

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

**Minutes of the Regular Meeting** of Council of the Village of Pemberton held on Tuesday, January 20th, 2015 at 9:00 a.m. in Council Chambers, 1350 Aster Street. This is Meeting No. 1387.

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**IN ATTENDANCE:** Mayor Mike Richman  
Councillor Jennie Helmer  
Councillor James Linklater  
Councillor Joanne Molinaro  
Councillor Karen Ross

**STAFF IN ATTENDANCE:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Bettina Falloon, Emergency Manager  
Paige MacWilliam, Legislative Assistant

**Public:** 9

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**1. CALL TO ORDER**

At 9:00 a.m. Mayor Richman called the meeting to order.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the agenda be approved as presented.

**CARRIED**

**3. DELEGATION**

**Pemberton Valley Seniors Society – Seniors Housing Survey 2014**

Marnie Simon, Pemberton Valley Seniors Society, and Frances Hopkins, Seniors Supportive Housing Coordinator, Vancouver Coastal Health, presented a summary Seniors Housing Survey conducted by the Pemberton Valley Seniors Society outlining the need for affordable seniors' housing in Pemberton. The Lions Club property off of Flint Road has been identified as a potential site for a seniors' housing development. The Pemberton Valley Seniors Society requested that Council establish a Select Committee to further investigate achievable and timely development and partnership opportunities for affordable, independent seniors' accommodation.

Moved/Seconded

**THAT** a seniors housing initiative be considered as part of the 2015 budget deliberations and strategic planning.

**CARRIED**

#### **4. ADOPTION OF MINUTES**

##### **a) Regular Council Meeting No. 1386 – Tuesday, January 6<sup>th</sup>, 2015**

Moved/Seconded

**THAT** the minutes of Regular Council Meeting No. 1386, held Tuesday, January 6<sup>th</sup>, 2015 be adopted as circulated.

**CARRIED**

#### **5. BUSINESS ARISING from Council meetings**

There was no business arising.

#### **6. MINUTES TO BE RECEIVED**

There were no minutes to be received.

#### **7. REPORTS**

##### **a) OFFICE OF THE CAO**

###### **i. First Nation-Municipal Community Infrastructure Partnership Program Working Committee Terms of Reference**

Moved/Seconded

**THAT** Councillor Ross be appointed as the alternate Community Champion on the Community Infrastructure Partnership Working Committee.

**CARRIED**

Moved/Seconded

**THAT** Council approves the draft Terms of Reference for the Community Infrastructure Partnership Working Committee pending the acceptance from Lil'wat Nation Chief and Council.

**CARRIED**

##### **b) EMERGENCY MANAGEMENT**

###### **i. 2014 Emergency Management Program Report**

Moved/Seconded

**THAT** Council the 2014 Emergency Management Program Report, dated January 20, 2015, be received for information.

**CARRIED**

**c) LEGISLATIVE & CORPORATE SERVICES**

**i. Administrative Update - Bylaws, Policies and Plans**

Moved/Seconded

**THAT** the Administrative Update – Bylaws, Policies and Plans report, dated January 20, 2015, be received for information.

**CARRIED**

**ii. Community Forest Update**

Moved/Seconded

**THAT** a Request for Proposal (RFP) for a Community Forest Feasibility Study, which includes a Management Plan and a Business Plan, be prepared and issued as a means to inform budget deliberations.

**AND THAT** staff be directed to send correspondence to the Ministry of Forest, Lands and Natural Resource Operations, Lil'wat Nation and B.C. Timber Sales confirming the Village's continued interest in pursuing a Community Forest Agreement and advising that the Village will be issuing an RFP for a Community Forest Feasibility Study.

**CARRIED**

Moved/Seconded

**THAT** staff be directed to arrange a field trip to view forestry initiatives in the community or alternatively arrange for delegations to attend a future Committee of the Whole meeting.

**CARRIED**

**d) MAYOR'S REPORT**

Mayor Richman reported on the following:

- Attended the Local Government Leadership Academy Small Communities Elected Officials Seminar
- Attended the Squamish-Lillooet Regional District orientation and strategic planning session where there was a renewed emphasis on regional collaboration, in particular for transit and marketing
- Met with the Minister of Social Development and Social Innovation regarding potential funding for job creation on the Friendship Trail Bridge project
- Attended the Women's Institute meeting where discussion took place on transit, traffic speed and roundabout safety concerns
- Reminded that the Downtown Community Barn public consultation to take place at Winterfest (January 24<sup>th</sup> – 25<sup>th</sup>) and on February 4<sup>th</sup>

- Reminded that public consultation on the proposed Roger's cellphone tower will take place from 6 – 8 p.m. on February 5<sup>th</sup>

#### e) **COUNCILLOR REPORT**

##### **Councillor Ross**

Councillor Ross attended the Local Government Leadership Academy Small Communities Elected Officials Seminar.

