

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, July 7, 2015 at 7:00 p.m. in Council Chambers, 1350 Aster Street. This is Meeting No. 1401.

IN ATTENDANCE: Mayor Mike Richman
Councillor Jennie Helmer
Councillor James Linklater
Councillor Joanne Molinaro
Councillor Karen Ross

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lena Martin, Manager of Finance and Administrative Services
Lisa Pedrini, Planner
Paige MacWilliam, Legislative Assistant

Public: 10

1. CALL TO ORDER

At 7:00 p.m. Mayor Richman called the meeting to order.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be approved as amended to include:

10. New Business

a) **Fire Prevention Bylaw Amendment**
CARRIED

3. ADOPTION OF MINUTES

a) **Regular Council Meeting No. 1400 –Tuesday, June 16, 2015**

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1400, held Tuesday, June 16, 2015 be adopted as circulated.

CARRIED

b) **Committee of the Whole Meeting No. 134 – Tuesday, June 16, 2015**

Moved/Seconded

THAT the minutes of the Committee of the Whole Meeting No. 134, held Tuesday, June 16, 2015 be adopted as circulated.

CARRIED

4. BUSINESS ARISING

There was no business arising.

5. MINUTES TO BE RECEIVED

There were no minutes to be received.

6. REPORTS

a) CORPORATE & LEGISLATIVE SERVICES

i. Appointment of Financial Officer

Moved/Seconded

THAT the appointment of Nikki Gilmore as Financial Officer be rescinded;

AND THAT Ms. Lena Martin be appointed as Financial Officer for the Village of Pemberton, with all the duties and responsibilities assigned under Section 149 of the Community Charter and Village of Pemberton Officers Bylaw No. 683, 2011, effective Monday, June 22, 2015;

AND THAT Ms. Lena Martin be named as an administrative signing authority on the Village of Pemberton TD Bank account (s);

AND THAT Ms. Lena Martin be named as an administrative signing authority on the Village of Pemberton Scotiabank account (s);

AND THAT Ms. Lena Martin be named as a signing authority on all authorizations from Municipal Finance Authority by the Village of Pemberton.

CARRIED

ii. Pemberton Music Festival Memorandum of Understanding between Agricultural Land Commission, Village of Pemberton and Squamish-Lillooet Regional District

Moved/Seconded

THAT the Mayor and Chief Administrative Officer be authorized to execute the Pemberton Music Festival Memorandum of Understanding dated June 18, 2015.

CARRIED

b) DEVELOPMENT SERVICES

i. Rogers Telecommunication Tower – 7444 Prospect Street

Moved/Seconded

THAT Council directs staff issue a letter of non-concurrence for the proposed 20m Telecommunications Tower proposed by Rogers Communications Ltd. located at 7444 Prospect Street (Royal Canadian Legion Branch No. 201).

CARRIED

c) MAYOR'S REPORT

Mayor Richman reported on the following:

- Updated on the Boulder Creek Wildfire and reminded everyone to visit Wildfire BC website for information on the current status
- Reminded that a total Fire Ban now in effect
- Reminded that Water Restrictions are at Level Two
- Met with the Fire Chief regarding the requirements of the 2015 Structure Firefighters Competency and Training Playbook
- Attended the Canada Day Celebrations
- Acknowledged the work of Bettina Falloon who has recently left the Village to take a position with the Justice Institute
- Announced that Pemberton Festival is expected to go ahead
- Attended the Lil'wat PowWow on July 4 and had the honour to offer a welcome address
- Reminded that *Tea and Tales* is taking place at the Museum every Tuesday from 2 – 4 pm until August 18

Mayor Richman also provided highlights from discussion that took place at the Squamish-Lillooet Regional District (SLRD) Board meeting held on June 24 in Gold Bridge:

- Delegation from Pemberton Music Festival
- Delegation from Bridge River Valley Tourism Association
- Federation of Canadian Municipalities Grant Application for Pemberton North Water Metering Feasibility Study
- Potential improvements to Anderson Lake dock
- UBCM Minister meeting requests

d) COUNCILLOR REPORT

Councillor Molinaro

Councillor Molinaro reported on the following:

- Attended June 18 Whistler Chamber of Commerce Excellence Awards
- Attended Signal Hill Elementary School Playground Grand Opening
- Participated in the BarnBurner Triple Trail Running Race on June 20
- Attended Rotary Club of Pemberton and Pemberton & District Chamber of Commerce Golf Tournament on June 22
- Attended Signal Hill Elementary School Graduation on June 13

Councillor Ross

Councillor Ross attended the Rotary Club of Pemberton and Pemberton & District Chamber of Commerce Golf Tournament on June 22

