

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

**Minutes of the Regular Meeting** of Council of the Village of Pemberton held on Tuesday, September 1, 2015 at 7:00 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1404.

---

**IN ATTENDANCE:** Mayor Mike Richman  
Councillor Jennie Helmer  
Councillor James Linklater  
Councillor Karen Ross

**STAFF IN ATTENDANCE:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Lisa Pedrini, Planner  
Robert Grossman, Fire Chief  
Paige MacWilliam, Legislative Assistant

**Public:** 9

---

**1. CALL TO ORDER**

At 7:00 p.m. Mayor Richman called the meeting to order.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the Agenda be approved as presented/amended to include:

**CARRIED**

**3. RISE WITH REPORT FROM IN CAMERA (CLOSED)**

**a) Airport Lease Agreement**

Mayor Richman advised that the Village has successfully negotiated a 30 year lease between the Village and Mr. Robin Brown for a small lease lot located at the airport off the East Taxiway. The lot is 31 meters by 100 meters and will house a private airplane hangar. Mr. Brown has commenced the work to fill this lot and pre-load is in place. It is anticipated that the hangar will be completed later in the fall.

**b) 1350 Aster Street – Lease Agreement**

Mayor Richman announced that the Village and the Squamish-Lillooet Regional District have renegotiated the lease agreement for the office space located at 1350 Aster Street. The lease includes exclusive use of the Meeting room which was used by Village of Pemberton Council as Council Chambers. As a result, all Council meetings have been moved to the Village Office in the interim.

#### **4. ADOPTION OF MINUTES**

##### **a) Regular Council Meeting No. 1402 –Tuesday, July 21, 2015**

Moved/Seconded

**THAT** the minutes of Regular Council Meeting No. 1402, held Tuesday, July 21, 2015 be adopted as circulated.

**CARRIED**

##### **b) Committee of the Whole Meeting No. 136 – Tuesday, July 21, 2015**

Moved/Seconded

**THAT** the minutes of the Committee of the Whole Meeting No. 136, held Tuesday, July 21, 2015 be adopted as circulated.

**CARRIED**

##### **c) Special Council Meeting No. 1403 – Thursday, July 23, 2015**

Moved/Seconded

**THAT** the minutes of the Special Council Meeting No. 1403, held Thursday, July 23, 2015 be adopted as circulated.

**CARRIED**

#### **5. BUSINESS ARISING**

There was no business arising.

#### **6. COMMITTEE MINUTES – FOR INFORMATION**

No minutes to be received.

#### **7. DELEGATIONS**

No delegations to be received.

#### **8. REPORTS**

##### **a) Corporate & Legislative Services**

###### **i. By-Election for the Office of Councillor**

Moved/Seconded

**THAT** pursuant to Section 37 (4), 41(1) and (2) of the Local Government Act Sheena Fraser be appointed Chief Election Officer for conducting 2015 local by-election with power to appoint other election officials as required for the administration and conduct of the 2015 local by-election;

**AND THAT** Paige MacWilliam be appointed Deputy Chief Election Officer for the 2015 local by-election.

**CARRIED**

Moved/Seconded

**THAT** pursuant to Section 37 (4) the 2015 local by-election General Voting Day be scheduled for November 7, 2015 and Advanced Voting Days be scheduled on October 28 and November 3, 2015 in accordance with Village of Pemberton General Local Government Election Procedures Bylaw No. 770, 2014.

**CARRIED**

Moved/Seconded

**THAT** the funds to facilitate the holding of the 2015 By-election be allocated as follows:

- \$ 3,000 from Councillor Remuneration
- \$12,000 from Community Initiative and Opportunity Fund

**CARRIED**

ii. **2015 Committee and Board Vacancies**

Moved/Seconded

**THAT** Councillor Molinaro's appointment as the Village of Pemberton alternate municipal director to the Squamish-Lillooet Regional District Board be rescinded.

**AND THAT** Councillor Ross be appointed the Village of Pemberton alternate municipal director to the Squamish-Lillooet Regional District Board.

**CARRIED**

Moved/Seconded

**THAT** Councillor Molinaro's appointment to the Pemberton Valley Utilities & Services Committee be rescinded.

**AND THAT** Councillor Ross be appointed as the Village of Pemberton representative to the Pemberton Valley Utilities & Services Committee.

