

**VILLAGE OF PEMBERTON  
-COMMITTEE OF THE WHOLE MEETING MINUTES-**

**Minutes** for the **Committee of the Whole** of Council of the Village of Pemberton held Tuesday, February 16, 2016, at 1:00 p.m. in Council Chamber, 7400 Prospect Street. This is Meeting No. 144.

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**ATTENDING:** Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Jennie Helmer  
Councillor James Linklater  
Councillor Karen Ross

**STAFF:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Tim Harris, Manager of Operations and Development Services  
Lisa Pedrini, Planner  
Kim Slater, Communications & Grants Coordinator  
Paige MacWilliam, Legislative Assistant

**Public:** 11

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**1. CALL TO ORDER**

At 1:00 p.m. Mayor Richman called the February 16, 2016, Committee of Whole meeting to order.

**2. APPROVAL OF AGENDA**

Moved/Seconded  
**THAT** the agenda be approved as presented.  
**CARRIED**

**3. DELEGATIONS**

**a) Mr. Frank Wallace and Ms. Martina Pierre - First Nation Residential School Experience**

Mr. Wallace presented on his experience as a residential school survivor. He attended a residential school from 1959-1969, where he experience many types of abuse. Mr. Wallace spoke of the lasting effects of the trauma of the experience for himself, and the intergenerational impacts on his family and his community. Later in life, Mr. Wallace has participated in the Truth and Reconciliation Commission process as a member of the Indian Residential

School Survivor Society. He chooses to tell about his experience to educate society about the government policy of assimilation.

Ms. Pierre spoke about her experience attending residential school as a child. She talked about everything that First Nation people lost through the residential school experience, including land, given names, language, family relationships, cultural roles, relationship with the land and knowledge of traditional medicine, religion, and laws. Ms. Pierre advocates for teaching future generations about the history of residential schools.

At 1:45 p.m. Mayor Richman thanked Mr. Wallace and Ms. Pierre for taking the time to make presentation and they left the Committee meeting.

At 1:45 p.m. the Committee of the Whole recessed.

At 1:51 p.m. the Committee of the Whole reconvened.

**b) Ms. Joanne Molinaro – Background on Recreation Site Lease and Option to Purchase**

Ms. Molinaro provided history of the Recreation Site lease and option to purchase agreement between the Village of Pemberton and the Den Duyf Family. She spoke about upholding the late Mr. Den Duyf's desire to support recreation in the Pemberton Valley and the process going forward.

At 2:10 p.m. Mayor Richman thanked Ms. Molinaro and she left the Committee meeting.

**4. ADOPTION OF MINUTES**

**a) Committee of the Whole No. 143 – Tuesday, February 2, 2016**

Moved/Seconded

**THAT** the minutes of Committee of the Whole Meeting No. 143, held Tuesday, February 2, 2016, be adopted as circulated.

**CARRIED**

**5. COMMUNICATIONS PLAN**

Ms. Slater presented an overview of the timeline of the plan development, and drafts of the Strategic Communications Plan and Backgrounder for the Committee's consideration.

Discussion took place regarding relationships with community groups, public engagement, and application of the plan to members of Council, as well as the proposed community champion program and common identifier for outside workers.

Moved/Seconded

**THAT** staff bring forward the Strategic Communications Plan and Background report for Council's consideration.

**CARRIED**

At 3:17 p.m. the Committee of the Whole recessed.

At 3:25 p.m. the Committee of the Whole reconvened.

## **6. COUNCIL BUDGET SESSION No.2**

### **a) Community Enhancement Fund and Community Initiative & Opportunity Fund**

Ms. Fraser, Manager of Corporate & Legislative Services, provided an overview of the history of the policies and funding recipients of the Community Enhancement Fund (CEF) and Community Initiative & Opportunity Fund (CIOF).

Discussion took place regarding the amount of the annual tax requisition and the desire to continue to support community organizations and volunteerism, as well as reallocating the undistributed funds at the end of each year.

#### **Community Enhancement Fund Allocation**

Moved/Seconded

**THAT** the Committee of the Whole direct staff to reduce the Community Enhancement Fund requisition to \$15,000 annually.

**CARRIED**

#### **Community Initiative & Opportunity Fund Allocation**

Moved/Seconded

**THAT** the Committee of the Whole direct staff to keep the Community Initiative & Opportunity Fund requisition at \$30,000 for 2016 and the 2017 requisition be reviewed in the fall of 2016.

**CARRIED**

#### **2015 Surplus from CEF & CIOF**

Moved/Seconded

**THAT** the Committee recommend to Council that the remainder of the 2015 Community Initiative and Opportunity Fund, in the amount of \$17,652.35, and the remainder of the 2015 Community Enhancement Fund, in the amount of \$11,735.12, be allocated to reduce the debt on the Community Barn Project.

**CARRIED**

At 4:15 p.m. the Committee of the Whole resolved to extend the meeting beyond three hours.

**b) Review of Revised Draft 2016 Budget – Council Remuneration and 2016 Project & Capital Expenses**

Ms. Gilmore, Chief Administrative Officer, presented an overview of Council remuneration rates, including a history of Village of Pemberton rates and comparison to communities of similar population size and annual budgets.

Moved/Seconded

**THAT** the Committee of the Whole direct staff not to increase Council remuneration in 2016.

**MOTION FAILED**

Moved

**THAT** the Committee of the Whole direct staff to increase Council remuneration by the cost of living rate of 1.9% in 2016.

**MOTION FAILED FOR LACK OF SECONDER**

Moved/Seconded

**THAT** the Committee of the Whole direct staff to increase Council remuneration by 1% in 2016.

**CARRIED**

**OPPOSED: Councillor Helmer  
Councillor Craddock**

Ms. Gilmore presented the draft transit budget, current reserve balances, and updated draft budgets for each department for the Committee's review and consideration. The Committee discussed the draft contractors and consultant budget and the capital projects budget.

At 5:00 p.m. Paige MacWilliam, Legislative Assistant, left the meeting.

The following adjustments will be made by staff and brought forward for consideration by the Committee on March 8, 2016.

- o Contractors & Consultant budget - Boundary Extension Project reduced to \$3,000
- o Administrative and Financial Services Key Priorities Budget include Community Forest at \$15,000
- o Governance Services – Remuneration Budget be increased by 1%
- o Development Services budget be increased by \$1,000 for Sea to Sky Air Quality Society contribution
- o Office Renovations Review and Options, in the amount of \$3500, be added to the budget for consideration
- o The Fire Department Budget be brought back for further review

## 7. ADJOURNMENT

At 5:35 p.m. the Committee of the Whole was adjourned.



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Mike Richman  
Mayor



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Sheena Fraser  
Corporate Officer