

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, March 3rd, 2015 at 7:00 p.m. in Council Chambers, 1350 Aster Street. This is Meeting No. 1390.

IN ATTENDANCE: Mayor Mike Richman
Councillor Jennie Helmer
Councillor James Linklater
Councillor Joanne Molinaro
Councillor Karen Ross

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lisa Teggarty, Manager of Finance & Administration
Lisa Pedrini, Planner
Pete Neff, Manager of Development Services
Paige MacWilliam, Legislative Assistant

Public: 6

1. CALL TO ORDER

At 7:03 p.m. Mayor Richman called the meeting to order.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the agenda be approved as presented.
CARRIED

3. DELEGATION

There was no delegation to be received.

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1389 – Tuesday, February 17, 2015

Moved/Seconded
THAT the minutes of Regular Council Meeting No. 1389, held Tuesday, February 17, 2015 be adopted as circulated.
CARRIED

b) Committee of the Whole No. 125 – Tuesday, February 17, 2015

Moved/Seconded

THAT the minutes of Committee of the Whole No. 125, held Tuesday February 17, 2015 be adopted as circulated.

CARRIED

5. BUSINESS ARISING

There was no business arising.

6. MINUTES TO BE RECEIVED

There were no minutes to be received.

7. REPORTS

a) OFFICE OF THE CAO

i. Fire Service Agreement – Addendum – Extension to December 31, 2015

Moved/Seconded

THAT Council support the extension of the Fire Service Agreement to December 31, 2015;

AND THAT the Mayor and Chief Administrative Officer be authorized to sign the Fire Service Agreement Addendum to extend the Service Agreement until December 31, 2015.

CARRIED

ii. Social Media Policy

Moved/Seconded

THAT Council adopts the Social Media Policy as presented.

CARRIED

b) CORPORATE & LEGISLATIVE SERVICES

At 7:07 p.m. Councillor Ross declared a conflict of interest pursuant to *Community Charter* Section 100 (2) (b) due to association with the Pemberton & District Chamber of Commerce and left the Council Chambers.

i. Pemberton Welcome Sign

Moved/Seconded

THAT the Gateway Sign ‘welcome’ insert not be included in the 2015 budget deliberations.

CARRIED

At 7:32 p.m. Councillor Ross returned to Council Chambers.

ii. Pemberton Music Festival Community Fund Committee Appointments

Moved/Seconded

THAT Council appoint Councillor Molinaro and Councillor Ross as representatives and Councillor Linklater as alternate to the Pemberton Music Festival Community Fund Committee for 2015.

CARRIED

Moved/Seconded

THAT correspondence regarding Pemberton Music Festival Community Fund Committee appointments be sent to Lil'wat Nation, Squamish-Lillooet Regional District, HUKA Entertainment, Pemberton Farmer's Institute and Stewardship Pemberton;

CARRIED

Moved/Seconded

AND THAT staff coordinate a date for a Committee meeting to take place in the spring.

CARRIED

c) FINANCE & ADMINISTRATION

i. Budget & Five year Financial Timeline

Moved/Seconded

THAT Five Year Financial Plan and Tax Rates Bylaws' timeline be received as amended.

CARRIED

d) MAYOR'S REPORT

Mayor Richman reported on the following:

- Extended welcome to new Village staff: Office Assistant/Receptionist, Nancy Bukacz; Communications & Grants Coordinator, Kim Slater; and Manager of Operations & Development Services, Pete Neff.

- Announced posting of Community Forest Feasibility Study Request for Proposal and Benchlands Reservoir Servicing Invitation to Tender.
- Attended the Celebration of Life for David Midgley on February 22
- Provided highlights from the February 25 and 26 Squamish-Lillooet Regional District Board Meeting:
 - Delegation from Sea to Sky Invasive Species Council and Lillooet Regional Invasive Species Society, and Woodfibre Liquefied Natural Gas Limited.
 - Pemberton Valley Utilities & Services Committee put forward a budget for new registration software and a budget for improvements to Gates Lake Park. SLRD Board directed that liability of crossing CN railroad tracks be investigated before investing more into Gates Lake Park.
 - Potential of the SLRD hiring of a Bylaw Enforcement Officer referred to staff for more information.
 - Compensation review for Electoral Area Director attendance at meetings referred to Policy Committee.
- Attended Chamber of Commerce Luncheon on February 18.
- Attended Rotary Meeting on February 25.
- Attended Friendship Trail Bridge Partner Meeting
- Hosted Coffee with the Mayor on March 3, held discussions on road safety, wayfinding, sandwich boards, and council meeting procedures.
- Reminded that BMX Society fundraiser will be at Mount Currie Coffee on March 14 at 7:30 p.m.
- Attended Community Infrastructure Partnership Program (CIPP) meeting on February 26, undertook preliminary discussion regarding relationship building and cooperation on joint service agreements.

e) COUNCILLOR REPORTS

Councillor Ross

Councillor Ross reported on the following:

- Attended Community Infrastructure Partnership Program (CIPP) meetings on February 26 and 27 and will work with program coordinator on follow up meetings to keep moving forward on joint service agreements.
- Attended Chamber of Commerce Luncheon on February 18 and thanked David MacKenzie of Tourism Pemberton for speaking.

