

**VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE MEETING MINUTES-**

Minutes for the **Committee of the Whole** of Council of the Village of Pemberton held Wednesday, April 6, 2016 at 2:00 p.m. at 7400 Prospect Street. This is Meeting No. 146.

ATTENDING: Mayor Mike Richman
Councillor Ted Craddock
Councillor Jennie Helmer
Councillor James Linklater
Councillor Karen Ross

STAFF: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Tim Harris, Manager of Operations & Development Services
Robert Grossman, Fire Chief
Lena Martin, Manager of Finance & Administrative Services

Public: 1

1. CALL TO ORDER

At 2:00 p.m. Mayor Richman called the April 6, 2016, Committee of Whole meeting to order.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the agenda be approved as presented.
CARRIED

3. ADOPTION OF MINUTES

a) Committee of the Whole No. 145 – Tuesday, March 1, 2016

Moved/Seconded
THAT the minutes of Committee of the Whole Meeting No. 145, held Tuesday, March 1, 2016, be adopted as circulated.
CARRIED

4. COUNCIL BUDGET SESSION No 3

Nikki Gilmore, CAO, provided an update on changes made to the following Departmental budgets:

Administrative & Financial Services:

- Addition of vermiculite remediation at 1350 Aster Street \$10,450

Staff will provide an update at the next meeting on what is left to pay on the debt for the Downtown Community Barn.

Transit:

- No changes to this budget since first presented in February.

Discussion took place with respect to the possibility of a fare increase given an increase has not been implemented since 2010. Staff will bring this matter forward as part of the transit agreement renewal discussions with the SLRD and Lil'wat Nation.

Fire Services:

- Addition of Fire Hall Renovations to accommodate the new Fire Truck - \$25,000

Development Services:

Adjustments made by:

- Reducing the budget for Building Inspection consultation
- Removing the subdivision servicing bylaw update project
- Reallocating the sign bylaw review project to be part of the Zoning Bylaw Review project.

At 2:57 p.m. Mayor Richman left the meeting.

At 2:58 p.m. Councillor Ross left the meeting.

At 3:00 p.m. Councillor Ross returned.

Public Works:

- No changes have been made to this budget since it was first presented in February.

At 3:12 p.m. Mayor Richman returned to the meeting.

Water Services:

Discussion took place respecting the established increase of 7% as per the Pemberton North Water Services Agreement signed in 2014.

At 3:29 p.m. Councillor Linklater left the meeting.

At 3:31 p.m. Councillor Linklater returned.

Further review of the budget will be undertaken that includes reconsideration of the Legal, Engineering, Maintenance and Parks & Supplies line items based on 2015 actuals to see if there is any opportunity for reducing the 2016 budget in these areas. This will be brought back for further consideration at the next meeting.

At 3:51 p.m. the Committee of the Whole meeting was recessed.

At 4:34 p.m. the Committee of the Whole was reconvened.

Water Services Continued:

Moved/Seconded

THAT staff prepare for the next meeting a revised water services budget that includes a review of possibly reducing the water rates increase from 7% while still allocating the same reserve objective and adding a water conditioning maintenance amount prorated for half a year.

CARRIED

Sewer Services:

- No changes have been made to this budget since it was first presented in February.

Airport:

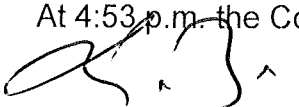
- Addition of the runway crack sealing project in the amount of \$100,000 and corresponding grant revenues totalling \$75,000. It was noted that this project would not proceed unless grant funding was secured.

Due to time limitations it was agreed that the following items would be brought forward at a Committee of the Whole meeting to be held on Tuesday, April 12th at 12 (noon):

- Consolidated Budget
- Tax & Utility Notice Single Billing
- Tax Implications
- Street Lighting Retrofits – information report

5. ADJOURNMENT

At 4:53 p.m. the Committee of the Whole was adjourned.



Mike Richman
Mayor



Sheena Fraser
Corporate Officer