

**VILLAGE OF PEMBERTON  
-COMMITTEE OF THE WHOLE MEETING MINUTES-**

**Minutes** for the **Committee of the Whole** of Council of the Village of Pemberton held Tuesday, March 18, 2014 at 1:00 p.m. in the Council Chambers, 1350 Aster Street. This is Meeting No. 113.

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**ATTENDING:** Acting Mayor Alan LeBlanc  
Councillor Ted Craddock  
Councillor James Linklater  
Councillor Mike Richman

**STAFF:** Daniel Sailland, Chief Administrative Officer  
Sheena Fraser, Manager of Administrative Services & Corporate Officer  
Nikki Gilmore, Manager of Finance

**Public:** 2

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**1. CALL TO ORDER**

At 1:38 p.m. Acting Mayor LeBlanc called the March 18, 2014 Committee of Whole meeting to order.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the agenda be approved as presented.

**CARRIED**

**3. DELEGATION – Angela Barth, Recreation Manager, SLRD – Community Centre Parcel Tax**

Ms. Barth provided an overview of the listing of projects/items proposed for 2014 Parcel Tax to complete the outstanding Development Permit requirements and Capital Improvements for the Pemberton Community Centre. Barth noted that the projects in the 2014 budget includes items identified in 2013 as presented by the former Recreation Services Manager as well as new projects that have been identified in order to establish a regular maintenance schedule on the building.

Barth reviewed each budget allocation.

Discussion took place regarding the following:

- Purpose of the Parcel Tax
- Priorities of those items listed

- What are structural repairs versus cosmetic, esthetic and operational repairs.
- Consideration that some of the costs listed should be covered through the shared service

#### **4. 2014 DRAFT BUDGET WORKSHEETS**

Nikki Gilmore, Manager of Finance, presented the first draft of the final 2014 budget worksheets for review and noted that further work is still required to ensure a balanced budget. Through the budget process consideration will be given to the increases to the Recreation Service and Library Service Requisitions, the Water Rates increases as a result of the Kerr Wood Leidal (KWL) Water Rate Review, as well as Water and Sewer frontage increases to facilitate the Reservoir and the Poplar Street Sewer line borrowing.

Gilmore reviewed the individual department budgets as well as the capital project list.

Staff will bring back to Council the following:

- Community Barn Project status report
- Preparation of various tax scenario's that include the water rates increase as a result of the KWL review.
- Option to reduce the Parcel Tax to off-set the recreation and library requisitions and other budgetary constraints.

It was agreed that the public consultation for the budget originally proposed for March 25<sup>th</sup> will be moved to April.

The next budget meeting was scheduled for April 1<sup>st</sup>.

#### **5. ADJOURNMENT**

The Committee of the Whole was adjourned at 4:40 p.m.



Alan LeBlanc  
Acting Mayor



Sheena Fraser  
Corporate Officer