

**VILLAGE OF PEMBERTON
- REGULAR MEETING MINUTES -**

Minutes of the **REGULAR Meeting** of Council of the Village of Pemberton held on Tuesday, January 7, 2014 at 7:00 p.m. in the Council Chambers, 1350 Aster Street. This is Meeting No. 1350.

IN ATTENDANCE: Mayor Jordan Sturdy
Councillor Ted Craddock
Councillor James Linklater
Councillor Mike Richman

ABSENT: Councillor Alan LeBlanc

STAFF IN ATTENDANCE: Daniel Sailland, Chief Administrative Officer
Sheena Fraser, Manager of Administrative Services & Corporate Officer
Caroline Lamont, Manager of Development Services
Andrea Leite, Administrative Services Coordinator
Jennifer Kirk, Communications Coordinator

Public: 4

1. CALL TO ORDER

At 7:02p.m. Mayor Sturdy called the meeting to order.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be approved as amended to include Village of Pemberton Zoning (C-5 Zone) Amendment Bylaw No. 746, 2013 – Fourth and Final Reading.

CARRIED

3. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1349 – Tuesday, December 17, 2013

Moved/Seconded

THAT the minutes of the Regular Council Meeting No. 1349, held Tuesday, December 17, 2013, be adopted as amended.

CARRIED

b) Committee of the Whole No. 109 – Tuesday, December 17, 2013

Moved/Seconded

THAT the minutes of the Committee of the Whole No. 109, held Tuesday, December 17, 2013, be adopted as circulated.

CARRIED

4. BUSINESS ARISING from the Regular Council Meeting No. 1349:

Delegation: Les Ecker - Request for adjustment of Utility Charges

Councillor Richman requested an update on this matter as Mr. Ecker contacted him to advise that he had never received notice that the Village would no longer be installing a water meter at his business.

Daniel Sailland, Chief Administrative Officer, advised that staff is reviewing the information provided by Mr. Ecker at the last meeting and will be bringing forward a report with a recommendation regarding Mr. Eckers request at the next meeting. The report will include an overview of outreach facilitated by the Village during this time.

5. BUSINESS ARISING from the Committee of the Whole Meeting No. 109:

There was no business arising.

6. MINUTES TO BE RECEIVED

There were no minutes to be received.

7. REPORTS

a) ADMINISTRATION

i) Appointment of 2014 Election Officers

Moved/Seconded

THAT pursuant to Section 41(1) and (2) of the Local Government Act Sheena Fraser be appointed Chief Election Officer for conducting a referendum and the 2014 general local elections with power to appoint other election officials as required for the administration and conduct of the referendum and 2014 general local elections;

AND THAT Andrea Leite be appointed Deputy Chief Election Officer for the 2014 referendum and 2014 general local elections.

CARRIED

ii) Community Initiative & Opportunity Fund Policy – Minor Amendments

Moved/Seconded

THAT the amendments to the Community Initiative & Opportunity Fund Policy be supported;

AND THAT the Community Initiative & Opportunity Fund Policy be approved as amended.

CARRIED

iii) TD Green Streets Program of Tree Canada – Grant Application 2014

Moved/Seconded

THAT Council supports the application of the TD Green Streets Program for grant funding in an amount up to \$15,000 to enhance community green spaces in the downtown core of the Village of Pemberton.

CARRIED

b) MAYOR

Mayor Sturdy hoped that all in attendance had a Merry Christmas and Happy New Year, then reported on the following:

- The Chamber of Commerce is hosting an information meeting for the business community on the Pemberton Festival on Thursday, January 9th from 7:30-9:30 at the Pemberton Community Centre.
- The Village is pleased and grateful for the \$240,000 grant from the Whistler Blackcomb Foundations for the building on the Downtown Community Barn. The Village has budgeted \$50,000 and the Timber Framers Guild will provide the labour and expertise. The Community will be required to host, house and feed the builders leaving a remaining \$75, 000 still to be raised.
- January 18th and 19th is Winterfest. The festivities will start on Saturday afternoon and will take place at One Mile Lake. There will be Fireworks and Chinese Lanterns on the Saturday evening.
- The Snow Skills Park has been open since Christmas Eve and is located at the BMX Park.
- Congratulations to Lindsay and Shane May on the birth of Delilah Firlie May born December 28th of 2013.
- A SLRD Electoral Area C/Village of Pemberton Governance and Boundary meeting has been scheduled for Monday, January 13 at 3:00 p.m. Mayor Sturdy suggested that, in order to facilitate the discussion, it would be helpful for Council to provide items for the agenda and referenced the September, 2011 Urban Systems Report on the SLRD Region-Wide Structure Analysis as a basis to start discussions. In particular, consideration could be given to the second point within Section 6.0 Conclusion on page 55 of the report.

Moved/Seconded

THAT the following items be added to the agenda for the upcoming SLRD Electoral Area C/Village of Pemberton Governance and Boundary Meeting:

Item One:

The Village of Pemberton advance the Boundary Expansion Governance Restructure to "include properties within the fire service area, with the goal of eliminating the current jurisdictional uncertainties that are present due to the nature of the current Village boundary" and in support of boundaries that best represent the functional community of Pemberton as referenced on page 55 of the Urban Systems Region-Wide Structure Analysis of the Squamish Regional District dated September 2011.

Item Two:

Will Area C of the Squamish Lillooet Regional District participate in the 2014 Multi-Sport Facility referendum?

CARRIED

In conclusion, Mayor Sturdy announced that his last meeting as Mayor will be February 4th, 2014 as he will be stepping down and Council will carry on their duties without him. Mayor Sturdy noted that he is loath to go given the number of exciting initiatives that are under development and/or close to completion as it is an incredible time to be part of this community.