**CARRIED**

Moved/Seconded

**THAT** Council revise the Acting Mayor rotation as established at Regular Council Meeting No. 1385 held on December 16, 2014 to remove Councillor Molinaro.

**AND THAT** Councillor Ross be appointed as Acting Mayor for September, Councillor Linklater be appointed as Acting Mayor for October and Councillor Helmer be appointed as Acting Mayor for November, 2015.

**CARRIED**

Moved/Seconded

**THAT** Councillor Molinaro's appointment to the Municipal Insurance Association of BC be rescinded.

**AND THAT** Councillor Linklater be appointed as the Village of Pemberton representative to the Municipal Insurance Association of BC.

**CARRIED**

Moved/Seconded

**THAT** Councillor Molinaro's appointment to the Finance Committee be rescinded.

**CARRIED**

Moved/Seconded

**THAT** Councillor Molinaro's appointment to the Pemberton Music Festival Community Fund be rescinded.

**AND THAT** Councillor Linklater be appointed to the Pemberton Music Festival Community Fund.

**CARRIED**

Moved/Seconded

**THAT** Councillor Molinaro be removed as a signing authority on the Village of Pemberton TD Bank account (s) and the Village of Pemberton Scotiabank account(s);

**AND THAT** Councillor Molinaro be removed as a signing authority on all authorizations from Municipal Finance Authority by the Village of Pemberton.

**CARRIED**

**iii. Legal Advice for Council Members on Conflict of Interest**

Moved/Seconded

**THAT** Council adopt the Legal Advice for Council Members on Conflict of Interest Policy as presented.

**CARRIED**

**OPPOSED: Councillor Helmer**

**b) Development Services**

- i. **Variance to Signage Requirements (Development Variance Permit No. 116) Village of Pemberton Sign Bylaw No. 380, 1995 - AC Petroleum**

Moved/Seconded

**THAT** Development Variance Permit No. 116 be authorized for issuance, subject to the submission of a sign permit application and payment in full of all cost associated with the processing of the Sign Permit.

**THE MOTION WAS DEFEATED**

**OPPOSED: Councillor Helmer  
Councillor Linklater**

Moved/Seconded

**THAT** Development Variance Permit No. 116 be authorized for issuance as amended by council to exclude variance of Sign Bylaw No. 380, 1995, Section 6.2.1 [Number of Freestanding Signs] and subject to the submission of a sign permit application and payment in full of all cost associated with the processing of the Sign Permit.

**CARRIED**

Moved/Seconded

**THAT** development of a new Sign Bylaw be included in the work plan for 2016 with an aim to establish a new bylaw that will better suit the community.

**CARRIED**

- ii. **Update on Village of Pemberton Zoning Amendment (Restaurant Uses) Bylaw No. 793, 2015**

Moved/Seconded

**THAT** Council receive the Update on Zoning Amendment (Restaurant Uses) Bylaw No. 793, 2015 for information;

**AND THAT** a Public Hearing for Zoning Bylaw No. 466, 2001, Amendment (Restaurant Uses) Bylaw No. 793, 2015 be rescheduled for 7pm on Tuesday October 6, 2015 in Council Chambers;

**AND THAT** a courtesy notification of the Public Hearing be mailed at least 10 days before the public hearing to all affected owners of bare land (undeveloped lands) despite the LGA, Section 892 (7) that states that notification requirements do not apply if 10 or more parcels owned by 10 or more persons are the subject of the bylaw alteration.

**CARRIED**

## Fire Department

### iii. New Triple Combination Pumper Truck RFP

Moved/Seconded

**THAT** Council receives this New Triple Combination Pumper Truck report for information;

**CARRIED**

Moved/Seconded

**THAT** Fire Power Emergency Apparatus proposal in the amount of \$ 517,628.00 for the purchase of a new Triple Combination Pumper Truck be accepted;

**AND THAT** an additional \$7,372.00 for outfitting the Triple Combination Pumper Truck be supported as part of this project.

**CARRIED**

**OPPOSED: Councillor Helmer**

Moved/Seconded

**THAT** Staff bring forward for Council consideration and three readings at the September 15, 2015, Regular meeting of Council a Loan Authorization Bylaw and suggested dates and advertising for the Alternative Approval Process as required under Section 86 of the Community Charter.

