290,214	
05-45-6100-1327	Sewer - Connection Fees	4,000	4,000	2,000	2,000	
05-45-6100-1329	Sewer - Penalties	10,000	10,000	8,786	8,000	
05-45-6100-1333	Sewer - OB User Rates	2,765	2,765	3,385	3,000	
05-45-6100-1334	Sewer - IP User Rate	17,402	17,402	32,273	30,000	
05-45-6600-1450	Sewer - Investment Income	0	0	2,297	2,000	
05-45-7300-1925	Sewer - Other Revenue	0	0	0	0	
05-45-7300-1981	Sewer - LSA Annual Commuted Revenue	3,919	3,919	3,919	3,919	
	Grant revenues	400,000	400,000	285,350		TFT Sewer Line Upgrade
	Long-term debt	328,000	328,000			Difference
	Transfer from DCCs	122,000	122,000	122,000		Sewer Line
	Transfer from other services		0			
	Transfer from reserves	150,000	150,000			Sewer Line
Total revenues		1,964,669	1,964,669	1,399,925	1,009,133	
Operating Expenses:						
05-45-8000-0000	Sewer - Administration	145,000	140,000	155,436	150,000	
05-45-8000-6006	Sewer - Insurance	26,000	31,000	28,837	30,000	
05-45-8000-6011	Sewer - Telephone	5,000	5,000	4,383	5,000	
05-45-8000-6012	Sewer - Hydro	30,000	30,000	32,847	35,000	
05-45-8100-6101	Sewer - Legal	0	0	0	23,000	
05-45-8100-6103	Sewer - Engineering				13,000	
05-45-8200-0000	Sewer - Maintenance	160,000	160,000	190,188	228,000	Incl Portage repair & Pump upgrade
05-45-8200-6128	Sewer - Fuel	8,000	8,000	0	0	
05-45-8900-0925	Sewer - Interest Expense	161,996	161,996	158,733	168,561	
05-45-8900-6527	Sewer - Principal Payment	109,587	109,587	99,164	121,653	
Total Operating Expenses		645,583	645,583	669,588	774,213	
Key Priorities:						
	Inflow and Infiltration	7,000	7,000	4,211	15,000	
Total Key Priorities		7,000	7,000	4,211	15,000	
Reserve Objectives:						
	Reserves - General	0				
Total Reserve Objectives		0	0	0	0	
Transfers:						
	Transfer to General	52,310				
Total Transfers		52,310	0	0	0	
Recommended Total:		704,894	652,584	673,800	789,213	
Surplus/(Deficit)		1,259,775	1,312,085	726,126	219,919	
Optional Objectives:						
Total Optional Objectives					0	

Capital Expenditure Summary - 2014 as at March 18, 2014										
	Proposed Budget		Funding							
	2014	Notes	Grant	DCCs	Contribution /Other	Debt	Reserves	Operating	Total	Funding Notes
General										
Admin										
7400 Prospect Renovation (Photocopier & Dividers)	10,000	Need to confirm numbers						10,000	10,000	
Economic Development - Community Power Project	50,000	Energy Plan						50,000	50,000	
	60,000							60,000	60,000	
Public Works										
Public Works Shop Location/Design	30,000							30,000	30,000	
7400 Prospect Street Building Repairs	40,000							40,000	40,000	
1350 Aster HVAC Replacement	20,000							20,000	20,000	
Road Paving	30,000	Birch and Frontier Curb and Gutter						30,000	30,000	
Trail Development (lot 12)	5,000							5,000	5,000	
Friendship Trail Bridge	1,200,000		625,000		575,000			-	1,200,000	RSP & CW Gas Tax Funding
Move Rock at One Mile Entrance	6,000							6,000	6,000	
Eagle Drive								-	-	Need \$\$ included engineering fees in operating budget
Zurcher Park Improvements	20,000							20,000	20,000	
BC Hydro Tree Grant & Planting	20,000							20,000	20,000	
	1,371,000		625,000	-	575,000	-	-	171,000	1,371,000	
Development										
Recreation Site Investigations/Site Prep/Serviceing	4,800,000					4,800,000		-	4,800,000	Need to confirm once consultant completed
Farmer's Market Building (Timber Framers' Guild) Plan	409,458		270,000		64,458			75,000	409,458	
Chamber Sign - North-East Location	4,600							4,600	4,600	
	5,214,058		270,000	-	64,458	4,800,000	-	79,600	5,214,058	
Fire Department										
Water										
New Reservoir	1,200,000					1,200,000		-	1,200,000	
Pemberton Meadows PRV	100,000			50,000				50,000	100,000	
Well #2 Rejuvenation	40,000							40,000	40,000	
Chlorine System Upgrades	10,000							10,000	10,000	
SCADA System Upgrades	25,000							25,000	25,000	
Cedar Lane Water Line Replacement	20,000							20,000	20,000	
Acquifer Recharge Study	44,000							44,000	44,000	
	1,439,000		-	50,000	-	1,200,000	-	189,000	1,439,000	
Sewer										
Inflow & Infiltration	15,000							15,000	15,000	
Repair to Sewer Line on Portage	25,000							25,000	25,000	
Lift Station #2 Design (Menzels)	5,000							5,000	5,000	
	40,000		-	-	-	-	-	45,000	45,000	
Airport										
Cracksealing	40,000	Seal Tech Assessment/Quote						40,000	40,000	
Airside Access (Ramp to fill in ditch)	5,000							5,000	5,000	
	45,000		-	-	-	-	-	45,000	45,000	
Total Capital Projects	8,169,058		895,000	50,000	639,458	6,000,000	-	589,600	8,174,058	