

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

**Minutes of the Regular Meeting** of Council of the Village of Pemberton held on Tuesday, February 3rd, 2015 at 7:00 p.m. in Council Chambers, 1350 Aster Street. This is Meeting No. 1388.

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**IN ATTENDANCE:** Mayor Mike Richman  
Councillor Jennie Helmer  
Councillor James Linklater  
Councillor Joanne Molinaro  
Councillor Karen Ross

**STAFF IN ATTENDANCE:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Jill Brooksbank, Communications Coordinator  
Robert Grossman, Fire Chief  
Lisa Pedrini, Planner  
Paige MacWilliam, Legislative Assistant

**Public:** 16

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**1. CALL TO ORDER**

At 7:02 Mayor Richman called the meeting to order.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the agenda be amended by moving Rise with Report from In Camera to the next item of business immediately prior to the Delegation.

**CARRIED**

**3. RISE AND REPORT FROM IN CAMERA**

Council rose with report on the following:

**Pemberton Music Festival Community Fund Committee Terms of Reference**

Moved/Seconded

**THAT** the Pemberton Music Festival Community Fund Committee Terms of Reference be approved as amended to include one (1) representative from Stewardship Pemberton on the Committee.

**CARRIED**

## **Pemberton Music Festival Community Fund Granting Policy**

Moved/Seconded

**THAT** the Pemberton Music Festival Community Fund Granting Policy be approved as presented.

**CARRIED**

### **4. DELEGATION**

#### **HUKA Entertainment – Pemberton Music Festival**

Brian Lamb, Festival Director, presented highlights of 2014 Event Planning and Monitoring Report. The presentation included information on successful improvements from the 2008 festival, economic impact to the region, and issues encountered. Planning for the 2015 festival is underway and will take into account lessons learned from the 2014 festival.

Council opened the floor for questions from the public for Brian Lamb.

### **5. ADOPTION OF MINUTES**

#### **a) Regular Council Meeting No. 1387 – Tuesday, January 20th, 2015**

Moved/Seconded

**THAT** the minutes of Regular Council Meeting No. 1387, held Tuesday, January 20, 2015 be adopted as circulated.

**CARRIED**

### **6. BUSINESS ARISING from Council meetings**

There was no business arising.

### **7. MINUTES TO BE RECEIVED**

There were no minutes to be received.

### **8. REPORTS**

#### **a) OFFICE OF THE CAO**

##### **i. Water Conservation Plan**

Moved/Seconded

**THAT** Council endorses the updated 2014/2015 Water Conversation Plan.

**CARRIED**

**ii. Social Media Policy**

Moved/Seconded

**THAT** Council refer the Social Media Policy to the Committee of the Whole for further discussion.

**CARRIED**

**iii. Pemberton Valley Transit System Administration**

Moved/Seconded

**THAT** the following resolution, dated December 16, 2014, be rescinded:

**THAT** the term of the Transit Annual Operating Agreement (AOA) be for one (1) year with an option to renegotiation renewals for two (2) subsequent two (2) year periods to allow for a review of the cost sharing arrangement with the service partners (SLRD Area C & Lil'wat).

**CARRIED**

Moved/Seconded

**THAT** the Mayor and the CAO be authorized to execute the Public Transit Cost Sharing Agreement dated for reference January 1, 2015, in substantially the form attached, subject to any incidental amendments requested by Lil'wat.

**CARRIED**

**b) FIRE DEPARTMENT**

**i. 2014 Fire Department Annual Report**

Moved/Seconded

**THAT** the 2014 Fire Department Annual Report be received for information.

**CARRIED**

**c) DEVELOPMENT SERVICES**

**i. Variance to Servicing Requirements (DVP No. 114) Subdivision and Development Control Bylaw No. 677, 2011**

Moved/Seconded

**THAT** DVP 114 be authorized for issuance, subject to:

- Registration of the Section 219 Covenant restricting future subdivision and building on the subject property until the lots are serviced to the satisfaction of the Village of Pemberton; and

- Payment in full of all costs associated with the processing of the DVP.

**CARRIED**

**d) MAYOR'S REPORT**

Mayor Richman reported on the following:

- Congratulated to the Winterfest organizers
- Reminded that the Community Barn Consultation will be on February 4<sup>th</sup>
- Reminded that public consultation on the proposed Rodger's cellphone tower will take place on February 5<sup>th</sup>
- Attended Squamish-Lillooet Regional District meeting and budget planning session, where discussion took place regarding hiring a coordinator to improve waste diversion, regional transit needs, funding for a study on the impacts of municipal boundary extensions, and allocating a portion of the Pemberton-Lillooet Treaty Advisory Committee budget to relationship building.
- Announced the new Manager of Finance and Administrative Services, Lisa Teggarty, will be starting with the Village on February 16<sup>th</sup> and the new Manager of Operations and Development Services, Peter Neff, will be starting on February 23<sup>rd</sup>

**e) COUNCILLOR REPORT**

**Councillor Linklater**

Councillor Linklater reported on the following:

