

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, July 8, 2014 at 7:00 p.m. in Council Chambers, 1350 Aster Street. This is Meeting No. 1370.

IN ATTENDANCE: Acting Mayor James Linklater
Councillor Alan LeBlanc
Councillor Ted Craddock
Councillor Mike Richman

STAFF IN ATTENDANCE: Daniel Sailland, Chief Administrative Officer
Sheena Fraser, Manager of Administrative Services & Corporate Officer
Nikki Gilmore, Manager of Finance
Caroline Lamont, Manager of Development Services
Lonny Miller, Acting Public Works Manager
James Abrams, Bylaw Enforcement Officer

Public: 4

1. CALL TO ORDER

At 7:03 p.m. Acting Mayor Linklater called the meeting to order.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the Agenda be approved as presented.
CARRIED

3. PUBLIC INFORMATION MEETING: 2013 ANNUAL REPORT

Acting Mayor James Linklater presented the 2013 Annual Report along with the already received 2013 Audited Financial Statements and reviewed the accomplishments achieved over the past year as well as expectations for 2014 and 2015.

At 7:09 p.m. Acting Mayor James Linklater opened the floor for submissions or questions from the Gallery and hearing none closed the open portion of the meeting.

Moved/Seconded
THAT the 2013 Annual Report be received for information as presented.
CARRIED

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1366 – Tuesday, June 17, 2014

Moved/Seconded

THAT the minutes of the Regular Council Meeting No. 1366, held Tuesday, June 17, 2014, be adopted as circulated.

CARRIED

b) Special Council Meeting No. 1367 – Thursday, June 19, 2014

Moved/Seconded

THAT the minutes of the Special Council Meeting No. 1367, held Thursday, June 19, 2014, be adopted as circulated.

CARRIED

c) Special Council Meeting No. 1368 – Tuesday, June 24, 2014

Moved/Seconded

THAT the minutes of the Special Council Meeting No. 1368, held Tuesday, June 24, 2014, be adopted as circulated.

CARRIED

d) Special Council Meeting No. 1369 – Friday, June 27, 2014

Moved/Seconded

THAT the minutes of the Special Council Meeting No. 1369, held Friday, June 27, 2014, be adopted as circulated.

CARRIED

5. BUSINESS ARISING

There was no business arising.

6. MINUTES TO BE RECEIVED

a) Cultural Roundtable Meeting No.12 – Wednesday, April 9, 2014

b) Cultural Roundtable Meeting No. 13 – Wednesday, May 14, 2014

Moved/Seconded

THAT the minutes from the Cultural Roundtable Committee Meetings held on Wednesday, April 9, 2014 and Wednesday, May 14, 2014 be received for information.

CARRIED

7. REPORTS

a) ADMINISTRATION

i) Appointment of 2014 Deputy Chief Election Officer

Moved/Seconded

THAT pursuant to Section 41(1) Susan Cheng be appointed Deputy Chief Election Officer for the 2014 general local elections.

CARRIED

ii) UBCM Excellence Awards – Partnership Category Nomination Downtown Community Barn Project

Moved/Seconded

THAT Council supports making application for the UBCM Excellence Awards in the Partnerships category for the Downtown Community Barn;

AND THAT a letter of support from the Acting Mayor be included in the nomination submission.

CARRIED

b) DEVELOPMENT SERVICES

i) Downtown Community Barn Status Update and Next Steps

Moved/Seconded

THAT the Downtown Community Barn Status Update and Next Steps report, dated July 8, 2014, be received;

AND THAT Staff's current direction be supported;

AND THAT staff be directed to investigate the formation and funding of a registered non-profit organization for the operation of the Downtown Community Barn.

CARRIED

Funding Contribution through Community Initiative and Opportunity Fund (CIOF)

Moved/Seconded

THAT the remaining funds from the Community Initiative and Opportunity Fund (CIOF), up to an amount of \$11,000, be allocated to the Downtown Community Barn project to cover the costs of the following outstanding items:

- Landscaping
- Lighting

- Retaining Wall
- Recognition Plaques

AND THAT if funds are secured through other means such as donations, fundraising, grants or programs the funds allocated from the CIOF will be replaced.