Although Mayor Sturdy will be providing further thoughts at the February 4th Council Meeting, he concluded by saying that the current Council, Staff, Managers and frontline staff are the best group since 2005 when Mayor Sturdy started with the Village Council and that Mayor Sturdy is proud to be a part of an enthusiastic and positive team and that it has been a pleasure to serve with them all.

c) COUNCILLORS REPORT

i) Councillor Craddock

Councillor Craddock responded to Mayor Sturdy's announcement by saying that he looks forward to continuing to work with Mayor Sturdy in his new role with the Province and that it has been a pleasure working with the Mayor for the past 5 years.

8. BYLAWS

- a) **Village of Pemberton Financial Accounting Software Short Term Borrowing Bylaw No. 747, 2013 – Rescind Third Reading and Reread Third Reading.**

Moved/Seconded

THAT Third reading of the Village of Pemberton Financial Accounting Software Short Term Borrowing Bylaw No. 747, 2013 be rescinded;

AND THAT Village of Pemberton Financial Accounting Software Short Term Borrowing Bylaw No. 747, 2013 be re-read a Third time as amended.

CARRIED

- b) **Village of Pemberton Recreation Site Road Closure Bylaw No. 748, 2013 – Fourth and Final Reading.**

Moved/Seconded

THAT Village of Pemberton Recreation Site Road Closure Bylaw No. 748, 2013 receive Fourth and Final Readings.

CARRIED

- c) **Village of Pemberton 2014 Revenue Anticipation Borrowing Bylaw No. 749, 2013 – Fourth and Final Readings.**

Moved/Seconded

THAT the Village of Pemberton 2014 Revenue Anticipation Borrowing Bylaw No. 750, 2013 receive Fourth and Final Reading.

CARRIED

- d) **Village of Pemberton Special Events Bylaw No. 750, 2014 – First and Second Reading.**

Moved/Seconded

THAT the Village of Pemberton Special Events Bylaw No. 750, 2014 receive First and Second Readings.

CARRIED

- e) **Village of Pemberton Business Licence Bylaw No. 751, 2014 – First and Second Reading.**

Moved/Seconded

THAT the Village of Pemberton Business Licence Bylaw No. 751, 2014 receive First and Second Readings.

CARRIED

f) Village of Pemberton Zoning Amendment (Medical Marihuana Production Facility) Bylaw No. 752, 2014 – First and Second Reading

Moved/Seconded

THAT the Village of Pemberton Zoning Amendment (Medical Marihuana Production Facility) Bylaw No. 752, 2014 receive First and Second Reading;

AND THAT Council schedule the Statutory Public Hearing on February 4, 2014 in accordance with statutory requirements.

CARRIED

g) Village of Pemberton Zoning (Sunstone Amenity Zoning) Amendment Bylaw No. 753, 2014 – First and Second Reading

Moved/Seconded

THAT the Village of Pemberton Zoning (Sunstone Amenity Zoning) Amendment Bylaw No. 753, 2014 receive First and Second Reading;

AND THAT Council schedule the Statutory Public Hearing on February 4, 2014 in accordance with statutory requirements

CARRIED

h) Village of Pemberton Zoning (C-5 Zone) Amendment Bylaw No. 746, 2013 – Fourth and Final Reading

Moved/Seconded

THAT Village of Pemberton Zoning (C-5 Zone) Amendment Bylaw No. 746, 2013 receive Fourth and Final Reading.

CARRIED

9. CORRESPONDENCE - For Action

- a) Karen Ross, President, Pemberton & District Chamber of Commerce, dated December 23, 2013, requesting that the initial readings of the proposed Business License Bylaw and the proposed Special Events Bylaw be postponed to the January 24, 2014 Council meeting in order for the Chamber to provide comments.

Moved/Seconded

THAT the correspondence be received.

CARRIED

- b) Hugh Naylor, dated December 27, 2013, regarding the omission of Federal Department of Fisheries and Oceans under the donors and sponsors section on the recently installed kiosk located near the Nature Centre.

Moved/Seconded

THAT the correspondence be received;

AND THAT referred to staff for response.
CARRIED

10. CORRESPONDENCE – To be Received

- a) Squamish Lillooet Regional District – Regional District Update, December 2013.

Moved/Seconded

THAT the correspondence be received for information.

CARRIED

11. NEW BUSINESS

There was no New Business.

12. NOTICE OF MOTION

There was no Notice of Motion.

13. QUESTION PERIOD

Cathryn Atkinson – Pique Newsmagazine

Why is Mayor Sturdy leaving in February?

Mayor Sturdy advised that mid-February he will be in Victoria five days per week as the House has been called back and this session is anticipated to run until May 15th although the Council Procedure Bylaw would allow him to attend meetings electronically should there be a need for him to attend.

Is Mayor Sturdy planning on returning in the summer?

Mayor Sturdy responded, that at this time, this is the approach.

How will Council function in the Mayor's absence?

Mayor Sturdy responded that the Council Procedure Bylaw states that Councillor's are to serve on a rotating basis in the place of the Mayor when the Mayor is absent.

Is there anything else you would like to add?

Mayor Sturdy responded that he has no more to add at this time, however he will have further comment at the February 4th Council Meeting.

14. RISE AND REPORT FROM In Camera

Council did not Rise with Report.

15. ADJOURNMENT

Moved/Seconded
THAT the January 7, 2013 Regular meeting be adjourned at 8:31 p.m.

CARRIED

Jordan Sturdy
Mayor



Sheena Fraser
Corporate Officer