- Attended Pemberton District Library Board meeting
- Attended Winds of Change meeting where the Looking Forward report was presented
- Attended Transit Planning Workshop
- Recognized Winterfest committee, Public Works, Fire Department, and Search and Rescue for putting on a successful Winterfest event
- Announced plan to attend Pemberton Valley Utilities & Services Committee meeting on Tuesday, February 10<sup>th</sup>

**Councillor Ross**

Councillor Ross reported on the following:

- Attended Pemberton District Library Board Annual General Meeting
- Attended Chamber of Commerce Annual General Meeting
- Attended Men's Shed webinar presented by the Pemberton Valley Seniors Society

### **Councillor Helmer**

Councillor Helmer reported on the following:

- Met with independent school developers
- Participated on Community Infrastructure Partnership Program conference call
- Attended Agricultural Advisory Committee meeting

### **Councillor Molinaro**

Councillor Molinaro reported on the following:

- Announced plan to attend Pemberton Valley Utilities & Services Committee
- Stated interest in the upcoming Village strategic planning session

## **9. BYLAWS**

No bylaws for consideration at this meeting.

## **10. CORRESPONDENCE – For Information**

- a) Kaaren Lewis, Assistant Deputy Minister, Ministry of Jobs, Tourism and Skills Training, Tourism Pemberton - Letter of Support**
- b) Garth Phare, President – Pemberton & District Chamber of Commerce – Gateway Sign Project**
- c) Peter DeJong, Director of Administrative Services, Squamish-Lillooet Regional District**

Moved/Seconded

**THAT** Council receive the correspondence for information.

**CARRIED**

## **11. CORRESPONDENCE – For Action**

- a) Dawn Johnson – Stewardship Pemberton Society – Pemberton Agricultural Park and Crabapple Tree Pruning on Portage Road**

### **Agricultural Parks Master Plan:**

Moved/Seconded

**THAT** Council supports the inclusion of the establishment of a Village of Pemberton Agricultural Parks Plan in the 2015 Strategic Plan and Budget deliberations;

**AND THAT** Council supports partnering with Stewardship Pemberton to source out funding for the development of an Agricultural Parks Master Plan;

**AND THAT** staff be directed to work with Stewardship Pemberton on developing applications for appropriate grant programs and report back if applications have been approved.

**CARRIED**

**Lot 13 Enhancements:**

Moved/Seconded

**THAT** Council supports the commencement of volunteer work on Lot 13 in advance of the development of the Pemberton Agricultural Park Plan.

**CARRIED**

**Crabapple Tree Pruning Request:**

Moved/Seconded

**THAT** Public Works include in the yearly pruning program the Crabapple trees on Portage Road by the Pemberton Valley Nursery.

**CARRIED**

**b) Shirley Henry, Secretary-Treasurer – Pemberton & District Chamber of Commerce – BC Chamber Week Proclamation**

Moved/Seconded

**THAT** Council declare February 16 to 20, 2015 Chamber of Commerce Week in the Village of Pemberton.

**CARRIED**

Chamber of Commerce Secretary-Treasurer, Shirley Henry, in attendance as per proclamation policy.

**12. NEW BUSINESS**

There was no New Business.

**13. NOTICE OF MOTION**

There was no Notice of Motion.

**14. QUESTION PERIOD**

**Braden Dupuis - Pique Newsmagazine**

Mr. Dupuis asked for information on impact on users and the overall costs to the Village of the Pemberton Valley Transit administration transfer.

**Dawn Johnson – Stewardship Pemberton Society**

Ms. Johnson requested clarification on Council's support of Stewardship Pemberton Society's funding applications to the Community Foundation of Whistler Environmental Legacy Fund and the B.C. Real Estate Foundation Fund. Council passed the following resolution:

**Letters of Support Request:**

Moved/Seconded

**THAT** staff be directed to provide a letter of support for Stewardship Pemberton Society's funding applications to the Community Foundation of Whistler Environmental Legacy Fund and the B.C. Real Estate Foundation Fund.

**CARRIED**

**Niki VanKerk, 7451 Aspen Drive, Pemberton BC**

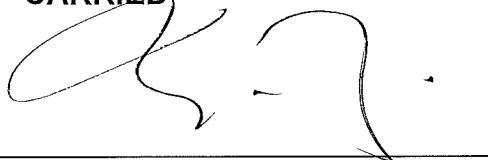
Ms. VanKerk asked questions regarding Development Variance Permit No. 114. Clarification was sought on the impact of the Section 219 Covenant on future subdivision of the lots in question.

**15. ADJOURNMENT**

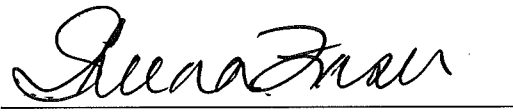
Moved/Seconded

**THAT** the February 3<sup>rd</sup>, 2015 Regular meeting be adjourned at 9:20 p.m.

**CARRIED**



Mike Richman  
Mayor



Sheena Fraser  
Corporate Officer