CARRIED

ii) The Meadows at Pemberton Golf Course – Liquor License Change Request

Moved/Seconded

THAT council recommends the issuance of the licence for the following reasons:

- The Meadows is an established business with existing liquor licenses.
- The proposed changes will give The Meadows more flexibility to host different events.

AND THAT Council provides the following comments on the prescribed considerations:

- a) The location of the establishment is 1730 Airport Road
- b) The proximity of the establishment to other social or recreational facilities and public buildings. The Meadows is located on Airport Road and Big Sky Golf & Country Club is the only proximal recreation facility which also has a liquor license. The other businesses located near The Meadows are related to the airport.
- c) The person capacity and hours of liquor service of the establishment. As addressed above, the deck occupancy load and the hours of operation are being changed. Given The Meadows location, no issues are anticipated due to these changes.
- d) The number and market focus or clientele of liquor-primary licence establishments within a reasonable distance of the proposed location. Big Sky Golf & Country Club is the only licensed establishment in the area.
- e) The impact of noise on the community in the immediate vicinity of the establishment. Due to the rural location of The Meadows, no impacts related to noise is foreseen.
- f) The impact on the community if the application is approved. Given the location, the existing liquor license and the fact that the Village did not receive any comments after advertising the changes in The Question and with a sign posted at the entrance to the property, there is no perceived impact on the community.

AND THAT the views of the residents was asked for by advertising in The Question and by posting a sign at the main entrance to the property. No views where presented.

CARRIED

c) PUBLIC WORKS

i) 2013 Drinking Water System Annual Report

Moved/Seconded

THAT Council receives this report and the 2013 Drinking Water System Annual Report for information.

CARRIED

d) FINANCE REPORT

i) Poplar Street Sanitary Sewer Loan Authorization Bylaw

Moved/Seconded

THAT Council approves borrowing from the Municipal Finance Authority of British Columbia, as part of their fall issue, \$270,000 as authorized through Loan Authorization Bylaw No. 756, 2014, being a Bylaw to authorize the borrowing of the cost to provide a new sanitary sewer force-main to remove the burden from the Portage Road main for the Village of Pemberton;

AND THAT the Squamish-Lillooet Regional District be requested to consent to our borrowing over a ten (10) year term and include the borrowing in their security issuing bylaw.

CARRIED

ii) Northern Areas Payment in Lieu of Taxes (PILT) Options and Impacts of Revenue per Member

RECOMMENDATION 1

Moved/Seconded

THAT correspondence be sent to the SLRD supporting the Payment in Lieu of Taxes (PILT) allocation as per Option 1 from the SLRD Information Report dated March 10, 2014;

AND THAT this allocation of the PILT funds be reconsidered should the District of Lillooet be successful in their boundary extension to include those properties that generate a PILT.

CARRIED

RECOMMENDATION 2

Moved/Seconded

THAT correspondence be sent to the SLRD requesting that the PILT funds continue to be allocated to the Regional Transit Service.

CARRIED

iii) Statement of Financial Information (SOFI)

Moved/Seconded

THAT Council approve the 2013 Statement of Financial (SOFI) Report.
CARRIED

e) ACTING MAYOR

Acting Mayor Linklater reported on the following:

- Rotary/Chamber Golf Tournament
- Winds of Change Meeting – Community Alcohol Policy Review
- Canada Day Festivities
- Battle of the Bands at The Meadows
- Pemberton Valley Utilities and Services Committee
 - Meadows Fields long term lease discussions
 - Childcare space at Community Centre is available to rent
 - Library Lease discussions
 - Extension of the lease of a room to the Francophone SD93
 - Stewardship Pemberton Crabapple Tree Project - use of community kitchen
 - Public Safety respecting speed control along Portage
- Eagle Drive Update – noting that there is engineering work to be completed respecting the slide area and work is continuing on this matter.