Councillor Helmer

Councillor Helmer reported on the following:

- Announced results of BioBlitz on June 28, over 500 species counted
- Met with Pemberton Canoe Association

Councillor Linklater

Councillor Linklater reported on the following:

- Provided highlights from the discussion that took place at the Pemberton & District Library Board meeting held on June 16:
 - Plan to partner with Men's Shed to build community book houses
 - Held Mother of All Garage Sales on June 27
- Attended Rotary Club of Pemberton and Pemberton & District Chamber of Commerce Golf Tournament on June 22
- Attended Canada Day Celebration
- Reminded that the Pemberton Music Festival starts on June 16
- Reminded that the Pemberton Canoe Association is holding a fundraising dance at the Downtown Community Barn on July 10
- Expressed condolences for the passing of June Morehouse

7. BYLAWS

a) Village of Pemberton Council Procedure Bylaw No. 788, 2015 – Fourth and Final Reading

Moved/Seconded

THAT Village of Pemberton Council Procedure Bylaw No. 788, 2015 receive Fourth and Final Reading.

CARRIED

At 7:37 PM Councillor Molinaro declared a conflict of interest pursuant to *Community Charter* Section 100 (2)(b) due to these lands under consideration being adjacent to a family holding and left Council Chambers.

b) Village Pemberton Official Community Plan (580 Development Lands) Amendment Bylaw No. 789, 2015 – First Reading

Moved/Seconded

THAT Village of Pemberton Official Community Plan (580 Development Lands) Amendment Bylaw No. 789, 2015 receive First Reading.

CARRIED

OPPOSED: Councillor Helmer

c) Village of Pemberton Zoning (580 Development Lands) Amendment Bylaw No. 790, 2015 – First Reading

Moved/Seconded

THAT Village of Pemberton Zoning (580 Development Lands) Amendment Bylaw No. 790, 2015 receive First Reading.

CARRIED

OPPOSED: Councillor Helmer

Moved/Seconded

THAT Second Reading of Official Community Bylaw No. 654, 2011, Amendment ('580' Hillside Lands) Bylaw No. 789, 2015 and Zoning Bylaw No. 466, 2001, Amendment ('580' Hillside Lands) Bylaw No. 790, 2015 not be considered until the Applicant:

- Holds a public information session regarding the proposed development, at their own expense, and forwards the consultation results to the Village Planner;
- Works with Staff to create a draft Land Development Agreement (Restrictive Covenant) that addresses outstanding items mentioned in Appendix B, and any additional items that may arise as a result of the public information session;
- Submits more refined details with respect to the Siting and Massing of the proposed Hotel/Conference Centre; and
- Demonstrates access to the satisfaction of the Village.

CARRIED

At 8:17 PM Councillor Molinaro returned to Council Chambers and took her seat at the Council table.

d) Village of Pemberton Parks and Public Space Use (Fee Structure) Amendment Bylaw No. 791, 2015 – First, Second and Third Reading

Moved/Seconded

THAT Village of Pemberton Parks and Public Space Use (Fee Structure) Amendment Bylaw No. 791, 2015 receive First, Second and Third Reading.

CARRIED

e) Village of Pemberton Outdoor Water Use Regulation Bylaw No. 792, 2015 – First, Second and Third Reading

Moved/Seconded

THAT Village of Pemberton Outdoor Water Use Regulation Bylaw No. 792, 2015 receive First, Second and Third Reading.

CARRIED

8. CORRESPONDENCE – For Action

a) Paul Vacirca and Cathy Bennis, dated June 15, 2015 – Active Speed Zone Sign

Moved/Seconded

THAT correspondence be sent to Mr. Vacirca and Mrs. Bennis advising that the Village is working with the Ministry of Transportation and Infrastructure and RCMP to explore options with respect to speed control along Portage Road.

CARRIED

Moved/Seconded

THAT correspondence be sent to the Ministry of Transportation and Infrastructure requesting a speed limit reduction along Portage Road from 50 KPH to 30 KPH.

CARRIED

b) Anne West, dated June 18, 2015 – New Internet Connections in Pemberton

Moved/Seconded

THAT the correspondence from Anne West, dated June 18, 2015, regarding new internet connections in Pemberton be referred to staff for response.

CARRIED

- c) **Jack Crompton, Chair, Squamish Lillooet Regional District, dated June 24, 2015 – Solid Waste & Resource Management Plan update and advising on the public consultation plan**

Moved/Seconded

THAT the correspondence from SLRD Chair Crompton, dated June 24, 2015, regarding the Solid Waste & Resource Management Plan update be referred to staff for information.

