

**VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE MEETING MINUTES-**

Minutes for the **Committee of the Whole** of Council of the Village of Pemberton held Tuesday, April 12, 2016 at 12:00 p.m. at 7400 Prospect Street. This is Meeting No. 147.

ATTENDING: Mayor Mike Richman
Councillor Ted Craddock
Councillor Jennie Helmer
Councillor James Linklater
Councillor Karen Ross

STAFF: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Tim Harris, Manager of Operations & Development Services
Lena Martin, Manager of Finance & Administrative Services
Sarah Dicker, Legislative Assistant

Public: 0

1. CALL TO ORDER

At 12:00 p.m. Mayor Richman called the April 12, 2016, Committee of Whole meeting to order.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be approved as amended to include the following:

- Air BnB
- Water Concerns

CARRIED

3. ADOPTION OF MINUTES

a) Committee of the Whole No. 146 – Tuesday, April 6, 2016

Moved/Seconded

THAT the minutes of Committee of the Whole Meeting No. 146, held Wednesday, April 6, 2016, be adopted as circulated.

CARRIED

4. COUNCIL BUDGET SESSION No 3 - CONTINUED

Nikki Gilmore, CAO, presented new information respecting the following:

Water Service Budget:

- Review of the Legal, Engineering, Maintenance and parts and supplies resulted in a reduction in the budget for Legal and Engineering. The Parts and Supplies budget was reduced and amalgamated with Maintenance to allocation of \$25,000 towards water conditioning maintenance, all of which resulted in a surplus of \$10,000.
- Frontage is increased by 42% due to debt servicing on the new reservoir.
- Water Conditioning Project identified at \$325,000.

The following adjustments were supported:

- Increase the Water Conditioning Project budget to \$425,000
 - \$400,000 – System
 - \$ 25,000 - Engineering
- Surplus of \$10,000 be allocated to contingency

It was agreed that the next Committee of the Whole, at which the Village's Engineers will present recommended options for a new water conditioning system be held on Tuesday, April 6th at 6PM at the Pemberton Community Centre. The evening will start with an open house format at 5:30 with the Committee of the Whole to start at 6PM followed by an open question period after the close of the Committee of the Whole.

A brief discussion took place respecting the possibility of holding a referendum on the matter of the water conditioning system.

Consolidated Draft Budget:

CAO Gilmore reviewed the draft Consolidated Budget noting that there is a \$10,000 surplus as a result of the Water Services Budget review which was allocated towards water contingency, see above.

Tax Rates:

CAO Gilmore reviewed the Tax Rate Spreadsheet that identifies impacts that a 1%, 2% and 3% increase in taxes would have on sample properties throughout the Village. It was noted that as a result of new construction assessments of 0.88% there will be an increase in tax revenue in 2016 of \$10,498.50.

Moved/Seconded

THAT the Committee of the Whole supports a tax increase of 2%.

CARRIED

Moved/Seconded

THAT the Committee of the Whole support allocating the revenue collected from the 2% plus the non-market rate increase of 0.88% to the Capital Reserve Fund earmarked for roads.

CARRIED

Tax and Utility Single Billing:

CAO Gilmore presented a proposal to implement single billing for tax and utilities in 2017. The implementation of single billing will create efficiencies; reduce staff workload and the cost of supplies and materials.

Moved/Seconded

THAT the Committee of the Whole recommend to Council that Utility Billing be added to the Village of Pemberton Tax Bill to establish single billing for both taxes and utilities;

AND THAT single billing be implemented in 2017;

AND THAT notice of this change in billing procedure be issued in the 2016 tax notices and over 2016 to ensure all property owners are aware of the change procedure.

CARRIED

Street Lighting Retrofits:

CAO Gilmore presented a report on the benefits of replacing street lights in Pemberton with efficient LED bulbs. There is currently a rebate program through BC Hydro which is available to the Village.

5. AIR BnB

Discussion took place respecting the challenges that Air BnB rentals are causing in the community including impacts on existing legal businesses, neighbourhoods and the long term rental market. It was noted that this was a discussion item at the Chamber Executive meeting held earlier in the day.

Staff will prepare a summary of the work the Village has done to date respecting the monitoring of Air BnB's within the Village.

6. WATER CONCERNS

Water Drainage issues:

It was noted that property owners on Poplar Street have been experiencing water drainage issues since the construction of the new units at the Seniors Villa. Staff advised that the Public Works crew has been working in the area to establish new and better drainage and that the project will be complete shortly.

Water Quality:

Discussion took place respecting how the Village could seek out the support of the Provincial government for funding to help with the water conditioning program given that this is an issue that other communities across the Province will be facing. It was agreed to reach out to MLA Jordan Sturdy and extend an invitation to attend the upcoming Committee of the Whole meeting on April 19th.

Moved/Seconded

THAT an invitation be extended to MLA Jordan Sturdy to attend the April 19th Committee of the Whole and if that is not possible to set a date for a future meeting.

CARRIED

7. ADJOURNMENT

At 1:27 p.m. the Committee of the Whole was adjourned.



Mike Richman
Mayor



Sheena Fraser
Corporate Officer