##### **Councillor Molinaro**

Councillor Molinaro reported on the following:

- Attended the Local Government Leadership Academy Small Communities Elected Officials Seminar
- Attended the Squamish-Lillooet Regional District orientation
- Elected as Chair and Councillor Linklater Elected as Co-Chair of the Pemberton Valley Utilities Committee for the upcoming year
- Spud Valley Nordics hosted Coast Cup #3 last weekend – congratulations to all the Pemberton athletes.

##### **Councillor Linklater**

Councillor Linklater reported on the following:

- Attended the Local Government Leadership Academy Small Communities Elected Officials Seminar
- Attended the Pemberton Valley Utilities Committee meeting
- Attended the Pemberton Valley Dyking District meeting
- Winterfest will happen January 24<sup>th</sup> - 25<sup>th</sup>, some activities will be weather dependent

##### **Councillor Helmer**

Councillor Helmer reported on the following:

- Attended the Pemberton Valley Trails Association meeting
- Discussed the proposed Roger's cellphone tower
- Requested Rick King, Paramedic Chief at B.C. Ambulance, be invited to present to Council.

Moved/Seconded

**THAT** Rick King be invited to attend a future Council meeting to provide an update on the activity of BC Ambulance.

**CARRIED**

## 8. BYLAWS

No bylaws for consideration at this meeting.

## 9. CORRESPONDENCE – For Action

- a) **Pemberton Valley Seniors Society, Men's Shed Seminar to be held January 28<sup>th</sup>**

Moved/Seconded

**THAT** staff advise the Pemberton Valley Seniors Society that Councillor Ross will attend the Men's Shed Webinar.

**CARRIED**

- b) **Heather Quamme, Counselor, Pemberton Secondary School, dated January 8, 2015, requesting information regarding the Village of Pemberton Bursary and confirmation of continued support.**

Moved/Seconded

**THAT** the correspondence be received and referred to Staff for follow up;

**AND THAT** Council supports the continuation of the Village of Pemberton Bursary, in the amount of \$2000, to be awarded to a 2015 graduating student from Pemberton Secondary School;

**AND THAT** the Bursary funds, in the amount of \$2,000, be allocated from the Community Enhancement Fund as established in previous years;

**CARRIED**

Moved/Seconded

**THAT** Councillor Molinaro be appointed to the 2015 Village of Pemberton Bursary Committee.

**CARRIED**

## 10. NEW BUSINESS

There was no New Business.

## 11. NOTICE OF MOTION

There was no Notice of Motion.

## **12. QUESTION PERIOD**

### **Cindy Filipenko, 1472 Olive Street, Pemberton, BC**

Ms. Filipenko provided comment on the Request for Proposal for a Community Forest Feasibility Study, noting that priority should be given to local contractors and individuals.

### **Anna Helmer, 7451 Aspen Drive, Pemberton, BC**

Ms. Helmer asked questions about cost recovery of staff time associated with the Pemberton Music Festival and also the Pemberton Music Festival Foundation Fund.

Staff advised that the Village has invoiced HUKA Entertainment for all costs associated with the 2014 Pemberton Music Festival. Staff also advised that staff resources associated with administering the Pemberton Music Festival Foundation Fund will not be cost recovered as the fund will benefit Pemberton residents.

At 11:03 am the Council meeting was recessed.

At 11:14 am the Council meeting was reconvened.

## **13. IN CAMERA**

Moved/Seconded

**THAT** pursuant to Section 90 (1) (a) Personnel, (k) Negotiations of the Community Charter, the Council of the Village of Pemberton serve notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

**CARRIED**

At 11:14 am Council moved to In Camera.

At 1:28 pm Council Rose with Report.

## **14. RISE AND REPORT FROM IN CAMERA**

Council rose with report on the following:

### **Pemberton Music Festival**

Moved/Seconded

**THAT** Staff investigate methods of implementing a bond as part of either a Temporary Use Permit or Special Event Permit.

**CARRIED**

Moved/Seconded

**THAT** Staff be directed to follow up with HUKA Entertainment with respect to whether or not there are any outstanding monies owed to local businesses or vendors as a result of the 2014 Pemberton Music Festival.

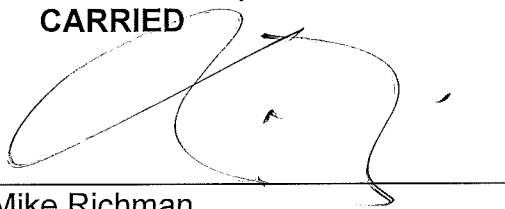
**CARRIED**

## 15. ADJOURNMENT

Moved/Seconded

**THAT** the January 20<sup>th</sup>, 2015 Regular meeting be adjourned at 1:28 pm.

**CARRIED**



Mike Richman  
Mayor



Sheena Fraser  
Corporate Officer