Review of the upcoming events:

July 16th Downtown Community Barn Ribbon Cutting
July 17 – 20 Pemberton Music Festival
July 27th Ironman

f) COUNCILLOR REPORT

Councillor Craddock

Councillor Craddock reported on the PVTA meeting and advised that the West Coast Railway Heritage Park is hosting its 20th Anniversary this year.

Councillor LeBlanc

Councillor LeBlanc noted that he has seen a significant increase in activity and visitors to town already this summer and thanked Village staff for their hard work to get the Village looking so good.

8. BYLAWS

- a) **Village of Pemberton Multi-Sport Recreation Centre and Soccer Field Loan Authorization Bylaw No. 757, 2014 – Rescind Readings**

Moved/Seconded

THAT the first three readings of the Village of Pemberton Multi-Sport Recreation Centre and Soccer Field Loan Authorization Bylaw No. 757, 2014 be rescinded.

CARRIED

- b) **Village of Pemberton General Local Government Election Procedures Bylaw No. 770, 2014 – First, Second and Third Readings**

Moved/Seconded

THAT the Village of Pemberton General Local Government Election Procedures Bylaw No. 770, 2014 receive First, Second and Third Readings.

CARRIED

- c) **Village of Pemberton Zoning Amendment (PR-1 Uses) Bylaw No. 771, 2014 – First, Second, Third Readings**

Moved/Seconded

THAT Village of Pemberton Zoning Amendment (PR-1 Uses) Bylaw No. 771, 2014 receive First and Second Readings;

AND THAT the Public Hearing be scheduled for Tuesday July 22, 2014 at 9:00 am in accordance with statutory requirements.

CARRIED

9. CORRESPONDENCE – For Action

- a) Sheldon Tetreault, Chair, Winds of Change Steering Committee, dated July 2, 2014, regarding the consideration of the Community Alcohol Policy Final Report.

Moved/Seconded

THAT the Community Alcohol Policy for the Village of Pemberton, Lil'wat Nation and Squamish Lillooet Regional District Area C report, dated May 23, 2014, be received;

AND THAT the report be referred to staff to review the recommendations and bring back at a future COW an approach for implementation for consideration.

CARRIED

10. CORRESPONDENCE – For Information

- a) Coralee Oakes, Minister of Community, Sport and Cultural Development, dated June 27, 2014, regarding funding received for Small Community Grant from the Strategic Community Investment Fund.
- b) Squamish Lillooet Regional District Committee and Board Meeting Update, June 2014.

Moved/Seconded

THAT Council receive the correspondence for information.

CARRIED

11. NEW BUSINESS

There was no New Business.

12. NOTICE OF MOTION

There was no Notice of Motion.

13. QUESTION PERIOD

James Abrams, Village of Pemberton Bylaw Enforcement Officer

Mr. Abrams noted that he has been advised that one of the issues with speed control along Portage Road is the lack of visibility of the speed limit signs which results in the RCMP being challenged with enforcement. Mr. Abrams suggested that changing the location of the speed limit signs may help to reduce speeding in the area.

Erin Worrod – 1470 Olive Street (Village of Pemberton)

Ms. Worrod asked whether or not a part of the Community Alcohol Policy if consideration had been given to the recent changes to the liquor licencing laws; commented that it would be helpful to have a police presence along Portage Road during busy times which would help to get drivers to slow down; questioned why the Library lease is a one year term and not a long term lease; requested an update on the status of the recruitment for the new Fire Chief.

14. RISE AND REPORT FROM In Camera

Council did not rise with report.

15. ADJOURNMENT

Moved/Seconded

THAT the July 8, 2014 Regular meeting be adjourned at 9:07 p.m.

CARRIED



James Linklater
Acting Mayor



Sheena Fraser
Corporate Officer