

**VILLAGE OF PEMBERTON  
-COMMITTEE OF THE WHOLE MEETING MINUTES-**

**Minutes** for the **Committee of the Whole** of Council of the Village of Pemberton held Tuesday, March 4, 2014 at 1:30 p.m. in the Council Chambers, 1350 Aster Street. This is Meeting No. 112.

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**ATTENDING:** Acting Mayor Alan LeBlanc  
Councillor Ted Craddock  
Councillor James Linklater  
Councillor Mike Richman

**STAFF:** Daniel Sailland, Chief Administrative Officer  
Sheena Fraser, Manager of Administrative Services & Corporate Officer  
Nikki Gilmore, Manager of Finance  
Caroline Lamont, Manager of Development Services  
Jen Kirk, Communications & Grant Coordinator  
Suzanne Belanger, Project Coordinator  
Ben Hansler, Compliance Officer

**Public:** 6

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**1. CALL TO ORDER**

At 1:30 p.m. Acting Mayor LeBlanc called the March 4, 2014 Committee of Whole meeting to order.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the agenda be approved as amended to include discussion on the PVUS budget.

**CARRIED**

**3. DELEGATION – Timber Framers Guild – Randy Churchill**

Randy Churchill, Timber Framers Guild representative and Project Manager for the Community Barn project provided an overview of the craft of timber framing and background on the Guild and the work the Guild does with respect to community building events.

Churchill provided an explanation of how the project will come together and noted that the focus on any community event is ensuring smooth organization of the project and that safety is paramount. It is anticipated that there will be considerable interest in this project and it is expected that there will be media interest from both a local and national level.

Acting Mayor LeBlanc thanks Mr. Churchill noting that the Village looks forward to working with the Guild and is excited about the project.

**4. DELEGATION - Community Economic Development Workshop Participants**

Caroline Lamont, Manager of Development Services, introduced the members of the group of local innovators which includes Anna Helmer, Graham Murphy, Randy Jones, Graham Turner and Dawn Johnson and Shannon Didier who were unable to attend.

Discussion focused on community economic development opportunities and how to build on what has been accomplished to date and keep the momentum going with respect to local innovator involvement. It was agreed that this initiative would work best if removed from the confines of local government requirements and processes and that in order to be successful it must be an initiative of the community. Further discussion took place with respect to how the Village could help to facilitate in order to keep momentum going which might include providing some funds through the Community Initiative and Opportunity Fund to hire a facilitator to help guide conversation and build a vision.

Village staff will organize a follow up meeting with the Innovators Group to further discuss next steps.

**5. Video Surveillance Policy**

Daniel Sailland, CAO, presented the Video Surveillance Policy and provided background on what prompted the Village to consider such a policy.

Moved/Seconded

**THAT** the draft Video Surveillance Policy be tabled.

**CARRIED**

**6. PEMBERTON VALLEY UTILITIES AND SERVICES BUDGET – DISCUSSION**

The Committee reviewed several PVUS budget items including the Bylaw to increase the Library requisition, the recreation service and other matters.

**7. ADJOURNMENT**

The Committee of the Whole was adjourned at 4:30 p.m.



Alan LeBlanc  
Acting Mayor



Sheena Fraser  
Corporate Officer