

**VILLAGE OF PEMBERTON  
-COMMITTEE OF THE WHOLE MEETING MINUTES-**

**Minutes** for the **Committee of the Whole** of Council of the Village of Pemberton held Tuesday, January 19, 2016, at 1:00 p.m. in Council Chamber, 7400 Prospect Street. This is Meeting No. 142.

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**ATTENDING:** Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Jennie Helmer  
Councillor James Linklater  
Councillor Karen Ross

**STAFF:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Tim Harris, Manager of Operations & Development Services  
Lisa Pedrini, Planner  
Wendy Olsson, Executive Assistant  
Paige MacWilliam, Legislative Assistant

**Public:** 3

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**1. CALL TO ORDER**

At 1:00 p.m. Mayor Richman called the January 19<sup>th</sup>, 2016, Committee of Whole meeting to order.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the agenda be approved as amended to remove the delegation a) Mr. Frank Wallace – First Nation Residential School Experience.

**CARRIED**

**3. ADOPTION OF MINUTES**

**a) Committee of the Whole No. 141 – Tuesday, December 1, 2015**

Moved/Seconded

**THAT** the minutes of Committee of the Whole Meeting No. 141, held Thursday, December 1, 2016, be adopted as circulated.

**CARRIED**

#### **4. DELEGATION**

##### **a) Mr. Richard Megeny – Update on Pemberton Men’s Shed**

Mr. Megeny and Mr. Walton provided an overview of the history of the Pemberton Men’s Shed project, an initiative of the Pemberton Valley Seniors Society that began in 2014. They outlined the funding support received and achievements to date, with a particular focus on the Tool Lending Library. Mr. Bill Reynolds, Mr. Jim Locks, and Mr. John Corrigan, also members of the Pemberton Men’s Shed group, spoke about the positive benefits of this initiative and the potential for the Tool Shed to become self-sustaining through membership fees within a few years. Mr. Megeny and Mr. Walton summarized the challenges faced by the organization to acquire space to house the tool library and workshop facility as well obtain ongoing funding support.

At 1:35 p.m. Mayor Richman thanked the delegate for taking the time to make presentation and they left the Committee meeting.

#### **5. PARKS & OPEN SPACES BYLAW REVIEW**

Ms. Olsson, Executive Assistant, provided background on the impetus for proposing the replacement of the current Parks and Open Spaces Bylaw with a new bylaw. Ms. Olsson proposed the following changes to be included in the updated bylaw for ease of processing applications:

- additional clarification of definitions;
- providing a fee schedule for reoccurring events;
- including a rental fee for commercial events on roadways; and
- increasing the requirements for general liability insurance.

Discussion took place regarding the purpose of collecting rental fees, facilitating reoccurring events and setting permit fees to recoup the administrative costs of processing the applications, which vary depending on the size and complexity of the event.

Moved/Seconded

**THAT** the Committee of the Whole direct staff to bring forward for Council’s consideration a new Parks and Public Spaces Use bylaw as presented.

**AND THAT** staff monitor the administrative costs associated with Parks and Public Spaces Permit processing and venue rental and report back to Council as part of the 2017 budget deliberations.

**CARRIED**

**6. ADJOURNMENT**

At 2:30 p.m. the Committee of the Whole was adjourned.



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Mike Richman  
Mayor



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Sheena Fraser  
Corporate Officer