

**VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE MEETING MINUTES-**

Minutes for the **Committee of the Whole** of Council of the Village of Pemberton held Tuesday, October 20, 2015 at 1:00 p.m. in Council Chamber, 7400 Prospect Street. This is Meeting No. 138.

ATTENDING: Mayor Mike Richman
Councillor Jennie Helmer
Councillor James Linklater
Councillor Karen Ross

STAFF: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lisa Pedrini, Planner
Wendy Olsson, Executive Assistant
Paige MacWilliam, Legislative Assistant

Public: 2

1. CALL TO ORDER

At 3:00 p.m. Mayor Richman called the October 20th, 2015 Committee of Whole meeting to order.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the agenda be approved as presented.
CARRIED

3. DELEGATION

a) Joanne Molinaro, Sabre Group – Benchlands Development

Ms. Molinaro provided an overview of the history and current status of the Benchlands Development.

Moved/Seconded
THAT staff prepare an overview on the Benchlands Development for review at a future Committee of the Whole meeting.
CARRIED

b) Janis Netzel, Director of Utilities and Environmental Services, and Mark Sole, Environmental & Utilities Services Technician, Squamish-Lillooet Regional District – Solid Waste and Resource Management Update

Mr. Sole summarized Solid Waste and Resource Management Plan update process the Squamish-Lillooet Regional District has undertaken. The consultation process has been completed and the all the participating municipalities have the opportunity to provide comments.

4. COMMUNICATIONS PLAN

Kim Slater, Communications & Grant Coordinator, made a presentation respecting the development of a Strategic Communications Plan for the Village of Pemberton.

Moved/Seconded

THAT the Committee of the Whole refer to staff the development of a staff facilitated internal engagement exercise for strategic communications planning with participation from both Council and staff;

AND THAT the information gathered through the engagement processes be incorporated into a Strategic Communication Plan and Communication Manual and be brought forward in a subsequent report for Committee of the Whole's information.

CARRIED

5. ADJOURNMENT

At 1:45 p.m. the Committee of the Whole was adjourned.



Mike Richman
Mayor



Sheena Fraser
Corporate Officer