

**VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE MEETING MINUTES-**

Minutes for the **Committee of the Whole** of Council of the Village of Pemberton held Tuesday, June 21, 2016 at 1:00 p.m., at Council Chambers, 7400 Prospect Street. This is meeting No. 151.

ATTENDING: Mayor Mike Richman
Councillor Jennie Helmer
Councillor James Linklater
Councillor Karen Ross
Councillor Ted Craddock

STAFF: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Robert Grossman, Fire Chief
Sarah Dicker, Legislative Assistant

PUBLIC: 1

1. CALL TO ORDER

At 1:00 p.m. Mayor Richman called the June 21, 2016, Committee of Whole meeting to order.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the agenda be approved as presented.
CARRIED

3. ADOPTION OF MINUTES

a) Committee of the Whole No. 150, Tuesday, June 7, 2016,

Moved/Seconded
THAT the minutes of Committee of the Whole Meeting No. 150 held Tuesday, June 7, 2016, be adopted as circulated.
CARRIED

4. FIRE ESTABLISHMENT BYLAW & LEVEL OF SERVICE DISCUSSION

Robert Grossman, Fire Chief, made a presentation on the proposed draft Fire Establishment Bylaw. Grossman explained that the current Fire Establishment Bylaw was passed in 1969 and since then there was only one amendment in

1989. In turn the current bylaw reflects the structure of the 1969 Fire Establishment. Grossman indicated that the proposed draft Fire Establishment Bylaw will update all aspects of the Fire Establishment Bylaw 1969 and the amendments made in 1989. These updates will include:

- Define the services provided by Pemberton Fire Rescue Department,
- Update and better define the role of the Fire Chief, Deputy Fire Chief, Fire Officers and Fire Fighters,
- Clarify the role of the Fire Chief and CAO in Fire Department decisions,
- Establish the regulations for fire fighters and members of the public at an incident.

Ms. Sheena Fraser, Manager of Corporate and Legislative Services, noted that the draft bylaw has had legal review and that it references the *Fire Services Act* which is the current legislation under which the Fire Department operates. Ms. Fraser explained the *Fire Services Act* is soon to be replaced by the *Fire Safety Act* and should this occur before the Fire Establishment Bylaw is brought forward for First, Second and Third Readings the reference to the *Fire Services Act* will be replaced with the *Fire Safety Act*.

Moved/Seconded

THAT staff bring forward the Fire Establishment Bylaw for First, Second and Third Readings.

CARRIED

5. ADJOURNMENT

The Committee of the Whole Meeting was adjourned at 1:55 p.m.



Mike Richman
Mayor



Sheena Fraser
Corporate Officer