CARRIED

9. CORRESPONDENCE – For Information

- a) **Coralee Oakes, Minister of Community, Sport & Cultural Development, dated June 29, 2015 – Small Community Grant (p. 350)**

Moved/Seconded

THAT the correspondence from Minister Oakes, dated June 29, 2015, regarding the Small Community Grant be received for information.

CARRIED

10. NEW BUSINESS

- a) **Fire Prevention Bylaw Amendment**

Moved/Seconded

WHEREAS the Village of Pemberton Fire Prevention Bylaw No. 744, 2015 does not provide the authority to implement a ban on construction in the event of “high” or “extreme” fire danger rating periods;

AND WHEREAS the Fire Danger Rating for the Village of Pemberton has been established at “Extreme” by the BC Wildfire Service effective July 4, 2015;

AND WHEREAS it is in the best interest of the safety of the residents of the Village of Pemberton to implement restrictions by resolution until a bylaw amendment can be prepared for consideration:

THEREFORE BE IT RESOLVED THAT:

Effective Tuesday, July 7th the Village of Pemberton Council has put in place the following regulations to ensure that any sources of ignition are eliminated or mitigated during times of “high” and “extreme” ratings as follows:

When the Fire Danger Rating is “High”:

After **three (3) consecutive days** of Fire Danger Rating being “high”, high-risk construction activating in the interface area (within 10 metres of the forest) shall cease at 1300 hours each day.

High Risk activity are as follows:

- Blasting
- Excavating,
- Drilling
- Grinding
- Other Hot Works

The following activities may continue after 1300 hours during a ‘high’ fire danger rating:

- a) Work inside a structure (excluding hot works)
- b) Use of electrically powered equipment
- c) Work with hand tools
- d) Heavy-duty equipment or small engines may continue to work in areas around a site where they are not within 10 metres of the forest

Sufficient fire equipment is required to be on site and may consist of:

- a) 2 shovels
- b) 2 pulaski tools
- c) 2 hand backpack pumps with a minimum of 5 gallons of water per backpack

A fire pump and hose capable of reaching any area where heavy equipment is working or hose connected to a hydrant or other water source capable of reaching any areas where heavy equipment is working is required. Permission to hook up to a Village hydrant will be required.

The amount of equipment and pumps shall be subject to approval of the Fire Chief or designate.

Smoking is restricted to a designated fire safe area on the site.

All sites must have a means of **communicating** in an emergency situation. This could be by means of a cell phone or radio to a central office where an emergency call could be placed.

A fire watch shall be maintained for a minimum of two hours after construction ceases.

High risk construction activities within the interface area may resume to a regular schedule after the fire danger class falls to Moderate or Low

When Fire Danger Rating is “Extreme”:

After **three consecutive days** of fire danger rating being “extreme”, all high-risk construction activity in the interface and intermix areas (within 10 metres of the forest) shall cease.

The following activities may continue during an “extreme” fire danger rating:

- a) Work inside a structure (excluding hot works)
- b) Use of electrically powered equipment
- c) Work with hand tools
- d) Heavy-duty equipment or small engines may continue to work in areas around a site where they are not within 10 metres of the forest

All other work, shall maintain a **minimum two hour fire watch** at the end of the construction day.

Regular Construction may resume based on the regulations for fire danger rating “high” when the fire danger rating falls below “extreme” for three or more consecutive days.

All construction restrictions shall be lifted when the danger rating is at Moderate or Low.

Exemptions

Exemptions to the above stated construction restrictions may be granted based on a site specific inspection and prescription for mitigating measures. Mitigating measures may include any or all of the following:

- a) Reduction of fuel
- b) Changing moisture content of fuel
- c) Provision of firefighting equipment
- d) Designated smoking area

Note: The ability to apply water to increase fuel moisture content may be impacted by sprinkler restrictions and will be monitored. This may result in an exemption being rescinded.

CARRIED

Moved/Seconded

THAT staff be directed to prepare a Fire Prevention Amendment Bylaw to incorporate language related to Construction Bans.

CARRIED

11. NOTICE OF MOTION

There was no notice of motion.

12. 2015 STRATEGIC PRIORITIES CHART

13. QUESTION PERIOD

Zoe Martin, 1874 Cottonwood Court, Pemberton

Ms. Martin would like to see watering of the Community Centre field reduced to meet the current Level 2 Water Restrictions.

David MacKenzie, 1414 Willow Drive, Pemberton


Mr. MacKenzie requested information on the air quality monitoring station on the top of Signal Hill Elementary School.

14. ADJOURNMENT

Moved/Seconded

THAT the July 7, 2015 Regular meeting be adjourned at 8:47 p.m.

CARRIED



Mike Richman
Mayor



Sheena Fraser
Corporate Officer