Councillor Linklater

Councillor Linklater reported on the following:

- Attended Pemberton Valley Dyking District at which the Five Year Plan was presented and thanked Steve Flynn, Operations Manager, on developing the plan.
- Attended the Celebration of Life for David Midgley on February 22.
- Attended Pemberton & District Library Board Meeting
- Provided a debrief on the success of this year's Winterfest and thanked the Village for its continued support.

Councillor Molinaro

Councillor Molinaro reported on the following:

- Announced Seniors Interacting Through Art exhibition to be held on March 13 from 1:00 p.m. – 4:00 p.m.
- Reminded that the Pemberton Art & Culture Council Annual General meeting will be held on March 16 at 7 p.m. at the Community Centre.

Councillor Helmer

Councillor Helmer advised she did not have anything to report at this time.

8. BYLAWS

a) Animal Control (Fee Schedule) Amendment Bylaw No. 779, 2015 – Fourth and Final Reading

Moved/Seconded

THAT Village of Pemberton Animal Control (Fee Schedule) Amendment Bylaw No. 779, 2015 receive Fourth and Final reading.

CARRIED

At 8:08 p.m. Councillor Molinaro declared a conflict of interest pursuant to *Community Charter* Section 100 (2) (b) due to these lands under consideration being part of a family holding and left Council Chambers.

b) Village of Pemberton (Minimum Parcel Size) SLRD Bylaw No. 782, 2015

Moved/Seconded

THAT Council defer consideration of Village of Pemberton (Minimum Parcel Size) SLRD Bylaw No. 782, 2015 to the next Committee of the Whole meeting for further discussion.

CARRIED

At 8:32 p.m. Councillor Molinaro returned to Council Chambers.

9. CORRESPONDENCE – For Action

- a) **Chamber of Commerce, Garth Phare, President, dated February 13, 2015, suggesting that consideration is given to allocating the 2014 Pemberton Music Festival Community Fund to the Pemberton Area Community Endowment Fund.**

Moved/Seconded

THAT the Chamber of Commerce letter regarding the 2014 Pemberton Music Festival Community Fund be forwarded to the Pemberton Music Festival Community Fund Committee for consideration.

CARRIED

- b) **Squamish-Lillooet Regional District, Peter DeJong, Director of Administrative Services, dated February 26, 2015, requesting Council's consent on the Pemberton and District Museum and Archives Society Contribution Service Establishment Bylaw No. 961-2005, Amendment Bylaw No, 1390-2015 and Pemberton District Search and Rescue Contribution Extended Service Establishment Bylaw No. 691-1999, Amendment Bylaw No. 1391-2015.**

Moved/Seconded

THAT Council give participating approval, on behalf of the electors of the Village of Pemberton, to the adoption, by the Squamish-Lillooet Regional District, of Bylaw No. 1390-2015, cited as "Pemberton and District Museum and Archives Society Contribution Services Establishment Bylaw No. 961-2005, Amendment Bylaw No, 1390-2015".

CARRIED

Moved/Seconded

THAT Council give participating approval, on behalf of the electors of the Village of Pemberton, to the adoption, by the Squamish-Lillooet Regional District of Bylaw No. 1391-2015, cited as "Pemberton District Search and Rescue Contribution Extended Service Establishment Bylaw No. 691-1999, Amendment Bylaw No. 1391-2015".

CARRIED

10. CORRESPONDENCE – For Information

There was no correspondence to be received for information.

11. NEW BUSINESS

There was no new business.

12. NOTICE OF MOTION

There was no notice of motion.

13. QUESTION PERIOD

Braden Dupuis – Pique Newsmagazine

Mr. Dupuis requested information on whether a committee was established to distribute funds allocated by HUKA Entertainment from the 2014 festival. Staff advised that newly established Pemberton Music Festival Community Fund Committee will be responsible for distributing the funds from the 2014 festival.

Adam Adams – 1414 Willow Drive, Pemberton, BC

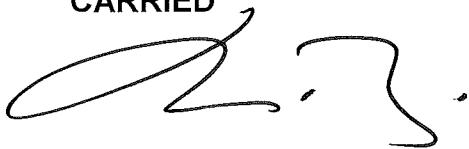
Mr. Adams asked how nominating entities were chosen for the Pemberton Music Festival Community Fund Committee. Staff advised that nominating entities were chosen to include the relevant government bodies, HUKA as the fund contributor, and the Pemberton Farmer's Institute in accordance with the intent of a component of the fund to support agricultural initiatives in the Valley. Stewardship Pemberton was added as a nominating entity to ensure that the agricultural interests would be represented should the Farmer's Institute declare a conflict of interest.

14. ADJOURNMENT

Moved/Seconded

THAT the March 3rd, 2015 Regular meeting be adjourned at 8:43 p.m.

CARRIED



Mike Richman
Mayor



Sheena Fraser
Corporate Officer