

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

**Minutes of the Regular Meeting** of Council of the Village of Pemberton held on Tuesday, February 18, 2014 at 9:00 a.m. in Council Chambers, 1350 Aster Street. This is Meeting No. 1354.

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**IN ATTENDANCE:** Acting Mayor Ted Craddock  
Councillor James Linklater  
Councillor Mike Richman  
Councillor Alan LeBlanc

**STAFF IN ATTENDANCE:** Daniel Sailland, Chief Administrative Officer  
Sheena Fraser, Manager of Administrative Services & Corporate Officer  
Caroline Lamont, Manager of Development Services  
Andrea Leite, Administrative Services Coordinator  
Nikki Gilmore, Manager of Finance  
Russell Mac, Fire Chief  
Bettina Fallon, Executive Assistant, Emergency Program Coordinator  
Lonny Miller, Manager of Public Works

**Public:** 3

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**1. CALL TO ORDER**

At 9:02 a.m. Acting Mayor Craddock called the meeting to order.

**2. APPROVAL OF AGENDA**

Moved/Seconded  
**THAT** the agenda be approved as presented.  
**CARRIED**

**3. DELEGATION**

**a) Inspector Neil Cross & Corporal Chris Dodds, RCMP - Pemberton RCMP 2013 Annual Statistics**

Acting Mayor Craddock welcomed Inspector Neil Cross and Corporal Chris Dodds. Inspector Cross reviewed the 2013 statistics report and provided an overview of 2014 Performance Planning priorities.

Acting Mayor Craddock thanked Inspector Cross and Corporal Dodds for the overview.

#### **4. ADOPTION OF MINUTES**

**a) Committee of the Whole Meeting No. 111 – Tuesday, February 4, 2014**

Moved/Seconded

**THAT** the minutes of Committee of the Whole Meeting No. 111, held Tuesday, February 4, 2014, be adopted as amended.

**CARRIED**

**b) Regular Council Meeting No. 1352 – Tuesday, February 4, 2014**

Moved/Seconded

**THAT** the minutes of Regular Council Meeting No. 1352, held Tuesday, February 4, 2014, be adopted as circulated.

**CARRIED**

**c) Special Council Meeting No. 1353 – Tuesday, February 11, 2014**

Moved/Seconded

**THAT** the minutes of Special Council Meeting No. 1353, held Tuesday, February 11, 2014, be adopted as circulated.

**CARRIED**

#### **5. BUSINESS ARISING from the Regular Council Meeting No. 1351:**

**Ironman 2014** – correspondence to the Resort Municipality of Whistler and Ironman Canada – update on response.

The CAO advised that that he has not yet received a formal response.

**Multi-Sport Recreation Facility** – Project Manager Recruitment – update:  
CAO Sailland advised that that Murphy Construction has been selected as the Project Manager.

#### **6. MINUTES TO BE RECEIVED**

**a) Cultural Roundtable Meeting No.9. – Wednesday, January 15, 2014**

**b) Public Hearing Bylaw No. 752, 2014 – Tuesday, February 4, 2014**

**c) Public Hearing Bylaw No. 753, 2014 – Tuesday, February 4, 2014**

**THAT** the minutes of the above noted meetings be received.

**CARRIED**

## 7. REPORTS

### a) PEMBERTON FIRE RESCUE

#### i) 2013 Annual Fire Services Report

Moved/Seconded

**THAT** the report be received for information.

**CARRIED**

#### ii) 2013 Emergency Management Program Report

Moved/Seconded

**THAT** the report be received for information.

**CARRIED**

### b) FINANCE/PUBLIC WORKS

#### i) Water Rate Review

Moved/Seconded

**THAT** Council adopts KWL Recommendations No. 1, 2, 7, and 8 specifically;

1. Revise budget revenue requirements to:
  - a. Achieve the cost of service distribution calculated using the methodology set out in the April 2013 Water Rates Review;
  - b. Accommodate new borrowing through the Municipal Finance Authority in 2014 for a new distribution reservoir; and
  - c. Phase in a total annual asset renewal budget of \$324,000 over the years 2014-2019.
2. Fully implement cost of service reallocations among customer classes in 2014 (Alternative 1).
7. Provide opportunities for public and stakeholder presentation and dialogue on the recommended rate changes before March 1, 2014.
8. Review actual vs. target rate revenues annually, and amend rates as required to meet targets and maintain equitable cost distribution among customer classes. Review estimates and assumptions used for rate design in 2017.

**AND THAT** KWL Recommendations No. 3, 4, 5 and 6 as noted below are reconsidered at the next Committee of Whole meeting along with a detailed Staff report and draft bylaw for 2014.