**CARRIED**

### c) Mayor

Mayor Richman reported on the following:

- Acknowledged Councillor Molinaro's resignation from Council
- Received confirmation from Ministry of Transportation and Infrastructure that flashing yellow lights will be installed at the crosswalk on Portage Road in front of the Community Centre
- Attended Pemberton Music Festival, Ironman, Slow Food Cycle and Farmer's Market
- Reminded people to drive cautiously around children going back to school
- Announced Council will be attending the Union of British Columbia Municipalities Convention in September
- Encouraged people to nominate those residents that are extraordinary citizens for a Medal of Good Citizenship

Mayor Richman also provided highlights from discussion that took place at the Squamish-Lillooet Regional District (SLRD) Board meeting held on August 26:

- Delegation from Our Horizon regarding climate change awareness
- Gold Bridge received a grant from the Community Energy Leadership Program to install Solar Photovoltaic
- Discussion took place regarding regulating AirBnB short term vacation rentals

#### **d) Councillors**

##### **Councillor Linklater**

Councillor Linklater reported on the following:

- Attended Pemberton District Library Board meeting, announced that the Library is entering into a 5 year lease with the Community Centre
- Acknowledged the canal clearing work of the Pemberton Valley Dyking District
- Attended AugustFest and expressed appreciation for the participation of the Pemberton Fire Rescue Department
- Attended a Soccer Tournament in Chilliwack with the Pemberton youth boys team where they placed second
- Announced that the Pemberton Valley Utilities & Services Committee provided funding to improve the meadows field
- Announced that the Lions Club and Rotary will be putting on a Barn Dance at the Downtown Community Barn on Saturday, September 26

##### **Councillor Helmer**

Councillor Helmer reported on the following:

- Met with the Pemberton Canoe Association to discuss concerns regarding One Mile Lake Park

##### **Councillor Ross**

Councillor Ross reminded that the Pemberton & District Health Foundation is coming up on September 17

#### **9. BYLAWS**

##### **a) First, Second and Third Reading**

- i. **Village of Pemberton Fire Prevention (Construction Ban) Amendment Bylaw No. 794, 2015 – First, Second and Third Reading**

Moved/Seconded

**THAT** Village of Pemberton Fire Prevention (Construction Ban) Amendment Bylaw No. 794, 2015, receive First, Second and Third Reading.

**CARRIED**

## **10. CORRESPONDENCE**

### **a) For Information**

#### **i. Mr. Clayton J.D. Pecknold,, July 20, 2015 - Policing at Festivals**

Moved/Seconded

**THAT** the correspondence from Mr. Clayton J.D. Pecknold, dated July 20, 2015, regarding policing at festivals be received for information.

**CARRIED**

#### **ii. Mr. Brian Vidler, July 30, 2015 – Thanks for Pemberton from Ironman Participant**

Moved/Seconded

**THAT** the correspondence from Mr. Brian Vidler, dated July 30, 2015, Ironman support from Pemberton be received for information.

**CARRIED**

### **b) For Action**

#### **i. Ms. Nancy Wilhelm-Morden, Mayor of Whistler, dated August 10, 2015, regarding Elected Officials – Transportation in Our Corridor**

Moved/Seconded

**THAT** Pemberton staff on the Regional Growth Strategy Steering Committee be directed to assist with guiding and reporting back on Whistler's highway and intersection capacities study.

**CARRIED**

## **11. DECISION ON LATE BUSINESS**

There was no late business.

## **12. LATE BUSINESS**

## **13. NOTICE OF MOTION**

There was no notice of motion.



#### 14. QUESTION PERIOD

Mayor Richman noted that this is the last question period until after the November 7, 2015 By-Election.

##### **Braden Dupuis – Pique Newsmagazine**

Mr. Dupuis sought information on Councillor Molinaro's resignation and the upcoming by-election. Mr. Dupuis also sought clarification on the next steps the Village will take to purchase a new fire truck.

##### **Adam Adams, 1414 Willow Drive, Pemberton**

Mr. Adams requested clarification on the Question Period Policy regarding not holding Question Period during the eight weeks prior to an election.

##### **Anna Helmer, 7451 Aspen Drive, Pemberton**

Ms. Helmer requested clarification on the legislated requirements for Councillors when declaring a conflict of interest.

#### 15. AJOURNMENT

Moved/Seconded

**THAT** the September 1, 2015 Regular meeting be adjourned at 9:06 p.m.

**CARRIED**



---

Mike Richman  
Mayor



---

Sheena Fraser  
Corporate Officer