3. Adopt water rate structures as follows for metered customer classes:
  - a. Residential: Two-tier inclining block and fixed quarterly meter charge;
  - b. ICI: Uniform rate and fixed quarterly meter charge;
  - c. Outside Boundary: Two-tier inclining block and fixed quarterly meter charge; and

- d. PNWS: Uniform rate and fixed quarterly meter charge (Modified Status Quo).
4. Set water frontage taxes for the sole purpose of recovering the inside-boundary share of long-term capital debt servicing costs, using the cost of service distribution methodology set out in the April 2003 Water Rates Review (see Table 1). For outside boundary classes, the utility basis water rate recovers debt costs through amortization and return on capital.
5. Amend, or repeal and replace, Bylaw No. 232, 1989 based on the comments included in Attachment 1.
6. Replace Schedule 'A' of Bylaw No. 232, 1989 with the Schedule provided in Attachment 2.

**THE MOTION WAS DEFEATED**

Moved/Seconded

**THAT** the Water Rates Report, dated February 18, 2014, be referred to the Committee of the Whole to be held on Tuesday, March 4, 2014 for further discussion.

**CARRIED**

**c) FINANCE**

**i) 2014 – 2018 Five Year Financial Plan Timeline**

Moved/Seconded

**THAT** the report be received and the budget timelines as established be supported.

**CARRIED**

**d) ACTING MAYOR**

Acting Mayor Craddock attended and reported back on the following meetings:

- Mark Strahl, MP for Chilliwack-Fraser Canyon Meeting
- Invited Guest, Aboriginal Education Enhancement Agreement event
- Sea to sky Future Planning Terms of Reference Final Draft Meeting
  - Suggest bus garage be located in Pemberton
  - Regional transportation – Community outreach will be taking place in March
- Squamish Lillooet Regional District Board Meeting
  - RFP will be issued for a composting contract located at the transfer station.
  - Cataline Creek Risk Assessment Study
  - Boundary Expansion

**e) COUNCILLOR**

**i) Councillor Richman**

Councillor Richman attended the Pemberton Valley Utilities Services meeting where discussion took place the following:

- Budget
- Valley Trail Loop
- Transit

**ii) Councillor Linklater**

Councillor Linklater attended the Pemberton Valley Utilities Services meeting where discussion took place the following:

- Room booking and Community Kitchen fee rental was waived by the Community Centre for the barn raising event.
- Budget
- Upcoming Area C lower gates vision meeting facilitated by Gary Young.

**8. BYLAWS**

**a) Village of Pemberton Zoning Amendment (Tiyata at Pemberton) Bylaw No. 735, 2013 – Fourth and Final Reading**

Moved/Seconded

**THAT** Village of Pemberton Zoning Amendment (Tiyata at Pemberton) Bylaw No. 735, 2013 receive Fourth and Final reading.

**CARRIED**

**b) Village of Pemberton Multi-Sport Recreation Centre and Soccer Field Loan Authorization Bylaw No. 757, 2014 – First, Second and Third Reading**

Moved/Seconded

**THAT** Village of Pemberton Multi-Sport Recreation Centre and Soccer Field Loan Authorization Bylaw No. 757, 2014 receive First, Second and Third readings.

**CARRIED**

**9. CORRESPONDENCE – To Be Received**

**a) Arlene McClean, Coordinator, Fundraising Committee, St. David's United Church, dated February 4, 2014, expressing sincere appreciation for the funding received from the Village in support of our 2013 Christmas Bazaar.**

Moved/Seconded

**THAT** the correspondence be received for information.

**CARRIED**

- b) Joanne Molinaro, dated February 4, 2014, strongly encouraging that boundary expansion be first priority of staff, mayor and council.

Moved/Seconded

**THAT** the correspondence be received for information.

**CARRIED**

## **10. NEW BUSINESS**

There was no new business.

## **11. NOTICE OF MOTION**

There was no Notice of Motion.

## **12. QUESTION PERIOD**

### **Vince Shuley, Pique News Magazine**

Requested clarification with respect to the establishment of the water rates.

Acting Mayor Craddock confirmed that the decision has been delayed and the report will be discussed on March 4, 2014.

### **Kirsten McLeod**

Ms. McLeod asked several question and provided comment respecting water rates, boundary extension and anticipated tax rates for 2014 given the number of projects scheduled for this year.

At 11:55 a.m. the Council meeting was recessed.

At 12:00 p.m. the Council meeting was reconvened.

## **13. IN CAMERA**

Moved/Seconded

**THAT** pursuant to Section 90 (1) (a) Personnel and (k) Negotiations of the Community Charter, the Council of the Village of Pemberton serve notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

**CARRIED**

At 12:00 p.m. Council moved In Camera.

At 1:10 p.m. Council Rose without Report.

**14. RISE AND REPORT FROM In Camera**

Council Rose without Report.

**15. ADJOURNMENT**

Moved/Seconded

**THAT** the February 18, 2014 Regular meeting be adjourned at 1:10p.m.

**CARRIED**



Ted Craddock  
Acting Mayor



Sheena Fraser  
Corporate Officer